

## How to Register an Individual the Improving MI Practices (IMP) Website

Great news! There is now an additional training resource that we are able to offer our providers. Improving MI Practices is online training platform that can be accessed at [www.improvingmipractices.com](http://www.improvingmipractices.com). Improving MI Practices offers training alternatives for Recipient Rights Orientation, Bloodborne Pathogens, HIPAA, Cultural Competency, Environmental Safety and Limited English Proficiency. You will find links below.

Simply follow these simple steps to create an individual account with Improving MI Practices and to access the trainings:

### For an individual account

1. Go to [IMP website](#) to create a new account
2. Click on the icon **“Create an Account”** and follow the instructions for register your account.
  - a. Note: Your password must have the following:
    - i. 8 characters
    - ii. 1 digit
    - iii. 1 lower-case letter
    - iv. 1 upper-case letter
    - v. 1 non-alphanumeric character (such as \*, -, #, !)
3. Once the registration is complete and account is active, follow the instruction to set up the rest of the account, and then search for the appropriate class using the search bar.
4. To find a course, click on the  icon and type the name into the search bar, click on the course name, then click on "Take This Course." Upon course completion, a printable certificate is available.

Course Required by CMHA-CEI	Equivalent Course Offered by Improving MI Practices
Blood Borne Pathogens/ Infection Control	<a href="#">Infection Control for Direct Care Workers</a> or <a href="#">Infection Control &amp; Standard Precautions</a>
Corporate & Regulatory Compliance	<a href="#">Corporate Compliance</a>
Cultural Competency & Diversity	<a href="#">Cultural Competence</a>
De-Escalation Skills	<a href="#">Crisis Prevention</a>
Environmental Safety	<a href="#">Emergency Preparedness</a>
HIPAA Privacy & Security	<a href="#">HIPAA Essentials</a>
Limited English Proficiency	<a href="#">Limited English Proficiency</a>
Person Centered Planning	<a href="#">Person Centered Planning with Children, Adults &amp; Families</a>
Recipient Rights Orientation <b>OR</b> Refresher	<a href="#">Recipient Rights for Community Mental Health and Affiliated Agency Staff</a>
Trauma Informed Care	<a href="#">Trauma Basics</a>

### Helpful Information

- For tutorial videos on how to register/log in, menu navigation, course set up and other related topics [click here](#).
- Sign-Up Confirmation or Password Resets – if you do not receive your confirmation, please check your junk/spam e-mail settings. If this does not resolve the issue, we suggest reaching out to your corresponding IT department (if applicable) to check email controls.