



**Community**  
MENTAL HEALTH  
CLINTON • EATON • INGHAM

**PROGRAM AND PLANNING COMMITTEE**

**Meeting Minutes**

**Monday, August 10<sup>th</sup>, 2020 5:30 p.m.**

**Zoom Meeting: <https://zoom.us/j/99085796036> Meeting ID: 990 8579 6036**

**US Toll-free 877-853-5257**

**Committee Members Present:**

**Raul Gonzales, Al Platt, Joe Brehler, Kay Randolph-Back, Al Platt, Emily Stivers**

**Committee Members Excused:**

**None**

**Staff Present:**

**Darby Vermeulen, Sara Lurie, Gwenda Summers, Shana Badgley**

**Other Board Members Present:**

**Paul Palmer**

**Public Present:**

**None**

**Others Present**

**None**

**Call to Order:**

**The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.**

**Previous Meeting Minutes:**

**MOVED by Jim Rundborg and SUPPORTED by Al Platt to approve the meeting minutes of July 13<sup>th</sup>, 2020.**

**MOTION PASSED with 6 votes in favor.**

**Members Present: Joe Brehler, Al Platt, Raul Gonzales, Jim Rundborg, Kay Randolph-Back, Emily Stivers**

**Adoption of Agenda:**

**MOVED by Jim Rundborg and SUPPORTED by Joe Brehler to adopt the agenda of July 13<sup>th</sup>, 2020.**

**MOTION PASSED with 6 votes in favor.**

**Members Present: Joe Brehler, Al Platt, Raul Gonzales, Jim Rundborg, Kay Randolph-Back, Emily Stivers**

**Public Comment on Agenda Items:**

**None.**

**BUSINESS ITEMS:**

**New Revenue Contract: The County of Ingham Acting on Behalf of the 30<sup>th</sup> Judicial Circuit Court – Juvenile Division**

**Gwenda Summers presented this item for the county to provide prescreening for psychiatric hospitalization for youth.**

**Kay asked about the cost, because CEI is losing a bit of money with each prescreening. Gwenda said we are planning to revisit the rate when the contract ends in September of 2021. Gwenda said the prescreenings will likely only happen five to six times per year. Sara said the next contract will only be one fiscal year.**

**ACTION:**

**MOVED by Joe Brehler and SUPPORTED by Al Platt that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with The County of Ingham acting on behalf of the 30<sup>th</sup> Judicial Circuit Court – Juvenile Division to provide prescreening for psychiatric hospitalization for youth at the Ingham County Youth Facility for the period of September 1, 2020 through September 30, 2021 and receive \$646.20 per encounter for this service.**

**MOTION PASSED with 6 votes in favor.**

**Members Present: Joe Brehler, Al Platt, Raul Gonzales, Jim Rundborg, Kay Randolph-Back, Emily Stivers**

**New Expense Contract: Loving Care & Comfort (MJB) LLC (Residential Type A Contracts)**

**Shana Badgley presented a new contract for residential services.**

**ACTION:**

**MOVED by Jim Rundborg and SUPPORTED by Al Platt that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Jeanette Glasscoe DBA Loving Care & Comfort (MJB) LLC to purchase residential services with the per diem rates of \$40.42 (Level I), \$61.75 (Level II), and \$83.08 (Level III), for service codes H2016 and T1020, for the period of June 29, 2020 through September 30, 2021.**

**MOTION PASSED with 6 votes in favor.**

**Members Present: Joe Brehler, Al Platt, Raul Gonzales, Jim Rundborg, Kay Randolph-Back, Emily Stivers**

**Unfinished Business**

**a. HCBS Update**

**Sara said CEI learned recently that the federal deadline for HCBS compliance has been delayed by a year because of COVID-19. This gives CEI more flexibility in completing the transition. CEI is currently still working through surveying. Shana said new questionnaires are coming out in the next couple of weeks.**

**New Business:**

**Sara said the CARF survey is happening this week, and CEI is once again up for CARF accreditation. All portions of the survey are virtual, which is new for CEI and CARF. Sara said we didn't want to delay our accreditation and wanted to move forward virtually, if possible. She went on to say the CARF team had technical difficulties this morning, so the group had a telephone call instead. We will hear feedback tomorrow about any areas in which CEI is not compliant.**

**Sara commended Joyce's department and other staff who have kept us very organized in advance of the CARF survey. Paul said the team has been "on the ball". He met with the CARF team as did Joe, as they generally meet with members of the Board.**

Sara hopes to provide a full report to the Board later this week. This will be a verbal report; Al noted it generally takes a few months to get the report in writing.

**Public Comment:**

None

**Adjournment:**

The meeting was adjourned at 5:52 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, September 14<sup>th</sup>, 2020, 5:30 p.m., via Zoom.

Minutes Submitted by:

Darby Vermeulen  
Finance Administrative Assistant