

**BOARD OF DIRECTORS
MEETING MINUTES**
Thursday, October 17, 2013, 6:00 p.m.
Community Mental Health Building
812 E. Jolly Rd, Lansing, MI

Staff Present:

Judy Hazle, Robert Sheehan, Al Way, Toby Bayless, Luann LeVeck, Kim Zimmerman, Liz Holcomb, Jana Baylis, Sharon Blizzard, Pam Keyes, Chuck Dougherty, Joel Hoepfner, Mary Clissold, Jill Gawronski, Monica Young, Linda Proper, Jeanne Diver

Public Present:

Elizabeth Pratt, NAMI

CALL TO ORDER:

Joe Brehler called the meeting to order at 6:00 p.m.

ROLL CALL:

Board Members Present:

Joe Brehler, Paul Palmer, Kam Washburn, Maxine Thome, Sara Clark Pierson, Kay Randolph-Back, Stephen Manchester, Chris Swope, Kay Pray

Board Members Absent:

Carol Koenig (notified staff of absence), Dianne Holman, Raul Gonzales

PREVIOUS MEETING MINUTES:

MOVED by Sara Clark Pierson and **SUPPORTED** by Kam Washburn to approve the meeting minutes of September 19, 2013. **MOTION CARRIED** unanimously.

ADOPTION OF AGENDA:

MOVED by Sara Clark Pierson and **SUPPORTED** by Kam Washburn to adopt the meeting agenda. **MOTION CARRIED** unanimously.

PUBLIC COMMENT ON AGENDA ITEMS:

Chip Johnston, CEO of Manistee-Benzie thanked the Board for Manistee-Benzie (Centra Wellness) in the Affiliation of Mid Michigan.

MID-STATE HEALTH NETWORK (MSHN) UPDATE:

Kay Pray and Joe Brehler reported to the CMHA-CEI Board in their role as appointees to the MSHN Board.

Ms. Pray announced that Nancy Miller has been hired as CEO of the MSHN Board.

Joe Brehler stated he will be voting against the MSHN operating agreement as it is.

A meeting has been scheduled for November 21st from 4:30 to 5:30 pm for top management to meet Nancy Miller.

DIRECTORS REPORT

Toby Bayless recognized the 1 Year Anniversary of the Coordinating Agency under the Community Mental Health Authority of Clinton, Eaton, Ingham Counties, giving the history of the CA and challenges faced the first year. Introductions of CA staff were made. Mr. Bayless thanked all the CEI staff for their efforts. Toby complimented CEO Bob Sheehan and his leadership over the CA.

Jeanne Diver presented on the MDCH Site Review. The site review received 100% compliance. The next review will be in 2015.

Toby Bayless acknowledged Judi Cates for her effort to work on a methadone program.

Bob Sheehan reviewed his written Directors Report of October 2013. Mr. Sheehan informed the Board of his meeting with legal on an issue. Joe Brehler stated Eaton County Commissioners appointed Kay Pray to serve on the CMHA-CEI Board for another three years.

COMMITTEE REPORTS

Program and Planning:

New Revenue Contract: Michigan Department of Community Health, Mental Health Innovation Grant (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with the Department of Community Health to provide intensive home based services to up to 13 families, who have a child with SED, and are commercially insured, and receive up to \$88,400 for those services for the period October 1, 2013 through September 30, 2014. MOTION CARRIED unanimously.

New Revenue Contract: 55th District Court, Mental Health Court (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED Kay Pray by that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into new contract with the 55th District Court to provide the clinical team for the creation of a Mental Health Court in Ingham County for the period of October 1, 2013 through September 30, 2014 for the amount of \$198,252.40. MOTION CARRIED unanimously.

Finance:

Expense Contract Renewal: Contract Management Associates-Cost Settlement Services (CMHA-CEI)

MOVED by Stephen Manchester and SUPPORTED Kam Washburn that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Contract Management Associates to purchase Financial Review Services commencing January 2014 and pay \$29,400 annually for those services for three years. MOTION CARRIED unanimously.

Revenue Contract Renewal: Eaton County, Juvenile Court (CMHA-CEI)

MOVED by Stephen Manchester and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Eaton County to provide screening, assessment, referral, and treatment services to youth and families under jurisdiction of the Eaton County Juvenile Court for the period of October 1, 2013 through September 30, 2014 and receive between \$60,000 and \$100,000 for those services. **MOTION CARRIED** unanimously.

Revenue Contract Renewal: Gratiot County CMH, Echo Software System (CMHA-CEI)

MOVED by Stephen Manchester and **SUPPORTED** by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Gratiot County Community Mental Health to provide and maintain the Echo data system, the CEI Clinical System, and the Filebound Document Imaging System for the period of October 1, 2013 through September 30, 2014 and receive \$116,667.72 for that service. **MOTION CARRIED** unanimously.

Contract Amendment to the Medicaid Agreement Between the PIHP and Northern Michigan Substance Abuse Services (NMSAS) (CMHAMM)

MOVED by Stephen Manchester and **SUPPORTED** by Sara Clark Pierson that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as Board of Directors of the PIHP, authorize CMHA-CEI to extend the FY 2013 Medicaid contract with Northern Michigan Substance Abuse Services to purchase substance used disorder Coordinating Agency services for the counties of Benzie and Manistee for the period of October 1, 2013 through December 31, 2013. **MOTION CARRIED** unanimously.

Contract Amendment to the ABW Agreement between the PIHP and Northern Michigan Substance Abuse Services (NMSAS) (CMHAMM)

MOVED by Stephen Manchester and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as Board of Directors of the PIHP, authorize CMHA-CEI to extend the FY 2013 ABW contract with Northern Michigan Substance Abuse Services to purchase substance used disorder Coordinating Agency services for the counties of Benzie and Manistee for the period of October 1, 2013 through December 31, 2013. **MOTION CARRIED** unanimously.

Human Resources:

No report.

Recipient Rights:

No report.

Executive Committee:

No report.

OLD BUSINESS

None.

NEW BUSINESS

Collective Bargaining Issues

MOVED by Maxine Thome and **SUPPORTED** by Kay Randolph-Back to go into closed session at 7:40 p.m. to discuss collective bargaining. **MOTION CARRIED** unanimously.

The Board meeting came out of closed session at 8:10 p.m.

MOVED by Chris Swope and **SUPPORTED** by Sara Clark Pierson that recognizing the projected surplus for fiscal year 2014, the agreed upon 1% increase for all bargaining unit employees, non-represented employees, and contractors be implemented with an effective October 1, 2013. **MOTION CARRIED** unanimously.

PUBLIC COMMENT

Elizabeth Pratt thanked CMHA-CEI for their assistance in the Pete Earley event. She commented that jail is not treatment for those who have mental illness.

Kay Randolph-Back commented she attended a meeting on mental health courts. Ms. Randolph-Back commented that a judge approached her and stated that Liz Holcomb and Stefanie Zin were good at what they do.

Bob Sheehan applauded Chip Johnston for his knowledge in healthcare integration, honesty, hard work and focus on the locally driven CMH.

ADJOURNMENT

The meeting was adjourned at 8:16 p.m.

The next meeting of the Board of Directors is scheduled for November 21, 6:00 p.m. at the Community Mental Health Authority of Clinton, Eaton, Ingham Counties, 812 E. Jolly Rd, Conference Room G11-C, Lansing, MI.

Minutes respectfully submitted by:

Judy Hazle
Executive Secretary