Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

PROGRAM AND PLANNING COMMITTEE
Meeting Minutes
Monday, February 8, 2016, 5:30 p.m.
812 E. Jolly Road, Conference Room G11-C
Lansing, MI 48910

Committee Members Present:
Raul Gonzales, Joe Brehler, Kam Washburn, Stephen Manchester, Kay Pray, Paul Palmer, Kay Randolph-Back, Dianne Holman

Committee Members Absent:
None.

Staff Present:
Sara Lurie, Chelsea Christensen, Mary Clissold, Ericanne Spence, Alan Platt, Joyce Tunnard, Jennifer Stanley

Public Present:
None.

Call to Order:
The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:
MOVED by Stephen Manchester and SUPPORTED by Paul Palmer to approve the meeting minutes of January 11, 2016.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Stephen Manchester and SUPPORTED by Paul Palmer to adopt the agenda.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:
No comment.

BUSINESS ITEMS:
Revenue Contract: Michigan Department of Health and Human Services (MDHHS)
Please note that this contract has been in place since May 15, 2012.

Ericanne Spence presented a revenue contract to provide outpatient treatment, including individual/family and group therapy. During the contract renewal process the Finance Department found that the contract has not been presented to the board. With this contract, the Clinton County Counseling Center will provide services to individuals and/or families who are referred by MDHHS personnel via written referral. The contract includes an assessment and allows for 12 sessions of group or individual therapy. If more sessions are determined as needed, re-authorization is required. Amounts per service are:

Counseling (individual/family)	**$63.00 per session**
Group	**$120.00 per session**
Ancillary Services	**$31.50 per hour**

ACTION:
MOVED by Kay Pray and SUPPORTED by Kam Washburn that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a contract with the Michigan Department of Health and Human Services to provide outpatient services at the Clinton County Counseling Center and receive up to $15,000 for the period of April 1, 2016 through March 31, 2017.

The Program and Planning Committee requested more information regarding the reason the contract was overlooked. The Committee would also like to know if there will be any further action needed for the contract retroactively.

Dianne Holman joined the meeting at 5:37 p.m.

An evaluation was requested by the Program and Planning Committee regarding the long term impact of this contract for consumers. Ms. Spence offered to check with MDHHS for more information.

MOTION CARRIED unanimously.

New Expense Contract: Novel Responses, Inc.

Mary Clissold presented a new contract to purchase Applied Behavioral Analysis services. CMHA-CEI staff are working to expand the provider panel as quickly as possible. CMHA-CEI will pay the rate of $50.75/hour for the direct therapy, $125/hour for the required supervision and assessments and $65.52/hour for family training by a Board Certified Behavior Analyst (BCBA).

ACTION:

MOVED by Kay Pray and SUPPORTED by Paul Palmer that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with Novel Reponses, Inc. to purchase Applied Behavioral Analysis at the rate of $50.75/hour for direct therapy, $125/hour for assessments and supervision and $65.42/hour for family training sessions for the period of February 18, 2016 through September 30, 2016.

MOTION CARRIED unanimously.

New Expense Contract: R & B Healing Care

Mary Clissold presented a new expense contract to purchase Community Living Supports and Respite Services. CMHA-CEI staff shared information regarding the application process for new providers.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Kay Pray that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract to purchase Community Living Supports and Respite Services from R & B Healing Care, located in Detroit, Michigan, for the period of February 18, 2016 through September 30, 2016 and pay according to the rate schedule below for those services / goods.

Rate Schedule		
Service	**Standard Rate**	**Holiday Rate**

Children's Waiver, CLS, and Respite	**$16.68/hr.**	**$25.04/hr.**
CLS-Hab. Waiver/B3*	**$14.64 or $16.68/hr.***	**$21.92 or $25.04/hr***

***Rate varies depending on the support needs of the individual served. A per diem rate may be utilized that is calculated by the board approved hourly rate multiplied by the number of authorized hours per the individual's level of care and need.**

MOTION CARRIED unanimously.

Old Business:
None.

New Business:
None.

Public Comment:
None.

Adjournment:
The meeting was adjourned at 5:43 p.m. The next regularly scheduled Program and Planning Committee meeting is March 14, 2016, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

Minutes Submitted by:

Chelsea Christensen
Finance Secretary