



**Community**  
MENTAL HEALTH  
CLINTON • EATON • INGHAM

**PROGRAM AND PLANNING COMMITTEE**

**Meeting Minutes**

**Monday, October 10, 2016, 5:30 p.m.**

**812 E. Jolly Road, Conference Room G11-C  
Lansing, MI 48910**

**Committee Members Present:**

**Raul Gonzales, Joe Brehler, Paul Palmer, Kay Randolph-Back, Stephen Manchester, Jim Rundborg, Carol Koenig**

**Committee Members Absent:**

**None.**

**Staff Present:**

**Sara Lurie, Chelsea Park, Jennifer Stanley, Joyce Tunnard**

**Public Present:**

**None.**

**Call to Order:**

**The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.**

**Previous Meeting Minutes:**

**MOVED by Paul Palmer and SUPPORTED by Kay Randolph-Back to approve meeting minutes of September 12, 2016.**

**MOTION CARRIED unanimously.**

**Adoption of Agenda:**

**MOVED by Stephen Manchester and SUPPORTED by Paul Palmer to adopt the agenda.**

**MOTION CARRIED unanimously.**

**Public Comment on Agenda Items:**

No comment.

**BUSINESS ITEMS:**

**New Expense Contracts**

Jennifer Stanley presented a new expense contract with the Lansing Institute of Behavioral Medicine to purchase nurse practitioner and collaborating physician services for the Waverly and Cedar outpatient clinics. Dr. Stanley also presented a contract with Michigan State University to purchase psychiatric services to be provided primarily in Older Adult Services.

Because these contracts have not yet been finalized, the fact sheets contain estimated dollar amounts and dates of the contracts. If the final contracts vary by 5% or \$10,000 an amended fact sheet will appear on a future Program and Planning Committee agenda.

Carol Koenig joined the meeting at 5:34 p.m.

Discussion ensued regarding the Lansing Institute of Behavioral Medicine services and the difference in hourly rate between the contracts.

The Program and Planning Committee requested information about the impact on general fund for these contracts. Dr. Stanley shared that most patients have Medicaid coverage.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Paul Palmer that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into the following contracts based on the fact that the information has been reviewed and the contracts are in line with agency responsibilities:

**New Expense Contract: Lansing Institute of Behavioral Medicine**

New contract with Lansing Institute of Behavioral Medicine to purchase nurse practitioner and collaborating physician services for the period of October 17, 2016 through September 30, 2017 and pay \$110/hour for those services.

**New Expense Contract: Michigan State University**

New contract with Michigan State University to purchase psychiatric services for the period of October 24, 2016 through September 30, 2017 and pay \$166/hour for those services.

**MOTION CARRIED unanimously.**

**Old Business:**

**None.**

**New Business:**

**None.**

**Public Comment:**

**None.**

**Adjournment:**

The meeting was adjourned at 5:38 p.m. The next regularly scheduled Program and Planning Committee meeting is November 14, 2016, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

**Minutes Submitted by:**

**Chelsea Park  
Finance Secretary**