



Community

MENTAL HEALTH

CLINTON • EATON • INGHAM

PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Monday, October 13, 2014, 5:30 p.m.

812 E. Jolly Road, Conference Room G11-C

Lansing, MI 48910

Committee Members Present:

Raul Gonzales, Kay Randolph-Back, Dianne Holman, Paul Palmer, Kam Washburn

Committee Members Absent:

Joe Brehler, Kay Pray (notified staff of absence)

Staff Present:

Chelsea Christensen, Mary Clissold, Liz Holcomb, Sharon Blizzard, Ericanne Spence, Chris McDaniel, Al Way, Kim Zimmerman

Public Present:

None.

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Paul Palmer and SUPPORTED by Kam Washburn to approve the meeting minutes of August 11, 2014.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Paul Palmer and SUPPORTED by Dianne Holman to adopt the agenda.

Program and Planning Committee Meeting (cc)

October 13, 2014

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

No comment.

BUSINESS ITEMS:

New Expense Contract: Simba Chiduma – Open Arms Adult Foster Care, Lansing, MI

Mary Clissold presented a new expense contract to purchase Specialized Residential Service for four Developmentally Disabled and/or Mentally Ill consumers. The program will provide services such as additional assistance with personal care needs, supervision, diet, and transportation.

CMHA-CEI staff explained that this is a standard Residential Type A contract with standard rates depending on consumer needs. Discussion ensued regarding a reporting of fire in an adult foster care home that required evacuation. CMHA-CEI staff discussed the very specific emergency systems including alarms, window standards, fire drills, and assessments of consumer evacuation abilities and number of staff on duty.

ACTION:

MOVED by Paul Palmer and SUPPORTED by Dianne Holman that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with Simba Chiduma, at the Open Arms AFC, located at 329 Crest St., Lansing, MI 48910 in Ingham County, to purchase specialized residential services for the period of October 1, 2014 through December 31, 2016 and pay a daily rate of \$46.77, \$66.10 or \$85.43.

MOTION CARRIED unanimously.

New Expense Contract: Clara Hollist – Rehoboth Adult Foster Care, Lansing, MI

Mary Clissold presented a new expense contract to purchase Specialized Residential Service for six Developmentally Disabled and/or Mentally Ill consumers. The program will provide services such as additional assistance with personal care needs, supervision, diet, and transportation.

ACTION:

MOVED by Kam Washburn and SUPPORTED by Paul Palmer that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with Clara Hollist, at the Rehoboth AFC, located at 1108 Hapeman St., Lansing, MI 48915 in Ingham County, to purchase specialized residential services for the period of October 1, 2014 through December 31, 2016 and pay a daily rate of \$46.77, \$66.10 or \$85.43.

MOTION CARRIED unanimously.

Michigan Department of Community Health Performance Indicators

Liz Holcomb presented a review of performance indicator #3: *The number of individuals who receive a first service within 14 days of an assessment* established by the Michigan Department of Community Health (MDCH).

MDCH first developed performance indicators for Community Mental Health Service Programs in 1997. The report shared with the Program and Planning Committee shows the percentage of new individuals coming into service. The individuals must receive a first service within 14 days of an assessment. The focus and standard is 95% of new individuals must come into service. The highlighted areas mark where the standard was not met. The scores are recorded by program. The services measured are children with severe emotional disturbance (CS), adults with mental illness (AMHS), and adults and children with developmental disabilities (DDS). DD has had the most challenges meeting standards. CMHA-CEI staff indicated that action is being taken to improve the score and systems are changing beginning October 1, 2014.

The Program and Planning Committee requested a presentation of the total number and percentage by funding source and a report to show how enrollment numbers are growing. Discussion ensued regarding standard development by the State of Michigan and plan of correction requirements if you fall below the standards.

For information only.

New Expense Contracts: Jackson and Coker, FCS Locum Tenens, and Vista Staffing Solutions

Sharon Blizzard presented new expense contracts with locum tenens firms, firms which specialize in the placement of physicians into temporary positions. While the recruitment of physicians has long been a concern for CMHA-CEI and the majority of community mental health organizations and other health care providers across the

state, this concern has heightened over the past year, for all of these providers and CMHA-CEI, with deeper and more longstanding physician shortages.

As part of CMHA-CEI's multi-pronged effort to strengthen its physician recruitment effort, CMHA-CEI uses locum tenens firms, firms which specialize in the placement of physicians into temporary positions. The use of these firms not only closes existing gaps in physician coverage but provides CMHA-CEI, much as is provided through the placement of medical residents at CMHA-CEI, with the opportunity to observe the practice of the locum tenens physician and offer those physicians, whom appear to be a fit with this organization, permanent employment.

The contracts with these firms - Jackson and Coker, FCS Locum Tenens, and Vista Staffing Solutions (including Whitaker Physician Services, a subsidiary of Vista) and CMHA-CEI contain the conditions that are found in any standard locum tenens/temporary employment service contract including: the conditions by which this organization will be provided information on available locum tenens physicians; the method by which locum tenens physicians are retained by this organization including the cost associated with the placement of a locum tenens physician with this organization; and the conditions under which permanent employment can be offered to a locum tenens physician, including the payment to the locum tenens firms when such permanent employment arrangements are made.

CMHA-CEI is not currently using these companies and would like support from the Program and Planning Committee due to potential spending. Discussion ensued regarding the shortage of physicians, recruitment, competition between regions, collaborative solutions, and the benefit of developing a network through these companies.

ACTION:

MOVED by Kay Randolph-Back and SUPPORTED by Kam Washburn that the Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into new contracts with the locum tenens firms of Jackson and Coker, FCS Locum Tenens, and Vista Staffing Solutions (including Whitaker Physician Services, a subsidiary of Vista) with effective dates subsequent to the approval of these contracts by the Board of Directors.

MOTION CARRIED unanimously.

Old Business:

None.

New Business:

None.

Public Comment:

None.

Adjournment:

The meeting was adjourned at 6:22 p.m. The next regularly scheduled Program and Planning Committee meeting is November 10, 2014, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

Minutes Submitted by:

Chelsea Christensen
Finance Secretary