



**Community**  
MENTAL HEALTH  
CLINTON • EATON • INGHAM

**BOARD OF DIRECTORS  
MEETING MINUTES  
Thursday, July 18, 2019  
6:00 p.m.  
812 E. Jolly Road, G11-C  
Lansing, MI 48910**

**Staff Present:**

Sara Lurie, Joanne Holland, Gwenda Summers, Shana Badgley, Karla Block, Stacia Chick, Sharon Blizzard

**Public Present:**

Kelley Bonandrini

**Call to Order**

The meeting was called to order by Jim Rundborg at 6:00 p.m.

**Roll Call**

Jim Rundborg, Paul Palmer, Joe Brehler, Dianne Holman, Raul Gonzales, Al Platt, Kay Randolph-Back, David Pohl, Emily Stivers, Maxine Thome

**Absent**

Dale Copedge, Kay Pray

**Previous Meeting Minutes:**

**ACTION:**

**MOVED** by Raul Gonzales and **SUPPORTED** by David Pohl to approve the meeting minutes of June 20, 2019 with the following amendments:

**Correct reference to proper committee changing reference from Program & Planning Committee to Finance Committee under contract renewal business items on page 2 and under contract renewals on page 4 of the July 8<sup>th</sup> Finance Committee Meeting**

Minutes.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Kay Randolph-Back and SUPPORTED by Raul Gonzales to approve the meeting Agenda of July 18, 2019 with the following addition/deletions:

Add:

1. New Expense Contract: Rehmann Robson Financial Outsourcing Services as item #18 under Finance Committee.

Deletion:

1. Consumer Advisory Council Recommended Appointee

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

Mid-State Health Network Update (MSHN)

Joe Brehler reported that there was an extensive discussion regarding Lakeshore Regional Entity. Additional information will be shared during the discussion period following the CEO Report.

Chief Executive Officer Report

Board Member, Paul Palmer, provided an overview of this years' 2019 Disability Public Policy Conference (PowerPoint attached) which he attended earlier this month in Washington DC. During the conference Mr. Palmer had the opportunity to speak with Michigan Legislators and share some areas of concern. Highlights from Mr. Palmer's presentation included:

- Federal Funding and its uncertainty
- Healthcare expansion with mental health proposals for additional funding
- Medicaid and Long Term Support and Services proposals
- Social Security proposal to eliminate SSI marriage penalty and funds existing only to support until 2034; and the future advocacy efforts we need to continue with Congress

In addition to the information shared by Mr. Palmer, Chief Executive Officer, Sara Lurie shared that she is scheduled to attend this months' Directors Forum and will have an opportunity to attend an informational session facilitated by the MPA Attorney and will share any additional information received at that time.

A copy of the letter from Attorney Gregory W. Moore’s that was submitted to Jeffery Wieferrich, Director, Bureau of Community Based Services with MDHHS regarding the Lakeshore Regional Entity Notice of Cancellation was distributed for review and discussion. The letter requests a hearing prior to cancellation. If a hearing is not granted, LRE plans to file a Judicial claim based on the violation (cancellation 6 months into the agreed upon 1-year plan). Board of Directors will be kept in the loop as additional information becomes available.

**Announcements included:**

- Elected Officials Luncheon on Monday, July 22<sup>nd</sup>.
- Families Forward Awareness Day is August 15<sup>th</sup> from 2p.m-5:30p.m. in their parking lot.

With regards to LRE, Mr. Brehler reported that 9 out of 10 PIHP’s have funding issues. PIHP’s have expressed their displeasure with the State and other PIHP’s are banning together. Via discussions with the CMHAM; there is consideration for resolutions to be drafted that could be taken to the Board of Commissioners for signature opposing privatization. Maxine Thome inquired about service provisions and wanted to know the status of services? Chief Executive Officer, Sara Lurie will share any updated information following next week’s Directors Forum.

**ACTION:** The goal would be to get all Commissioners and Boards to come forward with resolutions.

**ACTION:** Kay Randolph-Back requested more information regarding fund proposals and rate settings and would like more information, to better understand in order to advocate.

**Program & Planning Committee**

**New Expense Contract: Green Cab of Lansing**

**ACTION:**

**MOVED** by Raul Gonzales and **SUPPORTED** by Emily Stivers that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into a contract with Green Cab of Lansing, and agree to pay the below rate schedule for the period of October 1, 2019 through September 30, 2020.

| LANSING AIRPORT SERVICES | Pickup  | Drop off |
|--------------------------|---------|----------|
| LANSING                  | \$20.00 | \$17.00  |

|              |         |         |
|--------------|---------|---------|
| EAST LANSING | \$26.00 | \$23.00 |
| OKEMOS       | \$31.00 | \$28.00 |

|   |         |
|---|---------|
| ALL OTHER CITIES \$2.00 PER MILE OR \$25 WHICHEVER IS GREATER |         |
| WAIT TIME PER MINUTE  | \$0.50  |
| CLEAN UP or DISCHARGE OF BODILY FLUIDS-INSIDE CAR             | \$75.00 |

|                           |         |
|---------------------------|---------|
| OUT OF AREA FEE (+\$3.00) |         |
| CREYTS RD                 | +\$3.00 |
| STATE RD                  | +\$3.00 |
| MARSH                     | +\$3.00 |
| WILLOUGHBY/BISHOP         | +\$3.00 |

|   |         |
|---|---------|
| OUT OF AREA (Minimum)   |         |
| Okemos to Okemos  | \$15.00 |
| Haslett to Haslett, Holt to Holt, Okemos to Haslett   | \$18.00 |
| Grand Ledge to Grand Ledge, Williamston to Williamston,<br>Mason to Mason, Dewitt to Dewitt | \$25.00 |

MOTION CARRIED unanimously.

New Expense Contract: Disability Network Capital Area

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into a new contract and to purchase Independent Facilitation from the Disability Network Capital Area and pay the rates listed below for the period of August 1, 2019 through September 30, 2020.

Rate Schedule:

| Service                  | Code  | Unit Rate | Rate   |
|--------------------------|-------|-----------|--|
| Independent Facilitation | H0032 | Encounter | \$125*<br>Up to 2 Units of Service (or \$250) Per PCP. |

|  |  |  |  |
|--|--|--|--|
|  |  |  | <p>One unit for Pre-Planning, prior to the date of the PCP.<br/>One unit for the Person Centered Planning Meeting.</p> |
|--|--|--|--|

\* This rate is inclusive of all activities related to the PCP process; Pre-planning, telephone calls, travel, attendance at the Person Centered Planning Meeting, documentation provided to the Case Manager, and any other follow-up meetings deemed necessary. As demonstrated, two encounters can be billed per PCP for Pre-Planning needs as well as for the PCP meeting itself and be paid accordingly. The maximum is 2 encounters per PCP.

**MOTION CARRIED unanimously.**

**New Expense Contract: Eagle Village**

**ACTION:**

**MOVED** by Raul Gonzales and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into a contract with Eagle Village to purchase Therapeutic Overnight Camp using the Medicaid code T2036 up to \$1400.00 per camp session, up to three sessions, not to exceed \$4,200.

**MOTION CARRIED unanimously.**

**Finance Committee**

**Expense Contract Renewal: 3-D Technology Group, LLC**

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into a contract with 3-D Technology Group, LLC for Datacore licenses and maintenance through July 27<sup>th</sup>, 2022 and pay \$110,423.80 for that maintenance.

**MOTION CARRIED unanimously.**

**Expense Contract Renewal: Red Level Networks**

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by David Pohl that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into contract renewal with Red Level Networks for

Zix email encryption for the period of June 1, 2019 through May 31, 2022 and pay \$80,543.49 for that maintenance.

**MOTION CARRIED unanimously.**

**Revenue Lease Contract Renewal: 838 Louisa, Suite A, Lansing, Michigan**

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI as landlord to renew the revenue lease contract of property at 838 Louisa Street, Lansing Michigan in Ingham County to the Office and Professional Employees International Union OPEIU – Local 459 whose current address is 838 Louisa Street, Suite A, Lansing Michigan for the period of August 1, 2019 through July 31, 2022 and receive a total sum of Seventy Three Thousand One Hundred Fifty Eight Dollars (\$73,158) at monthly installments as noted above to be received on or before the first of each month.

**MOTION CARRIED unanimously.**

**Revenue Contract Renewal: City of Lansing**

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into a contract renewal with The City of Lansing, Human Relations and Community Services Department for the period of July 1, 2019 through June 30, 2020 and receive for those services \$20,000 (Twenty thousand dollars).

**MOTION CARRIED unanimously.**

**Expense Contract Amendment: Mystic Lake Camp**

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to amend the contract with YMCA Mystic Lake Camp to purchase Therapeutic Overnight Camp using the Medicaid code T2036 up to \$1,400.00 per camp session.

**MOTION CARRIED unanimously.**

**Revenue Contract Renewal: University of Michigan - Child Collaborative Care**

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by David Pohl that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into contract renewal with the University of Michigan to provide Behavioral Health Consultant services for the period of October 1, 2019 through September 30, 2020 and receive \$106,625 for those services.

**MOTION CARRIED** unanimously.

Discussion ensued regarding the wrong content language submitted via the Finance Motion sheet. Correct language indicated below:

**Correction: Revenue Contract Renewal: Sparrow Family Practice - Residency Program**

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by David Pohl that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into a contract renewal with Sparrow Family Medicine Residency Program to provide 2.0 FTE to support the ongoing provisions of behavioral health services within two clinics for the period of October 1, 2019 through September 30, 2020 and receive \$80,000 for those services.

**MOTION CARRIED** unanimously.

**Revenue Contract Renewal: Ingham County Health Department**

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by David Pohl that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to renew the contract with the Ingham County Health Department services for the period of October 1, 2019 through September 30, 2020 and receive \$895,877 for those services.

**MOTION CARRIED** unanimously.

**Expense Contract Renewal: MSU Department of Psychiatry**

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into a contract renewal with MSU Department of Psychiatry to purchase Psychiatric Evaluations, Medication Reviews, Medication Monitoring and Consultations with CMHA-CEI staff and the 55<sup>th</sup> District Mental Health Court, and shall periodically attend meetings or hearings as requested by CMHA-CEI and/or the 55<sup>th</sup> District Mental Health Court for the period of October 1, 2019 through September 30, 2020 and pay \$29,744.00 for those services.

**MOTION CARRIED** unanimously.

**Expense Contract Renewal: JIMHO Drop-In/Project Stay**

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into a contract renewal with JIMHO to purchase Drop-In/Project Stay services from Justice in Mental Health Organization (JIMHO) that includes peer counseling, emotional support, crisis intervention, and help with daily living challenges for adults with mental illness in a safe and supportive environment and pay \$259,426 for the period of October 1, 2019 through September 30, 2020.

**MOTION CARRIED** unanimously.

**Revenue Contract Renewal: The Right Door for Hope, Recovery and Wellness**

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by David Pohl that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into a contract renewal with The Right Door of Hope, Recovery and Wellness to provide Crisis Stabilization Services to the consumers of The Right Door of Hope, Recovery and Wellness for the period of October 1, 2019 through September 30, 2020 and receive a per diem rate for the codes and rates below, not to exceed \$20,000.00/year for those services/goods.



| Service Description         | Code  | Rate (per diem)                     |
|-----------------------------|-------|-------------------------------------|
| Residential Room and Board  | S9976 | \$25.00                             |
| Crisis Residential Services | H0018 | \$429.56<br>(Total of \$454.56/day) |

MOTION CARRIED unanimously.

**Revenue Contract Renewal: 30<sup>th</sup> Circuit Court**

**ACTION:**

MOVED by Joe Brehler and SUPPORTED by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into a renewal contract with the 30<sup>th</sup> Circuit Court to provide the clinical team for the creation of a Mental Health Court in Ingham County for the period of October 1, 2019 through September 30, 2020 and receive \$125,079.

MOTION CARRIED unanimously.

**Revenue Contract Renewal: 55<sup>th</sup> District Court**

**ACTION:**

MOVED by Joe Brehler and SUPPORTED by Dianne Holman that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to renew the contract with the 55<sup>th</sup> District Court to provide the clinical team for the creation of a Mental Health Court in Ingham County for the period of October 1, 2019 through September 30, 2020 and receive \$240,666.

MOTION CARRIED unanimously.

**Revenue Contract Renewal: Gratiot County CMH**

**ACTION:**

MOVED by Joe Brehler and SUPPORTED by Al Platt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into a contract renewal with Gratiot County CMH to provide Crisis Stabilization Services to the consumers of Gratiot County CMH for the period of October 1, 2019 through September 30, 2020 and receive a per diem rate for the codes and rates below, not to exceed \$7500.00/year for those services/goods.

| Service Description         | Code  | Rate (per diem)                     |
|-----------------------------|-------|-------------------------------------|
| Residential Room and Board  | S9976 | \$25.00                             |
| Crisis Residential Services | H0018 | \$429.56<br>(Total of \$454.56/day) |

MOTION CARRIED unanimously.

**Revenue Contract Renewal: MDHHS, Comprehensive Services for Behavioral Health, Hispanic Behavioral Health Services**

**ACTION:**

MOVED by Joe Brehler and SUPPORTED by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into a contract renewal with the Michigan Department of Health and Human Services to provide mental health services to those in the Hispanic population who do not have Medicaid within Clinton, Eaton and Ingham Counties for the period of October 1, 2019 through September 30, 2020 and receive \$75,000 for those services.

MOTION CARRIED unanimously.

**Expense Contract Amendment: Flatrock Manor, Inc.**

**ACTION:**

MOVED by Joe Brehler and SUPPORTED by David Pohl that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to amend the expense contract with Flatrock Manor, Inc. to purchase Specialized Residential Services and Case Management Services for the period of July 1, 2019 through September 30, 2019 and pay the rates listed on the below rate sheet, independent of the room and board as calculated by the consumer's individual ability to pay.

| Flatrock Manor, Inc. Rate Sheet July 1, 2019 - September 30, 2019 |              |                 |      |
|---|--------------|-----------------|------|
| Service Description   | Service Code | Unit of Service | Rate |

|  |               |                           |           |
|--|---------------|---------------------------|-----------|
| *Targeted Case Management (amended)<br>(effective July 1, 2019)                      | T1017         | Per 15 minute<br>contacts | \$ 75.00  |
| Comprehensive Community Supports and<br>Personal Care per diem –Standard Group Homes | H2016 / T1020 | Daily                     | \$ 403.72 |
| Comprehensive Community Supports and<br>Personal Care per diem – Flatrock Manor      | H2016 / T1020 | Daily                     | \$ 403.72 |

**MOTION CARRIED unanimously.**

**Selection of Financial and Compliance Auditors – Fiscal Years 2019, 2020, and 2021**

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into a contract with Maner Costerisan to complete the CMHA-CEI compliance examination and financial audit services for the period of Fiscal Year 2019 through Fiscal Year 2021 and pay \$42,000 for FY 2019, \$43,800 for FY 2020, and \$45,700 for FY 2021.

**MOTION CARRIED unanimously.**

**New Expense Contract: Rehmann Robson Financial Outsourcing Services**

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into a new contract with Rehmann Robson to purchase financial outsourcing services for the finance department and pay a flat rate of \$8,200 for July 2019, \$23,000 per month for August 2019 – July 2020, \$23,690 per month for August 2020 – July 2021, and thereafter month to month, plus reimbursement for actual out of pocket expenses. The contract term is from July 22, 2019 through July 31, 2021 and thereafter month to month for those services until terminated by either party following a 60-day written notice.

**MOTION CARRIED unanimously.**

**Consumer Advisory Council**

**Raul Gonzales reported that the Consume Advisory Council continues to support efforts; Census FY20 and announced that CAC has a New member, Gordon Parshall. Mr. Parshall attended the last meeting and would like to know how they can help with future community involvement. Kay Randolph-Back proposed considering**

purchasing the video entitled: "I'm just like you", a video viewed at one of the recent statewide conferences. Board Member, Raul Gonzales will research and report back.

#### Human Resources Committee

None.

#### Recipient Rights Committee

None.

#### Access Ad Hoc Committee

Diane Holman shared that the subcommittee is scheduled to meet on July 8<sup>th</sup> to review bylaw language proposing a name change for this committee and recommending this as a regular committee of the board. Language will be reviewed by Access and the board once completed.

#### Building and Site Ad-Hoc Committee

Sara Lurie shared that we will need to schedule a meeting either in August or September to discuss space planning.

#### Bylaws Ad Hoc Committee

Kay Randolph-Back will work with Aleshia Echols to schedule some time to meet with Jim Rundborg and Sara Lurie to review the proposed changes that will be presented to the board in September.

#### Executive Committee

None.

#### Old Business

None

#### Public Comment:

Kelley Bonandrini came to the Board Meeting back in April to speak about treatment for her daughter. Ms. Bonandrini wanted to come back today to give an update. Currently, her daughter is at Hawthorn Center and wanted to express to the Board how great a facility it is. Her daughter is now off 6 meds and has been stabilized, but would like to express to the Board that she feels as though, her daughter is not yet ready to be discharged due to the Therapy aspect and her daughter's unwillingness to cooperate fully. Ms. Bonandrini fears that she will be discharged too soon and will make her daughter fall back into a pattern of being hospitalized again, placed on several meds, etc. With cooperation with CEI/FF, Ms. Bonandrini hopes that her

daughter can stay in Hawthorn Center and continue to work on her Therapy needs.

**New Business**

**ACTION:**

**OPEIU Local 459 and Local 512 Negotiations – Closed Session**

**MOVED** by Kay Randolph-Back and **SUPPORTED** by Paul Palmer to go into closed session for the purposes of labor negotiation discussions at 7:20 p.m.

**MOTION CARRIED** unanimously.

**ACTION:**

**OPEIU Local 459 and Local 512 Negotiations – Closed Session**

**MOVED** by Kay Randolph-Back and **SUPPORTED** by Emily Stivers to come out of session at 7:28 pm.

**MOTION CARRIED** unanimously.

**Adjournment**

The meeting was adjourned at 7:30 p.m. The next meeting is scheduled for Thursday, August 15, 2019, 812 E. Jolly Road, Lansing MI 48910 beginning at 6:00 p.m.

**Minutes Submitted by:**

**Rachel Jacobs**

**AMHS Administrative Assistant**