



# Community

MENTAL HEALTH  
CLINTON • EATON • INGHAM

## FINANCE COMMITTEE

### Meeting Minutes

Wednesday, April 12<sup>th</sup>, 2023

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

#### Committee Members Present:

Joe Brehler

Kay Randolph-Back

Tim Hanna

Dwight Washington

Raul Gonzales

#### Committee Members Observing via Zoom:

None

#### Committee Members Absent:

None

#### Staff Present:

Darby Vermeulen, Sue Panetta, Sara Lurie, Joanne Holland, Jana Baylis, Gwenda Summers, Shana Badgley

#### Public Present:

None

#### Other Board Members Present:

None

#### Call to Order:

The meeting was called to order by Chairperson Joe Brehler at 5:28 p.m.

**Previous Meeting Minutes:**

**MOVED** by Tim Hanna and **SUPPORTED** by Raul Gonzales to approve the meeting minutes of March 8<sup>th</sup>, 2023.

**MOTION CARRIED** unanimously.

**Adoption of Agenda:**

**MOVED** by Tim Hanna and **SUPPORTED** by Raul Gonzales to adopt the revised agenda of April 12<sup>th</sup>, 2023, with the change of deferring action items #a and #b under New Business until after the Executive Committee elects a chair.

**MOTION CARRIED** unanimously.

**Public Comment on Agenda Items:**

None.

**BUSINESS ITEMS:**

**Contract Amendment and Renewal**

**MOVED** by Tim Hanna and **SUPPORTED** by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract amendment and contract renewal based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

**Expense Contract Amendment: Beacon Specialized Living Services**

Under this contract amendment, CMHA-CEI will purchase specialized residential services at the rates below for the retroactive period of March 1, 2023 through September 30, 2023.

Facility(ies)		
Name	Address	License Number
Beacon Home at The Oaks	403 N. Main Plainwell, MI 49080	AG030000010

Fee Schedule
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Service Description	Billing Code	Modifier	Unit	Base Rate	Rate Including DCW Premium Pay
Specialty Home Rate (Medical Sensitive Home)  Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	C2	Per Diem	\$388.08	\$412.42

**Revenue Contract Renewal-Rate Correction: The Right Door for Hope, Recovery and Wellness**

This item is for a rate correction for Crisis Stabilization services provided by CMHA-CEI to consumers of The Right Door of Hope, Recovery and Wellness for the retroactive period of October 1, 2022 through September 30, 2023 and receive a per diem rate for the codes and rates below, not to exceed \$20,000.00/year for those services/goods.

\*Rate is inclusive of DCW Premium Pay \$2.35 per hour and \$0.29 for administrative cost.

Service Description	Code	Rate (per diem)
Residential Room and Board	S9976	\$25.00
Crisis Residential Services	H0018	\$602.32* (Total of \$627.32/day)

**MOTION CARRIED unanimously.**

**New Expense Contracts**

**MOVED** by Kay Randolph-Back and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following new expense contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

**New Expense Contract: Grand Traverse Resort and Spa, LLC**

**Tim Hanna** asked how many people attend this conference? **Gwenda** said we are the state-wide coordinator for the Trauma Initiative as well as DBT, and several hundred

people attend this conference. CEI will pay Grand Traverse Resort and Spa, LLC and \$88,900 for the period of April 28, 2024 through May 2, 2024.

New Expense Contract: Kellogg Hotel & Conference Center

CEI will pay the Kellogg Center for conference services \$92,000 for the period September 17, 2023 through September 21, 2023.

MOTION CARRIED unanimously.

Expense Contract Amendments

MOVED by Kay Randolph-Back and SUPPORTED by Tim Hanna that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contract amendments based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Amendment: Jennifer Wilgocki

Under this contract amendment, CMHA-CEI will work with Jennifer Wilgocki to provide Trauma-Focused Cognitive Behavioral Therapy to CMHSPs and pay \$60,200 for those services for the period October 1, 2022 through September 30, 2023.

Expense Contract Amendment: Kelly Wilson

Under this contract amendment, CMHA-CEI will work with Kelly Wilson to provide Trauma-Focused Cognitive Behavioral Therapy to CMHSP's and pay \$47,300 for those services for the retroactive period of October 1, 2022 through September 30, 2023.

MOTION CARRIED unanimously.

Revenue Contract Renewal: Mid-State Health Network Spenddown Payment for Clubhouse Activities

Sue Panetta presented this item. Spenddowns were put on hold during the pandemic; MSHN renewed for the same amount as previous spenddown contracts held with CEI. Kay asked about folks who are not Clubhouse members but are participating in services in other ways and have spenddown; she wondered what the revenue sources were for those people? Sara said Ingham County Health Millage has been a source for many, many spenddowns in the past, as well as general fund and local dollars.

### ACTION:

MOVED by Kay Randolph-Back and SUPPORTED by Tim Hanna that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to renew the contract with Mid-State Health Network (MSHN), which establishes payment by MSHN which will be applied to CMHA-CEI consumers' spenddown obligations related to clubhouse activities/participation, not to exceed the amount of \$60,000.00, for the retroactive period of October 1, 2022 through September 30, 2023.

MOTION CARRIED unanimously.

### Medicaid Revenue Update

Sue Panetta presented the Medicaid Revenue report through March. We will begin to see some of these numbers change as we go through redeterminations. For June, we have approximately 760 folks who will be going through redetermination, but this won't result in a huge impact in the revenue dollars just yet. At this point, we are trending out at \$11M ahead from what was projected in the budget.

Joe noted that he saw a report that the largest reduction would be in HealthyMI.

Sue said we do have the ability to track folks who are in services with CEI who lose Medicaid, so she will be bringing this report to the Board.

### Unfinished Business:

None

### New Business

#### a. Board Per Diem Recommendation

Sara pulled the data together to provide to the Board regarding per diems across the state. Sue said the resulting recommendation is to raise the per diem from \$40 to \$65.

Kay said she felt the data was pulled together really well and is clear.

Sara clarified the increase would be available to all members across all Board committees, including consumers.

Joe said it is up to the committee whether they would like to move this item to the larger Board.

Raul said he feels that \$80 is a fair per diem. Sara said the mental health code states that, "A board member shall be paid a per diem no larger than the highest per diem for members of other county advisory boards set by the county board of commissioners

and be reimbursed for necessary travel expenses for each meeting attended". Raul said in this case, since the highest number is \$75 in Gratiot County, the per diem should be \$75. He went on to say this money is also taxed.

**ACTION:**

**MOVED** by Time Hanna and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize to increase the Board per diem rate from \$40 to \$75.

**Motion carried UNANIMOUSLY.**

**Public Comment:**

Raul wanted to thank the Board members present for consideration for the \$75 per diem recommendation.

**Adjournment:**

The meeting was adjourned at 5:54 p.m. The next regularly scheduled Finance Committee meeting is May 10<sup>th</sup>, 2023 at 5:30 p.m., 812 E. Jolly Rd, Atrium.

**Minutes Submitted by:**

**Darby Vermeulen  
Finance Administrative Assistant**