



Community

MENTAL HEALTH
CLINTON • EATON • INGHAM

FINANCE COMMITTEE

Meeting Minutes

Wednesday, September 8th, 2021

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Committee Members Present:

Kay Randolph-Back
Dwight Washington
Dianne Holman
Tim Hanna
Emily Stivers
Raul Gonzales

Committee Members Absent:

None

Staff Present:

Darby Vermeulen, John Peiffer, Pam Flory, Josh Siwek, KC Brown, Gwenda Summers, Amy Rottman, Sharon Blizzard, Shana Badgley

Public Present:

None

Other Board Members Present:

Joe Brehler

Call to Order:

The meeting was called to order by Chairperson Emily Stivers at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Tim Hanna and SUPPORTED by Joe Brehler to approve the meeting minutes of August 11th, 2021.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Dwight Washington and SUPPORTED by Joe Brehler to adopt the agenda of September 8th, 2021.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None.

BUSINESS ITEMS:

Expense Contract Renewal: Joel Sanchez, MD

Sara Lurie presented this item in Dr. Stanley's absence. Dr. Sanchez provides support on the weekend to Bridges Crisis Unit.

Raul Gonzales entered the meeting at 5:33 pm.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract renewal with Joel Sanchez, MD to purchase psychiatric services from Joel Sanchez, MD for the period of October 1, 2021 to September 30, 2022 and pay \$160/hour for those services.

MOTION CARRIED unanimously.

Third Amendment to the Community Mental Health Authority of Clinton, Eaton and Ingham Counties Cafeteria Plan

Joe said these changes were made to allow legislation to move forward. This involves allowing individuals to carry funds over from one year to the next, specifically for the years of 2020 and 2021 in relation to the pandemic.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the following:

RESOLVED: That the Third Amendment to the Community Mental Health Authority of Clinton, Eaton and Ingham Counties Cafeteria Plan is hereby retroactively adopted effective January 1, 2021; and

FURTHER RESOLVED: That any other officer of the Authority is authorized to execute the Third Amendment to the Cafeteria Plan and any related documents on behalf of the Authority.

MOTION CARRIED unanimously.

Expense Contracts

MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewals: Inpatient Hospital Agreements

This is a set of contract renewals with the providers listed below to purchase hospital services at the per diem rates indicated below for the term of October 1, 2021 through September 30, 2022.

Hospital	CPT Code	Service	Rate
BCA Stonecrest Center	0100	Inpatient Care: Adult (All Inclusive)	\$877.50
BCA Stonecrest Center	0100	Inpatient Care: Children (All Inclusive)	\$877.50
BCA Stonecrest Center	0100	1:1 Enhanced*	\$1,098.00
Oaklawn Hospital	0100	Inpatient Care: Adult (All Inclusive)	\$1,055.60
Samaritan Behavioral Center	0100	Inpatient Care: Adult (All Inclusive)	\$940.00
Pine Rest Christian Mental Health Services	0100	Inpatient – Child & Adolescent	\$1,180.00
Pine Rest Christian Mental Health Services	0100	Inpatient –Adult & Older Adult	\$1,136.00

Pine Rest Christian Mental Health Services	0100	Inpatient – Intensive Special Care Unit (all ages)*	\$1,714.00
Pine Rest Christian Mental Health Services	0901	ECT Inpatient	\$770.00
HealthSource Saginaw	0100	Inpatient - adults and children	\$925.00
Havenwyck Hospital	0100	Inpatient - adults and children	\$884.00
Forest View Hospital	0100	Inpatient - children, adolescents, and adults	\$997.25
Edward W. Sparrow Hospital Association	90870	Electroconvulsive Therapy (ECT)	\$226.19
Edward W. Sparrow Hospital Association	0100	Inpatient Care: Adult, Children, and Adolescent (All Inclusive)	\$900.00
MidMichigan Medical Center - Alpena (Alpena Regional Medical Center)	0100	Inpatient Care: Adult (All Inclusive)	\$900.00
MidMichigan Medical Center - Alpena (Alpena Regional Medical Center)	0901	ECT	Medicare Rates
PHC of Michigan, LLC DBA Harbor Oaks Hospital	0100	Inpatient - children, adolescents, and adults (all inclusive)	\$750.00
PHC of Michigan, LLC DBA Harbor Oaks Hospital	0100	Inpatient Care - Specialized Inpatient Pediatric Unit	\$1,250.00
Memorial Healthcare (Owosso)	0100	Inpatient Care: Adult (All Inclusive)	\$989.00
Cedar Creek Hospital	0100	Inpatient Care: Adult (All Inclusive)	\$975.00
Cedar Creek Hospital	0100	Inpatient Care: Children (All Inclusive)	\$975.00
Lansing Senior Partners, LLC DBA Brightwell Behavioral Health	0100	Inpatient Behavioral Health Services for adults and children	\$1,600.00

*On rare occasions, consumers may be admitted to the hospital who require substantially higher amounts of one to one staffing than is typical, due to highly aggressive or self-injurious behavior. Payor shall prior authorize up to two days Enchanted Staffing Inpatient Psychiatric Services for Consumers in this situation on a case by case basis. Criteria for Enhanced Staff Inpatient Psychiatric Services are as follows:

1. The Consumer must meet all of the Inpatient Admission Certification Criteria listed above (Diagnosis, Severity of Illness, and Intensity of Service).
2. The Consumer is failing at least restrictive placement despite active treatment, with no exceptions of improvement in a timely manner, combined with risk factors to Customers or Hospital such as:
Swallowing behavior on unit, aggression towards others, and/or extreme property destruction at such a level that Consumer requires constant attention from staff in order to prevent self-harm, harm others, or extreme property destruction.

Expense Contract Renewals: Partial Inpatient Hospitalization

Shana said partial hospitalization isn't used as frequently because "we have a lot of tools in our toolbox". The contracts with the providers below will be renewed to purchase partial inpatient hospital services at the rates indicated below, for the term of October 1, 2021 through September 30, 2022.

Hospital	CPT Code	Service	Rate
Forest View Hospital	0912 & 0913	Partial Hospitalization – Children, Adolescents, and Adults	\$445.00
Pine Rest Christian Mental Health Services	0912 & 0913	Partial Hospitalization – Children, Adolescents, and Adults	\$498.00
Edward W. Sparrow Hospital Association	0912 & 0913	Partial Hospitalization – Children, Adolescents, and Adults	\$590.00
New Oakland Family Center	0912 & 0913	Partial Hospitalization – Children, Adolescents, and Adults	\$400.00
MidMichigan Medical Center - Alpena (Alpena Regional Medical Center)	0912	Partial Hospitalization	\$540.00

MOTION CARRIED unanimously.

New Expense Contract: Dell Technologies VMWare Horizon VDI

Josh Siwek presented this item for hosting virtual desktops in the CEI data center. This will provide a better user experience for employees. The data center is located on the ground floor of Jolly Road. The information processing will be happening in house instead of on the client machine.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Tim Hanna that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into contract renewal with Dell Technologies for Horizon VDI Licensing beginning September 16th, 2021 through September 17th, 2024 and pay \$99,878.76 (\$33,292.92 per year.)

MOTION CARRIED unanimously.

Contract Renewals

MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: Streamline Healthcare Solutions, LLC

Josh Siwek presented this renewal with Streamline, which is CEI's maintenance vendor.

Revenue Contract Renewal: Midstate Health Network

Josh Siwek presented this contract renewal with MSHN to provide data warehouse and reporting services for the period of October 1, 2021 through September 30, 2022 and receive \$175,000 for those services.

MOTION CARRIED unanimously.

Contract Renewals

MOVED by Joe Brehler and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract - Lease Renewal: 138 East Santee Hwy, Benton Township, Charlotte

John Peiffer presented this expense lease renewal for the period of three years, October 1, 2021 through September 30, 2024, and pay \$2085.20 per month. The total lease amount paid for fiscal years 2022 to 2024 is \$25,022.40 per year.

Expense Contract – Lease Renewal: Kaynorth Apartments

John Peiffer presented this expense lease renewal to lease nine 1 bedroom units and Eight 2 bedroom units located at Kaynorth Apartments, as owned by Mulder Management, 7804 Francis Ct, Suite 100, Lansing Michigan 48917 for the period of: October 1, 2021 through September 30, 2024 and pay as follows:

Rent: The rental amount for said property shall be:

\$502.00 per month for one bedroom and \$624.00 per month for two bedroom October 1, 2021 to September 30, 2022;

\$512.00 per month for one bedroom and \$649.00 per month for two bedroom
October 1, 2022 to September 30, 2023;

\$522.00 per month for one bedroom and \$674.00 per month for two
bedroom October 1, 2023 to September 30, 2024;

Due and payable in the following manner: To Kaynorth Apartments due by
the 5th day of the month.

All units are sub leased from CMHA CEI to the AMHS Residential Consumers
residing at Kaynorth Apartments under the CMHA CEI Supported Independence
Program (SIP).

All Rent moneys will be collected by the CMHA CEI SIP Manager and then submitted
to Kaynorth Apartments for each month's rent.

Expense Contract – Lease Renewal: 1369 Carlisle Highway, Carmel Township,
Charlotte

John Peiffer presented this lease renewal for a period of three years, October 1, 2021
through September 30, 2024 and pay \$2055.18 per month. The total lease amount paid
for fiscal years 2022 to 2024 is \$24,662.16 per year.

Expense Contract – Lease Renewal: 12450 Greenfield Road Lansing, Michigan

John Peiffer presented this lease renewal for a period of three years, October 1, 2021
through September 30, 2024 and pay \$2458.98 per month. The total lease amount paid
for fiscal years 2022 to 2024 is \$29,507.76 per year.

Revenue Contract Renewal Addendums: Type B Group Homes, Service Providers

John Peiffer presented these contract renewals to extend existing lease revenue
contracts of property with lease revenue contract addendums (as Landlord) to Type B
Service Providers (as Tenant) to occupy (30) CMHA-CEI locations for the period of one
additional year. All lease revenue contract addendums are contingent upon the Type
B Service Provider Contracts. All lease revenue contract addendums will have the same
date range (contract period) as the Type B Service Provider Contracts. Should either
party (CMHA-CEI or the Type B Service Provider) decide to terminate the Type B
Service Provider Contract, the lease and lease revenue contract addendums will be
terminated.

The lease revenue contract addendum period shall be: October 1, 2021 through
September 30, 2022. All lease revenue contract addendum lease rates are noted in the
attached spread sheet to be applied to each individual lease revenue contract
addendum for each property for the period.

MOTION CARRIED unanimously.

Revenue Contract Renewals

MOVED by Joe Brehler and SUPPORTED by Dianne Holman that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following revenue contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Revenue Contract Renewal: Ingham County, 30th Circuit Court Swift and Sure Sanctions Probation Program

KC Brown presented the aftercare program for probationers through House of Commons. This program has continued for a long time.

Revenue Contract Renewal: Ingham County Health Department Collaborative Services and Referral Agreement

KC Brown presented this item to renew the contract with the Ingham County Health Department services for the period of October 1, 2021 through September 30, 2022, and to agree to automatically renew this agreement annually. The amount of the agreement is \$720,000.

MOTION CARRIED unanimously.

Contract Renewals

MOVED by Joe Brehler and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: Community Based Interventions (CBI) Rehabilitation Services, Inc.

Gwenda Summers presented this contract for staffing for the Appletree crisis respite home.

Revenue Contract Renewal: MDHHS Block Grant – ICYOU Program

Tim Hanna wondered what the timeframe was for hiring staff to satisfy the grant requirement? Gwenda said we have hired seven of eight workers at this point. Sara noted that this grant started in June. We are employing Master’s level staff for this program.

Revenue Contract Renewal: Wayne State University, funded by Michigan Department of Health and Human Services (MDHHS)

Gwenda Summers presented this renewal with Wayne State University to provide TFCO for the period of October 1, 2021 to September 30, 2022 and receive \$289,906 for those services provided.

MOTION CARRIED unanimously.

Contract Renewals

MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: JIMHO Drop-In/Project Stay

Shana Badgley presented this item for the peer run project out of JIMHO that has been in place for many years. John Peiffer shared more information about the JIMHO move that was put on hold because of Covid. There are not a whole lot of new properties on the market that would meet the needs of the program. This process will likely resume in the Spring. There are several reasons why the JIMHO program needs to be relocated.

Expense Contract Renewal: Michigan Department of Labor and Economic Opportunity – Michigan Rehabilitation Services

Shana Badgley presented this renewal with the Michigan Department of Labor and Economic Opportunity – Michigan Rehabilitation Services to provide supportive employment through this Interagency Cash Transfer Agreement (ICTA) for the retroactive period of October 1, 2021 through September 30, 2022 and pay \$61,811, as indicated below.

Agency	Shared Type	Share %	Amount
State or Local Public Agency	Non-Federal	27	\$61,811

MRS	Federal	73	\$167,119
Agreement Grand Total	Combined	100	\$228,930

Revenue Contract Renewal: Peckham, Inc.

Shana Badgley presented this contract renewal with Peckham, Inc., which establishes mutual understanding about the transfer of the funds, as stated below, for the retroactive period of October 1, 2021 through September 30, 2022.

- A. CMHA-CEI will pay \$61,811 to the Michigan Department of Labor and Economic Opportunity – Michigan Rehabilitation Services (MRS) for cash match purposes (known as the Interagency Cash Transfer Agreement (ICTA) - payment) toward the Community Work Experience Program (CWEP).
- B. Peckham, Inc. will contribute \$24,000 to CMHA-CEI toward this initial cash match contribution of \$61,811. After CMHA-CEI makes the payment of \$61,811 to MRS, Peckham, Inc. will reimburse CMHA-CEI \$24,000 within 30 days of MRS' receipt of payment.
- C. Peckham, Inc. will reimburse CMHA-CEI \$9,452.75 on a quarterly basis, with payments due by the last day of the quarter (December 31, March 31, June 30, and September 30), for a total reimbursement of \$37, 811 during the contract period.
- D. CMHA-CEI will provide a designated staff liaison for CWEP to ensure enough job ready referrals (75 for the year) are generated for CWEP in order to meet the annual program performance goals.

MOTION CARRIED unanimously.

Emily Stivers left the meeting at 5:55 pm.

Contract Renewals

MOVED by Joe Brehler and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewals: Community Living Supports, Respite, and Clinical Services – Community Linx

Sara Lurie presented these items in Karla Block's absence. This renewal with Community Linx will allow CMHA-CEI to purchase services indicated at the rates below for the period of October 1, 2021 through September 30, 2022.

Agency Name	Address	Service
Community Linx	3343 Turner Street Lansing, MI 48906	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)

*Community Living Support (CLS)

Service Description	Code	Modifier	Modifier	Modifier	Modifier	Unit	Rate
CLS - Level 1	H2015					15 Minute	\$4.34
CLS - Level 1, 2 Consumers Served	H2015	UN				15 Minute	\$2.26
CLS - Level 1, 3 Consumers Served	H2015	UP				15 Minute	\$1.58
CLS - Level 1, 4 Consumers Served	H2015	UQ				15 Minute	\$1.26
CLS - Level 1, 5 Consumers Served	H2015	UR				15 Minute	*=\$1.26 x 4 / 5
CLS - Level 1, 6+ Consumers Served	H2015	US				15 Minute	*=\$1.26 x 4 / Number of Consumers Served
CLS - Level 2 Specialized	H2015					15 Minute	\$4.88
CLS - Level 2 Specialized, 2 Consumers Served	H2015	UN				15 Minute	\$2.54
CLS - Level 2 Specialized, 3 Consumers Served	H2015	UP				15 Minute	\$1.77
CLS - Level 2 Specialized, 4 Consumers Served	H2015	UQ				15 Minute	\$1.42
CLS - Level 2 Specialized, 5 Consumers Served	H2015	UR				15 Minute	*=\$1.42 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served	H2015	US				15 Minute	*=\$1.42 x 4 / Number of Consumers Served
CLS - Level 1 - Holiday**	H2015	TV				15 Minute	\$6.28
CLS - Level 1, 2 Consumers Served - Holiday**	H2015	TV	UN			15 Minute	\$3.39
CLS - Level 1, 3 Consumers Served - Holiday**	H2015	TV	UP			15 Minute	\$2.37
CLS - Level 1, 4 Consumers Served - Holiday**	H2015	TV	UQ			15 Minute	\$1.89
CLS - Level 1, 5 Consumers Served - Holiday**	H2015	TV	UR			15 Minute	*=\$1.89 x 4 / 5

CLS - Level 1, 6+ Consumers Served - Holiday**	H2015	TV	US			15 Minute	*=\$1.89 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday**	H2015	TV				15 Minute	\$7.14
CLS - Level 2 Specialized, 2 Consumers Served - Holiday**	H2015	TV	UN			15 Minute	\$3.81
CLS - Level 2 Specialized, 3 Consumers Served - Holiday**	H2015	TV	UP			15 Minute	\$2.66
CLS - Level 2 Specialized, 4 Consumers Served - Holiday**	H2015	TV	UQ			15 Minute	\$2.12
CLS - Level 2 Specialized, 5 Consumers Served - Holiday**	H2015	TV	UR			15 Minute	*=\$2.12 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday**	H2015	TV	US			15 Minute	*=\$2.12 x 4 / Number of Consumers Served
CLS - Level 1, Night	H2015	UJ				15 Minute	\$4.34
CLS - Level 1, 2 Consumers Served, Night	H2015	UN	UJ			15 Minute	\$2.26
CLS - Level 1, 3 Consumers Served, Night	H2015	UP	UJ			15 Minute	\$1.58
CLS - Level 1, 4 Consumers Served, Night	H2015	UQ	UJ			15 Minute	\$1.26
CLS - Level 1, 5 Consumers Served, Night	H2015	UR	UJ			15 Minute	*=\$1.26 x 4 / 5
CLS - Level 1, 6+ Consumers Served, Night	H2015	US	UJ			15 Minute	*=\$1.26 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, Night	H2015	UJ				15 Minute	\$4.88
CLS - Level 2 Specialized, 2 Consumers Served, Night	H2015	UN	UJ			15 Minute	\$2.54
CLS - Level 2 Specialized, 3 Consumers Served, Night	H2015	UP	UJ			15 Minute	\$1.77
CLS - Level 2 Specialized, 4 Consumers Served, Night	H2015	UQ	UJ			15 Minute	\$1.42
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ			15 Minute	*=\$1.42 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ			15 Minute	*=\$1.42 x 4 / Number of Consumers Served
CLS - Level 1 - Holiday**, Night	H2015	TV	UJ			15 Minute	\$6.28
CLS - Level 1, 2 Consumers Served - Holiday**, Night	H2015	TV	UN	UJ		15 Minute	\$3.39

CLS - Level 1, 3 Consumers Served - Holiday**, Night	H2015	TV	UP	UJ		15 Minute	\$2.37
CLS - Level 1, 4 Consumers Served - Holiday**, Night	H2015	TV	UQ	UJ		15 Minute	\$1.89
CLS - Level 1, 5 Consumers Served - Holiday**, Night	H2015	TV	UR	UJ		15 Minute	*=\$1.89 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday**, Night	H2015	TV	US	UJ		15 Minute	*=\$1.89 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday**, Night	H2015	TV	UJ			15 Minute	\$7.14
CLS - Level 2 Specialized, 2 Consumers Served - Holiday**, Night	H2015	TV	UN	UJ		15 Minute	\$3.81
CLS - Level 2 Specialized, 3 Consumers Served - Holiday**, Night	H2015	TV	UP	UJ		15 Minute	\$2.66
CLS - Level 2 Specialized, 4 Consumers Served - Holiday**, Night	H2015	TV	UQ	UJ		15 Minute	\$2.12
CLS - Level 2 Specialized, 5 Consumers Served - Holiday**, Night	H2015	TV	UR	UJ		15 Minute	*=\$2.12 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday**, Night	H2015	TV	US	UJ		15 Minute	*=\$2.12 x 4 / Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1	T2027					15 Minute	\$4.34
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 2 Consumers Served	T2027	UN				15 Minute	\$2.26
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 3 Consumers Served	T2027	UP				15 Minute	\$1.58
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 4 Consumers Served	T2027	UQ				15 Minute	\$1.26
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 5 Consumers Served	T2027	UR				15 Minute	*=\$1.26 x 4 / 5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 6+ Consumers Served	T2027	US				15 Minute	*=\$1.26 x 4 / Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2	T2027					15 Minute	\$4.88

OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 2 Consumers Served	T2027	UN				15 Minute	\$2.54
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 3 Consumers Served	T2027	UP				15 Minute	\$1.77
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 4 Consumers Served	T2027	UQ				15 Minute	\$1.42
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 5 Consumers Served	T2027	UR				15 Minute	*=\$1.42 x 4 / 5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 6+ Consumers Served	T2027	US				15 Minute	*=\$1.42 x 4 / Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1 - Holiday**	T2027	TV				15 Minute	\$6.28
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 2 Consumers Served - Holiday**	T2027	UN	TV			15 Minute	\$3.39
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 3 Consumers Served - Holiday**	T2027	UP	TV			15 Minute	\$2.37
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 4 Consumers Served - Holiday**	T2027	UQ	TV			15 Minute	\$1.89
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 5 Consumers Served - Holiday**	T2027	UR	TV			15 Minute	*=\$1.89 x 4 / 5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 6+ Consumers Served - Holiday**	T2027	US	TV			15 Minute	*=\$1.89 x 4 / Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2 - Holiday**	T2027	TV				15 Minute	\$7.14
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 2 Consumers Served - Holiday**	T2027	UN	TV			15 Minute	\$3.81
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 3 Consumers Served - Holiday**	T2027	UP	TV			15 Minute	\$2.66

OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 4 Consumers Served - Holiday**	T2027	UQ	TV			15 Minute	\$2.12
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 5 Consumers Served - Holiday**	T2027	UR	TV			15 Minute	*=\$2.12 x 4 / 5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 6+ Consumers Served - Holiday**	T2027	US	TV			15 Minute	*=\$2.12 x 4 / Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 1 Consumer Served Age 18 and Older	T2027	HB				15 Minute	\$4.34
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 2 Consumers Served Age 18 and Older	T2027	UN	HB			15 Minute	\$2.26
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 3 Consumers Served Age 18 and Older	T2027	UP	HB			15 Minute	\$1.58
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 4 Consumers Served Age 18 and Older	T2027	UQ	HB			15 Minute	\$1.26
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 5 Consumers Served Age 18 and Older	T2027	UR	HB			15 Minute	*=\$1.26 x 4 / 5
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OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 1 Consumer Served Age 18 and Older	T2027	HB				15 Minute	\$4.88
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 2 Consumers Served Age 18 and Older	T2027	UN	HB			15 Minute	\$2.54
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OVERNIGHT HEALTH AND SAFETY SUPPORTS -	T2027	UR	HB			15 Minute	*=\$1.42 x 4 / 5

Level 2, 5 Consumers Served Age 18 and Older							
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 6+ Consumers Served Age 18 and Older	T2027	US	HB			15 Minute	*=\$1.42 x 4 / Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 1 Consumer Served Age 18 and Older - Holiday**	T2027	TV	HB			15 Minute	\$6.28
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 2 Consumers Served Age 18 and Older - Holiday**	T2027	UN	TV	HB		15 Minute	\$3.39
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 3 Consumers Served Age 18 and Older - Holiday**	T2027	UP	TV	HB		15 Minute	\$2.37
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 4 Consumers Served Age 18 and Older - Holiday**	T2027	UQ	TV	HB		15 Minute	\$1.89
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 5 Consumers Served Age 18 and Older - Holiday**	T2027	UR	TV	HB		15 Minute	*=\$1.89 x 4 / 5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 6+ Consumers Served Age 18 and Older - Holiday**	T2027	US	TV	HB		15 Minute	*=\$1.89 x 4 / Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 1 Consumer Served Age 18 and Older - Holiday**	T2027	TV	HB			15 Minute	\$7.14
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 2 Consumers Served Age 18 and Older - Holiday**	T2027	UN	TV	HB		15 Minute	\$3.81
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 3 Consumers Served Age 18 and Older - Holiday**	T2027	UP	TV	HB		15 Minute	\$2.66

OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 4 Consumers Served Age 18 and Older - Holiday**	T2027	UQ	TV	HB		15 Minute	\$2.12
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 5 Consumers Served Age 18 and Older - Holiday**	T2027	UR	TV	HB		15 Minute	*=\$2.12 x 4 / 5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 6+ Consumers Served Age 18 and Older - Holiday**	T2027	US	TV	HB		15 Minute	*=\$2.12 x 4 / Number of Consumers Served
RESPITE - Level 1	T1005					15 Minute	\$4.34
RESPITE - Level 1, 2+ Consumers Served	T1005	TT				15 Minute	*=\$4.34 / Number of Consumers Served
RESPITE - Level 2 Specialized	T1005					15 Minute	\$4.88
RESPITE - Level 2 Specialized, 2+ Consumers Served	T1005	TT				15 Minute	*=\$4.88 / Number of Consumers Served
RESPITE - Level 1 - Holiday**	T1005	TV				15 Minute	\$6.28
RESPITE - Level 1, 2+ Consumers Served - Holiday**	T1005	TV	TT			15 Minute	*=\$6.28 / Number of Consumers Served
RESPITE - Level 2 Specialized - Holiday**	T1005	TV				15 Minute	\$7.14
RESPITE - Level 2 Specialized, 2+ Consumers Served - Holiday**	T1005	TV	TT			15 Minute	*=\$7.14 / Number of Consumers Served

Rates are dependent on the support needs of the Consumer served as established by the CMHA-CEI Level of Care.

Rate includes transportation cost associated with transporting consumer to/from appointments, outings, etc.

*Rate varies depending on the number of Consumers served.

**Recognized Holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas

Expense Contract Renewal: Michigan Department of Labor and Economic Opportunity – Michigan Rehabilitation Services

This item is the expense portion of the interagency cash transfer between CEI, Peckham, and MRS. This allows us to expand a number of services for supported employment provided by Peckham. Sara noted that Michigan Works is also a part of Peckham.

Revenue Contract Renewal: Peckham, Inc.

This item is the renewal portion of the interagency cash transfer between CEI, Peckham, and MRS.

MOTION CARRIED unanimously.

Revenue Contract Renewals

MOVED by Joe Brehler and **SUPPORTED** by Dwight Washington that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following revenue contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Revenue Contract Renewal: Ingham County Health Services Millage

Sara Lurie presented this contract renewal with Ingham County for the provision of a range of behavioral health and developmental disability services and receive up to \$1,412,874 per year for the period of October 1, 2021 through September 30, 2022.

Revenue Contract Renewal: Mid-State Health Network Medicaid Subcontract

Sara Lurie presented this contract renewal the Mid-State Health Network to provide, for the period of October 1, 2021 through September 30, 2022, the full range of Medicaid behavioral health and developmental disability services, the administrative functions required to support the provision of these Medicaid services, and those managed care functions which have been delegated, by MSHN, to CMHA-CEI, to Medicaid enrollees within the tri-county community. For the fulfillment of these responsibilities, CMHA-CEI will receive, from MSHN, for this same period, a capitated payment for each Medicaid enrollee in the tri-county community.

Revenue Contract Renewal: FY 2021 Michigan Department of Health and Human Services - Community Mental Health Service Programs (CMHSP)

Sara Lurie presented this contract renewal for the FY2022 contract with the Michigan Department of Health and Human Services for Community Mental Health Service Programs for the period of October 1, 2021 through September 30, 2022.

MOTION CARRIED unanimously.

Steady State Program Proposals to Balance FY 2022 Budget

Amy Rottman presented this item to the committee. There is about \$1.6M available to be allocated across the major programs for Directors to utilize within their programs.

Shana shared AMHS' proposals. The proposals include building a third Case Management team to increase support and supervision for the growing department, adding four CSS case managers, one full time Mental Health Therapist added in the residential unit, and training in AMHS evidence based practices.

Sara reviewed CSDD's proposals. The proposals include additional funding for specialty clinician training, an additional secretary, a relief MA Behavior Treatment Specialist and a relief psychologist, a BA level "A" contract coordinator, 2 FTE Case Management assistants, 2 FTE Case Management assistants (respite only), 1 FTE Master Level MHT, and additional funding for directly operated residential services. Sara noted it has been very difficult to hire Master's level Behavior Treatment Specialists and psychologists.

Gwenda then reviewed Families Forward's proposals. They are looking to hire a 1.0 FTE Wraparound Facilitator, two 0.5 time therapists for the Therapeutic Foster Care Oregon program, and secretarial relief in the event of absences.

Sara reviewed the general administration proposal of a contract consultant to help evaluate the Crisis Stabilization Unit. In QCSRR, funding will be added for records room relief staff and Quality Improvement Specialist relief staff.

Sharon said there will be funds added to the salary red lapse to fund future positions in the Training Unit and Human Resources.

Sara said Finance is going to continue using funds for additional support for Payroll-Benefits through the Open Enrollment period. She went on to say IS is proposing to increase the training budget to learn the new Oracle system so IS can provide more support in that area; funds will also be used to retain 1.0 FTE Business Analyst for the CCBHC expansion grant.

Medicaid outreach funds will be increased for Finance, Access, AMHS, and Families Forward.

John said a part-time greeter will be added to the 812 Jolly lobby, and the security overtime and maintenance on-call budgets will be shored up. In addition, a relief staff will be added to the Grounds Maintenance team.

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Dianne Holman that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to accept the Steady State Program Proposals to Balance FY 2022 Budget.

MOTION CARRIED unanimously.

Fiscal Year 2022 Budget

Amy Rottman noted a document similar to this was presented last month, but it was out of balance. With some revisions, the budget is now balanced for FY22.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Dianne Holman that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the Fiscal Year 2022 Operating Budget: Revenues by Major Funding Source and Expenditures by Line-Item Cost Category. By adoption, the Board of Directors recognize that the adopted budget is based on current estimates of revenues and expenditures, and that staff may find it necessary to recommend, to the Finance Committee and/or Board of Directors, amendments to the budget during the course of the fiscal year; that purchases made in this budget shall be made in conformance with the Procurement Policy; and that expenses which are supported by grant revenue, reimbursement, or other sources of outside funding are contingent upon the Community Mental Health Authority of Clinton, Eaton, Ingham Counties receiving the budgeted revenues.

MOTION CARRIED unanimously.

Medicaid Revenue Update

Amy Rottman presented the Medicaid revenue update through August. There has been \$22.5M in additional revenue that was not anticipated at the beginning of the year, and there is one more month in the year left. Amy anticipates this amount will be around \$25M after September. This means we will likely be lapsing money to MSHN again for this year. Because of this increase in revenue, even with one-time proposals that were previously presented, we will still be lapsing money. The

high Medicaid enrollment will continue as long as the State of Emergency lasts in Michigan. Conversations will be had in the future about how to use excess funds in FY22. Amy anticipates about \$18M will be lapsed. How much we contribute to MERS will be a significant factor in this total. Amy said there are differing opinions across the state regarding putting Medicaid dollars towards MERS. Medicaid is intended to be put towards current expenses. The other side of the argument is that this is a liability that CMHs have to pay, so why can't it be paid off early? Because there isn't clear guidance one way or the other, CEI has to weigh the risk of whether Medicaid dollars can be contributed to MERS. Amy said no consensus on this argument has been reached either regionally or state-wide.

Unfinished Business:

None

New Business:

None

Public Comment:

None

Adjournment:

The meeting was adjourned at 7:06 p.m. The next regularly scheduled Finance Committee meeting is October 13th, 2021 at 5:30 p.m., 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen
Finance Administrative Assistant