



**BOARD OF DIRECTORS
MEETING MINUTES
Thursday, March 18TH, 2010, 6:00 p.m.
Transitions North Facility – Training Unit
3200 Remy Drive, Lansing, MI 48906**

Board Members Present:

Raul Gonzales, Pat St. George, Dale Copedge, Joe Brehler, Robert Showers, Sara Clark Pierson, Chris Swope, Kay Randolph-Back, Paul Palmer, Maxine Thome, Stephen Manchester, Kay Pray

Staff Present:

Bob Sheehan, Julie Barron, Mary Clissold, Liz Holcomb, Kim Zimmerman, Chuck Dougherty, Suzanne Stolz, Al Way, Susan Speers, Dan Devaney, Judi Cates, Toby Bayless, Judy Hazle, Kristen Rivet

Public:

**Jeff Fleming, Service Representative, Local 459
Nick Lawson, CMHAMM Consumer Council**

Call to Order:

The meeting was called to order at 6:00 pm by Chair Kay Pray. Susan Spears gave a brief summary of the services provided by the Transitions North program. Staff gave a tour of the Transitions North building.

Previous Meeting Minutes:

MOVED by Kay Randolph-Back and SUPPORTED by Robert Showers to approve the meeting minutes of February 18, 2010. No discussion. MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Robert Showers and SUPPORTED by Kay Randolph-Back to adopt the revised meeting agenda removing item #3 under Human Resources. MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None.

Directors Report:

Bob Sheehan reviewed the March 2010 Executive Directors written report. Board members had questions concerning the current relationship between Mid-South Substance Abuse Commission and CMHA-CEI and requested an update on funding. Mr. Sheehan stated he would invite Gary VanNorman, Executive Director of MSSA to a Finance Committee meeting after the Finance Committee has met and gathered questions to ask Mr. VanNorman.

Bob Sheehan introduced Nick Lawson who is a resident of Gratiot County and serves on the Community Mental Health Affiliation of Mid-Michigan Consumer Advisory Council. Mr. Lawson gave a brief overview of the council.

Mr. Sheehan also introduced Julie Barron who is an active member on the Consumer Advisory Council. Ms. Barron distributed the Advisory Council Handbook and a sample of the newly created Consumer Advisory Bulletin.

COMMITTEE REPORTS:

Program and Planning:

2009 PIHP Quality Improvement Annual Report & 2010 QI Plan (CMHAMM)

MOVED by Raul Gonzales and **SUPPORTED** BY Robert Showers that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors, acting in the role of the PIHP, accept the PIHP Quality Improvement Annual Report for FY 2009 and the PIHP Quality Improvement Plan for FY2010. **MOTION CARRIED** unanimously.

Finance:

Revenue Contract Renewal: Gratiot County CMH System Maintenance (CMHA-CEI)

MOVED by Joe Brehler and **SUPPORTED** by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract renewal with Gratiot County Community Mental Health to provide and maintain the Echo data system, the Filebound Document Imaging System, and the CEI Clinical System for the period of April 1, 2010 through September 30, 2010 and receive \$44,617.44 for that service. **MOTION CARRIED** unanimously.

New Revenue Contract: Michigan Department of Community Health Training (CMHA-CEI)

MOVED by Joe Brehler and **SUPPORTED** by Raul Gonzales that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Michigan Department of Community Health to provide Michigan Leadership Institute for 30 participants identified by the Michigan Department of Community Health for the period of March 15 - May 30, 2010 and receive \$25,000.00 for this service. **MOTION CARRIED** unanimously.

Human Resources:

First Quarter Diversity Initiative/EEO Report (CMHA-CEI)

MOVED by Dale Copedge and **SUPPORTED** by Chris Swope that the Board of Directors accept the First Quarter Diversity Initiative Report and EEO Report for the period of October 1, 2009 through December 31, 2009 as presented. **MOTION CARRIED** unanimously.

First Quarter Grievance Report (CMHA-CEI)

MOVED by Dale Copedge and **SUPPORTED** by Stephen Manchester that the Board of Directors accept the First Quarter Grievance Report from October 1, 2009 through December 31, 2009 as presented. **MOTION CARRIED** unanimously.

Medicaid Savings Initiatives for a One Time Spending (CMHA-CEI)

MOVED by Dale Copedge and **SUPPORTED** by Stephen Manchester that the Board of Directors authorize CMHA-CEI management staff to proceed with Medicaid savings initiatives for a one time spending. **MOTION CARRIED** unanimously.

Recipient Rights:

No report.

Executive Committee:

Election of Officers for 2010/2011 (CMHA-CEI):

The Executive Committee recommended the following slate of offices for 2010-2011 term: Pat St. George –Chairperson; Sara Clark Pierson –Vice Chairperson; Dale Copedge – Secretary. Hearing no objections or other nominations, Sara Clark Pierson MOVED and Stephen Manchester SUPPORTED the following slate of officers for the period of April 1, 2010 through March 31, 2011: Pat St. George –Chairperson; Sara Clark Pierson –Vice Chairperson; Dale Copedge –Secretary. MOTION CARRIED unanimously.

Old Business:

None.

New Business:

Bob Sheehan commended and thanked Kay Pray for her dedicated service as Board Chair.

Public Comment:

Jeff Fleming asked what Medicaid increase is anticipated for FY 2011. Bob Sheehan responded that CMHA-CEI will build their budget on a scenario of 3% as well as use other scenarios.

Adjournment:

The meeting was adjourned at 7:45 pm. The next meeting of the Board of Directors is scheduled for April 22nd, 2010 at 6:00 pm, at the Clinton County Courthouse -100 E State Street, St. Johns, Michigan.

Minutes submitted by:

Judy Hazle
Executive Secretary/
Community Ed Liaison