



RECIPIENT RIGHTS COMMITTEE
MEETING MINUTES
Thursday, September 1, 2016, 5:30 p.m.
Conference Room G11-C
812 E. Jolly Road, Lansing, Michigan 48910

Committee Members Present:

Tina Bertram, Dianne Holman, Nicole Wright, Daniel Arnold, Maxine Thome

Committee Members Absent:

Kay Pray

Other Board Members Present:

Staff Present:

Ashlee Bailey, Joyce Tunnard, Jennifer Stanley, Sara Lurie

Public Present:

None

Call to Order:

The meeting was called to order by Co-Chairperson Tina Bertram at 5:32 p.m.

Approval of Meeting Minutes:

MOVED by Dianne Holman and SUPPORTED by Nicole Wright to approve the meeting minutes of June 2, 2016. MOTION CARRIED unanimously.

Approval of Agenda:

MOVED by Dianne Holman and SUPPORTED by Nicole Wright to approve the meeting agenda. MOTION CARRIED unanimously.

BUSINESS ITEMS:

Recipient Rights Quarterly Report: April 1, 2016 – June 30, 2016

Joyce Tunnard, Director of Quality, Customer Service and Recipient Rights, presented the Recipient Rights Quarterly Report for the period of April 1, 2016 – June 30, 2016. Mrs. Tunnard guided the committee through the detailed summary report of allegations and outcomes and

answered questions from meeting attendees.

ACTION:

MOVED by Maxine Thome and **SUPPORTED** by Dianne Holman that the Recipient Rights Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton and Ingham Counties accept the Recipient Rights Quarterly Report for April 1, 2016 – June 30, 2016. Motion **CARRIED** unanimously.

MDHHS SEMI-ANNUAL RECIPIENT RIGHTS REPORT: OCT. 1, 2015 – MARCH 31, 2016

The semi-annual report required by the Michigan Department of Health and Human Services summarizes rights activity for CMHA-CEI for the months of October 1, 2015 through March 31, 2016. The Recipient Rights Committee regularly reviews the in-depth summaries of this activity in the quarterly reports. This semi-annual report was submitted to MDHHS-ORR by the deadline of June 30, 2016. Ms. Tunnard led the Committee through the data and questions were answered by the Recipient Rights staff. This was for informational purposes only.

Old Business:

None

New Business:

Ms. Tunnard wondered if the committee would be interested in receiving more training, outside of our annual Rights training. She passed out the “your rights” booklets and asked that the committee look them over, and if they have any questions to bring them back to our next scheduled meeting in December. Ms. Tunnard also addressed the idea of having program presentations quarterly in an effort to keep the committee more up-to-date on information within the agency.

Updates:

Ms. Tunnard provided an update on Site Visits and the plan we have in place to complete all visits by the end of the fiscal year, September 30, 2016.

Information regarding the 2016 Recipient Rights conference was reviewed and discussed. 3 out of 6 committee members have confirmed that they will be attending.

Public Comment:

No public attending

Adjournment:

The meeting was adjourned at 6:08 p.m. The next regularly scheduled Recipient Rights

Committee meeting is December 1, 2016, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

Minutes Submitted by:

Ashlee Bailey

Recipient Rights Secretary