



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Monday, September 11, 2017, 5:30 p.m.

812 E. Jolly Road, Conference Room

G11C Lansing, MI 48910

Committee Members Present:

Raul Gonzales, Paul Palmer, Kay Randolph-Back, Dianne Holman, Joe Brehler

Committee Members Absent:

Jim Rundborg (Notified staff of absence)

Staff Present:

Darby Vermeulen, Sara Lurie, Karla Block, Ericanne Spence, Shana Badgley, Matt Wojack

Other Board Members Present:

Kay Pray

Public Present:

None.

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:

**Program and Planning Committee Meeting (dv)
September 11, 2017**

MOVED by Paul Palmer and SUPPORTED by Dianne Holman to approve the meeting minutes of August 9, 2017.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Paul Palmer and SUPPORTED by Dianne Holman to adopt the agenda with the additional agenda item added as #7a, and to add Matt Wojack presenting in place of Gwenda Summers.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

No comment.

BUSINESS ITEMS:

New Expense Contract: Contract with Westbrook Recovery Services for the Provision of Medical Oversight at The Recovery Center

Ericanne Spence presented a new contract with Westbrook to increase utilization of the Recovery Center. This is the same contract that was tabled last month until the committee had a clearer explanation of the cost of services on the contract. Starting 10/1/2018 MSHN has placed CMHA under a 6-month plan for cost-reimbursement. During that time, the recovery center needs to bring down costs. The \$64,572.00 will only be for those 6 months. At that point, MSHN will reassess the utilization of the Recovery Center and CMHA may receive more money for the next fiscal year. The Recovery Center has an RN on staff 7 days/week. Discussion ensued as to other places patients can go when seeking treatment, as well as what those who do have the substance abuse insurance benefit can do.

Kay Pray joined the meeting at 5:45 PM.

ACTION:

MOVED by Paul Palmer and SUPPORTED by Kay Randolph-Back that the Program & Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract with Westbrook Recovery Services owned by Bruce Baker, M.D., to provide medical oversight of The Recovery Center and pay \$200.00 per hour for Dr. Baker or \$150.00 per hour for a physician’s assistant, plus mileage, not to exceed an annual amount of \$64,572.00 for the period of October 1, 2017 through March 30, 2018, at which time, CMHA-CEI will request additional funds from the PIHP/Mid State Health Network as needed.

MOTION CARRIED unanimously.

New Expense Contract: Residential Type A Contracts – Cornerstone AFC, Cornerstone I, Cornerstone II, Hernandez Home (Tracie Hernandez)

Shana Badgley presented a new contract with Cornerstone for a new home. This contract is moderately priced compared to other similar contracts.

ACTION:

MOVED by Dianne Holman and SUPPORTED by Kay Randolph-Back that the Program & Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to approve the new contracts with the providers below to purchase residential services with the per diem rate of \$225.00, independent of any amount paid to the home for room and board as calculated in the consumer’s ability to pay, for the period of September 1, 2017 through September 30, 2018.

Provider/Entity	Location	License Number
Cornerstone AFC, LLC	Cornerstone AFC (Coldwater, MI)	AS120281503
Cornerstone AFC, LLC	Cornerstone Tenth Street (aka Plainwell Home – Plainwell, MI)	AS030345182
Cornerstone AFC, LLC	Hamilton Home	AS800369570

	(Bangor, MI)	
Cornerstone AFC, LLC	Grand Street (Allegan, MI)	AS030369569
Cornerstone I, Inc.	Cornerstone I	AS030243877
Cornerstone I, Inc.	Cornerstone AFC (Bangor, MI)	AM800267076
Cornerstone II, Inc.	Cornerstone Home (Kalamazoo, MI)	AS800306200
Cornerstone II, Inc.	Cornerstone House (Kalamazoo, MI)	AS00309333
Cornerstone II, Inc.	Cornerstone II AFC (Coldwater, MI)	AS120265532
Cornerstone II, Inc.	Covey Hill (Paw Paw, MI)	AS800387103
Hernandez Home, LLC	Baseline Home (Bloomingtondale, MI)	AS800316739
Hernandez Home, LLC	Paulson Home (Gobles, MI)	AS800327951
Hernandez Home, LLC	Hernandez Home (Bloomingtondale, MI)	AS030282002

MOTION CARRIED unanimously.

New Expense Contract: Elder Ridge Manor II, LLC

Shana Badgley presented a contract with Elder Ridge Manor II, LLC. This is a lower priced contract compared to other similar contracts.

ACTION:

MOVED by Dianne Holman and SUPPORTED by Kay Randolph-Back that the Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Elder Ridge Manor II (license number

AL330380274) to purchase specialized residential services for the period of October 1, 2017 through September 30, 2018, pending the approval of their special certification application through the Michigan Department of Licensing and Regulatory Affairs (LARA), and pay a per diem rate of \$81.37, independent of any amount paid to the home for room and board as calculated in the consumer's ability to pay.

New Expense Contract: Flatrock Manor, Inc.

Shana Badgley presented a new contract with Flatrock Manor, Inc. in Flint. This is a higher-priced contract because Flatrock deals with more medically-delicate consumers.

ACTION:

MOVED by Dianne Holman and SUPPORTED by Kay Randolph-Back that the Program and Planning Committee recommends that the Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new expense contract with Flatrock Manor, Inc. to purchase specialized residential services, and case management services for the period of September 25, 2017 through September 30, 2018 and pay the rates listed on the below rate sheet, independent of the room and board as calculated by the consumer's individual ability to pay. Services are to be provided at the list of facilities below, pending the necessary approvals of their special certification through the Michigan Department of Licensing and Regulatory Affairs (LARA).

Flatrock Manor, Inc. Rate Sheet September 25, 2017 - September 30, 2018			
Service Description	Service Code	Unit of Service	Rate
Targeted Case Management	T1017	Daily	\$ 10.00
Comprehensive Community Supports and Personal Care per diem –Standard Group Homes	H2016 / T1020	Daily	\$ 400.00

Comprehensive Community Supports and Personal Care per diem – Flatrock Manor	H2016 / T1020	Daily	\$ 400.00
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Flatrock Manor Facility Information

Flatrock Manor of Flushing
7012 River Road Flushing, MI 48433
License # AM250089255

Flatrock Manor
300 N Elba Road Lapeer, MI 48446
License # AM440337538

Flatrock Manor of Flint Township
2360 Stonebridge Drive Flint, MI 48532
License # AM250269661

Flatrock Manor of Fenton
17600 Silver Parkway Fenton, MI 48430
License # AL250369914

Flatrock Manor of Burton
1345 Connell Street Burton, MI 48529
License # AL250314581
License # AL250312953

Flatrock Manor of Ortonville
12399 Ray Road Ortonville, MI 48462
License # AS250388491

MOTION CARRIED unanimously.

New Expense Contract: Simple Elegance— Simple Elegance AFC

Karla Block presented a new contract with Simple Elegance AFC. This contract is contingent on the home receiving LARA certification.

ACTION:

MOVED by Dianne Holman and SUPPORTED by Paul Palmer that the Program and Planning Committee recommends that the Community Mental Health Authority of

Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Simple Elegance/Ann Marie Kelso, pending the approval of their special certification application through the Michigan Department of Licensing and Regulatory Affairs (LARA), to purchase specialized residential services from the Simple Elegance AFC for the period of September 1, 2017-September 30, 2018. The homes are reimbursed on a per diem basis according to a resident's level of care, independent of any amount paid to the home for room and board as calculated in the consumer's ability to pay. Current per diem rates are \$20.11 (Level I), \$40.21 (Level II), and \$60.32 (Level III).

MOTION CARRIED unanimously.

New Revenue Contract: Sparrow Family Practice—Residency Program

Matt Wojack presented a new contract with Sparrow. This moves the arrangement with Sparrow from 1.5 FTE to 2 FTE. It is the hope of the program that Sparrow will be responsible for the full cost of the Residency Program at some point.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Paul Palmer that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Sparrow Family Medicine—Residency Program to provide staff to support the ongoing provision of behavioral health services embedded within two clinics for the period of October 1, 2017 through September 30, 2018 and receive \$80,000 for those services.

MOTION CARRIED unanimously.

Strategic Plan Addendum + Strategic Directions

Sara Lurie presented the strategic plan that was prepared for the CARF accreditation. Sara brought the plan draft to the committee to present what CARF reviewed since the last submission in 2015. Sara reviewed the previous strategic plan and what has

changed since then. She also reviewed some challenges facing CMHA. Kay Randolph-Back shared some concerns she had with the draft of the strategic plan. Sara recommended providing CARF's feedback to the group and following those recommendations to better outline the strategic plan. The committee agreed to work on smaller sections of the plan at a time to ensure everything is covered.

Consumer Advisory Council

Raul Gonzales provided an update on the council. They will begin interviewing for two more openings in the council. Kay Randolph-Back asked about the types of people on the council, and the possibility of adding former-consumers to the council.

Old Business:

None.

New Business:

None.

Public Comment:

None.

Adjournment:

The meeting was adjourned at 6:48 p.m. The next regularly scheduled Program and Planning Committee meeting is October 9, 2017, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

Minutes Submitted by:

Darby Vermeulen
Finance Secretary