



# Community

MENTAL HEALTH

CLINTON • EATON • INGHAM

## BOARD OF DIRECTORS

### MEETING MINUTES

Thursday, August 18, 2016, 6:00 p.m.

DeWitt Charter Township Building, Board Room

1401 W. Herbison Road

DeWitt, MI 48820

#### Staff Present:

Sharon Blizzard, Stacia Chick, Mary Clissold, Aleshia Echols, Sara Lurie, Chris McDaniel, Ericanne Spence, Gwenda Summers

#### Public Present:

Elizabeth Pratt, NAMI

#### Excused

Maxine Thome (advance notification)

Stephen Manchester

Carol Koenig

#### Call to Order:

The meeting was called to order at 6:07 p.m. by Vice Chairperson, Kay Pray.

#### Roll Call:

Joe Brehler, Raul Gonzales, Dianne Holman, Paul Palmer, Kay Pray, Kay Randolph-Back, Jim Rundborg, Kam Washburn

#### Approval of Meeting Minutes:

MOVED by Raul Gonzales and SUPPORTED by Kay Randolph-Back to approve meeting minutes of July 21, 2016.

MOTION CARRIED unanimously.

**Adoption of Agenda:**

**MOVED** by Paul Palmer and **SUPPORTED** by Kay Randolph-Back to adopt the meeting agenda with an addition under Finance, item #17, MHHS/CMHSP Managed Mental Health Supports and Services Contract FY 20127 between Michigan Department of Health and Human Services (MDHHS) and Community Mental Health Authority of Clinton-Eaton-Ingham.

**MOTION CARRIED** unanimously.

**Public Comment on Agenda Items:**

**None.**

Dianne Holman arrived at 6:15 p.m.

**Mid-State Health Network Update:**

Kay Pray reported that Mid-State Health Network did not meet in the month of August. Therefore there was no new information to report.

**CEO Report**

Sara Lurie, Chief Executive Officer (CEO) provided an update on the CCBHC reporting that CMHA-CEI pursued certification via Department of Health and Human Services (DHHS) in order to be written into a federal demonstration project grant Michigan will be submitting in October. Becoming a CCBHC would allow us to expand our services to a broader population in the community. Since being notified that our RFC was accepted to continue the process, we have been working diligently towards the evidence verification deadline of August 16, 2016. However, earlier this month (August 8, 2016) CMHA-CEI was asked to attest through signatures of our Board Chairperson and CEO our understanding that we must cover the cost for serving non-Medicaid populations under CCBHC and that this may require the use of general funds, reserves and/or local funds. With our general fund deficit, we cannot leverage any additional reserves, or local funding to cover these costs. Therefore, we signed the attestation document and attached some conditional language regarding our need for additional general fund or non-Medicaid revenue to successfully meet this requirement.

The State objected to the conditions and stated that CMHA-CEIs ability to meet the aforementioned requirement was contingent upon receipt of non-Medicaid dollars to

serve persons without Medicaid coverage who present for CCBHC service and supports, and that waiving this core CCBHC requirement was not an option, nor was there ever an intent to infuse additional non-Medicaid dollars for CCBHC sites. Therefore, based on this information, CMHA-CEI and the State mutually agreed that CMHA-CEI would pause submission of evidence verification documentation related to the CCBHC certification process, and if and when the demonstration was expanded in the future and/or additional funding was secured, our Request for Certification would be prioritized. The Board of Directors were appalled! Discussion ensued surrounding FQHC model, grant funding, enhanced Medicaid rate, basic rule CCBHC, equity plan. There was an inquiry as to whether Senator Debbie Stabenow had been contacted and who is taking the lead? It was even suggested that connection should be made with the entire delegation.

**ACTION:** Kay Randolph-Back requested that a copy of the Certification and Attestation letter signed by the Board Chairperson and CEO be emailed to board members.

Kay Randolph-Back suggested that possibly CMHA-CEI Board of Directors could join advocacy partnerships.

Ms. Lurie informed the Board of Directors that because there are many unanswered questions, a conference call has been scheduled for Friday, August 19, 2016 at 8 a.m., to discuss next steps with the State and those who attached conditions to the certification and attestation documents. Immediately following the call, Ms. Lurie assured the board that she would request guidance from the Board Chairperson, and update the board members via email regarding the outcome of the discussions and next steps

Ms. Lurie stated that we will continue to be part of any type of advocacy making general fund available, and that the time and effort put into preparing our organization to become a CCBHC has not been lost and we will move forward thoughtfully, and not under pressure to improve systems, expand services, and implement good and solid practices in place that will help to strengthen our service to consumers and making CMHA-CEI a good model as we prepare for future opportunities.

Ms. Lurie commended Leadership and other staff members who have assisted in planning efforts, preparing the CCBHC application, and helped to gather evidence to support the application. Ms. Lurie stated that the Leadership group has been

fantastic in supporting the decision and what we need to do moving forward. Kay Randolph-Back announced that the staff deserve our applause. The Board of Directors applauded Leadership and staff for all of the work put into submitting a great application.

#### Section 298 Workgroup

Due to the complexity of the subject, Sara Lurie expressed an interest in bringing in a subject matter expert from the MACMHB Association to present "Section 298" to the Board of Directors. The Board of Directors agreed that this would be helpful. Kay Randolph-Back advised that Stephen Manchester has had discussions with Jay Rosen, Health Management regarding this matter.

Paul Palmer indicated that he sits on a committee of MPHI and will inquire to see what other details he can get regarding the status. To date, the final version of Section 298 signed by Governor Snyder in the FY17 budget calls for the department to work with a workgroup to make recommendations regarding the most effective financing model and policies for behavioral health services in order to improve the coordination of behavioral and physical health services for individuals with mental illnesses, intellectual and developmental disabilities, and substance use disorders.

The frequency and pace of the new workgroup will be greatly increased. MDHHS believes the group will have to meet at least weekly beginning mid-late August if they are going to hit the self-imposed late October deadline.

MDHHS hopes to have draft recommendations by October 30, 2016 with the final report submitted to the State Legislature by January 15, 2017, as required by the budget boilerplate.

On August 5<sup>th</sup> the MACMHB Executive Committee approved the Principals and Design Elements recommended by the MACMHB System Redesign Workgroup which meet in 2016. These elements also assume the use of the core values and design elements recommended by the 298 Stakeholder Workgroup (who also issued their final report at the end of July). MACMHB Principals and Design Elements will now be forwarded to MDHHS to be used in combination with other submitted plan.

**ACTION:** Sara Lurie will research and coordinate bringing in a "Section 298" subject matter expert to present to the Board of Directors.

**BUSINESS ITEMS:**

**Program and Planning**

**New Expense Contract: Hope Network Behavioral Health**

**ACTION:**

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Hope Network Behavioral Health, located at P.O. Box 3075 Orchard Vista Dr. S.E., Grand Rapids, Michigan 49546, to purchase specialized residential services, medication reviews, and 1:1 staffing as needed for the period of August 1, 2016 through September 30, 2017 and pay the rates listed below:

<b>Service</b>	<b>Rate</b>
<b>Specialized Residential</b>	<b>\$341.00 total daily rate (less the consumer's SSI ability to pay for those services).</b>
<b>1:1 Additional Staffing</b>	<b>\$24/hr.</b>
<b>Psychotherapy</b>	<b>\$48.23, \$63.98, or \$95.69 (depending on the length of the appointment)</b>
<b>Interactive Psychotherapy</b>	<b>\$7</b>
<b>Therapy (Mental Health)-Group Interactive</b>	<b>\$26.69</b>
<b>Medication Injection</b>	<b>\$17.88</b>
<b>Mental Health Assessment, by Non-Physician</b>	<b>\$144.69</b>
<b>Treatment Plan Development by Non-Physician</b>	<b>\$96.46</b>
<b>Peer Supports</b>	<b>\$14.95</b>
<b>Brief Medication Visit</b>	<b>\$39.06</b>
<b>Patient Education, NOC, Non Physician individual</b>	<b>\$86.34</b>

Patient Education, NOC, Non Physician, Group	\$43.17
Nursing Assessment	\$172.68
RN services	\$43.00
Targeted Case Management	\$51.00

MOTION CARRIED unanimously.

**Finance Committee**

**Expense Contract Renewals: Residential Type A Contracts**

**ACTION:**

MOVED by Joe Brehler and SUPPORTED by Kam Washburn that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize revenue and renewal contracts (1 – 13); and expense contract amendments (14 – 15) as follows:

**Expense Contract Renewals: Residential Type A Contracts**

- CMHA-CEI to renew the contracts with the providers listed below to purchase residential services with the per diem rates of \$19.52 (Level I), \$39.04 (Level II), and \$58.56 (Level III) for the period of October 1, 2016 through September 30, 2017;

Falco Corporation – Allegan Enrichment Center  
Pine Rest Christian Mental Health Services – Sequoia Home  
The Lighthouse Inc. – Southern Cross  
Bereket Bezabeh – Isabel  
Betty White – White AFC  
Elizabeth McCalla – McCalla AFC  
Patti Holland – Lansing AFC  
Phyllis Williams – Still Well AFC  
Rachel Abebe – Rachel’s AFC  
Simbarasche Chiduma – Open Arms AFC

**Expense Contract Renewal: Case Management of Michigan, Kalamazoo**

- CMHA-CEI to enter into a renewal with Case Management of Michigan to purchase the below listed services for the period of October 1, 2016 through September 30, 2017.

Service	Code	Unit	Authorized Rate
Case Management	T1016, T1017	15 Minute	\$100.00
Psychiatric Evaluation	90791	Encounter	\$250.00
Medication Review	99213	Encounter	\$75.00
Nursing Evaluation	T1001	Encounter	\$100.00
Nursing Services	T1002	15 Minute	\$75.00
Group Therapy	90853	Encounter	\$45.00
Medication Injection	96372	Encounter	\$21.00

**Expense Contract Renewal: Robert D. Smith, Ph.D., Okemos**

- CMHA-CEI to enter into a contract renewal with Robert D. Smith, Ph.D., whose address is 2280 Sower Blvd., Okemos, MI 48864, to purchase psychological and neuropsychological testing for the period of October 1, 2016 through September 30, 2017 and pay \$490 - \$1,500 per assessment, depending on its complexity, for those services/goods.

**Expense Contract Renewal: Nathaniel Asche, East Lansing**

- CMHA-CEI to enter into a contract renewal with Nathaniel Asche, whose address is 16960 Black Walnut Lane, East Lansing, MI 48823, to purchase Occupational Therapy (OT) Assessments for the period of October 1, 2016 through September 30, 2017 and pay \$280 (per assessment) and \$45/hour (OT meeting with community) for those services.

**Expense Contract Renewal: Justice in Mental Health Organization**

CMHA-CEI to enter into a contract renewal to purchase services from Justice in Mental Health Organization (JIMHO) for the period of October 1, 2016 through September 30, 2017 and pay \$259,426 for those services.

**Expense Contract Renewal: Michigan Rehabilitation Services**

- CMHA-CEI to enter into a contract renewal with the Michigan Rehabilitation Services to provide supportive employment through this Interagency Cash Transfer Agreement (ICTA) for the period of October 1, 2016 through September 30, 2017, and spend \$37,811.

**Expense Contract Renewal: Michigan State University Department of Psychiatry**

- CMHA-CEI to enter into a contract renewal with the Michigan State University Department of Psychiatry to purchase psychiatric evaluations, medication reviews, medication monitoring, and consultations with CMHA-CEI staff and

the 55<sup>th</sup> District Mental Health Court and periodic attendance of meetings or hearings as requested by CMHA-CEI and/or the 55<sup>th</sup> District Mental Health Court for the period of October 1, 2016 through September 30, 2017 and pay \$34,320 for those services.

**Revenue Contract Renewal: 30<sup>th</sup> Circuit Court**

- CMHA-CEI to enter into a contract renewal with the 30<sup>th</sup> Circuit Court to provide a .5 FTE Mental Health Therapist and .75 FTE Client Services Specialist for the Mental Health Court in Ingham County for the period of October 1, 2016 through September 30, 2017 and receive \$89,407.

**Revenue Contract Renewal: 55<sup>th</sup> District Court**

- CMHA-CEI to enter into a contract renewal with the 55<sup>th</sup> District Court to provide the clinical team for the creation of a Mental Health Court in Ingham County for the period of October 1, 2016 through September 30, 2017 and receive \$286,221.

**Revenue Contract Renewal: 65 B District Regional Mental Health Court**

- CMHA-CEI to enter into a contract renewal with the 65 B Regional Mental Health Court to provide a .5 MHT for the implementation of a Mental Health Court in Clinton County for the period of October 1, 2016 through September 30, 2017 and receive \$38,597.

**Revenue Contract Renewal: Lansing School District- PEACE (Promoting Peace by Expanding Awareness of Culture and Equity) Grant**

- CMHA-CEI to enter into a contract with the Lansing School District to provide prevention and intervention services for the period of October 1, 2016 through September 30, 2017 and receive \$40,908 for those services.

**Revenue Contract Renewal: Gratiot County Community Mental Health**

- CMHA-CEI to enter into a contract renewal with Gratiot County Community Mental Health to provide and maintain the Echo Electronic Health Record for the period of October 1, 2016 through December 31, 2016 and receive \$31,673.04.

**Revenue Contract Renewal: Mid-State Health Network**

- CMHA-CEI to enter into a contract renewal with Mid-State Health Network to provide data warehouse and submission services for the period of October 1, 2016 through September 30, 2017 and receive \$807,580.50 for those services.



**Expense Contract Amendment: Michigan Department of Health and Human Services Medicaid Eligibility Specialist Designated to CMHA-CEI**

- CMHA-CEI to enter into a contract amendment with Michigan Department of Health and Human Services to purchase Medicaid Eligibility Specialist services for the period of October 1, 2016 through September 30, 2017, and pay \$29,500 for those services.

**Expense Contract Amendment: Michigan Department of Health and Human Services Medicaid Eligibility Specialist Designated to CMHA-CEI**

- CMHA-CEI to enter into a contract amendment with Michigan Department of Health and Human Services to purchase Medicaid Eligibility Specialist services for the period of October 1, 2016 through September 30, 2017, and pay \$59,000 annually for those services.

**MOTION CARRIED unanimously.**

**Program Proposals to Balance FY 2017 Budget**

**ACTION:**

**MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors accept management's Fiscal Year 2017 program proposals to balance the budget and authorize management to begin implementation.**

**MOTION CARRIED unanimously.**

**MDHHS/CMHSP Managed Mental Health Supports and Services Contract FY 2017 Between Michigan Department of Health and Human Services (MDHHS) and Community Mental Health Authority of Clinton-Eaton-Ingham**

**ACTION:**

**MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors approves the MDHHS/CMHSP Managed Mental Health Supports and Services Contract between the Michigan Department of Health and Human Services (MDHHS) and Community Mental Health Authority of Clinton-Eaton-Ingham Community (CMHA-CEI) for the period of October 1, 2016 through September 30, 2017.**

**MDHHS/CMHSP Managed Mental Health Supports and Services (MDHHS) and Community Mental Health Authority of Clinton-Eaton-Ingham County (CMHA-CEI)**

is a renewal, for FY2017 (the period of October 1, 2016 through September 30, 2017), of the contract that has been in place, between these two organizations, for decades. The key changes from the current contract are outlined below:

1. Inclusion of Recipient Rights Training Standards for CMHSP Staff stating that the CMHSP shall conduct training standards in accordance with updated established guidelines.
2. Implementation of Level of Care Utilization System (LOCUS). In order to ensure the MDHHS has the ability to use the LOCUS assessment for all individuals served by CMHSP the LOCUS is required to be included in the assessment of all non-Medicaid individuals. Ensure that the LOCUS is incorporated into the initial assessment process for all Non-Medicaid eligible individuals 18 and older seeking supports and services for a severe mental illness and that each Non-Medicaid eligible individual 18 years and older with a severe mental illness, who is receiving services as of October 1, 2016, has a LOCUS completed as part of any re-assessment process during the current fiscal year. Collaborate with BHDDA for ongoing fidelity monitoring on the use of the tool. Provide the composite score for each LOCUS that is completed in accord with the established reporting guidelines.
3. The requirement that CMHSPs, through their direct service operations and their network providers, shall develop a trauma-informed system for all ages and across the services spectrum.
4. The addition of the requirement that CMHSP shall report expenditures that includes a breakout of the salary, benefits, and pension of each executive level staff and shall include the director, chief executive, and chief operating officers and other members identified as executive staff.

#### Human Resources

No report.

#### Recipient Rights

No report.

#### Executive Committee

No report.

### Access Ad Hoc Committee

Joe Brehler reported that Access Ad Hoc Committee met on earlier this week (Monday, August 15, 2016) and has one additional meeting scheduled on September 19<sup>th</sup>. At that time, the committee will be reviewing the Pre-Screening for Youth accompanied with Non-Medicaid Benefit Plan for the third based on prior reviews, and discussing next step recommendations and potentially broadening the objectives that were initially established at the inception of this committee.

### Bylaws Ad Hoc Committee

Chris Swope reported that the committee has met twice and have worked through most of the items. The next meeting is scheduled for Tuesday, August 30<sup>th</sup> @ 5:30, in G11-C conference room.

### Building and Sites Ad Hoc Committee

The next meeting is scheduled for Friday, September 2 @ 12:00 noon in G11-A conference room.

### Old Business

None.

### New Business

None.

### Public Comment

Ms. Elizabeth Pratt expressed disappointment in hearing the CCBHC update presented this evening by Sara Lurie and commented that she hopes that CMHA-CEI will be able to resolve the payment system matter and continue pursuing CCBHC.

Ms. Pratt announced the following special events:

#### NAMI Walks

Saturday, September 10, 10 a.m., in Grand Rapids, MI (handouts distributed). Free bus transportation provided from CMH to Grand Rapids leaving from the CMH offices located at 812 E. Jolly Road, parking lot at 8am.

American Association for Suicide Prevention (handout)

Saturday, September 17, 9:30 a.m., Lansing Sharp Park

Mental Illness Awareness week is October 2 through October 8. See [www.namilansing.org](http://www.namilansing.org) for special events this week.

In addition, Ms. Pratt distributed copies of the NAMI Lansing Signature Programs 2016-2017 (handout).

**Adjournment**

The meeting was adjourned at 6:48 p.m. The next meeting is scheduled for Thursday, September 22, 2016.

Minutes submitted by:

Aleshia Y. Echols  
Executive Administrative Assistant