



COMMUNITY MENTAL HEALTH AUTHORITY
CLINTON • EATON • INGHAM

**BOARD OF DIRECTORS
MEETING MINUTES**

**Thursday, August 22, 2013, 6:00 p.m.
Eaton County Courthouse Board Room
1045 Independence Blvd, Charlotte, MI**

Staff Present:

Sharon Blizzard, Robert Sheehan, Judy Hazle, Pam Keyes, Al Way, Chuck Dougherty, Mary Clissold, Judi Cates, Scott Struck, Liz Holcomb, Jennifer Stanley

Public Present:

None.

CALL TO ORDER:

Joe Brehler called the meeting to order at 6:06 p.m.

ROLL CALL:

Board Members Present:

Paul Palmer, Joe Brehler, Kay Randolph-Back, Kay Pray, Stephen Manchester, Raul Gonzales, Sara Clark Pierson

Board Members Absent:

Kam Washburn (notified staff of absence); Maxine Thome (notified staff of absence), Chris Swope (notified staff of absence), Carol Koenig, Dianne Holman

PREVIOUS MEETING MINUTES:

MOVED by Sara Clark Pierson and SUPPORTED by Raul Gonzales to approve the meeting minutes of July 18, 2013. MOTION CARRIED unanimously.

ADOPTION OF AGENDA:

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer to adopt the agenda. MOTION CARRIED unanimously.

PUBLIC COMMENT ON AGENDA ITEMS:

Bob Sheehan introduced Scott Struck as the Supervisor of the Eaton County Counseling Center.

STATUS UPDATE REGION 5

Kay Pray commented the first Board meeting was very interesting. She stated that the MSHN Board is to work together to be efficient with the dollars so all consumers can receive the same services.

Joe Brehler commented that there seems to be a difference of opinion on what the role of the MSHN Board is. Mr. Brehler does not feel there is a need for a “strong” PIHP Executive Director. Mr. Brehler does feel that the scope of the MSHN Board needs to be decided. Mr. Brehler stated that the local CMH protects the consumer.

Bob Sheehan presented to the Board an email written by a former intern regarding the new regions.

Mr. Sheehan commented that there is a cloud of threat over everyone of being bid out so it is important to have a legal strategy.

The MSHN Chief Executive Officer and Chief Financial Officer positions have been posted.

CMHA-CEI received a copy of the PIHP award letter from the Department of Community Health with conditions.

Joe Brehler commented that the regionalized entity was discussed with the Senators. Mr. Brehler stated that the MSHN is a new bureaucracy taking Medicaid money off the top before the local CMHs receive the remaining Medicaid dollars. Senators seemed interested in this.

Mr. Sheehan distributed a document “Fiscal Impact to CEI of Serving as the PIHP for CMH Affiliation of Mid-Michigan”. The CMHA-CEI budget has been annually over 4 million larger because of the CMHAMM. Typical lapse that CMHA-CEI receives from the lapse of Medicaid dollars within the CMHAMM is approximately \$205,365.

DIRECTORS REPORT:

Bob Sheehan commented that the triple aim article was scanned into the electronic copy of the Board packet of materials for August and sent to the Board.

Mr. Sheehan commented there is a shifting of jobs for staff who worked for CMHAMM which will no longer exist in 2014.

It is unclear yet what will happen to the current coordinating agencies. It is possible they could become regional CA's.

Sara Clark Pierson joined the meeting at 6:34 p.m.

Bob Sheehan reviewed his August written Executive Committee Report with the Board.

In addition to his written report, Mr. Sheehan commented that he and other staff met with the courts to discuss the writing of a grant to provide mental health court.

Paul Palmer commented that the Peer Support Conference has been moved back to October from September. He also commented that the ARC and DD Council of Michigan are fighting the current “Do not resuscitate” bill that is in the Senate.

Mr. Sheehan announced that the next Community Dialogue is on September 11th at the Hannah Community Center showing the film “A Sisters Call”.

COMMITTEE REPORTS:

Program and Planning:

New Expense Contract: Right At Home - Brighton (CMHA-CEI)

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Kay Pray that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract with Right at Home in Home Care & Assistance, 5865 Whitmore Lake Road, Ste. D, Brighton, MI, to purchase Community Living Supports (CLS) and respite, and pay per the rate schedule listed below for the period of 8/1/13 – 12/31/15:

Rate Schedule*		
Service	Standard Rate	Holiday Rate
Children’s Waiver CLS	\$15.88/hr.	\$23.72/hr.
Children’s Waiver Respite	\$15.56/hr.	\$23.36/hr.
CLS-Hab. Waiver /B3	14,12,or 16.12*	\$21.18 or \$24.18

*Rate varies depending on the support needs of the individual served.

MOTION CARRIED unanimously.

New Expense Contract: Forster Woods Adult Day Center (CMHA-CEI)

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract with Forster Woods Adult Day Center, 4656 North Meridian Road, Williamston, MI to purchase Community Living Supports (CLS) and respite and pay up to the following rates: hourly rates dependent on Level of Care of \$14.12 and \$16.12 with respective holiday rates of \$21.18 and \$24.18 for the period of 08/01/2013- 9/30/2014.

MOTION CARRIED unanimously.

Fiscal Year 2012-2015 Strategic Plan (CMHA-CEI)

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the 2012 through 2015 Strategic Plan for the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties.

MOTION CARRIED. Voting no: Kay Randolph-Back.

Finance:

Revenue Contract Renewal: Michigan State University – RAISE (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract renewal with Michigan State University for the ARRA fund of the RAISE project, to provide services for the period of September 21, 2012 through September 20, 2013 and receive \$36,281 for those services per the amendment received by Michigan State University.

MOTION CARRIED unanimously.

Revenue Contract Renewal: Capital Area Community Services (CACS), Early Head Start (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract renewal with CACS EHS to provide home-based services for up to 8 children at a time and their families and to provide up to 48 hours of Reflective Supervision/Consultation to CACS EHS for the period of August 1, 2013 through July 31, 2014 and receive \$38,357 for those services.

Al Way commented that there are different supervision techniques when working with a client.

MOTION CARRIED unanimously.

Lease Revenue Renewal: 838 Louisa St, Suite A, Lansing MI (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI as Landlord to renew the revenue lease contract of property at 838 Louisa Street, Lansing Michigan in Ingham County to the Office and Professional Employees International Union OPEIU – Local 459 whose current address is 838 Louisa Street, Suite A, Lansing Michigan for the period of August 1, 2013 through July 31, 2016 and receive a total sum of Sixty Four Thousand Nine Hundred Sixty Seven Dollars (\$64,967) at monthly installments.

MOTION CARRIED unanimously.

5150 Wardcliff, Okemos MI: Wardcliff Elementary Site Renovations (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to complete the following: Community Mental Health

Authority of Clinton, Eaton and Ingham Counties will complete the project of renovating 11,900 Square feet of building and office space at 5150 Wardcliff, Okemos, Michigan by:

1) CMHA-CEI Facilities Management and Carpentry Staff acting as General Contractor performing the work in house and utilizing approved sub contractors at prevailing wage for the amount of \$66,500 plus 10% for contingency for a total of \$73,150.

2) Capitalize the expense of this project and amortize as a fixed asset over a period of 15 years at \$4876.67 per year under the fixed asset reserve budget.

MOTION CARRIED unanimously.

Revenue Contract Amendment 2 v2013-1: Medicaid Speciality Supports and Services Concurrent 1915(b)(c) Waiver Program FY 13 (CMHAMM)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as Board of Directors of the PIHP, approve the execution of revenue contract amendment 2 v2013-1: Medicaid Specialty Supports and Services Concurrent 1915(b)(c) Waiver Program FY 13 with the Michigan Department of Community Health for the period October 1, 2013 through December 31, 2013.

MOTION CARRIED unanimously.

Revenue Contract Amendment/Renewal: Michigan Department of Community Health Adult Benefit Waiver (ABW) for Non-Pregnant Childless Adults Contract (CMHAMM)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as Board of Directors of the PIHP, authorize CMHA-CEI to amend the Michigan ABW Non-pregnant Childless Adults Waiver (Adult Benefits Waiver) Section 1115 Demonstration with the Michigan Department of Community Health for the period October 1, 2013 through December 31, 2013.

MOTION CARRIED unanimously.

Revenue Contract Amendment/Renewal: Michigan Department of Community Health CMHSP FY 2014 Contract (GF) (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into an amendment and a renewal of its Community Mental Health Services Program contract with the Michigan Department of Community Health for the period of October 1, 2013 through September 30, 2014.

Bob Sheehan commented that the CMHSP contract is for a full year because it does not end like the PIHP contract.

MOTION CARRIED unanimously.

JP Morgan Chase Tax Exempt Borrowing Resolutions for 1305 E Jolly Rd, Lansing MI (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties adopt the JP Morgan Chase Bank certified resolutions regarding borrowing and tax qualifications for the purchase of 1305 E Jolly Rd, Lansing MI.

MOTION CARRIED unanimously.

FY 12/13 Amended Budget for the Quarter Ended June 30, 2013 (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Raul Gonzales that the Board of Directors of Community Health Authority of Clinton, Eaton, Ingham Counties approve the FY 12/13 Amended Budget for the Quarter ended June 30, 2013.

MOTION CARRIED unanimously.

Human Resources:

Human Resources committee met for a grievance.

Recipient Rights:

No meeting.

Executive Committee:

Joe Brehler commented the Executive Committee did meet to review the results of the ED performance evaluation.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

PUBLIC COMMENT:

No comment.

ADJOURNMENT:

The meeting was adjourned at 7:15 p.m.

The next meeting of the Board of Directors is scheduled for September 19, 6:00 p.m. at the Community Mental Health Authority of Clinton, Eaton, Ingham Counties, 812 E. Jolly Rd, Lansing, MI.

Minutes submitted by:

Judy Hazle
Executive Secretary