



# Community

MENTAL HEALTH  
CLINTON • EATON • INGHAM

## PROGRAM AND PLANNING COMMITTEE

### Meeting Minutes

Monday, January 9, 2017, 5:30 p.m.

812 E. Jolly Road, Conference Room G11-C  
Lansing, MI 48910

#### Committee Members Present:

Raul Gonzales, Joe Brehler, Jim Rundborg, Paul Palmer, Kay Randolph-Back, Carol Koenig

#### Committee Members Absent:

Stephen Manchester

#### Staff Present:

Chelsea Park, Sara Lurie, Jennifer Stanley, Mary Clissold, Shana Badgley, Gwenda Summers, Joyce Tunnard

#### Public Present:

None.

#### Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

#### Previous Meeting Minutes:

MOVED by Jim Rundborg and SUPPORTED by Paul Palmer to approve the revised meeting minutes of December 12, 2016 to reflect that Raul Gonzales was present at the November 14, 2016 meeting.

MOTION CARRIED unanimously.

#### Adoption of Agenda:

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Program and Planning Committee Meeting (cp)  
January 9, 2017

MOVED by Paul Palmer and SUPPORTED by Jim Rundborg to adopt the agenda.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

No comment.

**BUSINESS ITEMS:**

2015-2016 Mid-State Health Network Corporate Compliance Plan

Joyce Tunnard proposed the adoption of the corporate compliance plan developed by Mid-State Health Network.

Carol Koenig joined the meeting at 5:35 p.m.

ACTION:

MOVED by Paul Palmer and SUPPORTED by Kay Randolph-Back that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) approve the adoption of the 2015-2016 Corporate Compliance Plan developed by Mid-State Health Network as CMHA-CEI's Compliance Plan.

MOTION CARRIED unanimously.

2016 Mid-State Health Network Quality Assessment and Performance Improvement Program

ACTION:

MOVED by Paul Palmer and SUPPORTED by Carol Koenig that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) approve the adoption of the 2016 Quality Assessment and Performance Improvement Program plan developed by the Mid-State Health Network as CMHA-CEI's Quality Plan.

MOTION CARRIED unanimously.

CARF Outcomes Measurement System Annual Report 2014-2015

Joyce Tunnard shared that the outcome report provides information to aid in the strategic position and future planning of the organization for CARF accredited programs. The purpose of the outcomes measurement system is for CMHA-CEI to

ensure the continuous quality improvement of services for the individuals, and their families, who are enrolled in the agency. Ms. Tunnard offered to send copies of the report to Kay Randolph-Back and Paul Palmer.

**ACTION:**

**MOVED** by Carol Koenig and **SUPPORTED** by Jim Rundborg that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) approve the CARF Outcomes Measurement System Annual Report of 2014-2015.

**MOTION CARRIED** unanimously.

**New Revenue Contract: Lansing School District**

Gwenda Summers presented a new contract with the Lansing School District to provide therapy services to the Encircle Program. The new program is a mental/behavioral health alternative program designed to support behavioral and social-emotional skills development in a non-traditional setting. Students who have demonstrated some difficulty in navigating the space of traditional school settings are referred to this brief intervention-based program, operating from 6-8 weeks for each enrolled pupil. Families Forward was approached by the Lansing School District to provide a Mental Health Therapist for additional programming and support for students and their families.

Kay Randolph-Back would like to know the total number of children served with the CMHA-CEI therapist and the number of resulting cases. Discussion ensued regarding the contract term and the future possibility of extending services over the summer.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Paul Palmer that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with the Lansing School District to provide 1.0 Mental Health Therapist to the Lansing School District Encircle Program for the period of January 1, 2017 through June 30, 2017 and receive \$43,007.04 for those services.

**MOTION CARRIED** unanimously.

**New Revenue Contract: City of Lansing – Bridges Crisis Unit**

Shana Badgley presented a new contract with the City of Lansing to provide 24-hour intensive crisis residential programming designed to provide concentrated and comprehensive services and supports to individuals living in the City of Lansing.

**ACTION:**

MOVED by Jim Rundborg and SUPPORTED by Paul Palmer that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with the City of Lansing for the period of October 1, 2016 through September 1, 2017 and receive \$15,000 to help cover General Fund costs of Bridges Crisis Unit.

MOTION CARRIED unanimously.

**New Revenue Contract: McLaren-Lansing**

Sara Lurie presented a new contract to provide mental health crisis intervention and pre-screening for psychiatric hospitalization to adults and youth in the emergency department of McLaren-Lansing in Ingham County. This contract will support the hiring of 2.5FTE Mental Health Therapists to cover 12 hours per day, 7 days per week in the McLaren-Lansing Emergency Department. Discussion ensued regarding insurance, authorizations, and billing.

**ACTION:**

MOVED by Joe Brehler and SUPPORTED by Jim Rundborg that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with McLaren-Lansing to provide Mental Health Therapist Staffing in the Emergency Department for the period of 2 years anticipated to start March 1, 2017 and receive \$207,398 per year.

MOTION CARRIED unanimously.

**New Expense Contract: Community Living Service of Oakland County**

Mary Clissold presented a new contract with Community Living Service of Oakland County to provide the services proposed below for an individual who has requested to move to Oakland County in order to be closer to their family. This agreement would normally be considered a County of Financial Responsibility (COFR) agreement but Oakland County does not provide direct service. Oakland County has two major providers and CMHA-CEI would be contracting with a sub provider.

**ACTION:**

**MOVED** by Jim Rundborg and **SUPPORTED** by Paul Palmer that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a contract with Community Living Services of Oakland County to purchase the services at the rates listed below for the period of January 1, 2017 through September 30, 2017.

<b>Service</b>	<b>Code</b>	<b>Unit</b>	<b>Rate</b>
<b>Community Living Supports</b>	<b>H0043</b>	<b>Per Day</b>	<b>\$290-\$440 *</b>
<b>Psychiatric Evaluation</b>	<b>90792</b>	<b>Session</b>	<b>\$240.00</b>
<b>Psychological Evaluation</b>	<b>96110</b>	<b>Session</b>	<b>\$342.00</b>
<b>Behavioral supports</b>	<b>H0032</b>	<b>Session</b>	<b>\$240.00</b>
<b>Medication Review</b>	<b>992XX</b>	<b>Session</b>	<b>\$135.00</b>
<b>Other Assessments (Intake, SIS)</b>	<b>H0031</b>	<b>Session</b>	<b>\$279.00</b>
<b>Supports Coordination</b>	<b>T1016</b>	<b>15 Minutes</b>	<b>\$72.00</b>

\* Based on whether School is in session and/or another roommate is available to share staffing Supports

**MOTION CARRIED unanimously.**

**Old Business:**

**None.**

**New Business:**

**None.**

**Public Comment:**

**None.**

**Adjournment:**

The meeting was adjourned at 6:06 p.m. The next regularly scheduled Program and Planning Committee meeting is February 13, 2017, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

**Minutes Submitted by:**

**Chelsea Park  
Finance Secretary**