



COMMUNITY MENTAL HEALTH AUTHORITY
CLINTON • EATON • INGHAM

PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Wednesday, May 13, 2013

5:30 p.m.

Community Mental Health Bldg.
812 E. Jolly Rd., Conference Rm. G11-C
Lansing, MI 48910

Committee Members Present:

Joseph Brehler, Raul Gonzales, Dianne Holman, Paul Palmer, Maxine Thome, Kam Washburn

Committee Members Absent:

Kay Randolph-Back (notified staff of absence)

Staff Present:

Judi Cates, Mary Clissold, Liz Holcomb, Fran Jozefowicz, Jackie Mitchell, Kim Zimmerman

Public Present:

None.

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Kay Pray and SUPPORTED by Kam Washburn to approve the meeting minutes of April 8, 2013. MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Dianne Holman and SUPPORTED by Kay Pray to adopt the agenda as presented. MOTION CARRIED unanimously.

No comment on agenda items.

BUSINESS ITEMS:

New Expense Contracts: Alicia Blondell, Jenny Houston, and Rachel VanDeven (CMHA-CEI)

Fran Jozefowicz presented a request for approval of three new Occupational Therapists to provide trauma-specific services for children in the new Children's Trauma Clinic and/or who are enrolled in the SED Waiver. Alicia Blondell, Jenny Houston, and Rachel VanDeven will be among a panel of providers available to provide these services.

ACTION:

MOVED by Kay Pray and SUPPORTED by Dianne Holman that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into new contracts with Alicia Blondell, Jenny Houston, and Rachel VanDeven to purchase

Occupational Therapy Services, including assessment and sensory integrative techniques, for the period of 5/1/2013 through 12/31/2014; and pay a maximum of: \$75.00 per session (\$150.00 per year per consumer) for OT Assessment; \$75.00 per session (\$150.00 per year per consumer) for OT Re-Assessment; \$75.00 per session (\$300.00 per month per consumer) for OT-Sensory Integrative Techniques, and \$30 per hour for program-related consultation as required for the development and operation of the Children's Trauma Clinic.

MOTION CARRIED unanimously.

Paul Palmer joined the meeting at 5:37 p.m.

New Expense Contract: Shawntina Anderson, Blue Faith AFC (CMHA-CEI)

Mary Clissold requested approval of a contract with a new Adult Foster Care home in Battle Creek to accommodate a consumer who wishes to live in that area.

ACTION:

MOVED by Paul Palmer and **SUPPORTED** by Kay Pray that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Shawntina Anderson to purchase specialized residential services from the Blue Faith AFC for the period of March 1, 2013 through December 31, 2015 and pay a daily rate of \$\$45.82, \$64.96 or \$86.10.

MOTION CARRIED unanimously.

New Expense Contract: Chosen Vision, DeWitt AFC (CMHA-CEI)

Chosen Vision was started by a group of individuals interested in establishing a group home for developmentally disabled adults. Their first home was in Grand Ledge, MI and CMHA-CEI has contracted with them for that home.

Chosen Vision has since opened a second home in DeWitt and Mary Clissold presented a request to enter into a contract with the DeWitt home.

ACTION:

MOVED by Kam Washburn and **SUPPORTED** by Kay Pray that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Chosen Vision to purchase specialized residential services from the Chosen Vision - DeWitt AFC for the period of March 1, 2013 through December 31, 2015 and pay a daily rate of \$\$45.82, \$64.96 or \$86.10.

MOTION CARRIED unanimously.

Maxine Thome joined the meeting at 5:43 p.m.

New Expense Contract: Hope Network, Developmental Adolescent Residential Treatment (DART) (CMHA-CEI)

Mary Clissold requested approval for a contract with Hope Network's Developmental Adolescent Residential Treatment (DART) program. The DART program would provide a specialized placement for stabilization of one adolescent Consumer until they can be

returned home successfully with supports.

ACTION:

MOVED by Paul Palmer and **SUPPORTED** by Dianne Holman that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Hope Network Developmental Adolescent Residential Treatment (DART) Program from April 29, 2013 - December 31, 2013, to provide Specialized Residential Services, and pay a per diem rate of \$538.00, minus the Consumer's SSI payment.

MOTION CARRIED unanimously.

New Expense Contract: Central State Community Services – CLS and Respite Services (CMHA-CEI)

Mary Clissold presented a request to add Central State Community Services to the list of providers for Community Living Support and Respite services.

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Paul Palmer that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract with Central State Community Services to purchase Community Living Support and Respite Services during the period of 4/15/2013- 09/30/2014 at the rates listed below.

Rate Schedule		
Service	Standard Rate	Holiday Rate
Children's Waiver CLS	\$15.88/hr.	\$23.72/hr.
Children's Waiver Respite	\$15.56/hr.	\$23.36/hr.
CLS-Hab. Waiver /B3	14,12,or 16.12*	\$21.18 or \$24.18

*Rate varies depending on the support needs of the individual served.

MOTION CARRIED unanimously.

Coordinating Agency Policies (CMHA-CA)

Kim Zimmerman presented four Coordinating Agency Policies for approval. Policies cover the areas of Administration, Financial Management, Quality Improvement, and Treatment. CMHA-CEI's designation as the CA requires that such policies be developed and adhered to.

ACTION:

MOVED by Paul Palmer and **SUPPORTED** by Maxine Thome that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as Board of Directors of the Substance Abuse Coordinating Agency (CA), approve the four (4) Coordinating Agency Policies that include Policy A-000: Administration of Coordinating Agency, Policy F-000: Financial Management, Policy Q-000: Quality Improvement, and Policy T-000: Treatment.

MOTION CARRIED unanimously.

Old Business:

None.

New Business:

None.

Public Comment:

None.

Adjournment:

The meeting was adjourned at 5:55 p.m. The next regularly scheduled Program and Planning Committee meeting will be June 10 at 5:30 pm at the Community Mental Health Building, 812 E. Jolly Rd, Lansing, MI.

Minutes submitted by:

A handwritten signature in cursive script that reads "Jacqueline Mitchell".

**Jacqueline Mitchell
Finance Secretary**