

**BOARD OF DIRECTORS
MEETING MINUTES**

Thursday, April 18, 2013, 6:00 p.m.
Community Mental Health Building
812 E. Jolly Rd., Conference Rm. G11-C
Lansing, MI 48910

Staff Present: Jason Moon, Chuck Dougherty, Bob Sheehan, Judy Hazle, Al Way, Toby Bayless, David Picone, Deb Darcy, Jennifer Stanley, Mary Clissold, Pam Keyes, Maureen Moloney

Public Present:
Lynn Mason, Lisa McCafferty

CALL TO ORDER:
The meeting was called to order at 6:00 p.m. by Chairperson Joe Brehler.

ROLL CALL:
Board Members Present:
Joe Brehler, Dianne Holman, Stephen Manchester, Kam Washburn, Kay Pray, Raul Gonzales, Kay Randolph-Back, Maxine Thome, Deb De Leon

Board Members Absent:
Sara Clark Pierson (notified staff of absence); Chris Swope (notified staff of absence); Paul Palmer (notified staff of absence)

PREVIOUS MEETING MINUTES:
MOVED by Kay Pray and SUPPORTED by Stephen Manchester to approve the meeting minutes of March 21, 2013. MOTION CARRIED unanimously.

ADOPTION OF AGENDA:
MOVED by Maxine Thome and SUPPORTED by Kam Washburn to approve the agenda moving the Health Center tour to May and add recognition of Raul Gonzales to the agenda. MOTION CARRIED unanimously.

PUBLIC COMMENT ON AGENDA ITEMS:
No comment.

STATUS UPDATE –Region 5:
Bob Sheehan commented that this is a new agenda item. Mr. Sheehan provided the Region 5 revised and updated By-Laws.

DIRECTORS REPORT:
Bob Sheehan on behalf of the Board of Directors recognized Raul Gonzales with a plaque for his service as Chairperson of the Board from March 1, 2012 through April 30, 2013. Mr. Gonzales thanked everyone for their support and attendance at the Board meetings. Joe Brehler stated Raul Gonzales handled the job with dignity and class.

Bob Sheehan introduced Dr. Jennifer Stanley as the new Medical Director of CMHA-CEI to replace Dr. David Picone who is resigning his position.

Mr. Sheehan reviewed several documents that were distributed to the Board members and pointed out the following:

- Adult Benefit Waiver initiative window open from April 1 – April 30
- CMH staff to speak at statewide NAMI conference
- CMH and Region 5 partners submitted the AFP on time
- Excerpt from the Innovation and Integration document: Bob Sheehan commented that a link is being built by staff to connect hospitals and CMHs to exchange records; MDCH and MACMHB with CMHA-CEI leading the effort is building a bridge between the CMH system and its network of behavioral healthcare providers.

Dr. Picone commented that the delays of people experience coming to CMH will be improved by the changes being made.

Mr. Sheehan commented he has been invited to the Sparrow Health Partners meeting that occur monthly with several community partners.

There was discussion on high users of medical and psychiatric services and how people are not using the behavioral health benefit.

The tour scheduled for the Birch Health Center was delayed until CMHA-CEI receives permission to tour the clinic from the Ingham County Health Department.

Chuck Dougherty introduced Jason Moon from the IS Department. Mr. Moon demonstrated the new CMHA-CEI public web site. Mr. Dougherty commented that the web project was the work of the programs and Mr. Moon.

Joe Brehler introduced and welcomed Dianne Holman who is the newest Board member and Ingham County Commissioner.

Mr. Sheehan reminded Board members of the invitation to attend Maureen Maloney's retirement party on May 10, 2013 scheduled from 3:00-5:00 p.m. in the Atrium at 812 E. Jolly Rd.

Maxine Thome commented that Community Mental Health lacks the provision of persons who sign to the deaf. She stated that fact finding shows that deaf persons are not seeking services from CMHs and if they are seen they are being misdiagnosed or provided the wrong medication. Ms. Thome commented that the NASW met for a discussion on this issue and Stefanie Zin was the representative for CMHA-CEI at the meeting. Ms. Thome would like to invite Cathy Mitchell, a deaf and hard of hearing advocate, to a future Board meeting to share the issues that she sees there are. Ms. Thome will work with Judy Hazle to schedule such a presentation.

Deb De Leon joined the meeting at 6:50 p.m.

COMMITTEE REPORTS:

Program and Planning:

Kay Pray stated the committee met but there were no action items.

Finance:

Expense Contract Renewal: Sparrow Behavioural Health (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into contract renewal with Sparrow Behavioral Health to purchase inpatient hospitalization services, paying a per diem of no more than \$771 all-inclusive from April 2013 – March 2014, and no more than \$789 all-inclusive from April 2014 – March 2015.

No discussion. MOTION CARRIED unanimously.

MOVED by Mr. Manchester and **SUPPORTED** by Kam Washburn the following items:

Revenue Contract Renewal: Clinton County Department of Human Services (CMHA-CEI)

ACTION:

That the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract renewal with Clinton County Department of Human Services for the period of October 1, 2012 through September 30, 2013, and receive up to \$64,000. MOTION CARRIED unanimously;

and

Revenue Contract Renewal: Eaton County Department of Human Services (CMHA-CEI)

ACTION:

That the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract renewal with Eaton County Department of Human Services for the period of October 1, 2012 through September 30, 2013, and receive up to \$63,728.

No discussion. MOTION CARRIED unanimously.

Revenue Contract Amendment #1: Michigan Adult Benefit Waiver (ABW) for Non-Pregnant Childless Adults Contract with MDCH (CMHAMM)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its governing role as Board of Directors of the PIHP, ratify Amendment No. 1 of the Adult Benefit Waiver Contract with the Michigan Department of Community Health for the period October 1, 2012 through September 30, 2013.

No discussion. MOTION CARRIED unanimously.

New Expense Contract: Victory Clinic (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Raul Gonzales that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors, in its governing role as Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA-CEI to enter into a new contract with Victory Clinic to purchase Case Management and Peer Recovery Coach services for the period of April 11, 2013 through September 30, 2013 and pay a total of \$97,032 for those services.

No discussion. MOTION CARRIED unanimously.

Expense Contract Renewal: TBD Solutions LLC (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract amendment with TBD Solutions LLC to purchase consultation services to: facilitate, where needed, the Region 5 PIHP function workgroups; coach and guide emerging facilitators, where needed, of the Region 5 PIHP function workgroups; develop documents that emerge from PIHP function workgroups; and develop the draft framework by which PIHP functions will be purchased from the CMHs which make up the Region 5. This contract amendment is entered into on behalf of the twelve Community Mental Health Services Programs (CMHSP) in Region 5 for the period of April 1, 2013 through September 30. CMHA-CEI will pay up to \$50,000 to TBD Solutions LLC for these services.

MOTION CARRIED unanimously.

Revenue Contract Renewals: Region CMHSPs (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into agreements with the CMHs which make up Region 5, under which CMHA-CEI will receive, from each of these CMHs, each CMH's share (1/12th) of the PIHP development consultation costs. These costs, and thus the payment to CMHA-CEI, is estimated to be \$4,167 per Region 5 CMH.

The CMHs with which CMHA-CEI will make these agreements include: Bay-Arenac Behavioral Health, Huron County Community Mental Health Authority, Montcalm County Community Mental Health Authority, Newaygo County Community Mental Health Authority, Community Mental Health for Central Michigan, Gratiot County Community Mental Health Authority, Lifeways Community Mental Health Authority, Ionia County Community Mental Health Authority, Saginaw County Community Mental Health Authority, Shiawassee County Community Mental Health Authority, and Tuscola County Community Mental Health Authority.

Bob Sheehan commented that DCH has said that the costs incurred to form the new region will be returned to the CMHs once the money is given to the PIHP. MOTION CARRIED unanimously.

Kay Randolph-Back asked for clarification on contracts that are older than the month they are presented and approved. Mr. Manchester stated that occasionally despite the best efforts of senior staff some contracts needing approval have already started before taken to the committee.

Human Resources:

No report.

Recipient Rights:

No report.

Executive Committee:

2013-2014 Board Committees (CMHA-CEI)

Joe Brehler stated appointments have been made and will be distributed to the Board via email.

Appointment of Two Region 5 Board Members (CMHA-CEI)

MOVED by Joe Brehler and **SUPPORTED** by Deb De Leon to appoint Joe Brehler and Kay Pray to represent the Community Mental Health Authority of Clinton, Eaton, Ingham Counties serving in the role of Region 5 Board members. **MOTION CARRIED** unanimously.

Joe Brehler commented that the Executive Committee suggested a possible language change to the CMHA-CEI By-laws in the section that speaks to the Chair. Discussion ensued. It was agreed the current language is sufficient.

OLD BUSINESS:

NEW BUSINESS:

Special Board Meeting –Vision and Future (CMHA-CEI)

Bob Sheehan stated the Program and Planning Committee discussed whether there is a need or not to define the current and future identity, role, and purpose of the organization. It was agreed take the suggestion to the full Board to hold a retreat to review the current vision and mission statements and discuss whether they need to be revised given the movement of integrated healthcare and the changes CMHA-CEI has already made and will make in the future. A third party was suggested that could present on healthcare. Judy Hazle will work on finding a time to set up a retreat for a weekday. Sr. staff will be invited also.

PUBLIC COMMENT:

Lynn Mason stated she feels that there is not enough talk of having substance abuse representation on the new Region 5 Board. She commented the Region 5 By-laws seem to lack Substance Abuse strength.

ADJOURNMENT:

The meeting was adjourned at 7:55 p.m. The next meeting of the Board of Directors is scheduled for May 16, 6:00 p.m. at the Community Mental Health building, 812 E. Jolly Rd, Lansing, MI.

Minutes respectfully submitted by:

Judy Hazle
Executive Secretary