



**BOARD OF DIRECTORS  
MEETING MINUTES  
(revised for approval)  
Thursday, June 16, 2011, 6:00 p.m.  
DeWitt Township Hall, 1401 Herbison Rd, DeWitt**

**Board Members Present:**

Maxine Thome, Joe Brehler, Robert Showers, Paul Palmer, Kay Randolph Back, Pat St. George, Chris Swope, Stephen Manchester, Sara Clark Pierson; Absent: Kay Pray, Dale Copedge, Raul Gonzales

**Staff Present:**

Liz Holcomb, David Picone, Heather McCracken, John Peiffer, Maureen Moloney, Al Way, Jana Weeks, Bob Sheehan, Judy Hazle, Kim Zimmerman, Pam Keyes, Mary Clissold, Chuck Dougherty, Tiffany Leisher

**Public:**

Jeff Fleming, Local 459 Service Representative; Mrs. Depaepe

**CALL TO ORDER**

The meeting was called to order at 6:03 pm by Chairperson Sara Clark Pierson.

**PREVIOUS MEETING MINUTES**

**MOVED** by Chris Swope and **SUPPORTED** by Robert Showers to approve the meeting minutes of May 19, 2011 with a friendly amendment to replace language of page 1 of the minutes, second paragraph from the bottom to read "Al Way commented that DHS is implementing the settlement of a lawsuit to move kids." **MOTION CARRIED** unanimously.

**ADOPTION OF AGENDA**

**MOVED** by Stephen Manchester and **SUPPORTED** by Paul Palmer to approve the meeting minutes of May 19, 2011 moving the Human Resources report and New Business to be discussed first. **MOTION CARRIED** unanimously.

**PUBLIC COMMENT ON AGENDA ITEMS**

Jeff Fleming reported that all the 459 bargaining units (Residential, Large, RN) have tentative agreements on the contracts and urged the Board to approve them.

**DIRECTORS REPORT**

Maureen Moloney introduced Mental Health Therapist Heather McCracken from the Clinton County Counseling Center. Ms. McCracken distributed information and presented on Family Psycho Education (FPE).

Ms. McCracken stated there are currently nine active FPE groups with one group located in Clinton County.

## **COMMITTEE REPORTS**

### **Human Resources:**

#### **Community Mental Health Authority of Clinton, Eaton, Ingham Counties Restated Cafeteria Plan (CMHA-CEI)**

**MOVED** by Chris Swope and **SUPPORTED** by Maxine Thome that the Board of Directors of CMHA-CEI adopt the restated Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Cafeteria Plan effective January 1, 2011. **MOTION CARRIED** unanimously.

#### **Second Quarter Diversity Initiative Report/EEO Report (CMHA-CEI)**

**MOVED** by Chris Swope and **SUPPORTED** by Paul Palmer to accept the Second Quarter Diversity Initiative/EEO Report from January 1, 2011 through March 31, 2011. **MOTION CARRIED** unanimously.

#### **Second Quarter Grievance Report (CMHA-CEI)**

**MOVED** by Chris Swope and **SUPPORTED** by Paul Palmer to accept the Second Quarter Grievance Report from January 1, 2011 through March 31, 2011. **MOTION CARRIED** unanimously.

It was requested to move public comment before the Board requested to move into closed session.

### **PUBLIC COMMENT**

Yvonne DePaepe commented her son was a CSDD consumer and has now passed away. She was a member of the Board many years ago and wanted to visit the Board meeting since it was being held in Clinton County.

Patti Alvarado was introduced as the new Director of the Tri County Community Advocates. She is replacing Jan Gormley who passed away this year.

### **NEW BUSINESS:**

**MOVED** by Joe Brehler and **SUPPORTED** by Robert Showers to move into closed session to discuss collective bargaining agreements. Bob Sheehan asked that management be able to stay and the Board approved.

Roll Call Vote: Voting yes –Pat St. George, Joe Brehler, Robert Showers, Sara Clark Pierson, Chris Swope, Kay Randolph Back, Paul Palmer, Maxine Thome, Stephen Manchester.  
**MOTION CARRIED.**

The meeting went into closed session at 6:50 pm. The meeting moved out of closed session at 7:10 pm.

**MOVED** by Chris Swope and **SUPPORTED** by Robert Showers to ratify all agreements as presented by staff on June 16, 2011:

**Local 459 Residential Unit for a new collective bargaining agreement for the period of June 6, 2011 through September 30, 2013;**

**Local 459 RN Unit for a new collective bargaining agreement for the period of June 6, 2011 through September 30, 2013;**

**Local 459 Large Unit for a new collective bargaining agreement for the period of June 6, 2011 through September 30, 2013;**

**Local 512 Supervisors Unit for a new collective bargaining agreement for the period of June 6, 2011 through September 30, 2013;**

**Local 512 Physicians Unit for a new collective bargaining agreement for the period of June 6, 2011 through September 30, 2013; and**

**Non-Rep to receive the same as the CMHA-CEI's represented employees: included effective October 1, 2011 all Non-Represented employees wage rates shall increase by one and one half percent (1 ½%); Non-Represented employees will continue to pay 10% of their health care premium until September 30, 2013 –in the Fall of 2011 if the average health care premium increase for the 2012 calendar year exceeds a 15% increase from the 2011 premiums, the employer may change plans and/or coverage levels effective January, 2012 including deductible and co-pays provided: a) the plan(s) selected or changes made are at least equivalent to the ones offered to other Union employees of the Employer and are the same changes made for the non Union employees of the Employer and b) the employee premium co-pay does not exceed 10% of the premium –in the Fall of 2012 if the average health care premium increase for the 2013 calendar year exceeds a 15% increase from the 2012 premiums, the employer may change plans and/or coverage levels effective January, 2013 including deductible and co-pays provided: a) the plan(s) selected or changes made are at least equivalent to the ones offered to other Union employees of the Employer and are the same changes made for the non Union employees of the Employer and b) the employee premium co-pay does not exceed 10% of the premium; and effective October 1, 2011 all employees shall utilize direct deposit or a payroll debit card as provided in MCL 408.476, as amended effective December 21, 2010.**

**Bob stated that the Non Rep contract length is 2 years.**

**MOTION CARRIED unanimously.**

**Program and Planning:**

**Medicaid Subcontract Agreement (CMHAMM)**

**MOVED by Joe Brehler and SUPPORTED by Robert Showers that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as PIHP, authorize CMHA-CEI to enter into a contract agreement with Gratiot County CMH, Ionia County CMH, Manistee-Benzie CMH, and Newaygo County CMH, to pass through Medicaid funding for services provided for Medicaid and Adult Benefits Waiver eligible consumers, for October 1, 2010 through September 30, 2012. MOTION CARRIED unanimously.**

**New Expense Contract: Respite Services Provider/Camps (CMHA-CEI)**

**MOVED by Joe Brehler and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with the above listed Camps to purchase respite services for the period of June 1,**

**2011 – December 31, 2012, and pay the rates listed below:** (Families who opt to use these camps will have the fees deducted from their annual respite allotment of \$1,400)

<b>Name of Camp</b>	<b>Address of Camp</b>	<b>Cost</b>
Spring Hill camp	P.O. Box 100, Ewart, MI 49631	600.00/ wk.
Albright United Methodist Camp	3156 190th Ave., Reed City, MI 49677-9731	379.00/6 days
Camp Barakel	P.O. Box 159, Fairview, MI 48621-0159	250.00/wk.
Pine Ridge Bible Camp	8415 17 Mile Rd., Cedar Springs, MI 49319	265.00/4days
Head Start	101 E. Willow St., Lansing, MI 48906	\$75/wk..
St. Francis on the Lake	10120 Murrey, Jerome MI 49249	200.00-250.00/wk.
Camp Greenwood	13564 McClain Rd., Gowana MI 49326	75.00-375.00/2-8 days

**MOTION CARRIED unanimously.**

**New Expense Contract: One-time Contract with Comprehensive Psychological Services, Inc., 2720 E. Lansing Drive, East Lansing (CMHA-CEI)**

**MOVED** by Joe Brehler and **SUPPORTED** by Stephen Manchester that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a one-time contract with Comprehensive Psychological Services, Inc. to purchase psychological services from for the period of FY10 and pay \$473 for those services. **MOTION CARRIED unanimously.**

**New Expense Contract: Evergreen Meadow AFC (CMHA-CEI)**

**MOVED** by Joe Brehler and **SUPPORTED** by Stephen Manchester that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Evergreen Meadow AFC to purchase specialized residential services from Daniel and Annelise Erdman for the period of June 1, 2011 through December 31, 2013 and pay a daily rate of \$67.00 for those services / goods. **MOTION CARRIED unanimously.**

**Finance:**

**New Expense Contracts: CDW Government; Hardware.com; Red Level Inc.; and Merit Network (CMHA-CEI)**

**MOVED** by Joe Brehler and **SUPPORTED** by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into new contracts with CDW Government, Hardware.com, Red Level Inc and Merit Network to purchase VMWare Hardware and Software and a DataCore Storage Area Network and pay a total of \$475,320.63, to be amortized over five years, for those systems. **MOTION CARRIED unanimously.**

**Expense Contract: 2011 Vehicle Purchase (CMHA-CEI)**

**MOVED** by Joe Brehler and **SUPPORTED** by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to purchase of 15 new vehicles for the purchase price of \$420,000 and authorize staff to initiate a loan with JPMorgan Chase Bank for this amount. **MOTION CARRIED unanimously.**

**Expense Contract Renewal: Sparrow Behavioral Health CMHA-CEI**

**MOVED** by Joe Brehler and **SUPPROTED** by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into contract renewal with Sparrow Behavioral Health to purchase inpatient hospitalization services from the hospital paying a per diem of no more than \$737 all-inclusive from April 1, 2011 –

March 31, 2012, and no more than \$754 all-inclusive from April 1, 2012 – March 31, 2013. MOTION CARRIED unanimously.

**Acceptance of Steady State Budget Projections for Fiscal Year 2011/2012 (CMHA-CEI)**

Joe Brehler stated that since the committee met, there have been some suggested amendments to the motion which was approved at the Finance Committee meeting. Management is asking that the projected 1 million unallocated dollars be used for program expansion instead of a \$1 million dollar payment to MERS. Discussion ensued.

MOVED by Joe Brehler and SUPPORTED by Sara Clark Pierson that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties accept the Steady State Budget Projections for Fiscal Year 2011/2012, and includes an anticipated 1.5% staff and contractor wage increase, and use of the anticipated \$1 million dollars of unallocated funds for program expansion. MOTION CARRIED unanimously.

Board members asked that it be noted MERS is not telling CMHA-CEI to make a payment as MERS has stated we are funded adequately at 80%.

Robert Showers exited the meeting at 7:23 pm.

**Recipient Rights:**

No report.

**Executive Committee:**

No report.

Maxine Thome exited the meeting at 7:25 pm.

**OLD BUSINESS**

**By-Laws Change (CMHA-CEI)**

Chris Swope explained that Recipient Rights chooses to use the same individuals on the Recipient Rights committee to also be on the Recipient Rights Appeals Committee. Mr. Swope commented that the rationale for the revision to the By-Laws is that according to State law the Appeals Committee does not have to follow opens meeting act.

MOVED by Chris Swope and SUPPORTED by Paul Palmer to approve the presented language change to the Board By-Laws. MOTION CARRIED unanimously.

**Initiation of integration of the Mid-South Substance Abuse Commission (MSSAC) and the CMH Affiliation of Mid-Michigan (CMHAMM)**

Bob Sheehan stated that the MSSAC Board of Directors voted on Monday, 5/23, to authorize Gary VanNorman and his staff to initiate the process of integrating our two organizations with CMHAMM taking on the CA role - with a tentative completion date of 10/1/12 for the integration. Toby Bayless is coordinating the effort on behalf of CMHA-CEI and it will involve several meetings.

Mr. Sheehan commented that CMHA-CEI would become the Coordinating Agency (CA) and possibly in the future the PIHP would assume the role. Currently MSSAC is the Coordinating Agency for Clinton, Eaton, Ingham, Gratiot, Ionia, Newaygo, Lenawee, Hillsdale, and Jackson counties. It is not for sure if all the counties will agree to stay under CMHA-CEI as the CA.

There was discussion on the fact that there was not always support for this effort, however, it fits the movement that is happening in preparation for the health care reform. It was noted that CA's cannot be providers.

**ADJOURNMENT**

The meeting adjourned at 8:10 pm. The next regular meeting of the Board of Directors is scheduled for July 21<sup>st</sup>, 2011 at 6:00 pm, Community Mental Health Building, 812 E Jolly Rd, Lansing, MI.

Minutes submitted by:

**Judy Hazle**  
**Executive Secretary**