



Community

MENTAL HEALTH
CLINTON • EATON • INGHAM

812 E. Jolly Road
Lansing, MI 48910

**BOARD OF
DIRECTORS HYBRID
MEETING MINUTES
Thursday, December 14th, 2023
6:00 pm**

Staff Present (via Zoom)

Joanne Holland, Dr. Jennifer Stanley, Gabrielle Sarpy, KC Brown

Excused

None

Staff Present (In-Person)

Jana Baylis, Sue Panetta, Sara Lurie, Karla Block, Gwenda Summers, Marie Carell, Amy Wortley, Shana Badgley

Public Present (In-person)

Jerri Nicole Wright, Tom Wright, Daniel Arnold

Public Present (via Zoom)

None

Union Representation

None

Call to Order:

The meeting was called to order by Board Chair, Dwight Washington at 6:03 pm.

Roll Call:

Dale Copedge, Raul Gonzales, Timothy Hanna, Al Platt, Ryan Sebolt, Dwight Washington, Joe Brehler, Dianne Holman, Maxine Thome

Board Member(s) Attending via Zoom:

Paul Palmer

Excused:

None

Meeting Minutes

ACTION:

MOVED by Joe Brehler and SUPPORTED by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the November 16, 2023, meeting minutes as written.

MOTION CARRIED unanimously.

Adoption of Meeting Agenda:

ACTION:

MOVED by Joe Brehler and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the December 13, 2023 meeting agenda.

MOTION CARRIED unanimously.

Public Comment:

None

Mid-State Health Network (MSHN) Update:

Paul Palmer noted the next meeting is in January, 2024.

CEO REPORT

CEO, Sara Lurie provided verbal updates on the following items from her written report:

CMHA-CEI Community Needs Assessment

The CEI Community Needs Assessment was provided to the Access Committee for input. The QCSRR team is will be looking to refine the data sets and incorporate new CCBHC required needs assessment data into it during FY24.

Legislature Updates

Sara connected with Alan Bolter and Bob Sheehan about the potential of them coming to the Board in 2024 and provided an update on happenings in the legislature and upcoming election topics.

Annual Community Event Speaker

Sara reported that we have secured our keynote for the Annual Breakfast, Dr. Tonya C. Bailey. From her bio; "Dr. Bailey is an accomplished executive leader with over 25 years of experience in higher education and corporate settings, leading transformative programming, and implementing award-winning diversity, equity, and inclusion (DEI) initiatives, coaching, and teaching services".

Waskul Settlement

This lawsuit originated in Washtenaw County in relation to self-determination. She wanted this on Board members' radars.

Crisis Stabilization Unit

We are waiting to flesh out some language in several agreements to move forward with next steps on the CSU. Sara is hoping to be able to take Board members over to the new facility early next year to take a tour.

Sara is hoping the staff and Board members are able to get a break over the holidays and looks forward to more good work being done in the new year.

Dwight echoed Sara's sentiments and hopes everyone has a safe holiday season.

CASE MANAGEMENT CSDD PRESENTATION

CEO, Sara Lurie introduced Karla Block, Director of Community Services for the Developmentally Disabled. Karla then described the role of the Case Management unit within CSDD. She introduced Marie Carrel, Life Consultation Supervisor and Amy Wortley, Family Support Supervisor.

Marie and Amy walked the group through the Case Management unit at CEI. The unit is now split between two departments, children and adults. Case Management is defined by the Medicaid Provider Manual. Case Management links, coordinates, and monitors several aspects of an individual's life. Marie provided a visual representation of an individual's life and described it as the spokes on a bike tire. In the modern day, folks have a lot more choices to navigate including housing, career, social relationships, etc., and the CM team helps connect folks to resources to support their needs and wants.

Amy Wortley described a Case Management intake. In order to be eligible for CEI services, a person has to be limited in at least three or more areas of major life activity as defined by the Michigan Mental Health Code, such as self-care, learning, mobility, and economic self-sufficiency.

Marie then reviewed the historic model of institutional care for those with intellectual or development disabilities. She noted we have come a long way since the days of institutions and have made long strides in support of individuals in the community and in their homes.

Marie read the mission of CSDD and Case Management, which is “To promote and support ongoing choices and opportunities for people and their families to be full and equal citizens in the community.”

Amy then spoke about the Family Support portion of Case Management. She noted that 95% of Access calls to CEI are for Family Support for Autism Services. Currently, Family Support serves approx. 500 children and their families.

Then, Amy reviewed the functions of the Life Consultation unit. We currently serve approximately 1,000 adults. Targeted Case Management visits occur largely in the community. Life Consultation incorporates principles of person centered planning, self-determination, and social justice with those we support.

COMMITTEE REPORTS

Program & Planning Committee

New Expense Contract: HMCo Environmental Modification, Hab. Support Waiver, (HSW)

MOVED by Raul Gonzales and SUPPORTED by Maxine Thome that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with CMHA-CEI at the total cost identified below for Environmental Modifications for the period of November 20, 2023 to May 30, 2024.

RATE SCHEDULE

Service	Company	Code & Modifier	Rate	Unit
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Environmental Modification (Hab. Support Waiver, HSW)	CMHA-CEI	S5165	\$17,490.00	Per Service
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MOTION CARRIED unanimously.

New Revenue Contract: Michigan Department of Health and Human Services

MOVED by Raul Gonzales and SUPPORTED by Maxine Thome that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract MDHHS to provide .95 (2 x .475 positions) FTE MHT for the retroactive period of October 1, 2023 through September 30, 2024 and receive \$85,586 for those services.

MOTION CARRIED unanimously.

New Expense Contract: Loving Care & Comfort (MJB2) LLC

MOVED by Raul Gonzales and SUPPORTED by Al Platt that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Loving Care & Comfort (MJB2) LLC, in addition to the provider’s other licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase specialized residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer’s ability to pay for the period of December 1, 2023 through September 30, 2024.

Facility(ies)		
Name	Address	License Number
Loving Care & Comfort (MJB2)	414 Leland Place Lansing, MI 48917	AS230417819

Fee Schedule				
Service Description	Service Level	Billing Code	Unit	Rate
Community Living Supports and Personal Care in Licensed Specialized Residential Setting	Level II A	H2016/T1020	Per Diem	\$132.08
Community Living Supports and Personal Care in Licensed Specialized Residential Setting	Level II AA	H2016/T1020	Per Diem	\$155.39

Community Living Supports and Personal Care in Licensed Specialized Residential Setting	Level II AAA	H2016/T1020	Per Diem	\$178.70
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MOTION CARRIED unanimously.

New Expense Contract: Bronson Behavioral Health Hospital

MOVED by Raul Gonzales and **SUPPORTED** by Maxine Thome that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Bronson Behavioral Health Hospital to purchase hospital services at the rates indicated below for the period of December 1, 2023 through September 30, 2024.

CPT Code	Service		Rate
0100	Inpatient Care: Adult (All Inclusive)	Per Diem	\$1240
0100	Inpatient Care: Geropsych (All Inclusive)	Per Diem	\$1240

MOTION CARRIED unanimously.

Finance Committee

Expense Contracts

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Tim Hanna that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to:

Expense Contract Renewal (Rate Increase): Neuropsychiatric Hospitals, LLC

- renew the contract with Neuropsychiatric Hospitals, LLC to purchase inpatient hospital services at the locations and rates indicated below for the retroactive period of October 1, 2023 through September 30, 2024.

Hospital	Code	Service	Unit	Rate
Neuropsychiatric Hospitals, LLC - NeuroBehavioral Hospital, LLC 9330 Broadway, Crown Point, IN 46307	0124	Inpatient Care: Adult	Per Diem	\$1,240.00

Neuropsychiatric Hospitals, LLC - NeuroBehavioral Hospital, LLC 9330 Broadway, Crown Point , IN 46307	0114	Inpatient Care: Adult Private Room	Per Diem	\$1,240.00
Neuropsychiatric Hospitals, LLC - Doctors Behavioral Hospital, LLC DBA Doctors Neuropsychiatric Hospital 417 S. Whitlock St., Bremen, IN 46506	0124	Inpatient Care: Adult	Per Diem	\$1,240.00
Neuropsychiatric Hospitals, LLC - Doctors Behavioral Hospital, LLC DBA Doctors Neuropsychiatric Hospital 417 S. Whitlock St., Bremen, IN 46506	0114	Inpatient Care: Adult Private Room	Per Diem	\$1,240.00
Neuropsychiatric Hospitals, LLC - Rivercrest Specialty Hospital, LLC DBA Medical Behavioral Hospital of Mishawaka 1627 E. Jefferson Blvd., Mishawaka, IN 46545	0124	Inpatient Care: Adult	Per Diem	\$1,240.00
Neuropsychiatric Hospitals, LLC - Rivercrest Specialty Hospital, LLC DBA Medical Behavioral Hospital of Mishawaka 1627 E. Jefferson Blvd., Mishawaka, IN 46545	0114	Inpatient Care: Adult Private Room	Per Diem	\$1,240.00

MOTION CARRIED unanimously.

Expense Contract Renewal: Respite Services – Camps

- **enter into renewal contracts to purchase Respite Services from the listed camps for the rates identified below. These contracts are for the retroactive period of October 1, 2023 through September 30, 2024.**

Cran-Hill Ranch 14444 17 Mile Rd.,Rodney, MI, 49342			
Service Description	Modifier	Unit	Rate

H0045 Respite care services in out-of-home setting Friendship Camp Retreat 11/3/23-11/5/23	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$200 Per Session \$66.67 Per Day
H0045 Respite care services in out-of-home setting Friendship Camp 6/17/24-6/22/2024 6/30/24-7/5/2024 8/11/24-8/16/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$625 Per Session \$104.17 Per Day
Camp Fish Tales 2177 E. Erikson Rd., Pinconning, MI, 48650			
Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting Level 1	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$250.00 Per Session \$88.33 Per Day
H0045 Respite care services in out-of-home setting Level 1 Adult Weekend	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served	Per Diem	\$250.00 Per Session \$83.33 Per Day

	UR – 5 consumers served US – 6+ consumers served		
H0045 Respite care services in out-of-home setting Level 2	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$350.00 Per Session \$116.67 Per Day
H0045 Respite care services in out-of-home setting Level 2 Adult Weekend	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$350.00 Per Session \$116.67 Per Day
H0045 Respite care services in out-of-home setting Level 3	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$450.00 Per Session \$150.00 Per Day
H0045 Respite care services in out-of-home setting Level 3 Adult Weekend	UN – 2 consumers served UP – 3 consumers served	Per Diem	\$450.00 Per Session \$150.00 Per Day

	UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served		
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MOTION CARRIED unanimously.

Revenue Contracts

ACTION:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to:

Revenue Contract Renewal: Clinton County - ICYOU Program

- enter into a contract renewal with Clinton County to provide Integrated Community Youth Outreach Unit (ICYOU) services to Clinton County youth and families for the retroactive period of October 1, 2023 through September 30, 2024 and receive funding in the amount of \$69,844 for those services.

MOTION CARRIED unanimously.

Revenue Contract Renewal: Mid-State Health Network Spenddown Payment for Clubhouse Activities

- renew the contract with Mid-State Health Network (MSHN), which establishes payment by MSHN which will be applied to CMHA-CEI consumers’ spenddown obligations related to clubhouse activities/participation, not to exceed the amount of \$60,000.00, for the retroactive period of October 1, 2023 through September 30, 2024.

MOTION CARRIED unanimously.

Municipal Employees’ Retirement System (MERS) Defined Benefit and Defined Compensation Plan Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Ryan Sebolt that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to approve this Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals in accordance with MERS Defined Benefit and Defined Contribution Plan requirements effective December 1, 2023.

MOTION CARRIED unanimously.

Amended Budget for FY23/24

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Ryan Sebolt that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to approve the amended budget for FY23/24.

MOTION CARRIED unanimously.

Human Resources Committee

Fourth Quarter EEO Report

ACTION:

MOVED by Maxine Thome and **SUPPORTED** by Joe Brehler that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to accept the Second Quarter EEO Report from July 1, 2023 through September 30, 2023.

MOTION CARRIED unanimously.

Fourth Quarter Labor Relations Grievance Report

ACTION:

MOVED by Maxine Thome and **SUPPORTED** by Raul Gonzales that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to accept the Second Quarter Grievance Report from July 1, 2023 through September 30, 2023.

MOTION CARRIED unanimously.

CMHA-CEI Diversity Statement

ACTION:

MOVED by Maxine Thome and **SUPPORTED** by Joe Brehler that the Community Mental

Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to approve the updates to the CMHA CEI Diversity Statement for 2024.

MOTION CARRIED unanimously.

Recipient Rights Committee

“Desired Outcomes for the RRO” and “Recommendations to the CMHSP Board”

ACTION:

MOVED by Dale Copedge and SUPPORTED by Raul Gonzales that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the 2022 “Desired Outcomes for the Recipient Rights Office” and the 2022 “Recommendations to the CMHSP Board” suggested by the Recipient Rights Committee. These recommendations will be submitted as part of the CEI Recipient Rights Annual Report to the Michigan Department of Health and Human Service, Office of Recipient Rights.

MOTION CARRIED unanimously.

Recipient Rights Quarterly Report: July 1, 2023 – September 30, 2023

ACTION:

MOVED by Dale Copedge and SUPPORTED by Raul Gonzales that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors accept the Recipient Rights Quarterly Report for the period of July 1, 2023 – September 30, 2023.

MOTION CARRIED unanimously.

Consumer Advisory Council

CAC Board Liaison, Raul Gonzales provided the following overview from the December 7th, 2023 meeting.

- Consumer Advisory Council Dialogue with CMHA-CEI Board of Directors
- CMHA-CEI Organizational Strategic Planning

Community Access Committee

Committee Chair, Dianne Holman provided the following overview from the November 27th, 2023 meeting. The committee reviewed the CEI Needs Assessment. The group discussed how this relates to the Access Committee and how it could be incorporated into the strategic plan.

Unfinished Business

None

New Business

Proposed 2024 Calendar of Board and Committee Meeting Schedule

Sara said we will be combining the Program & Planning and Finance Committee meetings again in 2024 and moving the Board meeting a week earlier, if the Board agrees.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Ryan Sebolt that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to approve the proposed 2024 Calendar of Board and Committee Meeting Schedule.

Public Comment

Daniel Arnold, a community member, spoke to the Board. He shared that he had the opportunity to be appointed to the Tri-County Crisis Intervention Training Board and to be trained in CIT mental health crisis de-escalation. Daniel was invited to attend the 40-hour training and was very happy to participate. He noted a special connection with a firefighter during the training. Daniel went on to speak about receiving an East Lansing Police polo shirt during the training, and how it felt very full circle for him from his first run in with the law in 1999. Daniel was very happy to share his experiences with the Board.

Jerri Nicole Wright spoke with the committee next. She is a part of the Consumer Advisory Council and is happy to be at the Board meeting. Jerri has a willingness to learn more and is hopeful to be a representative of the Board someday. Jerri also attended a portion of the CIT training.

Jerri is hoping to share her story with as many churches as she can. She has spoken at a church in the past and was very well-received as many folks in the congregation have had lives touched by mental illness. Jerri thanked the Board for taking the time to listen.

Adjournment

The meeting adjourned at 7:00 p.m. The next meeting is scheduled for Thursday, January 18th, 2024 beginning at 6:00 p.m., and will take place at Community Mental Health Authority-Clinton Eaton and Ingham Counties, 812 E. Jolly Road, Lansing, MI 48910

Minutes Submitted by: Darby Vermeulen
Finance Administrative Assistant