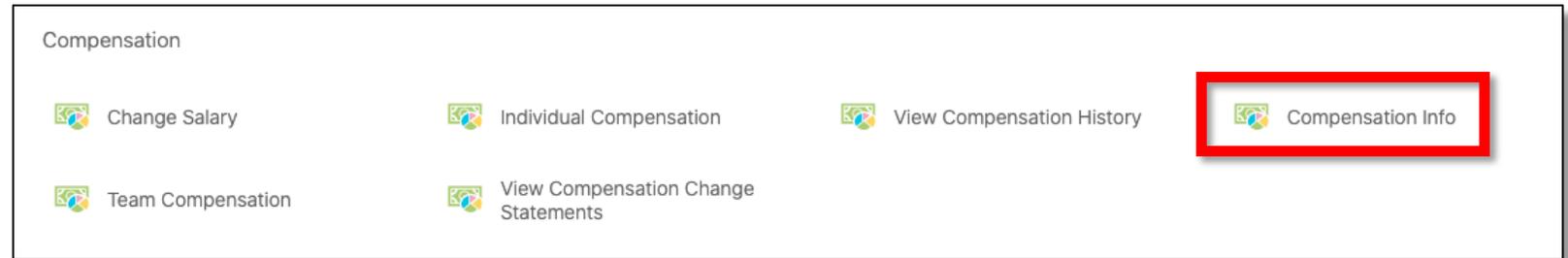


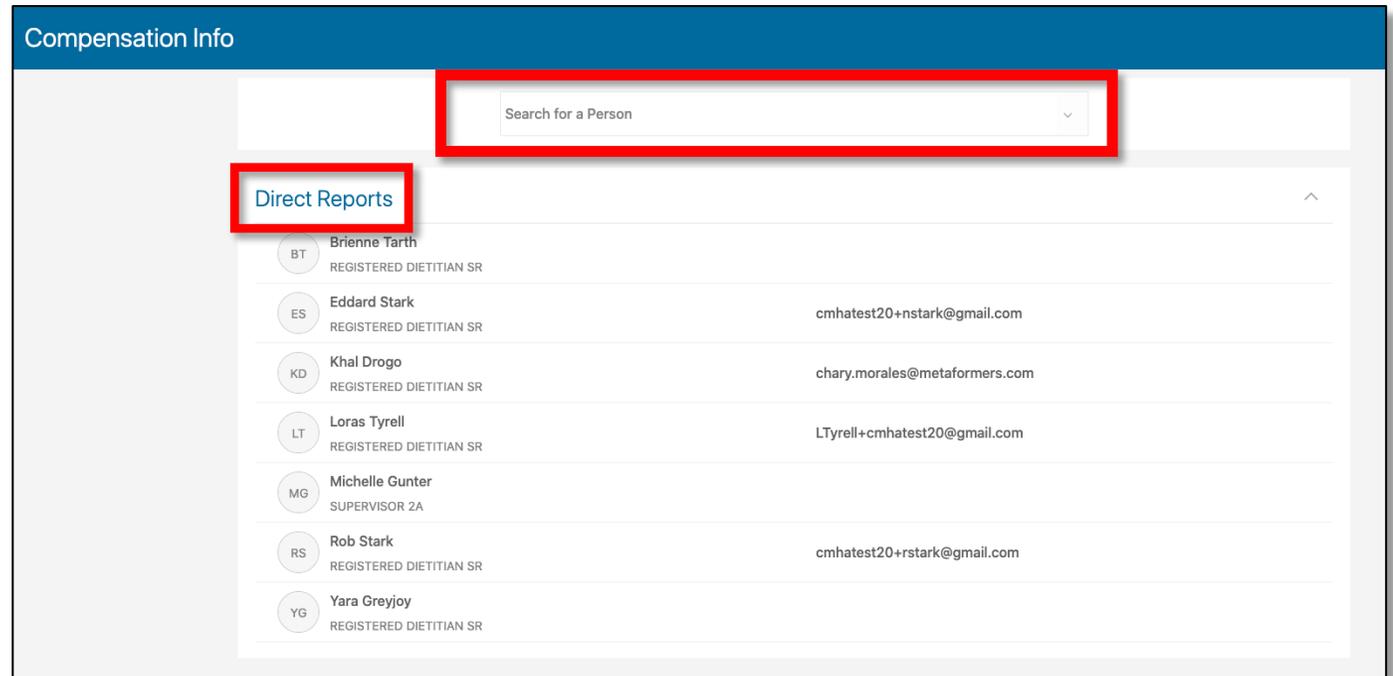
1. Select **My Team** to display your manager functions.
2. Click the **Show More** button.

The screenshot displays the Connect MSS user interface. At the top left is the Connect logo. Below it, a greeting reads "Good evening, Arya Stark!". A navigation bar contains several menu items: "Me", "My Team", "My Client Groups", "Benefits Administration", "Risk Management", "Sales", "Service", and "Knowledge". The "My Team" item is highlighted with a red box. Below the navigation bar, there are two columns of icons. The left column, labeled "QUICK ACTIONS", includes: Change Manager, Seniority Dates, Transfer, Employment Contracts, Employee Summary, Promote, Employment Info, and Add Assignment. The right column, labeled "APPS", includes: My Team, Onboarding, Hiring, Performance Overview, Career Overview, Performance, Talent Review, Learning, Users and Roles, New Person, Workforce Compensation, Workforce Modeling, Workforce Predictions, and Personal Brand. A red arrow points from the "My Team" menu item down to a "Show More" button, which is also highlighted with a red box.

3. Scroll down the page until you see the **Compensation** section and select the **Compensation Info** task.



4. Next, click on the employee for which you want to view Compensation Information, either through the **Direct Reports** section or by using the **search box**.



5. On the **Compensation** page, you will see two sections with compensation information for the selected employee. The first section is **Current Salary**, while the other is **Additional Compensation**.

6. To edit the **Current Salary** information, use the **Edit** button. To view additional actions, use the **Actions** dropdown menu.

Compensation
Rob Stark

Current Salary Edit

Salary 25.48 USD Hourly	Grade Name 750 - 459 Union Professional
Start Date 10/1/2020	Grade Step Step 1
Action Hire	Compa-Ratio 85.45
Salary Basis US Hourly	Legal Employer Community Mental Health Authority of Clinton, Eaton, Ingham ...
Annual Salary 52,998.40 USD (FTE 1)	

25.48 USD Hourly

26.26 33.38

Additional Compensation

7. To view more information and actions regarding the selected employee (if needed), use the **More Information** button.

End of Procedure

Compensation
Rob Stark

Current Salary Edit

Salary
25.48 USD Hourly

Start Date 10/1/2020	Grade Name 750 - 459 Union Professional
Action Hire	Grade Step Step 1
Salary Basis US Hourly	Compa-Ratio 85.45
Annual Salary 52,998.40 USD (FTE 1)	Legal Employer Community Mental Health Authority of Clinton, Eaton, Ingham ...

25.48 USD Hourly

26.26 — 33.38

Additional Compensation