



**BOARD OF DIRECTORS
MEETING MINUTES**

Thursday, December 16th, 2010, 6:00 p.m.
Community Mental Health Building
812 E. Jolly Rd., Conf. Rm. G11-C
Lansing, MI 48910

Board Members Present:

Pat St. George, Kay Randolph-Back, Paul Palmer, Stephen Manchester, Chris Swope, Robert Showers, Dale Copedge, Raul Gonzales, Kay Pray, Maxine Thome, Joe Brehler

Board Members Absent:

Sara Clark Pierson (notified administrative staff of absence)

Staff Present:

Pam Keyes, Chuck Dougherty, Maureen Moloney, Kim Zimmerman, Liz Holcomb, Al Way, John Peiffer, Sharon Blizzard, Bob Sheehan, Judy Hazle, David Picone, Lisa Arens

Public:

Jeff Fleming, Local 459

CALL TO ORDER:

The meeting was called to order by Chairperson Pat St. George at 6:00 pm.

PREVIOUS MEETING MINUTES:

MOVED by Chris Swope and **SUPPORTED** by Stephen Manchester to approve the meeting minutes as revised –change “Christ” to “Chris” on page 4; strike the sentence “It was noted that the model for the Medical Home is based on private partners, not public partners” on page 2; revised language “it was suggested a Board member that as the ACA moves forward, CMHA-CEI should review their mission statement and revise it to fit the changes that will be made” to “It was suggested by a Board members that as the ACA moves forward, pursuing changes suggested of staff may require review and revisions of the CMHA-CEI mission statement. **MOTION CARRIED** unanimously.

Maxine Thome joined the meeting at 6:20 pm.

ADOPTION OF AGENDA

MOVED by Paul Palmer and **SUPPORTED** by Stephen Manchester to adopt the agenda of December 16, 2010. **MOTION CARRIED** unanimously.

PUBLIC COMMENT ON AGENDA ITEMS

Jeff Fleming of Local 459 stated that Local 459 members of the large, residential and RN units voted and ratified the contract that has been negotiated. Mr. Fleming asked the Board to also ratify the contract.

DIRECTORS REPORT:

Bob Sheehan introduced Mary Clissold, Director of Community Support Services for Developmentally Disabled program along with staff person Lisa Arens. Ms. Clissold distributed a handout “CSDD Family Support Services”. Lisa Arens gave a scenario of Family Support Services which includes family support subsidy, respite, enhanced respite, case management, community living supports, and children’s waiver program.

Mr. Sheehan thanked Ms. Clissold and Ms. Arens for their presentation and continued on with his report to the Board. Mr. Sheehan pointed out the “State Budget Update” distributed to the Board. In addition, Mr. Sheehan reviewed his written report of December 2010. Kay Randolph-Back and Joe Brehler suggested to add to the Program & Planning agenda in 2011 “Rights of the Disabled Worker”.

The question was asked if CMHA-CEI is working to increase Psychiatrists. Dr. Picone commented that MSU is actively trying to retain Psychiatrists. There is a practice to rotate as much as possible the MSU medical students doing residency through CMHA-CEI.

COMMITTEE REPORTS:

Program and Planning

New Expense Contract: Spectrum Community Services (CMHA-CEI)

MOVED by Raul Gonzales and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize staff to enter into a new contract with Spectrum Community Services to provide Specialized Residential Services at the Myers Lake AFC, and pay a per diem rate of \$274.11, and to provide case management services at a 15 minute union rate of \$52.00 for the contract period of January 1, 2011 through December 31, additional clinical services as needed according to the fee below:

Residential Services - CLS and personal care rate –\$274.11 These rates do not include SSI.

Rates are based on a 6 Bed facility. These rates would increase with a reduction of beds.

**Average Support Coordination – Minimum of 5 units per month 52.00 per 15 minute unit
1 unit equals 15 minutes**

Enhanced Health Care

Psychiatric evaluation	1 Time only	228.05
Psychological Testing	4-6 hours	89.85
Nursing Evaluation	1 time per year	193.35
Nursing Services	per 15 minutes	38.30
Med Review with Physician	per encounter	150.95
Individual Therapy	per encounter	83.15
Group Therapy	per encounter	33.95
Risk Assessment	1 time per year	92.00
Behavior Management Committee	per encounter	123.50
Mental Health Assessment	2-4 per year	83.15 per encounter
Professional Treatment Monitoring	4-8 per year	112.60 per encounter
Treatment Planning	3-6 per year	112.60 per encounter

Other services provided if needed such as Occupational Therapy, Physical Therapy, Speech Therapy, etc.

Additional 1:1 staffing is \$12.00 per hour.

MOTION CARRIED unanimously.

Finance

Revenue Contract Renewal: Home-Based Services Manualization (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Chris Swope that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into contract with the Michigan Department of Community Health for the period of October 1, 2010 through September 30, 2011 for the training and evaluation of one Community Mental Health Center in the home-based Family Guidance model, and receive \$47,723 for the provision of those services. MOTION CARRIED unanimously.

New Expense Contract: Michigan Department of Human Services Medicaid Eligibility Specialist Designated to CEI (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to into an expense contract with Clinton County Department of Human Services to purchase Medicaid Eligibility Specialist services for the period of January 1, 2011 through September 30, 2011, and pay \$15,528.78 for those services. MOTION CARRIED unanimously.

Expense Contract Renewal: Copier Equipment Lease (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Robert Showers that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI Renew the expense Lease contract under the State of Michigan MiDeals Program with IKON Office Solutions to replace and upgrade existing copiers by leasing new equipment Ricoh Copiers for use at CMHA-CEI locations at the rate of \$7020 per month for 60 months or \$84,240 annually. The term of this contract is to begin December 27, 2010 and end December 27, 2015. MOTION CARRIED unanimously.

Expense Contract Renewal: Association for Children's Mental Health (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a one year contract, from October 1, 2010 through September 30, 2011, with ACMH for up to \$362,623 to provide: TRAC Information services for Impact for \$7,720; Lead Family Contact services for the amount of \$25,859; Community-Based Placement Program up to \$20,944; and additionally provide family involvement and advocacy, and for those services, ACMH will be compensated up to, but not more than \$308,100 for providing support to as many as 150 families per year, at a rate of \$2,054 per family. MOTION CARRIED unanimously.

Revenue Contract Renewal: Contract Management Associates, Cost Settlement Services (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Dale Copedge that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a renewal contract with Contract Management Associates to purchase Financial Review Services for three years from January 2011 through December 2013 and pay \$27,880 annually for those services. MOTION CARRIED unanimously.

Expense Contract Renewal: Carson City Hospital (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Dale Copedge that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into contract renewal with Carson City Hospital to purchase inpatient services from the

hospital for the period of January 2011 through December 2011 and pay an all-inclusive per diem of \$678 for those services.

Question: Why use Carson City? Adults with psychiatric issues are placed there. Other Boards around the State also use Carson City. MOTION CARRIED unanimously.

Expense Contract Renewal: Type A Residential (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into contract renewals to purchase residential services from the providers shown on the attached listing for the period of January 1, 2011 through December 31, 2013 and pay at the per diem rate of \$18.86 for Level I, \$37.71 for Level II and \$55.57 for Level III.

MOTION CARRIED unanimously.

Software Purchase: Plexis Healthcare Systems EDI Works Electronic Claims Processing Module (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to purchase Plexis Healthcare Systems EDI Works and pay up to \$30,000 for licenses, support, and implementation costs. MOTION CARRIED unanimously.

Program Proposals to Balance Fiscal Year 2011 Budget (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties accept management's Fiscal Year 2011 program proposals to balance the budget and authorize management to begin implementation of the proposals. MOTION CARRIED unanimously.

It was noted that this is a two part proposal. The 2nd part of the proposal will be brought to the Board at a later date.

Human Resources

Fourth Quarter diversity Initiative Report/EEO Report (CMHA-CEI)

MOVED by Dale Copedge and SUPPORTED by Paul Palmer that the Board of Directors accept the Fourth Quarter Diversity Initiative/EEO Report from July 1, 2010 through September 30, 2010. MOTION CARRIED unanimously.

Labor Relations Fourth Quarter Grievance Report (CMHA-CEI)

MOVED by Dale Copedge and SUPPORTED by Robert Showers that the Board of Directors accept the Fourth Quarter Grievance Report from July 1, 2010 through September 30, 2010. MOTION CARRIED unanimously.

Recipient Rights

No report.

Executive Committee

No report.

OLD BUSINESS:

Tentative Agreement: OPEIU Local 459 –Large, RN, Residential Units

PUBLIC COMMENT: Jeff Fleming of Local 459 stated that he commented earlier that he hoped the Board would ratify the agreement.

MOVED by Chris Swope and **SUPPORTED** by Robert Showers to go into closed session for the purpose of discussing negotiations and ratification of the agreement.

Roll call vote taken to move into closed session:

Voting Yes: Pat St. George, Dale Copedge, Chris Swope, Kay Pray, Joe Brehler, Raul Gonzales, Maxine Thome, Stephen Manchester, Kay Randolph-Back, Robert Showers, and Paul Palmer
MOTION CARRIED.

The Board moved out of closed session at 7:49 pm.

MOVED by Chris Swope and **SUPPORTED** by Kay Pray that the Board of Directors ratify the amendments to the Collective Bargaining Agreement between Local 459 Large Unit and Community Mental Health Authority of Clinton, Eaton and Ingham Counties as presented for the Collective Bargaining Agreement expiring September 30, 2011. **MOTION CARRIED** unanimously.

MOVED by Chris Swope and **SUPPORTED** by Kay Pray that the Board of Directors ratify the amendments to the Collective Bargaining Agreement between the Local 459 RN Unit and Community Mental Health Authority of Clinton, Eaton, and Ingham Counties as presented for the Collective Bargaining Agreement expiring September 30, 2011. **MOTION CARRIED** unanimously.

MOVED by Chris Swope and **SUPPORTED** by Kay Pray that the Board of Directors ratify the amendments to the Collective Bargaining Agreement between the Local 459 Residential Unit and Community Mental Health Authority of Clinton, Eaton and Ingham Counties as presented for the Collective Bargaining Agreement expiring September 30, 2011. **MOTION CARRIED** unanimously.

NEW BUSINESS:

None.

PUBLIC COMMENT:

Kay Randolph-Back asked that staff bring information to the Program & Planning Committee when it is available on how many persons will still go unserved under the affordable healthcare act.

ADJOURNMENT:

The meeting was adjourned at 8:05 pm. The next meeting of the Board of Directors is scheduled for January 20th, 2011 at the Community Mental Health building, 812 E. Jolly Rd., Suite G11-C, Lansing, MI, 6:00 pm.

Minutes respectfully submitted by:

Judy Hazle
Executive Secretary