

BOARD OF DIRECTORS
REVISED MEETING MINUTES

Thursday, July 17, 2014, 6:00 p.m.
Community Mental Health Building
812 E. Jolly Rd, Suite G11-C
Lansing, MI 48910

Staff Present:

Deb Darcy, Sharon Blizzard, Stefanie Zin, **Chris McDaniel**, Chuck Dougherty, Renee Goble, Stacia Chick, Al Way, Mary Clissold, Jennifer Stanley

Public Present: Andrew Pray, Laura Sanberg (Local 459), Howard Spence (Eaton County Commissioner)

CALL TO ORDER:

Maxine Thome called the meeting to order at 6:00 p.m.

ROLL CALL:

Board Members Present:

Maxine Thome, Kay Pray, Dianne Holman, Joe Brehler, Kay Randolph-Back, Kam Washburn, Stephen Manchester, Carol Koenig, Paul Palmer, Raul Gonzales, Chris Swope

Board Members Absent: Sara Clark Pierson (notified staff of absence)

PREVIOUS MEETING MINUTES:

MOVED by Kay Pray and SUPPORTED by Kay Randolph-Back to approve the meeting minutes of June 19, 2014. MOTION CARRIED unanimously.

ADOPTION OF AGENDA:

MOVED by Kay Pray and SUPPORTED Carol Koenig to adopt meeting agenda as presented. MOTION CARRIED unanimously. Bob Sheehan asked Board members to stay for the discussion under new business. MOTION CARRIED unanimously.

PUBLIC COMMENT ON AGENDA ITEMS:

No comment.

MID-STATE HEALTH NETWORK (MSHN) UPDATE:

Joe Brehler reported that MSHN will bring the first full fiscal year budget to the Board meeting in September, to be presented to the Board. There are dollars in fund balance as well as the ISF



being held. Changes have been made to the Bylaws. There was discussion on giving dollars to local CMHs where there is need. Leveling funding within the region was also discussed.

DIRECTORS REPORT:

Bob Sheehan reported on:

- 300 persons have been trained to date on Mental Health First Aid reported by Judy Hazle
- New CMH Logo announced, Bob thanked Board and Staff who served on the committee –there will be an external and internal roll out soon
- CARF –CMHA-CEI received a full three year accreditation
- Elected Official lunch on Monday, July 21, 2014 at noon –Mr. Sheehan commented that Nancy Miller the new CEO of Mid-State Health Network will be present
- Michigan is going to apply for Excellence in Mental Health and CMHA-CEI would like to be one of the sites
- Mark Reinstein of the Mental Health Association of Michigan is holding a summit to make known that there is a problem that GF cuts around the state affect consumers
- Paul Palmer commented on cuts –CMHA-CEI is not making any to date, other places around the State are having to make deep cuts

Chris Swope joined the meeting at 6:22 p.m.

Deb Darcy, Human Resources Specialist presented the new CMH Mentorship Program for management staff. Ms. Darcy distributed a complete packet of material on the program to the Board. Ms. Darcy acknowledged the collaboration of the Human Resources staff, DAC Committee members, Board members and CMH Leadership. Ms. Darcy answered numerous questions. Maximum commitment is 2 hours per month for 18 months. Sharon Blizzard thanked the Board for their resolution that approved this program.

COMMITTEE REPORTS:

Program and Planning

New Expense Contract: Merit Professional Services (CMHA-CEI)

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the ~~Program and Planning Committee recommends that the~~ Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the purchase of Merit professional services for \$33,000 to configure and install network communication systems.

MOTION CARRIED unanimously.



New Expense Contract: Hope Network Behavioral Health Services (CMHA-CEI)

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Kay Pray that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Hope Network Behavioral Health Services to purchase specialized Adult Foster Care services for one mentally ill adult from River Valley AFC for the period of June 12, 2014 through September 30, 2014, at \$324.44 per day, less the consumer's SSI ability to pay for those services.

MOTION CARRIED unanimously.

Finance

Revenue Contract Renewal: City of Lansing, Human Relations and Community Services Department(CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and SUPPORTED by Carol Koenig that the Community Mental Health Authority of Clinton, Eaton and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract renewal with the City of Lansing, Human Relations and Community Services Department for the period of July 1, 2014 through June 30, 2015 and receive \$20,000 for those services.

MOTION CARRIED unanimously.

Revenue Contract Renewal: Michigan Department of Corrections Office of Substance Abuse Services(CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and SUPPORTED by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham counties authorize CMHA-CEI to enter into a contract renewal with Michigan Department of Corrections to provide treatment in addiction services for the period of October 1, 2014 through September 30, 2015 and be reimbursed at a day rate of \$48.50 per day for those services Probationers and \$76.81 per day for Parolee's. The contract has the maximum reimbursement revenue of \$633,784.

MOTION CARRIED unanimously.

Revenue Contract Renewal: 29th Circuit Court/Clinton County Michigan – Swift and Sure Sanctions Probation Program(CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and SUPPORTED by Kam Washburn that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham counties



authorize CMHA-CEI to enter into a contract with 29th Circuit Court, Clinton County, Michigan – Swift and Sure Probation Program for the period of October 1, 2014 through September 30, 2015 and receive for those services \$100 per assessment and \$100 per group or individual counseling session.

MOTION CARRIED unanimously.

New Revenue Contract: Mid-State Health Network(CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham counties, authorize CMHA-CEI to enter into a new contract with the Mid-State Health Network to provide, for the period of January 1, 2014 through September 30, 2014, the full range of Medicaid behavioral health and developmental disability services, the administrative functions required to support the provision of these Medicaid services, and those managed care functions which have been delegated, by MSHN to CMHA-CEI, to Medicaid enrollees within the tri-county community. For the fulfillment of these responsibilities, CMHA-CEI will receive, from MSHN, for this same period, a capitated payment for each Medicaid enrollee in the tri-county community.

MOTION CARRIED unanimously.

Expense Contract Renewal: BDO USA, LLP – Fiscal Year 2014 Financial and Compliance Audits (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Kam Washburn that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham counties authorize CMHA-CEI to enter into a contract with BDO USA, LLP to provide CMHA-CEI compliance examination and financial audit services for the period of Fiscal Year 2014 and pay a onetime expense of \$69,300 for those services.

MOTION CARRIED unanimously.

Bylaws – Mid-State Health Network(CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Kay Pray that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham counties pass the resolution amending the by-laws of the Mid-State Health Network as presented to the Finance Committee.



MOTION CARRIED unanimously.

Human Resources

No report.

Recipient Rights

No report.

Executive Committee

ACTION:

Schedule Executive Committee Meeting for August and remind Board members they are to turn their evaluation of the CEO into Judy Hazle by July 31st.

OLD BUSINESS:

None.

NEW BUSINESS:

Bob Sheehan asked the Board to go into closed session to answer questions about the labor contract and budget issues for FY 2015.

Collective Bargaining

ACTION:

A motion was made by Kay Pray and supported by Carol Koenig to move into closed session to discuss the collective bargaining agreement. MOTION CARRIED.

Voting yes: Maxine Thome, Kay Pray, Dianne Holman, Joe Brehler, Kay Randolph-Back, Kam Washburn, Stephen Manchester, Carol Koenig, Paul Palmer, Raul Gonzales, Chris Swope;

Voting no: None.

The meeting moved into closed session at 7:05 p.m. The meeting came out of closed session at 7:50 p.m.

ACTION:

MOVED by Kam Washburn and SUPPORTED by Chris Swope to concur with managements interpretation of the collective bargaining agreement, and managements definition of the steady state budget. MOTION CARRIED. Voting no: Joe Brehler, Kay Randolph-Back.

PUBLIC COMMENT:

No comment.



ADJOURNMENT:

The meeting was adjourned at 7:53 p.m.

The next meeting of the Board of Directors is scheduled in Eaton County at the Eaton County Courthouse, 1045 Independence Drive, Charlotte, MI on Thursday, August 21, 2014 at 6:00 p.m.

Minutes respectfully submitted by:

Judy Hazle
Executive Secretary

