



COMMUNITY MENTAL HEALTH AUTHORITY
CLINTON • EATON • INGHAM

FINANCE COMMITTEE

Meeting Minutes

Wednesday, October 9, 2013

5:30 p.m.

812 E. Jolly Rd., Conference Rm. G11-C
Lansing, MI 48910

Committee Members Present: Joseph Brehler, Sara Clark Pierson, Raul Gonzales, Carol Koenig, Stephen Manchester, Kay Randolph-Back, Chris Swope

Committee Members Absent: Kam Washburn (notified staff of absence)

Staff Present: Toby Bayless, Andrew Hewat, Pam Keyes, Jackie Mitchell, Robert Sheehan, Jennifer Stanley, Al Way

Public Present: None.

Call to Order:

The meeting was called to order by Chairperson Stephen Manchester at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Raul Gonzales and SUPPORTED by Kay Randolph-Back to approve the meeting minutes of September 11, 2013. MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Raul Gonzales and SUPPORTED by Kay Randolph-Back to adopt the agenda as presented. MOTION CARRIED unanimously.

No comment on agenda items.

Chris Swope joined the meeting at 5:35 p.m.

BUSINESS ITEMS:

Expense Contract Renewal: Contract Management Associates, Cost Settlement Services (CMHA-CEI)

Andrew Hewat presented a request to renew the contract for cost settlement services for CMHA-CEI's Residential Type B Homes. Since 2005, when Contract Management Associates began performing yearly cost settlements, \$3.8 million has been recovered for CMHA.

ACTION:

MOVED by Chris Swope and SUPPORTED by Joseph Brehler that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Contract Management Associates to purchase Financial Review Services commencing January 2014 and pay \$29,400 annually for those services for three years.

MOTION CARRIED unanimously.

Sara Clark Pierson and Carol Koenig joined the meeting at 5:40 p.m.

Revenue Contract Amendment: Eaton County, Juvenile Court (CMHA-CEI)

Al Way presented an amendment for the Eaton County Truancy Intervention Program. The contract was approved by the Board for \$100,000 in September but when the contract was received from the County the amount was \$60,000. Joseph Brehler indicated that Eaton County may have additional funds for this program and so might increase the contract up to the full \$100,000. Al Way and Bob Sheehan will contact the County.

ACTION:

MOVED by Joseph Brehler and SUPPORTED by Carol Koenig that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Eaton County to provide screening, assessment, referral, and treatment services to youth and families under jurisdiction of the Eaton County Juvenile Court for the period of October 1, 2013 through September 30, 2014 and receive between \$60,000 and \$100,000 for those services.

MOTION CARRIED unanimously.

Revenue Contract Renewal: Gratiot County CMH, Echo Software System (CMHA-CEI)

Pam Keyes presented a revenue renewal from Gratiot County CMH for support of their Echo software system. Both Gratiot and CEI are moving to Streamline, as are many of the CMHSPs throughout the state, so there may be opportunities for continued support in the future.

ACTION:

MOVED by Chris Swope and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Gratiot County Community Mental Health to provide and maintain the Echo data system, the CEI Clinical System, and the Filebound Document Imaging System for the period of October 1, 2013 through September 30, 2014 and receive \$116,667.72 for that service.

MOTION CARRIED unanimously.

Contract Amendment to the Medicaid Agreement between the PIHP and Northern Michigan Substance Abuse Services (NMSAS) (CMHAMM)

Toby Bayless presented two contract extensions to provide Medicaid and ABW pass-through substance use disorder funds to Northern Michigan Substance Abuse Services, the Coordinating Agency for Manistee and Benzie counties, for the first quarter of FY 2014 (Oct-Dec). The estimated amount for Medicaid is \$29,000 and for ABW is \$11,000.

ACTION:

MOVED by Joseph Brehler and SUPPORTED by Chris Swope that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as Board of Directors of the PIHP, authorize CMHA-CEI to extend the FY 2013 Medicaid contract with Northern Michigan Substance

Abuse Services to purchase substance used disorder Coordinating Agency services for the counties of Benzie and Manistee for the period of October 1, 2013 through December 31, 2013.

MOTION CARRIED unanimously.

Contract Amendment to the ABW Agreement between the PIHP and Northern Michigan Substance Abuse Services (NMSAS) (CMHAMM)

ACTION:

MOVED by Joseph Brehler and SUPPORTED by Chris Swope that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as Board of Directors of the PIHP, authorize CMHA-CEI to extend the FY 2013 ABW contract with Northern Michigan Substance Abuse Services to purchase substance used disorder Coordinating Agency services for the counties of Benzie and Manistee for the period of October 1, 2013 through December 31, 2013.

MOTION CARRIED unanimously.

Old Business:

None

New Business:

Bob Sheehan reported that the state had taken steps toward fund equity. Bob met with other CMHSPs, CMS, and DCH recently. CEI received the highest increase in the state due to reimbursement staff's correct use of billing codes, and not rebasing money. CMHA-CEI will see an increase of about \$1.6 million as of October 1. Further increases may be seen when rates are adjusted in the new PIHP.

Public Comment:

None.

Adjournment:

The meeting was adjourned at 6:05 p.m. The next regularly scheduled Finance Committee meeting will be November 13 at 5:30 pm at the Community Mental Health Building, 812 E. Jolly Rd, Lansing, MI.

Minutes submitted by:



Jacqueline Mitchell
Finance Secretary