



**BOARD OF DIRECTORS
MEETING MINUTES**

Thursday, December 17, 2015, 6:00 p.m., Conf. Room G11-C
812 E. Jolly Road, Lansing, MI 48910

Staff Present:

Sara Lurie, Al Way, John Peiffer, Ericanne Spence, Sherry Kletke, Cliff Dodson, Sharon Blizzard, Stacia Chick, Chuck Dougherty, Joyce Tunnard, Jennifer Stanley, Mary Clissold

Public Present:

None

CALL TO ORDER:

The meeting was called to order at 6:00 p.m. by Kam Washburn.

ROLL CALL:

Board Members Present:

Paul Palmer, Kay Pray, Joe Brehler, Raul Gonzales, Kay Randolph-Back, Dianne Holman, Kam Washburn, Chris Swope, Sara Clark Pierson, Stephen Manchester, Maxine Thome, Carol Koenig

PREVIOUS MEETING MINUTES

MOVED by Kay Pray and SUPPORTED by Dianne Holman to approve the meeting minutes of November 19th, 2015 with the following revisions: Correction on page 3 above committee reports add the word Amendment in place of Act after the words Freedom to Work.

MOTION CARRIED unanimously

Stephen Manchester and Sara Clark Pierson joined meeting at 6:02 p.m.

Maxine Thome joined the meeting at 6:04 p.m.

Carol Koenig joined the meeting at 6:08 p.m.

Tonight is Sara Clark Pierson's last Board meeting. The Board acknowledged and gave many thanks to Sara for her work on the Board that she has put in for the past 23 years. Kam presented her with a plaque. Sara in turn thanked the Board.

Each Board member shared words of thanks to Sara for her friendship, support of and faith in fellow Board members as they came on board and over the years. She provides stability and a good moral compass and really has her act together with regard to Roberts Rules. Members respect her opinion and will miss her kindred spirit. She served the Board very well and they all wish her well in her role as Grandma.

ADOPTION OF AGENDA:

MOVED by Chris Swope and SUPPORTED by Raul Gonzales to adopt the meeting agenda.
MOTION CARRIED unanimously.

PUBLIC COMMENT ON AGENDA ITEMS:

No public comment

MID-STATE HEALTH NETWORK (MSHN) UPDATE:

Has not been a meeting since CMHA-CEI's last Board meeting in November

Next meeting is Jan 5th and will take place in Alma

Eaton RESA Board meeting took place last night. MSHN contract discussed. The reason why Eaton RESA has the contract from MSHN is because CEI is no longer the regional entity so now it goes thru MSHN.

CHIEF EXECUTIVE OFFICERS (CEO) REPORT:

Joyce Tunnard gave a presentation about the new Consent to Share form conforming to new legislation action under Public ACT 129, which changes the way types of information is shared. Consent to share is an efficient way to include coordination of an individual's whole health care team. Community Mental Health Authority of Clinton, Eaton and Ingham Counties began using the new form back in April or May of this year, both using and accepting it from other agencies. Consent to Share form cuts back on the time for consumers to sign so many releases of information. The individual decides who should be in the Consent to Share Circle. At the time of an initial intake, the form is completed and signed and dated. The form is good for 365 days, when it can then be updated at the annual PCP thereafter.

Tax Foreclosure, Eviction and Reasonable Accommodation:

A recent joint meeting between CMHA-CEI, Ingham County Treasurer Eric Schertzing and Legal Services of South Central Michigan occurred addressing ways to avoid or delay foreclosures and evictions for CMHA-CEI consumers. This meeting is a great example of how collaboration with other agencies help to support our consumers. Would be great to join with Eaton and Clinton Counties in the future for a similar collaboration effort.

State Innovation Model (SIM) Initiative update:

The application was submitted and has moved up to the next level which involves an on-site meeting with Michigan Department of Health and Human Services (MDHHS). CMHA-CEI

would serve as the “backbone.” CMHA-CEI Board of Directors would take a governance role if we are given the opportunity to serve as “backbone.” Sara is working on creating more information for January. Will bring back for further discussion before submitting.

Program Audit was completed by Beacon Health Options on the Lakeshore Regional Entity (LRE) PIHP. The report is now available and LRE is required to submit a written plan of correction to Michigan Department of Health and Human Services (MDHHS) by the end of January. The Michigan Association of Community Mental Health Boards (MACMHB) has also provided an alternative analysis report on the Beacon findings. Sara will send these documents to Leadership and the Board for ongoing discussion at January meetings. MACMHB is also arranging for a committee consisting of CMH and PIHP CEO’s to meet with several key department heads at MDHHS to begin doing some “re-visioning” of the public mental health system.

COMMITTEE REPORTS:

Program and Planning

ACTION:

New expense contract: Ruby Strudwick – Strudwick #5 AFC, Lansing

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Ruby Strudwick to purchase specialized residential services from Strudwick #5 AFC for the period of December 1, 2015 through December 31, 2018 and pay a daily rate of \$47.35, \$66.87, or \$86.39 for those services.

MOTION CARRIED unanimously.

ACTION:

New Revenue Contract: Michigan Department of Health and Human Services - Children’s Trauma Initiative for Medicaid Health Plans

MOVED by Raul Gonzales and SUPPORTED by Stephen Manchester that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) Board of Directors authorize CMHA-CEI to enter into a contract with the Michigan Department of Health and Human Services to provide coordination services for the Children's Trauma Initiative for Medicaid Health Plans for the period December 1, 2015 through December 31, 2016 and receive \$ 182,100 for those services provided.

MOTION CARRIED unanimously.

ACTION:

Mid-State Health Network Organized Health Care Arrangement

MOVED by Raul Gonzales and SUPPORTED by Carol Koenig that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) Board of Directors

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approve the resolution acknowledging CMHA-CEI's participation in the Organized Health Care Arrangement with the Mid-State Health Network. Further, CEI will adopt the Mid-State Health Network's Notice of Privacy Practices as a covered entity provider once it is developed.

MOTION CARRIED unanimously.

FINANCE:

ACTION:

2015/2016 Vehicle Purchase

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) Board of Directors approve the purchase of 12 new vehicles for the purchase price of up to \$403,000 from Gorno Ford, Woodhaven, Michigan and authorize staff to initiate a loan with JP Morgan Chase Bank for this amount.

MOTION CARRIED unanimously.

ACTION:

Expense Contract Renewal: Community Based Interventions

MOVED by Joe Brehler and SUPPORTED by Chris Swope that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) Board of Directors authorize CMHA-CEI to enter into a contract renewal with Community Based Interventions to purchase Skill Building and Pre-Vocational Training Services and pay an hourly rate of \$37.50 for the period of October 1, 2015 through September 30, 2018.

MOTION CARRIED unanimously.

ACTION:

Revenue Contract Amendment: Ingham County Health Services Millage

MOVED by Joe Brehler and SUPPORTED by Carol Koenig that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) Board of Directors authorize CMHA-CEI to enter into a contract amendment with Ingham County for the provision of a range of behavioral health and developmental disability services and receive up to \$878,285 additional funds ~~per year~~ for a total new allocation of \$1,917,088, for the period of October 1, 2014 through September 30, 2015.

MOTION CARRIED unanimously.

Human Resources

ACTION:

Fourth Quarter EEO Report

MOVED by Carol Koenig and SUPPORTED by Maxine Thome that the Community Mental Health Authority of Clinton, Ingham Counties (CMHA-CEI) Board of Directors accept the Fourth Quarter EEO Report from July 1, 2015 through September 30, 2015.

It was made mention that the mentorship program has become popular.
MOTION CARRIED unanimously.

ACTION:

Labor Relations Fourth Quarter Grievance Report

MOVED by Carol Koenig and SUPPORTED by Chris Swope that the Community Mental Health Authority of Clinton, Ingham Counties (CMHA-CEI) Board of Directors accept the Fourth Quarter Grievance Report from July 1, 2015 through September 30, 2015.

MOTION CARRIED unanimously.

Recipient Rights

ACTION:

Recipient Rights Quarterly Report: July 1, 2015 – September 30, 2015

MOVED by Kay Pray and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) Board of Directors accept the Recipient Rights Quarterly Report for July 1, 2015 – September 30, 2015.

Motion CARRIED unanimously.

ACTION:

Desired Outcomes for the RRO and Recommendations to the CMHSP Board:

MOVED by Kay Pray and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) Board of Directors approve the 2016 “Desired Outcomes for the Recipient Rights Office” and the 2016 “Recommendations to the CMHSP Board” suggested by the Recipient Rights Committee. These recommendations will be submitted as part of the CEI Recipient Rights Annual Report to the Department of Community Health, Office of Recipient Rights.

Motion CARRIED unanimously.

Executive Committee

No report.

Building and Sites Ad Hoc Committee

Tim Dolehanty found bond and will be taking to the Bond Council. This means that now all documents have been found and the process can move forward. The Bond Council doesn't meet on regular basis but hopefully since there is now an item they will meet soon.

Raul attended the MACMHB November Finance Committee. He mentioned that CMH Boards need to do more advertising with Autism Spectrum Services. Kay felt that CMHA-CEI does have advertising in place. The Board agreed. The Autism Benefit expands effective Jan. 1st. Potential of 300 more kids coming thru CMHA-CEI doors. Word will get out thru schools and children already receiving services will take advantage of the expanded services available.

OLD BUSINESS:

None.

NEW BUSINESS:

Paul made mention of the recent terror attack in California a couple weeks ago. CMHA-CEI is working on a plan and Leadership has started looking into hiring consultants and putting together action plans. A request was made that when finalized, to please bring back to the Board for discussion and review.

PUBLIC COMMENT:

None

Kam would like to wish everyone a great Holiday Season. And again wishes good luck to Sara Clark Pierson.

ADJOURNMENT:

The meeting was adjourned at 6:56 p.m. The next regularly scheduled Board meeting will be Thursday, January 21st, 2016, 6:00 p.m., Community Mental Health Building, 812 E. Jolly Road, Conference Room C.

Minutes submitted by:

Sherry Kletke
CSDD Program Secretary