



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

Greetings from the Training Unit,

Training dates and registration links for the remaining dates in March as well as April, May and June 2025 are included below.

INFO FOR COMPLETING CPR & FIRST AID:

First Aid must be completed online, before the date you sign up for the CPR Skills Demo class.

To access the First Aid videos and online quiz please [CLICK HERE](#)

OR copy & paste this link into your web browser or email it to staff:

<https://www.proprofs.com/quiz-school/ugc/story.php?title=cmhacei-first-aidz1>

The PASSWORD is: 23QEdF

- If you are a manager and are signing staff up for CPR/FA, YOU are responsible for giving staff the link and password above, so they can watch the First Aid videos & take the online quiz before the date they're scheduled for the CPR Skills Demo class.
- Staff are required to bring proof of their Certificate of Completion of First Aid with them on the day they are signed-up to attend CPR Skills Demo. A picture or screenshot on their cellphone or a printed certificate are both acceptable.

SELF DETERMINED/RESPITE STAFF:

If you only need First Aid Certification please use the link & password above for First Aid completion online.

Update for Environmental Safety training:

This training was due initially only (90 days from hire date). This will now be due both initially (90 days from hire) **AND** every 3 years. For staff that have taken this, the due date for the 3 year refresher will be based off of your last completion date. The materials and test can be found on our public website:

<http://www.ceicmh.org/community-resources/provider-resources>

or by clicking the links below (use for both initial and 3 yr refresher):

- [ENV. Safety PowerPoint](#)
- [ENV. Safety Test](#)

***NEW* EXTENDED Basic Health & Medication Class:**

This class will provide a slower-paced, supportive learning environment to ensure all participants grasp the essential concepts. This class will be limited to 6 spots and is designed for staff who need to retake Basic Health & Meds and/or for staff who are English Language Learners (ELL). Manager approval is required prior to signing up.

***EXTENDED* BASIC HEALTH & MEDS:**

***Class is scheduled from 9:00am - 3:00pm**

4/1/25 [CLICK HERE](#)

5/1/25 [CLICK HERE](#)

5/20/25 [CLICK HERE](#)

6/12/25 [CLICK HERE](#)

Working with People:

***This is a 2-day training. The class time for both days is 9:00a - 3:30p. There is no registration, this is a first come, first serve in-person training.**

- 4/17/25 & 4/18/25
- 5/29/25 & 5/30/25
- 6/5/25 & 6/6/25

Recipient Rights Orientation (RRO) Zoom Links:

***For questions regarding the Recipient Rights Orientation Zoom trainings please email Lynn McLaughlin: mclaughl@ceicmh.org**

3/19/25 1:00p - 3:00p [CLICK HERE](#)

4/1/25 9:00a - 11:00a [CLICK HERE](#)

4/16/25 1:00p - 3:00p [CLICK HERE](#)

4/29/25 9:00a - 11:00a [CLICK HERE](#)

5/21/25 1:00p - 3:00p [CLICK HERE](#)

6/3/25 9:00a - 11:00a [CLICK HERE](#)

6/18/25 1:00p - 3:00p [CLICK HERE](#)

TRANSFER TECHNIQUES:

Class is scheduled from 9:00a - 11:00a

5/14/25 [CLICK HERE](#)

CPR SKILLS DEMO:

Classes are scheduled for 90 minutes

MARCH:

3/14/25 9:00a [CLICK HERE](#)

3/14/25 11:00a [CLICK HERE](#)

3/20/25 9:00a [CLICK HERE](#)

3/20/25 11:00a [CLICK HERE](#)

3/24/25 9:00a [CLICK HERE](#)

3/24/25 11:00a [CLICK HERE](#)

3/28/25 9:00a [CLICK HERE](#)

3/28/25 11:00a [CLICK HERE](#)

3/31/25 9:00a [CLICK HERE](#)

3/31/25 11:00a [CLICK HERE](#)

APRIL:

4/2/25 9:00a [CLICK HERE](#)

4/2/25 11:00a [CLICK HERE](#)

4/3/25 9:00a [CLICK HERE](#)

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4/29/25 9:00a [CLICK HERE](#)

4/29/25 11:00a [CLICK HERE](#)

MAY:

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5/6/25 11:00a [CLICK HERE](#)
5/7/25 12:30p [CLICK HERE](#)
5/12/25 9:00a [CLICK HERE](#)
5/12/25 11:00a [CLICK HERE](#)
5/15/25 9:00a [CLICK HERE](#)
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JUNE:

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6/30/25 9:00a [CLICK HERE](#)
6/30/25 11:00a [CLICK HERE](#)

INSULIN & FINGERSTICK GLUCOMETER TRAINING:

Classes are scheduled for one hour

MARCH:

3/20/25 1:00p [CLICK HERE](#)
3/24/25 1:00p [CLICK HERE](#)
3/31/25 1:00p [CLICK HERE](#)

APRIL:

4/3/25 1:00p [CLICK HERE](#)
4/7/25 1:00p [CLICK HERE](#)
4/14/25 1:00p [CLICK HERE](#)
4/18/25 11:00a [CLICK HERE](#)
4/22/25 11:00a [CLICK HERE](#)
4/29/25 1:00p [CLICK HERE](#)

MAY:

5/1/25 1:00p [CLICK HERE](#)
5/5/25 1:00p [CLICK HERE](#)
5/12/25 1:00p [CLICK HERE](#)

5/15/25 1:00p [CLICK HERE](#)
5/21/25 1:00p [CLICK HERE](#)
5/29/25 1:00p [CLICK HERE](#)

JUNE:

6/2/25 1:00p [CLICK HERE](#)
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6/17/25 1:00p [CLICK HERE](#)
6/24/25 1:00p [CLICK HERE](#)
6/26/25 1:00p [CLICK HERE](#)
6/30/25 1:00p [CLICK HERE](#)

BASIC HEALTH & MEDS:

Classes are scheduled from 9:00a - 2:00pm

MARCH:

3/19/25 [CLICK HERE](#)
3/25/25 [CLICK HERE](#)
3/27/25 [CLICK HERE](#)

APRIL:

4/2/25 [CLICK HERE](#)
4/3/25 [CLICK HERE](#)
4/8/25 [CLICK HERE](#)
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4/30/25 [CLICK HERE](#)

MAY:

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5/28/25 [CLICK HERE](#)

JUNE:

6/3/25 [CLICK HERE](#)
6/4/25 [CLICK HERE](#)
6/11/25 [CLICK HERE](#)
6/16/25 [CLICK HERE](#)
6/17/25 [CLICK HERE](#)
6/25/25 [CLICK HERE](#)

DROP-IN MED REFRESHER:

Classes are scheduled as DROP-IN BETWEEN 9:00am - 1:00pm

MARCH:

3/21/25 [CLICK HERE](#)

APRIL:

4/4/25 [CLICK HERE](#)
4/10/25 [CLICK HERE](#)
4/24/25 [CLICK HERE](#)

MAY:

5/6/25 [CLICK HERE](#)
5/16/25 [CLICK HERE](#)
5/23/25 [CLICK HERE](#)

JUNE:

6/9/25 [CLICK HERE](#)
6/23/25 [CLICK HERE](#)

The Training Unit will be closed:

- 5/26/25

TRAINING UNIT CONTACT INFO:

Training Unit Secretary: Jennifer Wrather

PHONE: 517-323-9610 extension: **2353**

EMAIL: wrather@ceicmh.org

Training Unit E-FAX # (517) 237-7330

Training Unit Alternate FAX: 517-327-0396

Training Unit Coordinator: Bridget Doyle

EMAIL: doyle@ceicmh.org

PHONE: (517) 323-9610 ext.: **2339**

Training Unit RN Instructor: Kathryn Higgins RN, BSN

EMAIL: higginsk@ceicmh.org

Training Unit RN Instructor: Deneen Gallagher, RN, BSN

EMAIL: gallaghd@ceicmh.org

Bridget Doyle | LMSW

Training Unit Coordinator

Phone: 517-323-9610 x 2339

Community Mental Health Authority of Clinton, Eaton, Ingham Counties

Community Mental Health Authority of Clinton, Eaton, and Ingham Counties | 3200 Remy Drive |
Lansing, MI 48906 US

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