



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

**BOARD OF DIRECTORS
MEETING MINUTES**

Thursday, November 20, 2014, 6:00 p.m.
812 E. Jolly Rd, Conference Room G11-C, Lansing, MI

Staff Present:

Stacia Chick, Matt Wojack, Sharon Blizzard, Donna Brower, Ericanne Spence, Al Platt, Bob Sheehan, Toby Bayless, Al Way, Mary Clissold, Jennifer Stanley, Chuck Dougherty, Liz Holcomb

Public Present:

CALL TO ORDER:

The meeting was called to order at 6:09 pm by Kam Washburn, Vice Chair of the Board.

ROLL CALL:

Board Members Present:

Paul Palmer, Raul Gonzales, Kay Randolph-Back, Dianne Holman, Joe Brehler, Kam Washburn, Kay Pray, Stephen Manchester, Carol Koenig, Chris Swope, Sara Clark Pierson

Board Members Absent:

Maxine Thome (notified staff of absence)

PUBLIC COMMENT ON AGENDA ITEMS:

PREVIOUS MEETING MINUTES:

MOVED by Sara Clark Pierson and SUPPORTED by Carol Koenig to approve the meeting minutes of October 16, 2014. A friendly amendment was made to revise page two changing "utube" with "youtube"; and on bottom of page 5 –contract including "Michigan Habilitation Services" which is part of the State of Michigan. MOTION CARRIED unanimously.

ADOPTION OF AGENDA:

MOVED by Kay Pray and **SUPPORTED** by Paul Palmer to adopt the meeting agenda as presented. **MOTION CARRIED** unanimously.

MID-STATE HEALTH NETWORK (MSHN) UPDATE:

Joe Brehler commented the Board met in early November and they would like to talk about the future of the PIHP at some point. Mr. Brehler suggested that in terms of Mid State Health Network (MSHN) it will be important to have MSHN as an ally.

DIRECTORS REPORT:

Donna Brower, Payroll and Benefits Manager presented accessing the Employee Access Center from home through the internet.

Chris Swope joined the meeting at 6:22 pm.

Matt Wojack, Children's Services presented on Integrated Care. About 70% of all primary care visits have a behavioral health issue. The Behavior Health Consultant Model is used in Children's Services. Several comments were made by Board and staff. There is a significant national shortage of psychiatry. Psychiatrist salary level in the Lansing area is lower than other parts of the country. Kay Randolph-Back commented on the Michigan Primary Care Transformation project.

Action: Matt Wojack will be invited to come to Program and Planning Committee and talk more on integrated care.

Bob Sheehan referenced articles provided to the Board:

- Health Affairs
Memo on Primary Healthcare-Behavioral Healthcare Integration-suggestions to DCH and an article on a carve out model
- Update on CEI's Budget Balancing Efforts –memo sent to management

Bob Sheehan stated that there is political work going on to urge the State to go for a "supplemental" for the general fund line which would reduce the GF deficit. In addition, CMHA-CEI has asked the Mid-State Health Network for some assistance with additional funding. Joe Brehler commented there are some CMHs that lapse their Medicaid dollars and other who overspend yearly. Those who lapsed historically spread the dollars to those in need. Ingham County passed the Ingham Health Services mileage and there was a proposal from CMHA-CEI sent to them asking for funding to assist in the shortage that CMHA-CEI is facing. Bob Sheehan commented that most likely CMHA-CEI will come before the Board in December

and present the cuts. January could be a different picture once it is known if there will be additional funding given to CMHA-CEI.

Bob Sheehan commented on the MACMHB conference and the presentation by Lynda Zeller.

COMMITTEE REPORTS

Program and Planning

New Revenue Contract: 30th Circuit Court, Ingham County

ACTION:

MOVED by Kay Randolph-Back and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to a new contract with the 30th Circuit Court to provide the clinician for the creation of a second Mental Health Court in Ingham County for the period of October 1, 2014 through September 30, 2015 for the amount of \$42,500. MOTION CARRIED unanimously.

Joe Brehler commented this contract limits who can enter into this program eliminating opportunity of those who are in the most need for this service.

New Expense Contract: Life Challenge of Michigan, Hillsdale

ACTION:

MOVED Kay Randolph-Back and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors, in its role as the Board of Directors of the Sub-Regional Entity, authorize CMHA-CEI to enter into a new contract with Life Challenge of Michigan in Hillsdale, Michigan and pay to purchase residential substance use disorder services for the period of November 1, 2014 through March 31, 2015 and pay a total of \$158,477 for those services. MOTION CARRIED unanimously.

New Expense Contract: His Hand Home Health Care, Haslett

ACTION:

MOVED Kay Randolph-Back and SUPPORTED by Kay Pray that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with His Hand Home Health Care, located in Haslett, MI, to purchase Community Living Supports and Respite Services for the period of December 1, 2014 through December 31, 2015 and pay according to the rate schedule below for those services/goods:

Rate Schedule

Service	Standard Rate	Holiday Rate
Children's Waiver, CLS, and Respite	\$16.44/hr.	\$24.68/hr.
CLS-Hab. Waiver/B3*	\$14.44 or 16.44/hr.*	\$21.60 or \$24.68/hr*

*Rate varies depending on the support needs of the individual served.

MOTION CARRIED unanimously.

Finance

Revenue Contract Amendment: 29th Circuit Court Swift and Sure Sanctions Probation Program, Clinton County

ACTION:

MOVED by Sara Clark Pierson and SUPPORTED by Kay Randolph-Back that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) approve the amendment to the 29th Circuit Court Swift and Sure Probation contract of Clinton County from the maximum revenue amount of \$40,000 to \$25,000 for the contract period of October 1, 2014 through September 30, 2015. MOTION CARRIED unanimously.

Revenue Contract Amendment: Greater Lansing Housing Coalition (GLHC) – Walnut Street Apartments, 517 N. Walnut, Lansing, MI 48933

ACTION:

MOVED by Sara Clark Pierson and SUPPORTED by Joe Brehler that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI), approve the amendment of the maximum revenue received from \$37,500 to \$31,920 for the contract with Greater Lansing Housing Coalition (GLHC) – Walnut Street Apartments, 517 N. Walnut, Lansing, MI 48933, for the period of October 1, 2014 through June 30, 2015. MOTION CARRIED unanimously.

Expense Contract Renewal: Community Based Interventions (CBI) Rehabilitation Services, Inc., East Lansing

ACTION:

MOVED by Sara Clark Pierson and SUPPORTED by Raul Gonzales that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI), authorize CMHA-CEI to enter into a contract renewal with CBI Rehabilitation Services, Inc. to purchase therapeutic respite/crisis group home services, and pay \$566,400 per year for the period of October 1, 2014 through September 30, 2016 for those services. MOTION CARRIED unanimously.

Expense Contract Renewal: Residential Options Inc.-Applied Behavioral Analysis, Lansing

ACTION:

MOVED by Sara Clark Pierson and SUPPORTED by Joe Brehler that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to renew the contract with Residential Options Inc. to purchase Applied Behavioral Analysis at the rate of \$50.75 per hour for direct therapy and \$125 per hour for assessments and supervision for the period of October 1, 2014 through September 30, 2015. MOTION CARRIED unanimously.

Fiscal Year 2015 Supportive Housing Fund Operating Budget

ACTION:

MOVED by Sara Clark Pierson and SUPPORTED by Kay Randolph Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the Fiscal Year 2015 Supportive Housing Fund Operating Budget: Revenues by Major Funding Source and Expenditures by Line-Item Cost Category. By adoption, the Board of Directors recognize that the adopted budget is based on current estimates of revenues and expenditures, and that staff may find it necessary to recommend, to the Finance Committee and/or Board of Directors, amendments to the budget during the course of the fiscal year; that purchases made in this budget shall be made in conformance with the Procurement Policy; and that expenses which are supported by rent revenue, reimbursement, or other sources of outside funding are contingent upon the Community Mental Health Board of Clinton, Eaton, and Ingham Counties receiving the budgeted revenues.

MOTION CARRIED unanimously.

Discussion: will come as a separate budget –a proprietary fund. A revision will be brought to the Finance Committee in December. There was a question on the revenue received by the clients and in addition the committee had asked for a narrowing down on projections that are presented.

Human Resources

No report.

Recipient Rights

No report.

Executive Committee

No report.

OLD BUSINESS

None.

NEW BUSINESS

**MOVED by Chris Swope and SUPPORTED by Joe Brehler to move the 2015 calendar.
MOTION CARRIED unanimously.**

PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 7:40 pm. The next meeting of the full Board is scheduled for Thursday, December 18, 2014, 6:00 pm, 812 E. Jolly Road, Conf. Rm. G11-C, Lansing, MI.

Minutes submitted by:

Judy Hazle

Executive Administrative Assistant