



**Community**  
MENTAL HEALTH  
CLINTON • EATON • INGHAM

**BOARD OF DIRECTORS  
HYBRID MEETING  
MINUTES  
Thursday, April 21, 2022  
6:00 p.m.**

**Staff Present (Via Zoom):**

Shana Badgley, Karla Block, KC Brown, Joanne Holland, Elise Magen, Jason Manley, Sue Panetta, Gwenda Summers, Jennifer Stanley

**Excused:**

Sharon Blizzard, Joyce Tunnard

**Staff Present (In-Person):**

Aleshia Echols, Sara Lurie

**Public Present (In-person):**

Daniel Arnold

Dianne Shorter

Elizabeth Pratt, NAMI

**Public Present (via Zoom):**

**Union Representation:**

None.

**Call to Order:**

The meeting was called to order by Board Chair, Al Platt at 6:00 p.m.

**Roll Call (In-Person):**

**Al Platt, Ken Mitchell, Emily Stivers, Joe Brehler, Dianne Holman, Randolph-Back, Maxine Thome, Timothy Hanna.**

**Dale Copedge arrived at 6:08 pm, and Raul Gonzales arrived at 6:10 pm.**

**Board Member Participating on Zoom**

**Paul Palmer, at his residence in Ingham County, City of Lansing, MI.**

**Excused:**

**Adam Matson**

**Meeting Minutes of March 17, 2022:**

**ACTION:**

**MOVED by Timothy Hanna and SUPPORTED by Al Platt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the March 17, 2022 meeting minutes as written.**

**Discussion ensued. Kay Randolph-Back requested clarification of language on page 3 of the minutes, page 6 of the packet under Public Comment brought by Linda Matson as language suggests that CMHA-CEI would be sponsoring 2 martial art scholarships. Ms. Randolph-Back advised that it was her understanding based on previous discussions with Ms. Matson that The Dan Timlin's Legacy Organization Inc, will provide 2 CMHA-CEI in-need and at-risk youth under the age of 18 with Martial Arts Memorial Scholarships in memory of Dan Timlin. Based on this discussion, the CMHA-CEI Board of Directors requested that Ms. Matson be contacted to confirm accuracy and that the meeting minutes of March 17, 2022 be tabled until the May 19<sup>th</sup> meeting.**

**MOVED by Timothy Hanna to withdraw main motion and SUPPORTED by Al Platt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) withdraw main motion, and table the March 17, 2022 meeting minutes until the May 19, 2022 CMHA-CEI Board of Directors meeting, pending clarification of language.**

**MOTION CARRIED unanimously.**

**Previous Meeting Minutes:**

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Al Platt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the April 11, 2022 meeting minutes as written.

**MOTION CARRIED** unanimously.

**Adoption of Agenda:**

**ACTION:**

**MOVED** by Paul Palmer and **SUPPORTED** by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the April 21, 2022 Agenda as written.

**MOTION CARRIED** unanimously.

**Public Comment:**

Elizabeth Pratt congratulated CMHA-CEI on achieving full CCBHC certification and thanked CEO, Sara Lurie for her participation in the ALPACT meeting on yesterday and commented that it is very valuable to have CMHA-CEI at the table with the significant overlap of mental health, law enforcement, and community issues.

**MISSION:**

The mission of ALPACT shall be to examine issues affecting police and community relations and ensure equitable enforcement of laws, such as racial profiling, police discretion and use of force, recruitment and training, citizen complaint processes, community partnering, and police leadership and management disciplinary practices; to develop recommendations and best practices designed to enhance the bonds of trust between law enforcement and the communities they serve; and to present and recommend implementation strategies to law enforcement and community groups. ALPACT shall not lobby any elected official or regulator nor advocate any legislative or regulatory proposal.

**Mid-State Health Network (MSHN) Update:**

Joe Brehler reported that MSHN has not met. Therefore, there is no report at this time.

## CEO Report

CEO, Sara Lurie introduced Joanne Holland, Chief Information Officer and explained that Ms. Holland and her team have played a huge part of the CCBHC data collection and reporting. Ms. Holland thanked the board for the opportunity to present this evening and expressed excitement to introduce Jason Manley, Senior Business Analyst who will share highlights of the CCBHC Expansion and Demonstration Grants.

Mr. Manley's presentation included the following highlights:

- Expansion Grant (Purpose, Type, Hiring of a Data Analyst).
- Data Dashboards (CCBHC Grant 2.0, SmartCare PCP Status, NOMS, Telehealth Support, Development of a CCBHC page on our website).
- Demonstration Grant (Purpose, Type, Electronic Health Record Vendor (Streamline to update encounter reporting process to include a T1040 claim for eligible services, implement 10 CCBHC Quality Measures, 13 State Reported Quality Measures including implementation, make continual adjustments required by MDHHS, Finance data and reporting, and identify and enroll consumers that meet insurance and diagnosis requirements).
- Work Ahead of Us (finalize the development of Quality Measures within Streamline SmartCare, work with clinical programs on the collection and roll-out of the measures, and develop reports for the demonstration grant to capture CCBHC clients and monitor ongoing processes and data, create new dashboards to measure Demonstration Grant activities, respond to the RFP for our 3<sup>rd</sup> Expansion Grant and get an understanding of the requirements).

Board Member Kay Randolph-Back inquired as to whether there is a selected group of CCBHC or if it is universal. Mr. Manley advised that it applies to all CCBHC participants, responding that each measure includes criteria of who should be included.

CEO, Sara Lurie clarified that for the purposes of health measures, the numbers only reflect Medicaid. However, it does not mean that we are not serving the other populations. Additionally, Ms. Lurie thanked the Information Systems, Clinical, and Finance staff for the tremendous amount of work that has been completed for CMHA-CEI achieving full CCBHC certification acknowledging that we are hindered because of our work force issues. Additionally, Ms. Lurie acknowledging that there

is still a significant amount of work that has to be done. In addition, Ms. Lurie offered a special thank you to Stacey Fox-Elster, Supervisor; Martha Callow-Rucker, Project Administrator; and Bradley Allen, QI Specialist commenting that each of them worked extremely hard to make submission for certification possible, commenting that is so rewarding to receive a certification and that now we are working on preparation for Expansion Grant #3 (so working on Expansion and State project at this time).

**COMMITTEE REPORTS**

**Program & Planning Committee**

**New Expense Contract: LocumTenens.com**

**ACTION:**

**MOVED** by Raul Gonzales and **SUPPORTED** by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a contract renewal with LocumTenens.com to purchase psychiatry services from LocumTenens.com for the period of May 1, 2022 to September 30, 2022 and pay \$206/hour for those services. Maximum cost of this contract will not exceed \$86,108.

**MOTION CARRIED** unanimously.

**New Expense Contract: Recreation Therapy Consultants, Amysue Melville, Dimondale, Michigan**

**ACTION:**

**MOVED** by Raul Gonzales and **SUPPORTED** by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract to purchase Recreational Therapy services from Amysue Melville, owner of Recreation Therapy Consultants, of Dimondale, Michigan for the rate identified below. This contract is for the period of April 1<sup>st</sup>, 2022 through September 30<sup>th</sup>, 2022.

Service Name	Service Code	Rate	Unit
Recreation Therapy	G1076 HN	\$66.54	Session, 45 minutes or more

**MOTION CARRIED** unanimously.

**Finance Committee**

**ACTION:**

**MOVED** by Emily Stivers and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to authorize:

**New Expense Contract: Everbridge Mass Notification System**

- CMHA-CEI to enter into a new expense contract where CMHA-CEI will purchase Mass Notification services from Everbridge, Inc. 155 North Lake Ave, Suite 900 Pasadena, CA 91101, at an annual cost of \$22,205.83 for year one and then \$15,605.83 for subsequent years. The term of this contract is for three years beginning May 1, 2022 and ending on April 30, 2025.

**New Expense Contract: Partial Inpatient Hospitalization-Cedar Creek Hospital**

- CMHA-CEI to purchase partial inpatient hospital services from Cedar Creek Hospital at the rates indicated below, for the term of April 1, 2022 through September 30, 2022.

Hospital	CPT Code	Service	Rate
Cedar Creek Hospital	0912 & 0913	Partial Hospitalization – Adults	\$400.00

**MOTION CARRIED unanimously.**

**Expense Renewal Contracts**

**ACTION:**

**MOVED** by Emily Stivers and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to authorize:

**Expense Renewal Contract: Gallagher Benefit Services, Inc. – Healthcare and Benefits Consulting Services**

- CMHA-CEI to enter into a new contract with Gallagher Benefit Services, Inc., to purchase healthcare and benefits consulting services and pay up to \$109,000 per year for the period of January 1, 2022 or beginning on the date of the accepted agreement and is effective for one year thereafter.

**Expense Contract Renewal: Donna Potter**

- The Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMH to enter into a renewal contract with Donna Potter to provide Child–Parent Psychotherapy to CMHSPs and pay \$26,500 for those services for the retroactive period of January 27, 2022 through September 30, 2022.

**Expense Contract Renewal: Mirazon Group**

- CMHA-CEI to enter into a contract with Mirazon Group for Datacore licenses and maintenance from May 1, 2022 to April 30<sup>th</sup>, 2025 and pay \$133,952.58 for that maintenance.

**Expense Contract Renewal: Point Broadband**

- CMHA-CEI to enter into a contract with Point Broadband at \$43,650.00 (\$14,550 per year) for three years covering the period of May 1<sup>st</sup>, 2022 through April 30<sup>th</sup>, 2025.

**Renewal Expense Contract: Insight – Zix Licensing**

- The Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into contract with Insight for Zix email encryption for the period of June 1, 2022 through May 31, 2025 and pay \$84,567.30 for that maintenance.

**MOTION CARRIED unanimously.**

**Expense Contract Amendment**

**ACTION:**

**MOVED by Emily Stivers and SUPPORTED by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to authorize:**

**Expense Contract Amendment: Jennifer Wilgocki**

- CMHA-CEI to enter into a renewal contract with Jennifer Wilgocki to provide Trauma–Focused Cognitive Behavioral Therapy to CMHSP’s and pay \$38,700 for those services for the retroactive period of October 1, 2021 through September 30, 2022.

**Expense Contract Amendment: iEval**

- CMHA-CEI to enter into a contract amendment of an additional \$25,000 with iEval to provide additional external evaluation support to the implementation of the Certified Community Behavioral Health Clinic Expansion Grant for the period of May 1, 2022 – July 31, 2022.

**MOTION CARRIED unanimously.**

**Special Executive Committee**

Board Chair, Al Platt advised that a special CMHA-CEI Executive Committee Meeting took place on March 28, 2022, reporting that the committee reviewed and discuss the Americans with Disabilities Act (ADA) Board Members Accommodation Request Recommended Process and a determination recommendation was made for review by the full board at its April 11, Special Board of Directors Meeting.

**Special Board of Directors**

Board Chair, Al Platt advised that s special CMHA-CEI Board of Directors Meeting took place on April 11, 2022, reporting the full board reviewed the proposed Americans with Disabilities Act (ADA) Board Member Accommodation Policy & Procedure and granted authorization for the CMHA-CEI Executive Committee to review and render accommodation determinations requests for participation in Board and Board Committee Meetings. In addition, the full board granted approval of the Accommodation Request Determination.

**Executive Committee**

**CMHA-CEI Committee Appointments Effective May 1, 2022 – April 30, 2023**

**ACTION:**

**MOVED** by Al Platt and **SUPPORTED** by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the Committee Appointments effective May 1, 2022 – April 30, 2023.

**MOTION CARRIED unanimously.**

**MID-STATE HEALTH NETWORK BOARD APPOINTMENTS**

**ACTION:**

**MOVED** by Al Platt and **SUPPORTED** by Paul Palmer that the CMHA-CEI Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) re-appoint, Joe Brehler, and appoint Ken Mitchell as the replacement for Dianne Holman effective May 1, 2022 – April 30, 2025.



**MOTION CARRIED unanimously.**

### **Consumer Advisory Council**

**CAC Board Liaison, Raul Gonzales provided an update from the April 7, 2022 Consumer Advisory Council Meeting. Highlights included:**

- **Crisis Stabilization Unit (CSU)**
- **Certified Community Behavioral Health Clinics (CCBHC)**
- **Follow-up on By-Laws/Develop Orientation**
- **MSHN Regional Consumer Advisory Council (RCAC)**
- **Legislative Updates**
- **CMHA-CEI COVID-19: Vaccine/Flu shot opportunities**
- **VOICES Newsletter**
- **Announcements included: Dan Timlin Legacy Organization martial art scholarships awards for 2 CMHA-CEI youths, May meeting recognition certificate presentation honoring Gail Lanphear for advocacy for children with mental illness and disabilities, Michigan Mental Health Hero award nomination in the category of Peer Support with NAMI to Jerry Nicole-Wright, and her attendance at the Michigan Honors Gala on April 9<sup>th</sup>, 2022, and the upcoming WILX televised broadcast of the Annual Community Event scheduled for Sunday, May 15, 2022 from 11:00 am to 12:00 noon.**
- **Copies of the Annual Reports are available for distribution.**
- **Save the Date: Potters park Zoo Event on Saturday, September 10, 2022.**

**The next virtual meeting is scheduled for Thursday, May 5, 2022 @ 3:30pm.**

### **Community Access Committee**

**Dianne Holman, Community Access Committee Chair reported that Rachel McCoy, Public Relations and Outreach Specialist presented on the Recruitment and Retention Campaign. Additionally, the committee worked on identifying some specific areas where access could be provided. The plan is to continue discussions at future meetings.**

**The next Community Access Committee meeting is scheduled for Monday, May 23, 2022 at 5:30 pm, and will be held as a hybrid meeting.**

### **Unfinished Business**

**None.**

## New Business

### CMHA-CEI Board of Directors Decision regarding board member masking

#### ACTION:

**MOVED** by Tim Hanna and **SUPPORTED** by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve that masks are optional for board members. Board member's may decide on an individual basis.

Board Member, Raul Gonzales commented that as board members, we have set masking standards for our staff and personally feels as if based on this motion we are saying do as I say, not as I do and is appalled.

Board Member, Emily Stivers commented that she respected Raul Gonzales' position regarding this matter. However, advised that staff are in smaller confined congruent spaces and have direct contact with consumers, and for their safety masking guidelines have been put in place to keep them as safe as possible.

Board Member, Ken Mitchell commented that he appreciates that masks are voluntary and commented that we as a board will stay aware of community numbers, testing options as it behooves everyone to be responsible.

**MOTION CARRIED unanimously.**

### Open Meetings Act Excerpt Act 267 of 1976

Sara Lurie shared a clarification language provided by Andrea Pike, CMHA-CEI attorney regarding the Open Meetings Act Excerpt Act 267 of 1976 for information only purposes on how to go into closed session meetings and proper handling of the minutes.

### Public Comment

Daniel Arnold commented that he appreciates Consumer Advisory Committee as it provides an opportunity for Consumers to have a voice.

Dianne Shorter expressed concerns regarding her Case Manager not turning in the Application to the Secretary of State for over 7 years now and expressed that this is a barrier to her being successful as not being able to receive her drivers' license is a major hindrance.

### Adjournment

The meeting adjourned at 8:19 p.m. The next meeting is scheduled for Thursday, April 21, 2022, beginning at 6:00 p.m., and will take place at 812 E. Jolly Road, in the Atrium. Because CMHA-CEI is a health care provider, distancing and face-mask requirements will remain in place regardless of an individual's vaccination status. The meeting space will be set up with at least 8 feet between seats.

**Minutes Submitted by:**

**Aleshia Echols**

**Executive Administrative Assistant**