



Community

MENTAL HEALTH
CLINTON • EATON • INGHAM

BOARD OF DIRECTORS

MEETING MINUTES

Thursday, August 20, 2015, 6:00 p.m.

551 Courthouse Drive, Bldg #551

Charlotte, MI 48813

Staff Present:

Chuck Dougherty, Bob Sheehan, Judy Hazle, Mary Clissold, John Peiffer, Ericanne Spence, Sharon Blizzard, Morgan McKittrick, Al Way, Stacia Chick, Joyce Tunnard, Dr. Jennifer Stanley

Public Present:

Elizabeth Pratt, NAMI Lansing

CALL TO ORDER:

The meeting was called to order at 6:20 p.m. by Chairperson Kam Washburn.

ROLL CALL:

Board Members Present:

Joe Brehler, Chris Swope, Paul Palmer, Sara Clark Pierson, Dianne Holman, Kay Randolph-Back, Kam Washburn, Stephen Manchester, Kay Pray

Board Members Absent:

Carol Koenig, Maxine Thome (notified staff of absence), Raul Gonzales (notified staff of absence)

PREVIOUS MEETING MINUTES

MOVED by Kay Pray and SUPPORTED by Dianne Holman to approve the meeting minutes of July 30, 2015 and July 16, 2015, revising the Special Board Meeting Minutes of July 30th-page 3 by striking out "looking in public health may be an option". MOTION CARRIED unanimously.

ADOPTION OF AGENDA:

MOVED by Kay Pray and SUPPORTED by Paul Palmer to adopt the meeting agenda. MOTION CARRIED unanimously.

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MINUTES ARE DRAFT PENDING BOARD APPROVAL

PUBLIC COMMENT ON AGENDA ITEMS:

No comment.

MID-STATE HEALTH NETWORK (MSHN) UPDATE:

Kay Pray reported that the candidates for the CEO position at MSHN in September will be introduced and interviewed by the Board.

EXECUTIVE DIRECTORS REPORT:

Bob Sheehan stated that he and Kam Washburn will be meeting with Tom Leonard to discuss the General Fund cut and their concerns. Mr. Sheehan commented that steps have been taken to notify consumers without Medicaid their options. In addition a different letter went out to consumers who have Medicaid with a spend-down explaining their options. Programs are developing referral guides that consumers can use to seek services elsewhere. Adult Mental Health Services staff have identified at least 108 individuals who are not under “high risk” moving them toward the care of a primary physician. There was an advance notice request for appeal letter being distributed as well. There is a 2 million dollar gap for FY 2015 in the agency budget. Mr. Sheehan is working with Ingham County to see if some of the mileage dollars can be given to CMHA-CEI. Mr. Sheehan commented it will take up to seven years to stabilize the budget situation.

Mr. Sheehan reviewed his written Executive Directors report dated August, 2015. He commented:

- Al Way has resigned as of April 2016 and the agency has begun the process to fill the Families Forward Director position
- BIRCH clinic is open now to all adult consumers in CMHA-CEI programs
- CMHA-CEI officially opened up 28 units in supportive housing
- CMHA-CEI Wardcliff Abilities Center was named the Autism Evaluation Center –Center of Excellence
- FQHC opened in Charlotte, Eaton County

COMMITTEE REPORTS:

Program and Planning:

New Revenue Contract: University of Michigan-Child Collaborative Care

ACTION:

MOVED by Kay Randolph-Back and **SUPPORTED** by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a contract with the University of Michigan to provide

Behavioral Health Consultant services for the period of August 1, 2015 through September 30, 2015, and receive \$14,158 for those services. MOTION CARRIED unanimously.

New Revenue Contract: City of Lansing

ACTION:

MOVED by Kay Randolph-Back and SUPPORTED by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with the City of Lansing to provide case management services to homeless, mentally ill clients for the period of July 1, 2015 through June 30, 2016 and receive \$30,000 for those services. MOTION CARRIED unanimously.

New Expense Contract: Emily Schnurr, DO

ACTION:

MOVED by Kay Randolph-Back and SUPPORTED by Kay Pray that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with Emily Schnurr, DO to purchase psychiatric services for the period of September 7, 2015 through December 31, 2016 and pay \$135/hour for those services. MOTION CARRIED unanimously.

New Expense Contract: Michigan State University-Applied Behavioral Analysis Services

ACTION:

MOVED by Kay Randolph-Back and SUPPORTED by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with Michigan State University to purchase Applied Behavioral Analysis services at the MSU Preschool Laboratory at the rate of \$50.75/hour for Direct Therapy, \$125/hour for Assessments and Supervision, and \$64.55 for Family Training for the period of August 10, 2015 through September 30, 2016. MOTION CARRIED unanimously.

New Operational Agreement: Michigan State University-Approved Autism Evaluation Center for Blue Cross Blue Shield/Blue Care Network

ACTION:

MOVED by Kay Randolph-Back and SUPPORTED by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to establish an Operational Agreement with Michigan State University (MSU) to apply for and operate an Approved Autism Evaluation Center for Blue Cross/Blue Shield/Blue Care Network. The agreement will be for the period of August 1, 2015 through July 31, 2016 and MSU will reimburse CMHA-CEI \$8,092 for shared costs. MOTION CARRIED unanimously.

Finance:

New Purchase: Dell Computer

ACTION:

MOVED by Joe Brehler and SUPPORTED by Sara Clark Pierson that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to purchase laptop computers from Dell Computer and pay \$280,810.50. MOTION CARRIED unanimously.

MDCH/CMHSP Managed Mental Health Supports and Services Contract Amendment No. 1 - Agreement Between Michigan Department of Community Health MDCH) and Community Mental Health Authority of Clinton-Eaton-Ingham

ACTION:

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approves the MDCH/CMHSP Managed Mental Health Supports and Services Contract Amendment No. 1 of the Agreement Between Michigan Department of Community Health (MDCH) and Community Mental Health Authority of Clinton-Eaton-Ingham Community (CMHA-CEI) for the period of October 1, 2014 through September 30, 2015, which changes language of C7.6.1-paragraph J. MOTION CARRIED unanimously.

Expense Contract Renewal: Michigan Department of Health and Human Services – Medicaid Eligibility Specialist Designated to CEI

ACTION:

MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into an expense contract renewal with Michigan Department of Health and Human Services to purchase Medicaid Eligibility Specialist services for the period of October 1, 2015 through September 30, 2018, and pay \$58,000 annually for those services. MOTION CARRIED unanimously.

New Expense Contract: Memorandum of Understanding Harbor Hall Inc. Residential Program – Petoskey SDA Funding Only

ACTION:

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors, in its role as the

Board of Directors of the Sub-Regional Entity, authorize CMHA-CEI to enter into a new contract with Harbor Hall, Inc. to purchase room and board for State Disability Assistance (SDA) eligible clients for the period of October 1, 2014 through September 30, 2015 and pay \$27 per day not to exceed \$25,000 for the total contract. MOTION CARRIED unanimously.

Fiscal Year 14/15 Amended Budget for Quarter Ended June 30, 2015

ACTION:

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the FY 14/15 Amended Budget for the Quarter Ended June 30, 2015. MOTION CARRIED unanimously.

Selection of Financial and Compliance Auditors – Fiscal Years 2015, 2016, and 2017

ACTION:

MOVED by Joe Brehler and SUPPORTED by Sara Clark Pierson that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract with Plante Moran to provide CMHA-CEI compliance examination and financial audit services for the period of Fiscal Year 2015 through Fiscal Year 2017 and pay \$47,500 for FY 2015, \$48,475 for FY 2016, and \$49,525 for FY 2017. MOTION CARRIED unanimously.

MDCH/CMHSP Managed Mental Health Supports and Services Contract FY 2016 Between Michigan Department of Health and Human Services (MDHHS) and Community Mental Health Authority of Clinton-Eaton-Ingham Community

ACTION:

MOVED by Joe Brehler and SUPPORTED by Sara Clark Pierson that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the MDHHS/CMHSP Managed Mental Health Supports and Services Contract between the Michigan Department of Health and Human Services (MDHHS) and Community Mental Health Authority of Clinton-Eaton-Ingham Community (CMHA-CEI) for the period of October 1, 2015 through September 30, 2016. MOTION CARRIED unanimously.

Human Resources:

No report.

Recipient Rights:

No report.

Executive Committee:

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Kam Washburn reported that the Executive Committee met to review the performance evaluation of the Executive Director .

Search Ad Hoc Committee:

This committee can be removed from the agenda until necessary again.

Building and Sites Ad Hoc Committee:

John Peiffer gave an overview of the bid process for architectural services to address the expansion of the 812 E. Jolly Road building. The expansion will be 40,000 more square feet. Necessary steps will be taken to get the original building up to code and the property will all need to be zoned as commercial (zoning needs to be changed on the old building).

ACTION:

MOVED by Kay Pray and SUPPORTED by Sara Clark Pierson that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI staff to enter into a contract with Bergman Associates of East Lansing, Michigan to provide Architectural Services for the project at 812 E. Jolly Road in Lansing, Michigan at the price of \$263,600, depreciating the expense of this contract over 25 years at the rate of \$10,544 per year. MOTION CARRIED unanimously.

OLD BUSINESS:

Approval of Contract for New CEO

Sharon Blizzard reviewed the proposed Chief Executive Officer Employment Contract. The Board asked that the language on page two of the contract, the last line reading "or upon expiration" be struck from the contract. Discussion ensued. The revised contract with Board approval will be offered as the formal offer of employment to Sara Lurie.

ACTION:

MOVED by Kay Pray and SUPPORTED by Sara Clark Pierson that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the CEO Employment Contract presented with the revision of language suggested by the Board, and that this contract be moved forward to Sara Lurie as a formal offer of employment. MOTION CARRIED unanimously.

NEW BUSINESS:

Collective Bargaining

MOVED by Chris Swope and SUPPORTED by Paul Palmer to move into closed session to discuss collective bargaining. Roll Call vote. Voting yes: Joe Brehler, Chris Swope, Paul

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Palmer, Sara Clark Pierson, Dianne Holman, Kay Randolph-Back, Kam Washburn, Stephen Manchester, Kay Pray. MOTION CARRIED.

The Board moved out of closed session at 8:20 p.m.

Kam Washburn thanked Eaton County Board members for hosting the Board meeting in Eaton County.

PUBLIC COMMENT:

Elizabeth Pratt from NAMI Lansing commented on the upcoming events that NAMI Lansing will be sponsoring for Mental Illness Awareness week. She also stated that she has heard about cuts being made by CMH. She stated "there are no insignificant cuts". She also stated that there are consequences when people are dismissed from behavioral health care. She asked the Board to consider the tracking of persons being turned down for services.

ADJOURNMENT:

The meeting was adjourned at 8:30 p.m. The next meeting of the Board of Directors is scheduled for September 17, 2015 at the Community Mental Health building, 812 E. Jolly Road, Lansing, MI, 6:00 p.m.

Minutes respectfully submitted by:

Judy Hazle
Executive Administrative Assistant