



COMMUNITY MENTAL HEALTH AUTHORITY  
CLINTON • EATON • INGHAM

## BOARD OF DIRECTORS MEETING MINUTES

Thursday, July 19, 2012, 6:00 p.m.  
812 E. Jolly Rd. Conference Rm. G11-C  
Lansing, MI 48910

**Board Members Present:** Raul Gonzales, Joe Brehler, Adam Stacey, Dale Copedge, Chris Swope, Kay Pray, Pat St. George, Stephen Manchester, Kay Randolph Back, Paul Palmer. **Board Members Absent:** Sara Clark Pierson, Maxine Thome (notified Board of his absence)

**Staff Present:** Maureen Moloney, Sharon Blizzard, Pam Keyes, Chuck Dougherty, Karla Block, Stefanie Zin, Toby Bayless, Renee Goble, Katy Hammack

**Public:** None

### **CALL TO ORDER**

The meeting was called to order at 6:01 pm by Chairperson Raul Gonzales.

### **PREVIOUS MEETING MINUTES**

MOVED by Chris Swope and SUPPORTED by Stephen Manchester to approve the meeting minutes of June 21, 2012. MOTION CARRIED unanimously.

### **ADOPTION OF AGENDA**

MOVED by Stephen Manchester and SUPPORTED by Paul Palmer to accept the agenda as written. MOTION CARRIED unanimously.

### **PUBLIC COMMENT ON AGENDA ITEMS**

None.

### **DIRECTORS REPORT**

#### **SUBSTANCE USE DISORDER PROGRAM PRESENTATION:**

Judi Cates, Director of Substance Use Services offered her Program Presentation on Post Traumatic Stress Disorder/Trauma Informed Care. Ms. Cates informed Board that the program is seeing an increase in folks coming in with PTSD. Ms. Cates explained that they would like to see an implementation date of October 1, 2012 with monthly and quarterly review meetings.. Ms. Cates presented Power Point fielded questions from Board members.

Dale Copedge joined the meeting at 6:10 pm.

Ms. Cates introduced Renee Goble, the new director of the CATS Program at the Ingham County Jail.

MINUTES APPROVED BY THE BOARD OF DIRECTORS

**NEWS UPDATE ON CO-LOCATION PROJECT:**

Maureen Moloney, AMHS Program Director, gave a brief update on the progress of the collaborative efforts to provide primary care on-site at CMHA-CEI. Ms. Moloney reported that Bob Sheehan, Executive Director will give a more in-depth report in the future. Ms. Moloney informed Committee that first days of this effort went extremely well with 7/8 consumers showing up for their appointment. Ms. Moloney also expressed that this progress would not be possible without the work of Barb Starling, AMHS Coordinator and Brenda Shuler, AMHS nurse. Committee congratulated team on the work thus far.

**COMMITTEE REPORTS**

**PROGRAM & PLANNING:**

**New Expense Contract: Respite Services Provider Camps – Clinton County RESA and Delta Mills First Nazarene Camp (CMHA-CEI)**

**MOVED** by Pat St. George and **SUPPORTED** by Kay Pray that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into new contracts with Clinton County RESA Camp and Delta Mills Nazarene Camp to purchase respite services for the period of July 1, 2012 – December 31, 2012, and pay \$45/3 day session for Clinton County RESA and part time \$81 per wk/full time \$115 per week for Delta Mills Nazarene. **MOTION CARRIED** unanimously.

**New Expense Contract: Strudwick #4, Ruby Strudwick, 5011 W. Willow, Lansing (CMHA-CEI)**

**MOVED** by Pat St. George and **SUPPORTED** by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into new contract with Ruby Strudwick to purchase Adult Foster care services for mentally ill adults from Strudwick #4 for the period of March 1, 2012 through December 31, 2014 and pay up to \$16,724.30 or \$45.82 per day, per client for those services. **MOTION CARRIED** unanimously.

**New Expense Contract: Maloney St. Memory Care AFC, Candy Hicks, Provider, 3131 Maloney Street, Lansing (CMHA-CEI)**

**MOVED** by Pat St. George and **SUPPORTED** by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into new contract with Candy Hicks to purchase Adult Foster care services for mentally ill adults from Maloney St. Memory Care AFC for the period of June 25, 2012 through December 31, 2014 and pay up to \$16,724.30 or \$45.82 per day, per client for those services. **MOTION CARRIED** unanimously.

**New Expense Contract: Turning Leaf, 621 E. Jolly Rd., Lansing (CMHA-CEI)**

**MOVED** by Pat St. George and **SUPPORTED** by Kay Randolph Back that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into new contract with Turning Leaf (Sami Al Jallad, Executive Director) to purchase residential Type “A” services for MI-Adults for the period of July 1, 2012 through December 31, 2013. Rates will not exceed the unbundled rate of \$258.00 per day, per client for those services. **MOTION CARRIED**.  
Voting no: Joe Brehler.

**FINANCE:**

**Expense Contract Renewal: General/Professional/D&O/Fiduciary Liability – Philadelphia Insurance Co. (CMHA-CEI)**

**MOVED by Joe Brehler and SUPPORTED by Pat St. George that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to purchase General and Professional Liability Insurance, Directors and Officers Liability Insurance, Umbrella Insurance and Fiduciary Liability Insurance from Philadelphia Insurance Company for the period of July 1, 2012 through June 30, 2013 and pay \$255,895 in annualized premium for this coverage. MOTION CARRIED unanimously.**

**Expense Contract Renewal: Michigan Department of Human Services (DHS – Clinton County) Medicaid Eligibility Specialist Designated to CEI (CMHA-CEI)**

**MOVED by Joe Brehler and SUPPORTED by Pat St. George that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Michigan Department of Human Services to purchase Medicaid Eligibility Specialist services for the period of October 1, 2012 through September 30, 2013, and pay \$20,720.00 for those services. MOTION CARRIED unanimously.**

**New Expense: Paramount Technologies Inc. – Travel Software (CMHA-CEI)**

**MOVED by Joe Brehler and SUPPORTED by Kay Randolph Back that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI purchase travel software from Paramount Technologies, Inc. and pay \$47,500. MOTION CARRIED unanimously.**

**Integration of CA Responsibilities into the PIHP (CMHAMM)**

**MOVED by Joe Brehler and SUPPORTED by Chris Swope that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors, in its role as PIHP, approve the designation of CMHA-CEI as the Coordinating Agency (CA) for the counties of Clinton, Eaton, Gratiot, Hillsdale, Ingham, Ionia, Jackson, and Newaygo, effective October 1, 2012. MOTION CARRIED unanimously.**

**MOVED by Joe Brehler and SUPPORTED by Chris Swope that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors, in its role as PIHP, authorize CMHA-CEI to assume responsibility on October 1, 2012, for fulfilling the obligations contained within and administering all provider agreements in place between MSSA and providers as of September 30, 2012. MOTION CARRIED unanimously.**

**HUMAN RESOURCES:**

**No report.**

**RECIPIENT RIGHTS:**

**No report. Raul Gonzales notified the Board that the Executive Committee appointed Sharon Palmer as a community member due to a vacancy.**

**EXECUTIVE COMMITTEE:**

**No report.**

**OLD BUSINESS**

**None.**

**MINUTES APPROVED BY THE BOARD OF DIRECTORS**

**NEW BUSINESS**

Stephen Manchester brought to the Board's attention that Committee Member Maxine Thome is in Sparrow Hospital. He spoke with her and believes she will be released in 3-4 days but encouraged visitors and/or cell phone calls.

Pat St. George asked if there had been a date set for the Executive Committee to review the Executive Director's evaluations. Committee agreed to work out a date and time after the meeting.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

The meeting was adjourned at 6:47 pm. The next regular scheduled Board meeting is August 16, 2012 at the Community Mental Health Authority of Clinton, Eaton, Ingham Counties, 812 E. Jolly Rd., Conference Room G11-C, Lansing.

Minutes submitted by:

Katy Hammack  
Office of Recipient Rights and the Medical Director