

BOARD OF DIRECTORS
REVISED MEETING MINUTES

Thursday, October 22, 2015, 6:00 p.m., Conf. Room G11-C
812 E. Jolly Road, Lansing, MI 48910

Staff Present:

Ericanne Spence, Melissa Misner, Cliff Dodson, Sherry Kletke, Stacia Chick, Sharon Blizzard, Al Way, Chris McDaniel, Mary Clissold, Greg Fox, Chuck Dougherty, Sara Lurie, Judy Hazle

Public Present:

Theresa Ritsema (NAMI); Elizabeth Pratt (NAMI), Margaret Keeler (NAMI)

CALL TO ORDER:

The meeting was called to order at Error! AutoText entry not defined. by Kam Washburn.

ROLL CALL:

Board Members Present:

Kam Washburn, Stephen Manchester, Raul Gonzales, Paul Palmer, Joel Brehler, Chris Swope, Kay Pray, Kay Randolph-Back, Dianne Holman, Carol Koenig, Maxine Thome

Board Members Absent:

Sara Clark Pierson (notified staff of absence)

PREVIOUS MEETING MINUTES

MOVED by Stephen Manchester and SUPPORTED by Carol Koenig to approve the meeting minutes of September 17th, 2015 with the revision to the minutes that Kay Pray was excused to attend the Recipient Rights conference. MOTION CARRIED unanimously.

ADOPTION OF AGENDA:

MOVED by Stephen Manchester and SUPPORTED by Paul Palmer to adopt the meeting agenda removing the healthcare item under new business. MOTION CARRIED unanimously.

PUBLIC COMMENT ON AGENDA ITEMS:

No comment.

MID-STATE HEALTH NETWORK (MSHN) UPDATE:

Joe Sedlock was chosen as the new CEO. A contract has been negotiated, but not yet approved per Joe Brehler.

CHIEF EXECUTIVE OFFICERS (CEO) REPORT:

Sara Lurie thanked the Board for allowing her to job shadow Bob Sheehan before he left the organization. She commented she had exposure on every level.

Ms. Lurie stated that "Streamline" is now live at CMHA-CEI. This was a huge task and issues from going live are still being addressed. This has been a difficult change for staff. There are still challenges being addressed. Finance and reimbursement are areas experiencing challenges. As staff are getting a better understanding of the system, there are positive comments coming in.

Ms. Lurie stated that Michigan Department of Health and Human Services submitted an application and was awarded dollars to **plan development of certified community behavioral health centers in Michigan**. CMHA-CEI is hoping to be one of the 10 certified sites across Michigan.

Sara Lurie commented several letters have been sent to the media to this CMH including a letter from Nicole Wright who wrote President Obama and received a response back. This documentation was included in the written Executive Director report. Several other sample letters were included in the CEO report.

Other items commented on:

- 1115 Waiver
- Summit on Home and Community Based Services Rule
- Meeting with Tom Cochran regarding reduction of services due to GF loss
- BIRCH Clinic now open to public
- Elected Official Lunch meeting well attended
- Gwenda Summers will be the Program Director of Families Forward beginning in April of 2016
- Judy Hazle retiring CMH

Kay Randolph-Back complimented the IS department for such minimal down time to change to Streamline software.

COMMITTEE REPORTS

PROGRAM AND PLANNING:

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Stephen Manchester that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into contracts with Melissa Suco (Carolyn's Care Home) and Michelle Showalter (Russell Street AFC) to purchase residential services with the per diem rates of \$19.52 (Level I), \$39.04 (Level II), and \$58.56 (Level III) for the period of January 1, 2016 through December 31, 2018. MOTION CARRIED unanimously.

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Maxine Thome that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Clinton County to provide emergency psychiatric screening services for the Clinton County Jail for the period of October 1, 2015 through September 30, 2016 and receive \$63,326 for those services / goods. MOTION CARRIED unanimously.

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with the Michigan Department of Corrections – Office of Community Corrections to provide both Probation Residential and Substance Abuse treatment services for the period of October 1, 2015 through September 30, 2018 and receive up to \$525,000 over three years or \$175,000 annually for those services. MOTION CARRIED unanimously.

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Stephen Manchester to that the Community Mental Health Authority Board of Directors approve the following contracts (items #4 through #9):

CMHA-CEI to enter into a new expense contract with Bay Arenac County CMH to purchase coaching and evaluation services and pay \$13,700 for the period October 1, 2015 through September 30, 2016;

CMHA-CEI to enter into a new expense contract with Central Michigan CMH to purchase coaching and evaluation services and pay \$51,466 for the period October 1, 2015 through September 30, 2016;

CMHA-CEI to enter into a new expense contract with Gratiot County CMH to purchase coaching and evaluation services and pay \$7,500 for the period October 1, 2015 through September 30, 2016;

CMHA-CEI to enter into a new expense contract with Newaygo County CMH to purchase coaching and evaluation services and pay \$2,000 for the period October 1, 2015 through September 30, 2016;

CMHA-CEI to enter into a new expense contract with Saginaw County CMH to purchase coaching and evaluation services and pay \$33,571 for the period October 1, 2015 through September 30, 2016;

AND

CMHA-CEI to enter into a new expense contract with Tuscola County CMH to purchase coaching and evaluation services and pay \$2,200 for the period October 1, 2015 through September 30, 2016.

MOTION CARRIED unanimously.

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Kay Pray that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new expense contract with Accentus (US), Inc. to purchase medical transcription services for the period of October 1, 2015 through September 30, 2018 and pay \$0.125 or \$0.145 per line for those services. MOTION CARRIED unanimously.

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new expense contract with Advanced Data Entry, Inc. to purchase data entry services for the period of August 31, 2015 through August 31, 2018 and pay \$0.025 per line for those services. MOTION CARRIED unanimously.

Chris Swope questioned the coaching evaluation services. Al way explained that this is a parent-management training for therapists. A revenue contract was passed through the Board at an earlier date to cover the expenses. The rest of the dollars go to help support training and sustaining the model. CMHA-CEI is the fiduciary for the region and money is disbursed out to numerous CMHs.

FINANCE:

ACTION:

MOVED by Joe Brehler and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to lease 3,000 square feet of the property located at 2316 South Cedar Street, Ingham County,

Lansing, Michigan 48910 from the County of Ingham, P.O. Box 319, Mason, Michigan 48854, to be used by CMHA-CEI for the period of December 1, 2015 through November 30, 2022 and pay as follows:

CMHA-CEI shall pay to the Lessor (Ingham County) for the premises during the following five year lease period:

Years	Monthly Rate of:	Annual Rate of:
1	\$3,750.00	\$45,000
2	\$3,825.00	\$45,900
3	\$3901.50	\$46,830
4	\$3,980.00	\$47,760
5	\$4,060.00	\$48,720

With a renewal option for two additional years at:

6	\$4,140.00	\$49,680
7	\$4,222.50	\$50,670

ACTION:

MOVED by Joe Brehler and SUPPORTED by Raul Gonzales that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into expense contract renewals (items 2-13):

CMHA-CEI to enter into expense contract renewals with Anna Masambaji, Beacon Specialized Living Services, Brenda Jackson, Fidelia Okwereogu, Homelife Inc., Patrice Weber, Patti Holland, Stella Agonar, Tim Pickott, Tracie Hernandez, Clara Hollist, Kambly Living Center, Karen VanAndel, Moore Non-Profit Housing Corp, Phyllis Williams, Shawntina Anderson, Sherry Dexter, Teresa Spears, Theresa Biron, and Tina Schrump to purchase residential services with the per diem rates of \$19.52 (Level I), \$39.04 (Level II), and \$58.56 (Level III) for the period of January 1, 2016 through December 31, 2018;

CMHA-CEI to enter into expense contract renewals with Havenwyck, Pine Rest/St. Mary's Hospital, and Forest View Hospital to purchase hospital services at the rates indicated below for the respective agreements for October 1, 2015 through September 30, 2016:

Havenwyck - rates all-inclusive

Inpatient - adolescents/older adults: \$695.00 per diem (8.63% increase)

Inpatient - adults: \$695.00 per diem (8.63% increase)

Pine Rest/St. Mary's - rates all-inclusive

Inpatient - adolescents/older adults: \$981.50 per diem (3.8% increase)

Inpatient - adults: \$946.00 per diem (3.78% increase)
 ECT: \$641.50 - \$853.50 (3.97% increase)

Forest View - rates all-inclusive

Inpatient - adults: \$815 per diem (4.09% increase)
 Inpatient - children: \$850 per diem (2.41% increase)
 Partial hospitalization - adults and children: \$355 per diem (2.90% increase)

AND

CMHA-CEI to enter into expense contract renewals to purchase Community Living Supports (CLS) and Respite Services for the period of January 1, 2016 through December 31, 2018 with the following agencies at the rates listed below:

Agency Name	Address	Service
Alternative Choices, Inc	6001 N. Adams Rd., Ste. 165 Bloomfield Hills, MI 48304 248.866.1116	Children's Waiver /Hab. Waiver /B3 (CLC*/Respite)
His Hand Home Health Care	5329 Thames Dr. Haslett, MI 48840 517.256.2177	Children's Waiver /Hab. Waiver /B3 (CLC*/Respite)
Life Therapeutic Solutions, Inc.	P.O.Box 90002 Wyoming, MI 49509 810.424.2220	Children's Waivers /Hab. Waiver /B3 (CLC*/Respite)
CareMinders Homecare LL10, Inc.	930 E. Mt. Hope Lansing, MI 48910 517.998.2200	Children's Waiver /Hab. Waiver /B3 (CLC*/Respite)
Moore Living Connections	401 W. Jolly Road Lansing, MI 48910 517.992.2102	Children's Waiver /Hab. Waiver /B3 (CLC*/Respite)
Optimal Medical Staffing	15945 Wood Road Lansing, MI 48906 517.994.1224	Children's Waiver /Hab. Waiver /B3 (CLC*/Respite)
Right at Home - Brighton	5865 Whitmore Lake Rd., Ste. D Brighton, MI 48116 810.225.4724	Children's Waiver /Hab. Waiver /B3 (CLC*/Respite)
Right at Home - Lansing	1035 Charlevoix Dr. Grand Ledge, MI 48837 517.999.5122	Children's Waiver /Hab. Waiver /B3 (CLC*/Respite)
Trusting Heart Home Health Services	4601 West Saginaw, Ste. L2 Lansing, MI 48917 517.992.4722	Children's Waivers /Hab. Waiver /B3 (CLC*/Respite)
Kate Lalonde	803 W. Cedar Street Kalamazoo, MI 49007 616.495.5706	Family Training, Non-Family Training, Family

Mary J. Foster	1305 Hitching Post Road East Lansing, MI 48823 517-337-3050	Family Training, Non-Family Training, Child
Michigan State University MSU Community	4930 S. Hagadorn East Lansing, MI 48823 517-355-7661	Specialty Services, Music Therapy Children's Waiver

*Community Living Support (CLS)

Name of Service	Code	Unit Rate	Hourly Rate
CLS -Adult	H2015	\$3.61	\$14.44*
CLS -Adult -Holiday	H2015	\$5.40	\$21.60*
CLS- Adult High Need	H2015	\$4.11	\$16.44*
CLS- Adult High Need- Holiday	H2015	\$6.17	\$24.68*
CLS -Children/ Children's Waiver	H2015	\$4.11	\$16.44
CLS- Children's Waiver - Holiday	H2015	\$6.17	\$24.68
Nursing LPN	T1000 (TE)	\$6.86	\$27.44
Nursing LPN -Holiday	T1000 (TE)	\$10.29	\$41.16
Nursing LPN- Respite	T1005 (TE)	\$6.86	\$27.44
Nursing LPN- Respite Holiday	T1005 (TE)	\$10.29	\$41.16
Nursing RN	T1000 (TD)	\$8.07	\$32.28
Nursing RN-Holiday	T1000 (TD)	\$12.11	\$48.44
Nursing RN-Respite	T1005(TD)	\$8.07	\$32.28
Nursing RN-Respite Holiday	T1005(TD)	\$12.11	\$48.44
Respite -Children's Waiver	T1005	\$4.11	\$16.44
Respite -Children's Waiver Sleeper	T1005	\$2.51	\$10.04
Family Training	S5111	\$64.55	Per Session
Insight Oriented Therapy	90834	\$65.00	Per session (38-52 min.)
Music Therapy-Children's Waiver Only	G1076	\$67.76	Per Session
Non Family Training	S5116	\$63.24	Per Session

*Rate varies depending on the support needs of the individual served.

AND

CMHA-CEI to enter into expense contract renewals with the Michigan Department of Health and Human Services– Michigan Rehabilitation Services (MRS) and Peckham, Inc. to purchase vocational placement assistance for adults with developmental disabilities for the period of October 1, 2015 through September 30, 2016 and pay \$72,823 to MRS for cash match purposes and receive full reimbursement from Peckham, Inc. for the amount by September 30, 2016;

CMHA-CEI to enter into expense contract renewals with the Michigan Department of Health and Human Services –Michigan Rehabilitation Services (MRS) and Peckham, Inc. to provide supportive employment for chronically mentally ill adults for the period of October 1, 2015 through September 30, 2016 and pay \$61,811 to MRS for cash match purposes and receive full reimbursement from Peckham, Inc. for the amount by September 30, 2016;

CMHA-CEI to enter into a revenue contract renewal with Eaton County to provide emergency psychiatric screening services for the Eaton County Jail for the period of October 1, 2015 through September 30, 2016 and receive \$53,212 for those services / goods-Because this contract has not yet been finalized, this fact sheet contains estimated dollar amounts. If the final contract varies by 5% or \$10,000, an amended fact sheet will appear on a future Finance Committee agenda;

CMHA-CEI to enter into an expense contract renewal with Western Michigan University’s Children’s Trauma Assessment Center to purchase training in the development of a trauma informed children’s mental health system to Community Mental Health Services Programs and pay \$57,355 for those services for the period October 1, 2015 through September 30, 2016;

CMHA-CEI to enter into a revenue contract renewal with the Lansing School District to provide prevention and intervention services for the period of October 1, 2015 through September 30, 2016 and receive \$52,733 for those services;

CMHA-CEI to enter into an expense contract renewal with Jennifer Wilgocki to purchase training and coaching services for Community Mental Health Services Programs and pay \$52,063 for the period October 1, 2015 through September 30, 2016;

CMHA-CEI to enter into an expense contract renewal with Kayla Haviland to purchase Occupational Therapy Services, including assessment and sensory integrative techniques, for the period of October 1, 2015 through September 30, 2017 and pay a maximum of: \$75.00 per session (\$150.00 per year per consumer) for OT Assessment; \$75.00 per session (\$150.00 per year per consumer) for OT Re-Assessment; \$75.00 per session (\$300.00 per month per consumer) for OT-Sensory Integrative Techniques, and \$30 per hour for program-related consultation as required for the development and operation of the Children’s Trauma Clinic.;

CMHA-CEI to enter into an expense contract renewal with Kelly Wilson to purchase training and coaching services for Community Mental Health Services Programs pay \$39,450 for the period October 1, 2015 through September 30, 2016;

AND

CMHA-CEI to enter into a contract renewal with Mid-State Health Network to provide Medicaid Eligibility Receipt, Dissemination and Reporting Services for the period of October 1, 2015 through September 30, 2016 and receive \$43,616 for those services / goods.

MOTION CARRIED unanimously.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract renewal with BDO USA, LLP to provide CMHA-CEI compliance examination and financial audit services for the period of Fiscal Year 2015 and pay \$53,000. MOTION CARRIED unanimously.

Human Resources

No report.

Recipient Rights

No report.

Executive Committee

No report.

Building and Sites Ad Hoc Committee

Kam Washburn stated there will be a committee meeting schedule in the near future.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

PUBLIC COMMENT:

Raul Gonzales commented that there was a letter submitted by NAMI to have funds restored.

Judy Cerano commented that her daughter has received services through CEI for 36 years. Her daughter now gets 24 hour supports 7 days a week. Recently her daughter was told she will be

receiving some reduced services. Ms. Cerano commented her daughter is on straight Medicaid. Ms. Cerano wanted to make the Board aware that services are being reduced to others besides those who were on GF.

President Elizabeth Pratt of NAMI Lansing welcomed Sara Lurie as the new CEO. Ms. Pratt distributed a letter dated October 22, 2015. She shared the concerns of NAMI with the Board.

Margaret Keeler of NAMI commented on the bringing of crisis intervention teams into the community. Ms. Keeler shared NAMI staff have met with the Clinton and Eaton County Sheriffs. NAMI believes and hopes there are creative ways to look at how services are improved for individuals in crisis.

Theresa Ritsema commented in six weeks she took fifty calls from persons who have a family member affected by mental illness, and of those there were 12 callers in crisis who could not get services and/or did not know what to do.

JIMHO is having an open house at 520 Cherry Street on Wednesday, Oct. 28 from 11-4.

ADJOURNMENT:

The meeting was adjourned at 7:07 p.m. The next meeting of the Board of Directors is scheduled for Thursday, November 19th, 2015 at 6:00 p.m. at the Community Mental Health Building, 812 E. Jolly Road, Conf. Room G11-C, Lansing, MI.

Minutes respectfully submitted by:

Judy Hazle
Executive Administrative Assistant