



## CMHA-CEI Policies and Procedure Manual

<b>Title:</b>	3.3.24, Family Planning and Health Information		
<b>Subject:</b>	Consumer Treatment, Training, and Living		
<b>Section:</b>	Clinical		
<b>Policy:</b> <input type="checkbox"/> <b>Procedure:</b> <input checked="" type="checkbox"/>	<b>Issued by:</b> Director of Quality, Customer Service, and Recipient Rights (QCSRR)	<b>Effective Date:</b> 05/12/83	<b>Applies to:</b> <input type="checkbox"/> All CMHA-CEI staff <input checked="" type="checkbox"/> Contract Providers
<b>Page:</b> 1 of 2	<b>Approved by:</b> N/A	<b>Review Date:</b> 02/13/17	<input checked="" type="checkbox"/> Other:

### I. Purpose:

To establish guidelines regarding the manner in which staff may provide information to recipients/consumers who request family planning or health information services, including contraception, abortion, or sterilization.

### II. Procedures:

- A. The staff person responsible for the written plan of service shall provide recipients/consumers, their guardians, and parents of minor recipients/consumers with notice of the availability of family planning and health information services. The notice shall include a statement that receiving mental health services does not depend in any way on requesting or not requesting family planning or health information services.
- B. Upon request of a recipient, empowered guardian, or parent of a minor recipient, the staff person responsible for coordination of the plan of service shall refer the recipient, guardian, or parent to providers of family planning and health information services.
- C. Staff shall take no position to encourage or discourage a recipient, parent, or guardian from requesting family planning services.
- D. Staff shall encourage a recipient, parent, or guardian to take measures to protect the recipient's health.
- E. Staff shall implement support and/or treatment plans as developed by the recipient and his/her treatment team.

### III. Definitions:

- A. Family planning information: information regarding contraception, sterilization, and abortion, and providers of such services.
- B. Health information: for the purposes of this policy and procedure, information regarding the prevention and/or treatment of sexually transmitted diseases, and providers of such services.

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**IV. Monitor and Review:**

This procedure is reviewed annually by the Director of Quality, Customer Service, and Recipient Rights. This procedure is monitored by accrediting bodies and regulatory agencies as applicable.

**V. References:**

A. PA 258 of 1974, "Michigan's Mental Health Code", as amended 330.1752--Policies and procedures

B. Administrative Rules R 330.7029--Family planning and health information

**VI. Related Policies and Procedures:**

CMHA-CEI Policy 3.3.24

CMHA-CEI Policy 3.5.14

**VII. Review Log:**

<b>Review Date</b>	<b>Reviewed By</b>	<b>Changes (if any)</b>
08/31/01	-	-
11/18/02	-	-
09/06/03	-	-
09/21/04	-	-
01/31/07	-	-
05/20/10	-	-
02/06/12	-	-
03/10/13	-	-
02/13/17	QCSRR Director	Updated to new format

**VIII. Attachments:**

N/A