



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

**BOARD OF DIRECTORS
VIRTUAL MEETING
MINUTES
Thursday, September 17, 2020
6:00 p.m.**

Staff Present:

Sharon Blizzard, Stacia Chick, Aleshia Echols, Jason Gilliam, Joanne Holland, Sara Lurie, Elise Magen, Ericanne Spence, Jennifer Stanley, Gwenda Summers

Excused: Karla Block, Shana Badgley, Joyce Tunnard

Public Present

Elizabeth Pratt, NAMI
Daniel Arnold

Union Representation

None.

Call to Order

The meeting was called to order by Board Chair, Paul Palmer at 6:00 p.m.

Roll Call

Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Al Platt, Paul Palmer, Jim Rundborg, Kay Randolph-Back, Emily Stivers, Dwight Washington

Excused

None.

Previous Meeting Minutes:

ACTION

MOVED by Raul Gonzales and SUPPORTED by Al Platt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the August 20, 2020 meeting minutes as written.

MOTION PASSED with 10 votes in favor. Members Present: Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Excused: Joe Brehler, Maxine Thome

Joe Brehler arrived at 6:03 p.m.

Maxine Thome arrived at 6:04 p.m.

Adoption of Agenda:

MOVED by Joe Brehler and SUPPORTED by Emily Stivers that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the “revised” Agenda of September 17, 2020 with the following modifications:

- 1. Under Human Resources, add item #3, Information Only: CEO Performance Evaluation**
- 2. Under Community Access Committee, correction of meeting date from September 29 to Monday, September 28 @ 5:30 pm.**
- 3. Removing the following New Business items:
X., II, entitled: Expense Contract Amendments: Community Living Supports and Out of County Services
And
X., III, entitled: Expense Contract Amendment: Community Living Network**

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington.

Public Comment

None.

Mid State Health Network Update

Joe Brehler reported that MSHN Board met. Much of the discussion revolved around

the COVID-19 pandemic. Highlight from the meeting included Mid-State Health Network Board's recent Authorization of an extension of Premium Pay through January 9, 2021.

CEO Report

Sara Lurie reported that a copy of the full CEO Report could be found in the September board packet. However, she wanted to take a moment to share how much staff sincerely appreciated the efforts of the board with regards to the recent mailing of commendation letters to all employee homes as well as the gift cards that were mailed out to 60 employees based on the random drawings. Ms. Lurie shared that she received many positive comments from staff via email and in passing in the hallways regarding how much staff appreciated the thoughtfulness of the CMHA-CEI Board of Directors.

Special thanks to Dwight Washington and Kay Randolph-Back for their participation on the Board of Directors Employee Recognition workgroup to spearhead those efforts.

Other highlights from the CEO Report included:

- State Budget
- Increased Healthy Michigan Enrollments/Funding
- Fee Schedule Development

Sara mentioned that the state budget is coming along and should be available within the next week or so. However, to date, it has not been determined if CMHA-CEI will experience any reductions or if there will be any changes that will impact CMHA-CEI and reported that we were taken by surprised at the end of the FY, in terms of the increased enrollment/funding, reporting that starting in May, Medicaid and particularly Healthy Michigan enrollments increased at numbers higher than predicted and has resulted in \$31 million of revenue that was never identified or planned for. With that being said, if there are some state budget cuts, the increased enrollments might help provide a cushion.

Additionally, MDHHS is hosting a series of meetings for providers and CMHs around Fee Schedule Development. This is something we will be keeping an eye on because it looks like they are trying to develop a fee for service type system, although CMHs will not be held to the fee schedule, they need that to be able to compare and understand the differences in populations and in locations. There has been a lot of participation in the meetings and people are asking a lot of questions so that

Kay Randolph-Back commented, expressing her appreciation that this item was included as part of the CEO Report this month and welcomed an opportunity to continue to receive updates along the way and alerts if there is something that board members can do along the way. Additionally, Ms. Randolph-Back stated that this item was a big topic at the Legislative & Policy Committee and the state Association Executive Board. During that meeting it was shared that there was some basic lack of knowledge by the actuaries about what the code calls for and how the system works.

ACTION: Sara Lurie will keep the board members abreast of any updated information regarding the Fee Schedule development and will alert board members if necessary to solicit advocating around this topic as the consequences could be very negative.

BUSINESS ITEMS:

Program & Planning Committee

New Expense Contract: Family & Children Services, Inc.

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Dianne Holman that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with Family & Children Services, Inc. – Glen’s House to purchase Respite Services for the retroactive period of June 26, 2020 through September 30, 2020 and pay per the rate schedule below.

Rate Schedule:

Service Description	Code	Rate	Unit
Respite Care	H0045	\$275.00	Per Diem

MOTION PASSED with 12 votes in favor. **Members Present:** Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington.

New Expense Contracts: Therapeutic Foster Care

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Joe Brehler that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into new contracts with the list of providers below to purchase therapeutic foster care services and pay the rates listed below for any youth placed in their home for the period of October 1, 2020 through September 30, 2021.

Providers	Service Description	Code	Unit	Rate
Lyssa McMillen & Abigail Banister	Therapeutic Foster Care	S5145	Per diem	\$75.00
Rachel Foreman Tracy & Mark Davis Jennifer & William Haviland-King AND Pamela & William Haviland (4 adults on 1 contract)	Residential Room and Board	S9976	Per diem	\$17.24

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington.

Additional Funding: Ingham County Sheriff's Office, Bureau of Justice Grant for a Peer Recovery Coach

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Al Platt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to receive \$70,000, for a 1.0 FTE Peer Recovery Coach from Ingham County Sheriff's Office. The funding will be for the retroactive period of March 1, 2020 – through August 31, 2021. The grant funds have been extended through August 2021 due to the pandemic.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington.

Fingerprinting, Photographing, Audiotaping, Videotaping, and Use of One-Way Glass Policy 3.6.8

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the changes of the Fingerprinting, Photographing, Audiotaping, Videotaping, and Use of One-Way Glass Policy 3.6.8.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington.

2020 Mid-State Health Network Quality Assessment and Performance Improvement Program and the 2019 Annual Effectiveness and Evaluation Report 2020 CMHA-CEI Quality Improvement Program Plan and the 2019 Quality Improvement Program Plan Effectiveness Report

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Dwight Washington that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the adoption of the 2020 Quality Improvement Program Plan and the 2020 Quality Assessment and Performance Improvement Program as CMHA-CEI's Quality Plans.

Additionally, the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the adoption of the 2019 Annual Effectiveness and Evaluation Report, and the 2019 Quality Improvement Program Plan Effectiveness Report as CMHA-CEI's annual effectiveness review of the Quality Plans.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington.

Opt-out Tax Deferral Recommendation

ACTION:

MOVED by Al Platt and **SUPPORTED** by Joe Brehler that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to not defer withholding of employee taxes.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington.

Finance Committee

Expense Contract Renewals

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties authorize (CMHA-CEI):

Expense Contract Renewal: Dell/EMC

- to enter into contract renewal with Insight for VMware license maintenance beginning October 1st, 2020 through September 30th, 2021 and pay \$42,276.00 for that maintenance.

Expense Contract Renewals: Ambulance Service

- to renew the contracts with Lansing Mercy Ambulance Service, MedStar Ambulance, Mobile Medical Response Ambulance, and Patriot Ambulance Service, Inc. and pay per the rate schedules below for the period of October 1, 2020 through September 30, 2021.

Provider	Billing Code	Service Description	Unit	Rate
Lansing Mercy Ambulance Service	A0425	Ambulance (mileage)	Miles	\$7.50
Lansing Mercy Ambulance Service	A0428	Ambulance Service (base rate)	Items	\$270.00
MedStar Ambulance	A0425	Ambulance (mileage)	Miles	\$7.25
MedStar Ambulance	A0428	Ambulance Service (base rate)	Items	\$225.00

Mobile Medical Response Ambulance	A0425	Ambulance (mileage)	Miles	\$13.75
Mobile Medical Response Ambulance	A0428	Ambulance Service (base rate)	Items	\$375.00
Patriot Ambulance Service, Inc.	A0425	Ambulance (mileage)	Miles	\$7.23
Patriot Ambulance Service, Inc.	A0428	Ambulance Service (base rate)	Items	\$224.17

Expense Contract Renewal: The Fowler Center for Outdoor Learning

- to renew the contract with The Fowler Center for Outdoor Learning to purchase Respite Care at Camp Services for the period of September 1, 2020 through September 30, 2021 and pay per the rate schedule below:

Rate Schedule:

Name of Camp & License #	Camp Contact Info	Codes	Cost
The Fowler Center for Outdoor Learning CR790200831 and SR790200242	2315 Harmon Lake Road Mayville, MI 48744 (989) 673-2050 info@thefowlercenter.org	T2036	Session Cost: \$154 per night Total Cost: \$462 for 3 nights

Expense Contract Amendment: Home Management Company – Environmental Modification, Habilitation Supports Waiver

- to enter into a contract amendment with Home Management Company at the total cost identified below for Environmental Modifications for the retroactive period of August 1, 2020 to September 30, 2021.

RATE SCHEDULE

Service	Company	Code & Modifier	Rate	Unit
Environmental Modification (Habilitation Supports Waiver Service)	Home Management Company	S5165 HK	\$25,606.80	Per Service

Expense Contract Amendment: Larry T. Schaffer, Inc. – Environmental Modification, Habilitation Supports Waiver

- to enter into a contract amendment with Larry T. Schaffer, Inc. for the amended period of October 1, 2019 to September 30, 2020, at the total cost already approved by the Board of \$21,558.00.

Expense Contract Renewal: Joel Sanchez, MD

- to enter into a contract renewal with Joel Sanchez, MD to purchase psychiatric services from Joel Sanchez, MD for the period of October 1, 2020 to September 30, 2021 and pay \$145/hour for up to 19 hours/week, generally no more than eight hours per week, for those services.

Expense Contract Renewals: Meridian Professional Psychological Consultants, PC and Professional Psychological and Rehabilitation Services, PC

- to enter into contract renewals with Meridian Professional Psychological Consultants, PC and Professional Psychological and Rehabilitation Services, PC to purchase physician administration of electroconvulsive therapy for the period of October 1, 2020 to September 30, 2021 and pay up to \$200 per session for such administration.

Provider	Billing Code	Service Description	Unit	Contract Rate
Meridian Professional Psychological Consultant, PC	90870	Electroconvulsive Therapy	Per Encounter	\$200.00
Professional Psychological & Rehabilitation Services	90870	Electroconvulsive Therapy	Per Encounter	\$200.00

Expense Contract Renewal: Michigan State University

- to enter into a contract renewal with Michigan State University to purchase psychiatric services from Michigan State University for the period of October 1, 2020 to September 30, 2021 and pay \$200/hour for those services for up to 20 hours/week.

Because this contract has not yet been finalized, this fact sheet contains estimated dollar amounts and dates of the contract. If the final contract varies by 5% or \$10,000 an amended fact sheet will appear on a future Finance committee agenda.

Expense Contract Renewal: Beacon Specialized Living Services, Inc.

- to enter into a contract with Beacon Specialized Living Services, Inc. to purchase crisis residential services and pay the rate(s) listed below. The contract period will have an effective date contingent upon full licensure and will continue through September 30, 2021.

Service	Billing Code	Unit	Rate
Crisis Residential Services	H0018	Per Diem	\$530.00*

*If the overall occupancy of the facility is 83.4% or over on any given day, CMHA-CEI's per diem rate will be \$500.00.

Expense Contract Renewals: Respite Camps

- to enter into contract renewals with the providers listed below to purchase Therapeutic Overnight Camp at the rates below for the period of October 1, 2020 through September 30, 2021.

Provider	Address	Service Description	Code	Unit	Rate
YMCA Mystic Lake Camp	9505 W. Ludington Dr. Lake, MI 48632	Therapeutic Camping Overnight	T2036	Per session	Up to \$1400.00
Eagle Village	5044 175th Ave. Hersey, MI 49639	Therapeutic Camping Overnight	T2036	Per session	Up to \$1400.00

Expense Contract Renewals: Therapeutic Foster Care

- to enter into a contract renewal with the list of providers below to purchase therapeutic foster care services and pay the rates listed below for any youth placed in their home for the period of October 1, 2020 through September 30, 2021.

Providers	Service Description	Code	Unit	Rate
Allison and Bryan Johnson Evonna Smith Ghufran Al-Sheemary	Therapeutic Foster Care	S5145	Per diem	\$75.00
Karen and Kent Strachan Latasha Michelle Davis	Residential Room and Board	S9976	Per diem	\$17.24

Expense Contract Renewals: Partial Inpatient Hospitalization

- to renew the contracts with the providers below to purchase partial inpatient hospital services at the rates indicated below, for the term of October 1, 2020 through September 30, 2021.

Hospital	CPT Code	Service	Rate
Forest View Hospital	0912 & 0913	Partial Hospitalization – Children, Adolescents, and Adults	\$432.60*
Pine Rest Christian Mental Health Services	0912 & 0913	Partial Hospitalization – Children, Adolescents, and Adults	\$475.00*
Edward W. Sparrow Hospital Association	0912 & 0913	Partial Hospitalization – Children, Adolescents, and Adults	\$590.00
*Rate is not yet determined. Finalized rate shall not exceed the listed amount.			

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington.

Expense Contract Renewals: Inpatient Hospital Agreements - revised fact sheet language due to additional negotiations with provider following Finance Committee meeting

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties authorize (CMHA-CEI) to renew the contracts with the providers below to purchase hospital services at the per diem rates indicated below for the term of October 1, 2020 through September 30, 2021.

Hospital	CPT Code	Service	Rate
BCA Stonecrest Center	0100	Inpatient Care: Adult (All Inclusive)	\$852.00
BCA Stonecrest Center	0100	Inpatient Care: Children (All Inclusive)	\$852.00
BCA Stonecrest Center		1:1 Enhanced*	\$1,066.00
Oaklawn Hospital	0100	Inpatient Care: Adult (All Inclusive)	\$1,015.00

Samaritan Behavioral Center	0100	Inpatient - adults	\$940.00
Pine Rest Christian Mental Health Services	0100	Inpatient – Child & Adolescent	\$1,112.00
Pine Rest Christian Mental Health Services	0100	Inpatient –Adult & Older Adult	\$1,071.00
Pine Rest Christian Mental Health Services	0901	ECT Inpatient	\$725.00
Pine Rest Christian Mental Health Services	0901	ECT Outpatient	\$965.00
HealthSource Saginaw	0100	Inpatient - adults and children	\$850.00
Havenwyck Hospital	0100	Inpatient - adults and children	\$800.00
Forest View Hospital	0100	Inpatient - children, adolescents, and adults	\$940.00
Edward W. Sparrow Hospital Association	90870	Electroconvulsive Therapy (ECT)	\$2,400.00
Edward W. Sparrow Hospital Association	0913	Outpatient Care: Adult, Children, and Adolescent (All Inclusive)	\$210.00
Edward W. Sparrow Hospital Association	0100	Inpatient Care: Adult, Children, and Adolescent (All Inclusive)	\$900.00
MidMichigan Medical Center - Alpena (Alpena Regional Medical Center)	0100	Inpatient Care: Adult (All Inclusive)	\$900.00
Harbor Oaks Hospital	0100	Inpatient - children, adolescents, and adults (all inclusive)	\$750.00
Harbor Oaks Hospital	0100	Inpatient Care - Specialized Inpatient Pediatric Unit	\$1,250.00
Memorial Healthcare (Owosso)	0100	Inpatient Care: Adult (All Inclusive)	\$989.00
Cedar Creek Hospital	0100	Inpatient Care: Adult (All Inclusive)	\$1,025.00
Cedar Creek Hospital	0100	Inpatient Care: Children (All Inclusive)	\$1,025.00

* On rare occasions, consumers may be admitted to the hospital who require substantially higher amounts of one to one staffing than is typical, due to highly aggressive or self-injurious behavior. Payor shall prior authorize up to two days Enchanted Staffing Inpatient Psychiatric Services for Consumers in this situation on a case by case basis. Criteria for Enhanced Staff Inpatient Psychiatric Services are as follows:

1. The Consumer must meet all of the Inpatient Admission Certification Criteria listed above (Diagnosis, Severity of Illness, and Intensity of Service).
2. The Consumer is failing at least restrictive placement despite active treatment, with no exceptions of improvement in a

timely manner, combined with risk factors to Customers or Hospital such as:
Swallowing behavior on unit, aggression towards others, and/or extreme property destruction at such a level that Consumer requires constant attention from staff in order to prevent self-harm, harm others, or extreme property destruction.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington.

Revenue Contract Renewals

ACTION:

MOVED by Joe Brehler and SUPPORTED by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties authorize (CMHA-CEI):

Revenue Contract Renewal: Mid-State Health Network

- to enter into a contract renewal with Midstate Health Network to provide data warehouse and reporting services for the period of October 1, 2020 through September 30, 2021 and receive \$175,000 for those services.

Revenue Contract Renewal: Mid-State Health Network

- to enter into a contract renewal with Mid-State Health Network to provide Substance Use Disorder treatment the period of October 1, 2020 through September 30, 2021. The amount of the contract is \$1,439,151 for Cost Reimbursed programs: The Recovery Center and Clinton County Counseling Center Fee for Service programs are not capitated.

Revenue Contract Renewal: Wayne State University, funded by Michigan Department of Health and Human Services (MDHHS)

- to enter into a contract renewal with Wayne State University to provide TFCO for the period of October 1, 2020 to September 30, 2021 and receive \$394,578 for those services provided.

Revenue Contract Renewal: Children's Trauma Initiative – Michigan Department of Health and Human Services (MDHHS)

- to enter into a contract renewal with the Michigan Department of Health and Human Services to provide coordination services for Trauma Focused-Cognitive Behavioral Therapy training for the period of October 1, 2020 to September 30, 2021 and receive up to \$670,711 for those services provided.

Revenue Contract Renewal: Michigan Department of Health and Human Services

(MDHHS) – Mental Health and Juvenile Justice Federal Block Grant

- to renew the contract with the Michigan Department of Health and Human Services for the mental health/juvenile justice initiative funding for which CMHA-CEI will receive \$94,331 for the period of October 1, 2020 through September 30, 2021 for these services.

Revenue Contract Renewal - Parent Management Training (PMTO): Michigan Department of Health and Human Services

- to enter into a contract with the Michigan Department of Health and Human Services to provide Parent Management Training - Oregon training and coaching for the period of October 1, 2020 through September 30, 2021 and receive \$26,620 for those services.

Revenue Contract Renewal: Eaton Parent-Young Child Program

- to enter into a contract renewal with Eaton County to provide home-based PYCP services to Eaton County families for the period of October 1, 2020 through September 30, 2021 and receive \$128,958.

Revenue Contract Renewal: Eaton Truancy Intervention Project

- to enter into a contract renewal with Eaton County to provide screening, assessment, referral, and treatment services to youth and families under jurisdiction of the Eaton County Juvenile Court for the period of October 1, 2020 through September 30, 2021 and receive \$195,314 for those services.

Revenue Contract Renewal: FY 2021 Michigan Department of Health and Human Services - Community Mental Health Service Providers

- to formally enter into the contract renewal for the FY2021 contract with the Michigan Department of Health and Human Services for Community Mental Health Service Programs for the period of October 1, 2020 through September 30, 2021.

Revenue Contract Renewal: Ingham County Health Services Millage

- to enter into a contract renewal with Ingham County for the provision of a range of behavioral health and developmental disability services and receive up to \$1,412,874 per year for the period of October 1, 2020 through September 30, 2021.

Revenue Contract Renewal: Mid-State Health Network Medicaid Subcontract

- to enter into a contract with the Mid-State Health Network to provide, for the period of October 1, 2020 through September 30, 2021, the full range of Medicaid behavioral health and developmental disability services, the administrative functions required to support the provision of these Medicaid services, and those managed care functions which have been delegated, by MSHN, to CMHA-CEI, to Medicaid enrollees within the tri-county community. For the fulfillment of these responsibilities, CMHA-CEI will receive, from MSHN, for this same period, a capitated payment for each Medicaid enrollee in the tri-county community.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington

FY 19/20 3rd Quarter Amended Budget AND FY 19/20 3rd Quarter Financial Statements

ACTION:

MOVED by Joe Brehler and SUPPORTED by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the FY 19/20 3rd Quarter Amended Budget.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington

Additional Contribution to MERS for FY 2020

ACTION:

MOVED by Joe Brehler and SUPPORTED by Dianne Holman that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the additional contributions to MERS for FY 2020 in the amount of \$10 million dollars.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington

FY 19/20 4th Quarter Amended Budget

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Al Platt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the FY 19/20 4th Quarter Amended Budget.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington

Steady State Program Proposals to Balance FY 2021 Budget

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Dianne Holman that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties authorize (CMHA-CEI) to accept the Steady State Program Proposals to Balance FY 2021 Budget.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington

Fiscal Year 2021 Budget

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the Fiscal Year 2021 Operating Budget: Revenues by Major Funding Source and Expenditures by Line-Item Cost Category. By adoption, the Board of Directors recognize that the adopted budget is based on current estimates of revenues and expenditures, and that staff may find it necessary to recommend, to the Finance Committee and/or Board of Directors, amendments to the budget during the course of the fiscal year; that purchases made in this budget shall be made in conformance with the Procurement Policy; and that expenses which are supported by grant revenue, reimbursement, or other sources of outside funding are contingent upon the Community Mental Health Authority of Clinton, Eaton, Ingham Counties receiving the budgeted revenues.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington

Revisions to Accounting Methods Policy 4.1.01 and General Fund Policy 4.1.02

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approves the revisions to the Accounting Methods Policy 4.1.01 and its General Fund Policy 4.1.02 as presented.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington

COVID-19 Additional Compensation for Provider Workforce Members Delivering Community Living Supports and Personal Care in Congregate or Individual Residential Settings for CMHA-CEI Providers – Extended through 1/09/2021

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties authorize CMHA-CEI):

- to amend the COVID-19 Additional Compensation for CMHA-CEI Provider Direct Care Staff to cover the period of April 1, 2020 through January 9, 2021 and offer via contract amendments per diem adjustments (or unit rate adjustments in the case of time-based units of service) of:
 - Direct Care Worker wage adjustment of \$2/hour (two dollars per hour) plus 12% admin load to cover taxes, fringes and administrative costs.
 - May adjust per diems to reflect up to \$4/hour (four dollars per hour) plus a 12% admin load to cover taxes, fringes and administrative costs at facilities/settings where staff are providing supports and services to beneficiaries that have tested or screened positive for COVID-19.

for services included in the summary below for all currently contracted services.

Service Description	Codes / Time
Crisis Residential Services	H2018 – Per Diem
Unlicensed Community Living Supports (CLS) in Independent Living/Own Home	H2015 – 15 minutes H0043 Per Diem

Community Living Supports (CLS) in Licensed Specialized Residential Setting	H2016 – Per Diem
Personal Care in Licensed Specialized Residential Setting	T1020 – Per Diem
Overnight Health and Safety Supports	T2027 – 15 minutes
Out of Home Prevocational Service	T2015 – Hour
Respite	T1005 – 15 minutes S5151 – Per diem
Skill Building Assistance	H2014 – 15 minutes
ABA Adaptive Behavioral Treatment	97153 – 15 minutes
ABA Group Adaptive Behavioral Treatment	97154 – 15 minutes
ABA Exposure Adaptive Behavioral Treatment	0373T – 15 minutes

Provider Requirements:

Only those providers that agree to the following provider requirements will receive the adjustments:

- In all cases, all documentation requirements of this guidance shall be followed:
 - Employee Wage Attestation (wage verification) signed by the direct care worker employee and maintained by the employer;
 - and a MSHN Direct Care Worker Spreadsheet completed by the provider and provided to CMHA-CEI;
 - and must agree and submit to an audit against payroll records to confirm that the direct care worker adjustment was received;
 - and any other documentation requirements that may be required by MDHHS or Mid-State Health Network.
- In all cases, the provider direct care worker employee receiving the increase must be delivering services during the eligibility period of 4/1/20 to 09/30/20 (NOTE: Now 09/30/20 under SB 690, signed 07/01/20). Employees not delivering the eligible service code services are excluded.

This temporary program is intended exclusively to provide additional compensation for direct care workers providing “hands on”/direct services and supports to individuals.

CMHA-CEI Expectations:

- **Contract amendments executed by CMHA-CEI and provider shall include language that:**

Per diem adjustments (or unit rate adjustments in the case of time-based units of service) provided under this temporary program are subject to offset against any state or federal funds received by the provider for the same purpose over the same period of time.

- **Contract amendments should also include the appropriate elements from the “Provider Requirements” sections above.**

COVID-19 Additional Compensation for Provider Workforce Members Delivering Community Living Supports and Personal Care in Congregate or Individual Residential Settings for CMHA-CEI Employees – Extended through 1/09/2021

- **to amend the COVID-19 Additional Compensation for CMHA-CEI Direct Care Staff to cover the period of April 1, 2020 through January 9, 2021 as follows:**
 - **Direct Care Worker wage adjustment of \$2/hour (two dollars per hour)**
 - **\$4/hour (four dollars per hour) in facilities/settings where staff are providing supports and services to beneficiaries that have tested or screened positive for COVID-19.**

Premium Pay will be applied when providing the following services face to face:

- **Community Living Supports (H2015, H0043, H2016)**
- **Personal Care (T1020)**
- **Respite (T1005)**
- **Skill Building/Out of Home Non-Vocational Services (H2014)**
- **Crisis Residential Services (H0018)**
- **Residential Services -SUD (H0018, H0019)**
- **Withdrawal Management – SUD (H0010, H0012)**

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington

Consumer Advisory Council

Raul Gonzales presented a snapshot from the September 3, 2020 meeting. Highlights included:

- Viewing of the new AMHS Video
- Overview of AMHS and Peer Recovery services by Mark Phillips, Peer Recovery
- MDHHS Redesign of Michigan's Behavioral Health System
- 2020 Census Update
- Voices Newsletter
- Annual Report – Simone Taylor, CAC Council
- Jerri Nicole and Tom Wright's Storycorp
- Phased-In Recovery Plana
- Virtual Walk-a-Mile in my Shoes rally – September 29, 2020
- Retirement of Stephanie Tighe, Coordinator of Charter House

Human Resources

Third Quarter EEO Report

ACTION:

MOVED by Jim Rundborg and SUPPORTED by Joe Brehler that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties CMHA-CEI) accept the Third Quarter EEO Report from the period of April 1, 2020 through June 30, 2020.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington

Third Quarter Labor Relations Grievance Report

ACTION:

MOVED by Jim Rundborg and SUPPORTED by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties CMHA-CEI) accept the Third Quarter Labor Relations Grievance Report from the period of April 1, 2020 through June 30, 2020.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington

CEO Performance Evaluation – Information Only

Jim Rundborg reported that the HR Committee reviewed the evaluation process for 2020 and there were no changes.

Aleshia Echols advised that the CEO Performance Evaluation and self-evaluation will be mailed out early next week. The deadline to return completed forms is Friday, October 2. Evaluations will be summarized and the final document will be sent to the Board Chair and Executive Committee members by Friday, October 9th in preparation for the upcoming Executive Committee meeting on Monday, October 12 at 8am.

Recipient Rights Committee

Recipient Rights Quarterly Report: April 1, 2020 – June 30, 2020

ACTION:

MOVED by Al Platt and SUPPORTED by Joe Brehler that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties CMHA-CEI accept the Recipient Rights Quarterly Report for the period of April 1, 2020 – June 30, 2020.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington

Building & Sites Ad Hoc Committee

3200 Remy, Wardcliff/Autism Center Renovations and Relocations

ACTION:

MOVED by Joe Brehler and SUPPORTED by Al Platt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties authorize (CMHA-CEI) to act as the General Contractor to complete \$470,000 worth of renovations, by working with sub-contractors at prevailing wage, in order to renovate the property for the Autism Center to be located at 3200 Remy Drive, Lansing, MI, and to be completed by early February 2021.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington

812 East Jolly Road, changes to suites G-10 and 210

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Jim Rundborg Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties authorize (CMHA-CEI) to act as the General Contractor to complete \$39,000 worth of renovations, by working with local material suppliers and sub-contractors at prevailing wage, in order to renovate suites 210 and G10 at 812 East Jolly Road, Lansing, MI, to be completed by early February 2021 in advance of relocating Finance and QCSRR Programs.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington

Executive Committee

Paul Palmer announced that the next meeting is scheduled for Monday, October 12 at 8am.

Community Access Committee

Dianne Holman announced that the next meeting is scheduled for Monday, September 28, 2020 at 5:30 pm.

Employee Recognition Ad Hoc Committee

Board Chair, Paul Palmer thanked Dwight Washington and Kay Randolph-Back for their work in regards to the recent employee commendation letter mailing and gift card drawings which Ms. Lurie reported earlier during her CEO Report were well received by staff and announced the disbandment of this ad hoc committee at this time as the work assigned by the board has been accomplished.

Unfinished Business

None.

New Business

Local 512 Physician's Unit Tentative Agreement

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Al Platt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties ratifies the Tentative Agreement reached between the Employer and the Local 512 Physicians Unit for the October 1, 2020 reopener of the December 20, 2018 through September 30,

2022 collective bargaining agreement, as presented by staff on September 17, 2020.

MOTION PASSED with 12 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Adam Matson, Paul Palmer, Al Platt, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Maxine Thome, Dwight Washington

Public Comment

Elizabeth Pratt, NAMI Lansing reported that mental illness awareness events are going forward starting Tuesday, September 29 through October 10, 2020. We have a really robust program that is going to be very relevant to what the community is going through right now in addition to the art and writing event, we have five speakers include Jen Cronkite from CMHA-CEI who is going to speak on self-care in times of COVID-19, we also Dr. Xavier Amador, the highly renowned speaker author of, "I am not sick, I do not need your help" to talk about family communication and mental illness as well as sessions on sleep, LGBTQ and Racism and mental health. Additionally, we have planned celebratory events for the art and writing exhibits.

ACTION: Elizabeth Pratt will send a copy of the NAMI newsletter to be shared with the board.

Daniel Arnold commented that he has been so busy during COVID-19 due to his participation in the Lansing Police Department Academy that he, unfortunately did not have an opportunity to write up a formal public comment for today, but wanted to thank the CMHA-CEI team of mental health professionals for the services they provide daily.

Adjournment

The meeting adjourned at 7:15 p.m. The next meeting is scheduled for Thursday, October 22, 2020, and will be held virtually beginning at 6:00 p.m.

Minutes Submitted by:

**Aleshia Echols
Executive Administrative Assistant**