



Program and Planning Committee Members

Raul Gonzales, Chairperson
Al Platt, Vice Chairperson
Jason White
Joe Brehler
Tim Hanna
Dianne Holman
Paul Palmer

PROGRAM & PLANNING AND FINANCE COMMITTEE

AGENDA

Monday, December 9th, 2024

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

Finance Committee Members:

Tim Hanna, Chairperson
Joe Brehler, Vice Chairperson
Paula Yensen
Raul Gonzales
Dwight Washington
Ryan Sebolt

***Action Items**

- 1. Call to Order**
- 2. Previous Meeting Minutes – November 13th and November 18th**
- 3. Adoption of Agenda**
- 4. Public Comment on Agenda Items**

PROGRAM AND PLANNING COMMITTEE BUSINESS ITEMS:

- *5. New Expense Contract: Community Living Supports, Respite, and Clinical Services – KCS Angels – Drew Kersjes**
- *6. New Expense Contract Correction: Umbrellex Behavioral Health Services, LLC – Drew Kersjes**
- *7. New Expense Contract: Community Living Supports, Respite, and Clinical Services – Lone Tiger Care, LLC**
- *8. Authorization to Sign Documents Related to Purchase of and Renovations to the Women’s Health Center Building for the New Crisis Stabilization Unit – Sara Lurie**

If you need accommodations in order to fully participate in this meeting, please call 517-346-8238. If, however, you are deaf/hard of hearing or deaf/blind, please call Michigan Relay Center, TTY/Voice by dialing 711 or 844-578-6563 and ask them to forward your message to the above number. Requests must be made no later than 48 hours prior to the meeting. This meeting is open to all members of the public under Michigan’s Open Meetings Act.

***9. Resolution approving CSU Sub Lease with Ingham County Building Authority – Sara Lurie**

10. Unfinished Business

11. New Business

FINANCE COMMITTEE BUSINESS ITEMS:

***12. Expense Lease Contract Renewal: 566 N. Cedar Street, Mason – John Peiffer**

***13. Expense Lease Contract Renewal: 2678 Waverly Road – John Peiffer**

***14. Expense Lease Contract Renewal: 5913 Executive Drive – John Peiffer**

***15. Tranter Facility Project: Furniture, Electrical and Data Changes – John Peiffer**

***16. Expense Contract Renewal: Camp Respite Services – Drew Kersjes**

***17. Revenue Contract Renewal: Ingham County, Office of Community Corrections (OCC) – KC Brown**

***18. Expense Contract Renewal: Eagle Village, Inc. - Therapeutic Respite Camp – Gwenda Summers**

***19. Expense Contract Renewal – Rate Increase: Cognitive & Behavioral Consultants – Gwenda Summers**

***20. Expense Contract Renewal – Rate Increase: Michael Gomez, PhD – Gwenda Summers**

***21. Expense Contract Renewal (Rate Change): Neuropsychiatric Hospitals, LLC – Shana Badgley**

***22. Expense Contract Amendment: Havenwyck Hospital Inc. DBA Cedar Creek Hospital – Shana Badgley**

***23. Revenue Contract Renewal: Network180 – NAVIGATE – Shana Badgley**

***24. Amended Budget for Fiscal Year 2023/2024 – Sue Panetta**

25. Unfinished Business

26. New Business

27. Public Comment

28. Adjournment



PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Monday, November 18th, 2023

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

Committee Members Present:

Al Platt

Dianne Holman

Jason White

Joe Brehler

Raul Gonzales

Committee Members Excused:

Paul Palmer, Tim Hanna

Staff Present

Darby Vermeulen, Sara Lurie, Drew Kersjes, Dr. Jennifer Stanley, Elise Magen

Other Board Members Present:

Dwight Washington

Program and Planning Committee Meeting
November 18th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Public Present:

None

Others Present

None

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Al Platt and SUPPORTED by Joe Brehler to approve the Program and Planning Committee meeting minutes of October 14th, 2024.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Joe Brehler and SUPPORTED by Al Platt to adopt the agenda of November 18th, 2024.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

BUSINESS ITEMS:

New Expense Contract: Umbrellex Behavioral Health Services, LLC

Drew Kersjes presented this fact sheet for an out-of-county A home contract. This provider is new to CEI. The provider was recommended to CEI because of a consumer's specific diagnosis.

ACTION:

MOVED by Al Platt and SUPPORTED by Joe Brehler that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Bianca Wilson including the provider's licensed Adult Foster Care facilities as requested and approved by management to meet consumer

Program and Planning Committee Meeting
November 18th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

need, to purchase residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer’s ability to pay for the period of November 1, 2024 through September 30, 2025. The effective date of this contract is contingent upon LARA AFC licensure and HCBS approval.

Facility(ies)		
Name	Address	License Number
Umbrellex 200	340 E. Euclid St. Jackson, MI 49203	AS380418753

Fee Schedule			
Service Description	Billing Code	Unit	Rate
Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$915.00

MOTION CARRIED unanimously.

New Expense Contract: Community Living Supports, Respite, and Clinical Services – Loving Hands Homecare Agency

Drew said Loving Hands offers both CLS and respite supports which is consistently a huge need for CEI. This is a standard CLS contract.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Jason White that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Loving Hands Homecare Agency to purchase services indicated at the rates below for the period of December 1, 2024 through September 30, 2025.

Agency Name	Address	Service
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MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Loving Hands Homecare Agency	802 S. Main Street, Unit A Eaton Rapids, MI 48827	Children's Waiver / SED Waiver/ Hab. Waiver / B3 (CLS*/Respite/OHSS†)
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Service Description	Code	Modifier	Modifier	Modifier	Unit	Rate
CLS - Level 1	H2015				15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served	H2015	UN			15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served	H2015	UP			15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served	H2015	UQ			15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized	H2015				15 Minute	\$6.45
CLS - Level 2 Specialized, 2 Consumers Served	H2015	UN			15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served	H2015	UP			15 Minute	\$2.95
CLS - Level 2 Specialized, 4 Consumers Served	H2015	UQ			15 Minute	\$2.53
CLS - Level 2 Specialized, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.53 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 – Holiday**	H2015	TV			15 Minute	\$8.01
CLS - Level 1, 2 Consumers Served – Holiday **	H2015	TV	UN		15 Minute	\$4.76

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MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

CLS - Level 1, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.62
CLS - Level 1, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.07 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.07 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday **	H2015	TV			15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday **	H2015	TV	UN		15 Minute	\$5.23
CLS - Level 2 Specialized, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.93
CLS - Level 2 Specialized, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.34
CLS - Level 2 Specialized, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.34 x 4 x 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.34 x 4 / Number of Consumers Served
CLS - Level 1, Night	H2015	UJ			15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, Night	H2015	UJ			15 Minute	\$6.45
CLS - Level 2 Specialized, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.95
CLS - Level 2 Specialized, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.53

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MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.53 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.53 x 4 / 5

CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.01
CLS - Level 1, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$4.76
CLS - Level 1, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.62
CLS - Level 1, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*=\$3.07 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*=\$3.07 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$5.23
CLS - Level 2 Specialized, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.93
CLS - Level 2 Specialized, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.34
CLS - Level 2 Specialized, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*=\$3.34 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*=\$3.34 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1	T2027				15 Minute	\$5.83

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MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Overnight Health and Safety - Level 1, 2 Consumers Served	T2027	UN			15 Minute	\$3.48
Overnight Health and Safety - Level 1, 3 Consumers Served	T2027	UP			15 Minute	\$2.72
Overnight Health and Safety - Level 1, 4 Consumers Served	T2027	UQ			15 Minute	\$2.37
Overnight Health and Safety - Level 1, 5 Consumers Served	T2027	UR			15 Minute	*=\$2.37 x 4 / 5
Overnight Health and Safety - Level 1, 6+ Consumers Served	T2027	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 2	T2027				15 Minute	\$6.45
Overnight Health and Safety - Level 2, 2 Consumers Served	T2027	UN			15 Minute	\$3.80
Overnight Health and Safety - Level 2, 3 Consumers Served	T2027	UP			15 Minute	\$2.95
Overnight Health and Safety - Level 2, 4 Consumers Served	T2027	UQ			15 Minute	\$2.53
Overnight Health and Safety - Level 2, 5 Consumers Served	T2027	UR			15 Minute	*=\$2.53 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served	T2027	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1 – Holiday **	T2027	TV			15 Minute	\$8.01
Overnight Health and Safety - Level 1, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$4.76
Overnight Health and Safety - Level 1, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.62
Overnight Health and Safety - Level 1, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.07
Overnight Health and Safety - Level 1, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*=\$3.07 x 4 / 5
Overnight Health and Safety - Level 1, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.07 x 4 / Number of Consumers Served

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MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Overnight Health and Safety - Level 2 - Holiday **	T2027	TV			15 Minute	\$8.98
Overnight Health and Safety - Level 2, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$5.23
Overnight Health and Safety - Level 2, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.93
Overnight Health and Safety - Level 2, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.34
Overnight Health and Safety - Level 2, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*=\$3.34 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.34 x 4 / Number of Consumers Served
RESPITE - Level 1	T1005	HM			15 Minute	\$5.83
RESPITE - Level 1, 2 Consumers Served	T1005	UN	HM		15 Minute	\$3.48
RESPITE - Level 1, 3 Consumers Served	T1005	UP	HM		15 Minute	\$2.72
RESPITE - Level 1, 4 Consumers Served	T1005	UQ	HM		15 Minute	\$2.37
RESPITE - Level 1, 5 Consumers Served	T1005	UR	HM		15 Minute	*= \$2.37 x 4 / 5
RESPITE - Level 1, 6+ Consumers Served	T1005	US	HM		15 Minute	*=\$2.37 x 4 / Number of Consumers Served
RESPITE - Level 2 Specialized	T1005	HM			15 Minute	\$6.45
RESPITE - Level 2 Specialized, 2 Consumers Served	T1005	UN	HM		15 Minute	\$3.80
RESPITE - Level 2 Specialized, 3 Consumers Served	T1005	UP	HM		15 Minute	\$2.95
RESPITE - Level 2 Specialized, 4 Consumers Served	T1005	UQ	HM		15 Minute	\$2.53
RESPITE - Level 2 Specialized, 5 Consumers Served	T1005	UR	HM		15 Minute	*=\$2.53 x 4 / 5
RESPITE - Level 2 Specialized, 6+ Consumers Served	T1005	US	HM		15 Minute	*=\$2.53 x 4 / Number of Consumers Served

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MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

RESPITE - Level 1 – Holiday **	T1005	TV	HM		15 Minute	\$8.01
RESPITE - Level 1, 2 Consumers Served - Holiday **	T1005	TV	UN	HM	15 Minute	\$4.76
RESPITE - Level 1, 3 Consumers Served – Holiday **	T1005	TV	UP	HM	15 Minute	\$3.62
RESPITE - Level 1, 4 Consumers Served - Holiday **	T1005	TV	UQ	HM	15 Minute	\$3.07
RESPITE - Level 1, 5 Consumers Served - Holiday **	T1005	TV	UR	HM	15 Minute	*=\$3.07 x 4 / 5
RESPITE - Level 1, 6+ Consumers Served - Holiday **	T1005	TV	US	HM	15 Minute	*=\$3.07 x 4 / Number of Consumers Served
RESPITE - Level 2 Specialized - Holiday **	T1005	TV	HM		15 Minute	\$8.98
RESPITE - Level 2 Specialized, 2 Consumers Served - Holiday **	T1005	TV	UN	HM	15 Minute	\$5.23
RESPITE - Level 2 Specialized, 3 Consumers Served - Holiday **	T1005	TV	UP	HM	15 Minute	\$3.93
RESPITE - Level 2 Specialized, 4 Consumers Served – Holiday **	T1005	TV	UQ	HM	15 Minute	\$3.34
RESPITE - Level 2 Specialized, 5 Consumers Served - Holiday **	T1005	TV	UR	HM	15 Minute	*=\$3.34 x 4 / 5
RESPITE - Level 2 Specialized, 6+ Consumers Served - Holiday **	T1005	TV	US	HM	15 Minute	*=\$3.34 x 4 / Number of Consumers Served

Rates include transportation cost associated with transporting consumer to/from appointments, outings, etc.

* Community Living Support (CLS) Care

† Overnight Health and Safety Supports (OHSS).

* Rate varies depending on the number of Consumers served.

** Recognized Holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

‡ Specialty services and therapies authorized on a case by case basis

Program and Planning Committee Meeting
November 18th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

MOTION CARRIED unanimously.

New Expense Contract: Looking Glass Adult Foster Care LLC

CEI has worked with this provider in the past but they are now under a new name.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Al Platt that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Looking Glass Adult Foster Care LLC including the provider’s licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer’s ability to pay for the period of September 19, 2024 through September 30, 2025. The effective date of this contract is contingent upon LARA AFC licensure and HCBS approval.

Facility(ies)		
Name	Address	License Number
Looking Glass AFC	109 E Randolph, Lansing, Michigan 48823	AS330418366

Fee Schedule				
Service Level	Service Description	Billing Code	Unit	Rate
Level II A	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$132.08
Level II AA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$155.39
Level II AAA	Community Living Supports and Personal Care in Licensed	H2016/T1020	Per Diem	\$178.70

Program and Planning Committee Meeting
November 18th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

	Specialized Residential Setting			
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MOTION CARRIED unanimously.

Convulsive Therapy Policy 3.5.03

Dr. Jennifer Stanley said there was a change in what MSHN was requiring for ECT authorization. This revision will bring the policy into alignment with MSHN and the Michigan Mental Health Code.

Joe said he has shared in the past his reluctance for this treatment. He wondered if there is an age limit for minors to receive ECT? Dr. Stanley said the only case in which she permitted ECT for a pre-pubertal minor was in a severe case of catatonia. She went on to say for anyone under 18, the Michigan Mental Health Code requires two child and adolescent psychiatrists to sign off on this course of treatment and neither can be the treating psychiatrist. So for minors, there are a lot of safeguards around ECT. Dr. Stanley said we authorized ECT for between 32 and 36 individuals in FY 2024. For comparison, we treated over 14,000 individuals in 2024.

ACTION:

MOVED by Al Platt and SUPPORTED by Jason White that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to approve the revised Convulsive Therapy Policy 3.5.03.

Unfinished Business

a. Crisis Stabilization Unit Update

Sara provided the committee with a flier for the wall-breaking ceremony for the Crisis Care Center! This was the number one name pick from the Consumer Advisory Council. Sara said it was decided that a lot could be done with this name as far as tag lines and branding. The wall breaking will take place on November 25th at 1pm. Sara sent the notice out to the Elected and Appointed Official list. There are going to be ten speakers, including Senators Stebanow and Anthony and Sheriff Wigglesworth. Sara is hoping the weather holds out for the event!

Sara said this week, at all Ingham County Commission meetings, they are going through the steps to approve the bond notice. The agreement will also be on the agenda for the combined P&P and Finance Committee meeting on December 9th. Sara said she can send out the agreement to the Board now to take a look prior to that meeting.

Sara also said she will need to have a couple of back-up signers for the period of December 26th through January 12th while she is on vacation just in case any documents for the Center need to be signed.

Sara noted two issues with the project at this point. In the site review completed on the McLaren campus site, there was no environmental survey done. Sara went on to note that only one mechanical company bid for the job, and this bid was specifically higher than was originally projected in the budget. There has been a lot of work going on between John Peiffer and his team, Ingham County, and Granger Construction to try and get at least one other bid.

New Business

None

Public Comment

None

The meeting was adjourned at 6:08 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, December 9th, 2024 at 5:30pm, 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant



FINANCE COMMITTEE
Meeting Minutes
Wednesday, November 13th, 2024
5:30 p.m.
812 E. Jolly Rd, Atrium
Lansing, MI 48910

Join Zoom Meeting
<https://zoom.us/j/98547470124>
Meeting ID: 985 4747 0124

Committee Members Present:

Tim Hanna
Paula Yensen
Raul Gonzales
Joe Brehler
Dwight Washington

Committee Members Excused:

Ryan Sebolt

Staff Present

Darby Vermeulen, Sue Panetta, Gwenda Summers, Jana Baylis, April Poyer, Joanne Holland, Shana Badgley, KC Brown

Other Board Members Present:

None

Public Present:

None

Others Present

None

Call to Order:

The meeting was called to order by Chairperson Tim Hanna at 5:31 p.m.

Previous Meeting Minutes:

MOVED by Paula Yensen and SUPPORTED by Joe Brehler to approve the Finance Committee meeting minutes of October 9th, 2024

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Joe Brehler and SUPPORTED by Dwight Washington to adopt the agenda of November 13th, 2024.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

BUSINESS ITEMS:

Expense Contract Renewal: Piper & Gold Public Relations, LLC

Sara Lurie reminded the committee that this was the PR firm selected through the RFP process for the Crisis Stabilization Unit and also other CEI events. Sara said she has been pleased with P&G's work, and there has been a name selected for the CSU!

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Joe Brehler that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to renew the contract with Piper & Gold Public Relations, LLC to provide public relations and

branding services related to the new Crisis Stabilization Center from October 1, 2024 through September 30, 2025 in the amount of \$80,000.

MOTION CARRIED unanimously.

Expense Contract Renewals

MOVED by Joe Brehler and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: Blue Cross Blue Shield of Michigan 2025 Plan Year

Under this contract with Blue Cross Blue Shield of Michigan, CMHA-CEI will purchase employee healthcare benefits from Blue Cross Blue Shield of Michigan for the period of January 1, 2025 to December 31, 2025 and pay fees per the rate schedule below. The rates represent a 12.37% increase over the previous year's rates.

BCBSM Plan only rates:

BCBSM HRA 1B 250/500 Deductible	Single	\$ 767.69
B	Double	\$1,842.44
	Family	\$2,303.06
		\$ -
BCBSM HRA 1A Fully Funded	Single	\$ 767.69
A	Double	\$1,842.44
	Family	\$2,303.06
		\$ -
BASE PLAN		
BCBSM HDHP 1650/3300	Single	\$ 756.30
	Double	\$1,815.11
	Family	\$2,268.90

Expense Contract Renewal: BCBSM Medicare Advantage Plan 2025 Plan Year
 With this contract renewal, CMHA-CEI will enter into contract renewal with Blue Cross Blue Shield of Michigan to purchase retiree health benefits from Blue Cross Blue Shield of Michigan for the period of January 1, 2025 to December 31, 2025 and pay the flat fee listed below.

\$411.01 Per Member Per Month



2025 BCBSM Medicare Advantage PPO Group Contract (Schedule A)

Group Name	Community Mental Health Authority of Clinton, Eaton, Ingham Counties
Option Number	0
Option Description	-
Contract Effective Date	1/1/2025
Contract End Date	12/31/2025
Funding Type	Fully-Insured
NASCO Group Number	
NASCO Division	
MA Group Number(s)	
MA Group Suffix(es)	

MA Rate	\$139.91
PD Rate	\$271.10
MAPD Rate	\$411.01

Expense Contract Renewal: Gallagher Benefit Services, Inc. – Healthcare and Benefits Consulting Services

Sue Panetta presented this contract with Gallagher Benefit Services, Inc., under which CMHA-CEI will purchase healthcare and benefits consulting services and pay up to \$109,000 per year for the period of January 1, 2025 or beginning on the date of the accepted agreement and is effective for one year thereafter.

Expense Contract Renewal: ISolved 2025 Plan Year

With this contract renewal with ISolved, CMHA-CEI will purchase COBRA administration services and COBRA compliance notices from ISolved for the period of January 1, 2025 to December 31, 2025 and pay fees per the rate schedule below.

2% administration fee on the cost of all plans offered through COBRA to be paid for by the person enrolled:

2025 COBRA RATES With 2% Admin Fee			
	Single	Double	Family
BCBSM HRA 1B 250/500 Deductible	\$ 935.53	\$ 2,219.31	\$ 2,769.52
BCBSM HRA 1A Fully Funded	\$ 959.10	\$ 2,275.91	\$ 2,840.24
BCBSM HDHP 1650/3300	\$ 856.42	\$ 2,021.42	\$ 2,484.28
Health Insurance Premium includes HRA Factor for HRA Plans			
DENTAL		DELTA DENTAL	
SINGLE/Month	42.77		
DOUBLE/Month (2 persons)	79.86		
FAMILY/Month (More than 2 Persons)	137.71		
VISION		VSP	
SINGLE/Month	4.82		
DOUBLE/Month (2 persons)	9.64		
FAMILY/Month (More than 2 Persons)	15.40		

5% service fee for all administrative services related to mailing notifications, etc. will apply as well.

MOTION CARRIED unanimously.

Revenue Contract Renewal: Michigan Department of Health and Human Services (MDHHS) – MI Kids Now Mobile Response II Grant Program

Gwenda Summers presented this renewal contract with no changes from last year.

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Joe Brehler that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract renewal with the Michigan Department of Health and Human Services to reinforce and strengthen operations of the crisis warm line and mobile crisis services for youth (up to the age of 21) and families experiencing a mental health crisis for the retroactive period of October 1, 2024 to September 30, 2025 and receive \$199,796.00 for those services.

MOTION CARRIED unanimously.

Selection of Financial and Compliance Auditors – Fiscal Year 2024

Sue Panetta presented this renewal. We are beyond the three-year contract with Maner Costerisan, however, there is a shortage of auditors and staff working within our industry. Sue is hoping to go back out for bid next year once we have new software.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Dwight Washington that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract with Maner Costerisan to complete the CMHA-CEI compliance examination and financial audit services for Fiscal Year 2024 and pay \$53,500.

MOTION CARRIED unanimously.

Unfinished Business

None

New Business

a. Q4 Financial Statement Review

Sue Panetta presented the preliminary end-of-year financials. She said we have not adjusted the MERS liability of \$24M hitting our net position. This will be updated once we receive the reports needed to calculate this number.

Sue then noted that with Medicaid and CCBHC, we are very close to budget. The operating revenue is ahead of budget in total, which includes the bonus of \$4.6M we received for CCBHC.

The biggest difference on the expense side is in the salary and wage line. We are still below for this year – we hover right around 50 open positions.

Sue reviewed the provider network portion of the statements. Our total contract budget of \$83M came in nearly spot on.

In reviewing the bucket report, CCBHC is showing a net gain of \$6.1M. The MSHN lapse dollars are total \$11.7M.

Joe wondered what the mean salary is currently? Sue said a very rough estimate is \$48k. Sara said a lot of open positions are relief staff. Jana noted a recent hiring fair attracted about 100 people. She went on to say that we are at max capacity with interns, and many of these staff become employees. This has been a huge asset in hiring.

Public Comment:
None

The meeting was adjourned at 5:49 pm. The next regularly scheduled Finance Committee meeting is Monday, December 9th, 2024 at 5:30pm, 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen
Finance Administrative Assistant



Agenda Item: Program and Planning Committee
Agenda Item #P-5

Month, Year: December, 2024

Major Program: Community Services for the Developmentally Disabled,
Families Forward

Component Program: Life Consultation and Families Forward

Agenda Item Title: New Expense Contract: Community Living Supports, Respite,
and Clinical Services – KCS Angels

SUMMARY OF CONTRACT/PROPOSAL:

Under this new contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Community Living Supports (CLS), Respite Services, and other services as indicated, for the period of January 1, 2025 through September 30, 2025 from KCS Angels.

The revenue and expense of this contract is reflected in CMHA-CEI’s FY 2025 budget. The revenue sources that support this contract are from Medicaid and the State Plan. The CLS expenses of this contract are reflected in the Contract Client line item of the Life Consultation Alternative Supports, Children’s Waiver, and Children’s Alternative Services budget. The Respite Services are reflected in the Contract Client line item of the Respite budget. This contract will not affect CMHA-CEI’s fund balance.

**DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/
PROPOSAL:**

Community Living Supports are provided by aides in the home or community setting to increase or maintain personal self-sufficiency, increase skills, build social skills and relationships, as well as participate in the community. Respite services help the consumer’s primary caregivers by providing them with short-term, intermittent support and relief to assist in maintaining the goal for the individual to live in their family home. Respite care through these contracts can be provided in the consumer’s home, the home of a friend or relative, or in the community. Family Training and Non-Family Training provide family focused services to family or support staff for the purpose of assisting the family in relating

to, caring for, and/or living with an individual receiving services. Families and consumers may choose their provider from those agencies meeting the qualifications of CMHA-CEI's provider panel.

STAFF RECOMMENDATION:

Staff recommends that the Program and Planning Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with KCS Angels to purchase services indicated at the rates below for the period of January 1, 2025 through September 30, 2025.

Agency Name	Address	Service
KCS Angels	2400 Hall Street Lansing, MI 48906	Children's Waiver / SED Waiver/ Hab. Waiver / B3 (CLS*/Respite/OHSS†)

Service Description	Code	Modifier	Modifier	Modifier	Unit	Rate
CLS - Level 1	H2015				15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served	H2015	UN			15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served	H2015	UP			15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served	H2015	UQ			15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized	H2015				15 Minute	\$6.45
CLS - Level 2 Specialized, 2 Consumers Served	H2015	UN			15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served	H2015	UP			15 Minute	\$2.95
CLS - Level 2 Specialized, 4 Consumers Served	H2015	UQ			15 Minute	\$2.53
CLS - Level 2 Specialized, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.53 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 – Holiday**	H2015	TV			15 Minute	\$8.01
CLS - Level 1, 2 Consumers Served – Holiday **	H2015	TV	UN		15 Minute	\$4.76

CLS - Level 1, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.62
CLS - Level 1, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.07 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.07 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday **	H2015	TV			15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday **	H2015	TV	UN		15 Minute	\$5.23
CLS - Level 2 Specialized, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.93
CLS - Level 2 Specialized, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.34
CLS - Level 2 Specialized, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.34 x 4 x 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.34 x 4 / Number of Consumers Served
CLS - Level 1, Night	H2015	UJ			15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, Night	H2015	UJ			15 Minute	\$6.45
CLS - Level 2 Specialized, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.95
CLS - Level 2 Specialized, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.53
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.53 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.53 x 4 / 5

CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.01
CLS - Level 1, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$4.76
CLS - Level 1, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.62
CLS - Level 1, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*=\$3.07 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*=\$3.07 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$5.23
CLS - Level 2 Specialized, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.93
CLS - Level 2 Specialized, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.34
CLS - Level 2 Specialized, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*=\$3.34 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*=\$3.34 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1	T2027				15 Minute	\$5.83
Overnight Health and Safety - Level 1, 2 Consumers Served	T2027	UN			15 Minute	\$3.48
Overnight Health and Safety - Level 1, 3 Consumers Served	T2027	UP			15 Minute	\$2.72
Overnight Health and Safety - Level 1, 4 Consumers Served	T2027	UQ			15 Minute	\$2.37
Overnight Health and Safety - Level 1, 5 Consumers Served	T2027	UR			15 Minute	*=\$2.37 x 4 / 5
Overnight Health and Safety - Level 1, 6+ Consumers Served	T2027	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 2	T2027				15 Minute	\$6.45
Overnight Health and Safety - Level 2, 2 Consumers Served	T2027	UN			15 Minute	\$3.80

Overnight Health and Safety - Level 2, 3 Consumers Served	T2027	UP			15 Minute	\$2.95
Overnight Health and Safety - Level 2, 4 Consumers Served	T2027	UQ			15 Minute	\$2.53
Overnight Health and Safety - Level 2, 5 Consumers Served	T2027	UR			15 Minute	*=\$2.53 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served	T2027	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1 – Holiday **	T2027	TV			15 Minute	\$8.01
Overnight Health and Safety - Level 1, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$4.76
Overnight Health and Safety - Level 1, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.62
Overnight Health and Safety - Level 1, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.07
Overnight Health and Safety - Level 1, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*=\$3.07 x 4 / 5
Overnight Health and Safety - Level 1, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.07 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 2 - Holiday **	T2027	TV			15 Minute	\$8.98
Overnight Health and Safety - Level 2, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$5.23
Overnight Health and Safety - Level 2, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.93
Overnight Health and Safety - Level 2, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.34
Overnight Health and Safety - Level 2, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*=\$3.34 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.34 x 4 / Number of Consumers Served
RESPITE - Level 1	T1005	HM			15 Minute	\$5.83
RESPITE - Level 1, 2 Consumers Served	T1005	UN	HM		15 Minute	\$3.48
RESPITE - Level 1, 3 Consumers Served	T1005	UP	HM		15 Minute	\$2.72
RESPITE - Level 1, 4 Consumers Served	T1005	UQ	HM		15 Minute	\$2.37
RESPITE - Level 1, 5 Consumers Served	T1005	UR	HM		15 Minute	*= \$2.37 x 4 / 5

RESPITE - Level 1, 6+ Consumers Served	T1005	US	HM		15 Minute	*=\$2.37 x 4 / Number of Consumers Served
RESPITE - Level 2 Specialized	T1005	HM			15 Minute	\$6.45
RESPITE - Level 2 Specialized, 2 Consumers Served	T1005	UN	HM		15 Minute	\$3.80
RESPITE - Level 2 Specialized, 3 Consumers Served	T1005	UP	HM		15 Minute	\$2.95
RESPITE - Level 2 Specialized, 4 Consumers Served	T1005	UQ	HM		15 Minute	\$2.53
RESPITE - Level 2 Specialized, 5 Consumers Served	T1005	UR	HM		15 Minute	*=\$2.53 x 4 / 5
RESPITE - Level 2 Specialized, 6+ Consumers Served	T1005	US	HM		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
RESPITE - Level 1 – Holiday **	T1005	TV	HM		15 Minute	\$8.01
RESPITE - Level 1, 2 Consumers Served - Holiday **	T1005	TV	UN	HM	15 Minute	\$4.76
RESPITE - Level 1, 3 Consumers Served – Holiday **	T1005	TV	UP	HM	15 Minute	\$3.62
RESPITE - Level 1, 4 Consumers Served - Holiday **	T1005	TV	UQ	HM	15 Minute	\$3.07
RESPITE - Level 1, 5 Consumers Served - Holiday **	T1005	TV	UR	HM	15 Minute	*=\$3.07 x 4 / 5
RESPITE - Level 1, 6+ Consumers Served - Holiday **	T1005	TV	US	HM	15 Minute	*=\$3.07 x 4 / Number of Consumers Served
RESPITE - Level 2 Specialized - Holiday **	T1005	TV	HM		15 Minute	\$8.98
RESPITE - Level 2 Specialized, 2 Consumers Served - Holiday **	T1005	TV	UN	HM	15 Minute	\$5.23
RESPITE - Level 2 Specialized, 3 Consumers Served - Holiday **	T1005	TV	UP	HM	15 Minute	\$3.93
RESPITE - Level 2 Specialized, 4 Consumers Served – Holiday **	T1005	TV	UQ	HM	15 Minute	\$3.34

RESPITE - Level 2 Specialized, 5 Consumers Served - Holiday **	T1005	TV	UR	HM	15 Minute	*=\$3.34 x 4 / 5
RESPITE - Level 2 Specialized, 6+ Consumers Served - Holiday **	T1005	TV	US	HM	15 Minute	*=\$3.34 x 4 / Number of Consumers Served

Rates include transportation cost associated with transporting consumer to/from appointments, outings, etc.

* Community Living Support (CLS) Care

† Overnight Health and Safety Supports (OHSS).

* Rate varies depending on the number of Consumers served.

** Recognized Holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

‡ Specialty services and therapies authorized on a case by case basis



Agenda Item: Program and Planning Committee
Agenda Item #P-6

Month, Year: December, 2024

Major Program: Community Services for the Developmentally Disabled (CSDD)

Component Program: Residential

Agenda Item Title: New Expense Contract Correction: Umbrellex Behavioral Health Services, LLC

SUMMARY OF CONTRACT/PROPOSAL:

Under this new contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Community Living Supports from Umbrellex Behavioral Health Services, LLC for the period of November 1, 2024 through September 30, 2025.

The expense of this contract is reflected in CMHA-CEI's FY 2025 budget. The revenue sources that support the contract are Medicaid, Healthy Michigan Plan (HMP), Habilitative Supports Waiver (HSW), Medicaid Spend-down/Deductible, State General fund dollars and other Community Mental Health Services Programs (CMHSP) through County of Financial Responsibility (COFR) agreements, and local funding. The expense of the contract is reflected in the various contract residential line items of the AMHS and CSDD residential budgets. The contract will not affect CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Community Living Supports are provided by aides in the home or community setting to increase or maintain personal self-sufficiency, increase skills, build social skills and relationships, as well as participate in the community.

STAFF RECOMMENDATION:

Staff recommends that the Program and Planning Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Umbrellex Behavioral Health Services, LLC to purchase Community Living Supports at the rates below for the period of November 1, 2024 through September 30, 2025.

Fee Schedule				
Service Description	Billing Code	Modifiers	Unit	Rate
Community Living Supports	H2015	UN/UP/UQ/ UR/US	15 Minute	\$9.53
Overnight Health and Safety	T2027	UN/UP/UQ/ UR/US	15 Minutes	\$9.53



Agenda Item: Program and Planning Committee
Agenda Item #P-7

Month, Year: December, 2024

Major Program: Community Services for the Developmentally Disabled,
Families Forward

Component Program: Life Consultation and Families Forward

Agenda Item Title: New Expense Contract: Community Living Supports, Respite,
and Clinical Services – Lone Tiger Care, LLC

SUMMARY OF CONTRACT/PROPOSAL:

Under this new contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Community Living Supports (CLS), Respite Services, and other services as indicated, for the period of January 1, 2025 through September 30, 2025 from Lone Tiger Care, LLC.

The revenue and expense of this contract is reflected in CMHA-CEI's FY 2025 budget. The revenue sources that support this contract are from Medicaid and the State Plan. The CLS expenses of this contract are reflected in the Contract Client line item of the Life Consultation Alternative Supports, Children's Waiver, and Children's Alternative Services budget. The Respite Services are reflected in the Contract Client line item of the Respite budget. This contract will not affect CMHA-CEI's fund balance.

**DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/
PROPOSAL:**

Community Living Supports are provided by aides in the home or community setting to increase or maintain personal self-sufficiency, increase skills, build social skills and relationships, as well as participate in the community. Respite services help the consumer's primary caregivers by providing them with short-term, intermittent support and relief to assist in maintaining the goal for the individual to live in their family home. Respite care through these contracts can be provided in the consumer's home, the home of a friend or relative, or in the community. Family Training and Non-Family Training provide family focused services to family or support staff for the purpose of assisting the family in relating to, caring for, and/or living with an individual receiving services. Families and consumers

may choose their provider from those agencies meeting the qualifications of CMHA-CEI's provider panel.

STAFF RECOMMENDATION:

Staff recommends that the Program and Planning Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Lone Tiger Care, LLC to purchase services indicated at the rates below for the period of January 1, 2025 through September 30, 2025.

Agency Name	Address	Service
Lone Tiger Care, LLC	1721 Doc Strongs Road Lansing, MI 48911	Children's Waiver / SED Waiver/ Hab. Waiver / B3 (CLS*/Respite/OHSS†)

Service Description	Code	Modifier	Modifier	Modifier	Unit	Rate
CLS - Level 1	H2015				15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served	H2015	UN			15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served	H2015	UP			15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served	H2015	UQ			15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized	H2015				15 Minute	\$6.45
CLS - Level 2 Specialized, 2 Consumers Served	H2015	UN			15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served	H2015	UP			15 Minute	\$2.95
CLS - Level 2 Specialized, 4 Consumers Served	H2015	UQ			15 Minute	\$2.53
CLS - Level 2 Specialized, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.53 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 – Holiday**	H2015	TV			15 Minute	\$8.01
CLS - Level 1, 2 Consumers Served – Holiday **	H2015	TV	UN		15 Minute	\$4.76

CLS - Level 1, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.62
CLS - Level 1, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.07 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.07 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday **	H2015	TV			15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday **	H2015	TV	UN		15 Minute	\$5.23
CLS - Level 2 Specialized, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.93
CLS - Level 2 Specialized, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.34
CLS - Level 2 Specialized, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.34 x 4 x 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.34 x 4 / Number of Consumers Served
CLS - Level 1, Night	H2015	UJ			15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, Night	H2015	UJ			15 Minute	\$6.45
CLS - Level 2 Specialized, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.95
CLS - Level 2 Specialized, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.53
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.53 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.53 x 4 / 5

CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.01
CLS - Level 1, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$4.76
CLS - Level 1, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.62
CLS - Level 1, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*=\$3.07 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*=\$3.07 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$5.23
CLS - Level 2 Specialized, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.93
CLS - Level 2 Specialized, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.34
CLS - Level 2 Specialized, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*=\$3.34 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*=\$3.34 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1	T2027				15 Minute	\$5.83
Overnight Health and Safety - Level 1, 2 Consumers Served	T2027	UN			15 Minute	\$3.48
Overnight Health and Safety - Level 1, 3 Consumers Served	T2027	UP			15 Minute	\$2.72
Overnight Health and Safety - Level 1, 4 Consumers Served	T2027	UQ			15 Minute	\$2.37
Overnight Health and Safety - Level 1, 5 Consumers Served	T2027	UR			15 Minute	*=\$2.37 x 4 / 5
Overnight Health and Safety - Level 1, 6+ Consumers Served	T2027	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 2	T2027				15 Minute	\$6.45
Overnight Health and Safety - Level 2, 2 Consumers Served	T2027	UN			15 Minute	\$3.80

Overnight Health and Safety - Level 2, 3 Consumers Served	T2027	UP			15 Minute	\$2.95
Overnight Health and Safety - Level 2, 4 Consumers Served	T2027	UQ			15 Minute	\$2.53
Overnight Health and Safety - Level 2, 5 Consumers Served	T2027	UR			15 Minute	*=\$2.53 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served	T2027	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1 – Holiday **	T2027	TV			15 Minute	\$8.01
Overnight Health and Safety - Level 1, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$4.76
Overnight Health and Safety - Level 1, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.62
Overnight Health and Safety - Level 1, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.07
Overnight Health and Safety - Level 1, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*=\$3.07 x 4 / 5
Overnight Health and Safety - Level 1, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.07 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 2 - Holiday **	T2027	TV			15 Minute	\$8.98
Overnight Health and Safety - Level 2, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$5.23
Overnight Health and Safety - Level 2, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.93
Overnight Health and Safety - Level 2, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.34
Overnight Health and Safety - Level 2, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*=\$3.34 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.34 x 4 / Number of Consumers Served
RESPITE - Level 1	T1005	HM			15 Minute	\$5.83
RESPITE - Level 1, 2 Consumers Served	T1005	UN	HM		15 Minute	\$3.48
RESPITE - Level 1, 3 Consumers Served	T1005	UP	HM		15 Minute	\$2.72
RESPITE - Level 1, 4 Consumers Served	T1005	UQ	HM		15 Minute	\$2.37
RESPITE - Level 1, 5 Consumers Served	T1005	UR	HM		15 Minute	*= \$2.37 x 4 / 5

RESPITE - Level 1, 6+ Consumers Served	T1005	US	HM		15 Minute	*=\$2.37 x 4 / Number of Consumers Served
RESPITE - Level 2 Specialized	T1005	HM			15 Minute	\$6.45
RESPITE - Level 2 Specialized, 2 Consumers Served	T1005	UN	HM		15 Minute	\$3.80
RESPITE - Level 2 Specialized, 3 Consumers Served	T1005	UP	HM		15 Minute	\$2.95
RESPITE - Level 2 Specialized, 4 Consumers Served	T1005	UQ	HM		15 Minute	\$2.53
RESPITE - Level 2 Specialized, 5 Consumers Served	T1005	UR	HM		15 Minute	*=\$2.53 x 4 / 5
RESPITE - Level 2 Specialized, 6+ Consumers Served	T1005	US	HM		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
RESPITE - Level 1 – Holiday **	T1005	TV	HM		15 Minute	\$8.01
RESPITE - Level 1, 2 Consumers Served - Holiday **	T1005	TV	UN	HM	15 Minute	\$4.76
RESPITE - Level 1, 3 Consumers Served – Holiday **	T1005	TV	UP	HM	15 Minute	\$3.62
RESPITE - Level 1, 4 Consumers Served - Holiday **	T1005	TV	UQ	HM	15 Minute	\$3.07
RESPITE - Level 1, 5 Consumers Served - Holiday **	T1005	TV	UR	HM	15 Minute	*=\$3.07 x 4 / 5
RESPITE - Level 1, 6+ Consumers Served - Holiday **	T1005	TV	US	HM	15 Minute	*=\$3.07 x 4 / Number of Consumers Served
RESPITE - Level 2 Specialized - Holiday **	T1005	TV	HM		15 Minute	\$8.98
RESPITE - Level 2 Specialized, 2 Consumers Served - Holiday **	T1005	TV	UN	HM	15 Minute	\$5.23
RESPITE - Level 2 Specialized, 3 Consumers Served - Holiday **	T1005	TV	UP	HM	15 Minute	\$3.93
RESPITE - Level 2 Specialized, 4 Consumers Served – Holiday **	T1005	TV	UQ	HM	15 Minute	\$3.34

RESPITE - Level 2 Specialized, 5 Consumers Served - Holiday **	T1005	TV	UR	HM	15 Minute	*=\$3.34 x 4 / 5
RESPITE - Level 2 Specialized, 6+ Consumers Served - Holiday **	T1005	TV	US	HM	15 Minute	*=\$3.34 x 4 / Number of Consumers Served

Rates include transportation cost associated with transporting consumer to/from appointments, outings, etc.

* Community Living Support (CLS) Care

† Overnight Health and Safety Supports (OHSS).

* Rate varies depending on the number of Consumers served.

** Recognized Holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

‡ Specialty services and therapies authorized on a case by case basis



Agenda Item: Program and Planning Committee
Agenda Item #P-8

Month, Year: December, 2024

Major Program: General Administration

Component Program: Property and Facilities

Agenda Item Title: Authorization to Sign Documents Related to Purchase of and Renovations to the Women’s Health Center Building for the New Crisis Stabilization Unit

SUMMARY OF CONTRACT/PROPOSAL:

Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) is seeking approval to purchase and renovate buildings on the former McLaren Greenlawn Campus. CMHA-CEI plans to position a Crisis Stabilization Center as well as move Adult and Children’s Crisis Services, Bridges Crisis Unit, and The Recovery Center to this new site and create a new Behavioral Health campus. Bond financing is now underway and we have obtained multiple grants to finance the purchase and renovations to the existing Women’s Health Center building in order to create spaces that will meet the operational need. Renovations will include updating colors and finishes to create a warm and welcoming environment and update the building infrastructure. CMHA-CEI staff has worked directly with Ingham County and the Ingham County Building Authority and Bond Council, to develop the needed documents to complete the transaction. The bond sale is expected to occur in December with all transactions closing by December 30, 2024.

Purchase Details: CMHA-CEI will, through bond funding from Ingham County and the Ingham County Building Authority as well as additional grant funding, purchase the existing Women’s Health Center Building, Surface Parking and the Radiology and Oncology building as part of the purchase agreement.

Project Details: CMHA-CEI will renovate 80,520 square feet of the Women’s Health Center Building that will include demolition of removing walls, some flooring and ceilings. New construction will consist of building out new walls, with the installation of some new flooring, and ceilings, including anti ligature construction for consumer/patient rooms to meet operational needs. Colors and finishes will be updated to create

and building infrastructure will be updated.

Project Funding and Sources:

Project Total Cost \$35,400,000.00.

Financing: Grants \$11,400,000.00

Financing: Bond \$24,000,000.00

Bond Not to exceed \$26,000,000.00

Proposed Lease: CMHA-CEI will make lease payments to Ingham County as a means to pay back the Bond of \$24,000,000.00 over a period of 25 years at which time CMHA-CEI will take ownership of the buildings. The overall agreement with Ingham County includes a lease and sublease structured between CMHA-CEI, Ingham County and the Ingham County Building Authority.

The expense of the purchase and renovations are reflected in CMHA-CEI's FY 2024-2026 budget. The expense for renovations will not affect CMHA-CEI's fund balance.

The highlighted documents will need to be signed by CMHA-CEI as part of the closing transactions:

1. Purchase Agreement (signed by McLaren and Greenlawn)
2. Assignment and Assumption Agreement (signed by Greenlawn and the Authority and consented to by McLaren)
3. Covenant Deed (signed by McLaren)
4. Bill of Sale (signed by McLaren)
5. Non-Foreign Affidavit (signed by McLaren)
6. Owner's Affidavit (signed by McLaren)
7. Joint Escrow Instructions (signed by McLaren, Greenlawn and the Authority)
8. Buyer Statement (signed by the Authority and title company)
9. Development and Construction Agreement (signed by the Authority, CMH and Greenlawn)
10. Disbursement Agreement (signed by the Authority, CMH and Greenlawn)
11. Sublease signed by CMH and Ingham County.
12. Lease signed by Ingham County and Authority.

STAFF RECOMMENDATION:

Staff recommend that the CMHA CEI Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee authorizes Sara Lurie, CEO, Suzanne Panetta, CFO, or Designees acting in their absence, to sign all legal documents that require a CMHA-CEI signer to complete all closing transactions for the project.



Agenda Item: Finance Committee
Agenda Item #F-12

Month, Year: December, 2024

Major Program: Adult Mental Health Services

Component Program: Mason Rural Outreach Program

Agenda Item Title: Expense Lease Contract Renewal: 566 N. Cedar Street, Mason

SUMMARY OF CONTRACT/PROPOSAL:

Under this expense lease contract renewal, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will continue to lease the property at 566 N. Cedar Street, Mason, Michigan from Storage Rental of America as landlord, whose address is 566 N. Cedar Street, Mason, Michigan.

The current lease by and between Storage Rental of America and the Community Mental Health Authority of Clinton, Eaton and Ingham Counties is to be extended for a period of three (3) years from January 15, 2025 through January 14, 2028, and the payment rate shall be as follows: \$18.31 per square foot, for 4260 square feet, \$6,500.35 monthly, or \$78,004.20 annually.

This property is being leased for the use of the AMHS Mason Rural Outreach Program. The program provides a wide range of mental health services, while serving consumers in the Mason community. This location also allows consumer's access to community activities that they participate in on a daily basis.

The rental rate is competitive with rental rates in Mason for the type of space and square footage of space needed by the program. The expense for this lease is included in the Fiscal Year 2025 budget and will have no impact on the fund balance.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors authorize the Community Mental Health Authority of Clinton, Eaton and Ingham Counties to renew the lease of property at 566 N. Cedar Street, Mason, Michigan from Storage Rental of America for the period of January 15, 2025 to January 14, 2028 and pay \$6500.35 per month or \$78,004.20 per year.



Agenda Item: Finance Committee
Agenda Item #F-13

Month, Year: December, 2024

Major Program: Clinical Services for the Developmentally Disabled

Component Program: Residential

Agenda Item Title: Expense Lease Contract Renewal: 2678 Waverly Road

SUMMARY OF CONTRACT/PROPOSAL:

Under this expense lease contract renewal, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will lease the property at 2678 Waverly Road Delhi Township Lansing, Michigan 48911 from Ahmed Properties Inc. residing at 1029 Daisy Lane East Lansing, Michigan 48823. The lease renewal period will begin December 1, 2024 and continue to November 30, 2027. Lease payments of \$1,907.31 per month or \$22,887.74 per year will be paid by CMHA-CEI.

Each lease year will be adjusted for taxes and insurance against lessor’s allowance of \$451.85 per month which is included in the monthly amount. The lease agreement has a first right of refusal option for CMHA-CEI to purchase the home and a 12-month prior notification for cancellation. This property is a residential group home serving consumers with developmental disabilities. The rental rate is based on market value of the property and current rentals.

The expense of this lease is reflected in CMHA-CEI’s FY 2024 budget. The expense is allocated against the Waverly home budget. The lease contract will not affect CMHA-CEI’s fund balance.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to renew

this expense lease contract for the property at 2678 Waverly Road Delhi Township, Lansing, Michigan 48911 as owned by Ahmed Properties Inc. for the period of December 1, 2024 through November 30, 2027 and pay \$1,907.31 per month or \$22,887.74 per year.



Agenda Item: Finance Committee
Agenda Item #F-14

Month, Year: December, 2024

Major Program: Families Forward

Component Program: Families Forward

Agenda Item Title: Expense Lease Contract Renewal: 5913 Executive Drive

SUMMARY OF CONTRACT/PROPOSAL:

Under this expense lease contract renewal, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will lease 15,000 square feet of property at 5913 Executive Drive, Suite 200, Corporate Centre, Lansing, Michigan 48911 from LAG Executive Dr., LLC c/o Colliers West Michigan, LLC; PO Box 25218 Tampa, FL 33622 for the period of Eighteen (18) Months at the following rate:

February 1, 2025 through September 30, 2026 and pay \$25,000 per month or \$300,000 annually.

This property is commercial office space used to serve the needs of the Families Forward Program. The space is fully furnished with work stations and office furniture as provided by the Landlord. This is a continuation of the existing lease that originated in January 2022 that included 20,000 square feet that provided CMHA CEI/Families Forward with the swing space needed while renovating 5303 South Cedar Street Building 2 as part of the Ingham County Health and Human Services Complex.

Facilities staff have negotiated the lease rates as follows:

The previous rental rate for 20,000 square feet was \$22.59 per square foot, \$37,650 per month, \$451,800 per year; has been negotiated and reduced based on 15,000 square feet to \$20.00 per square foot, \$25,000 per month, \$300,000 per year for an annual savings of \$151,800.

The expense of this lease is reflected in CMHA-CEI's FY 2025 budget.

Note: Facility costs are allocated to programs for which they are used. In this case, this facility is used for Families Forward. These Families Forward programs are funded by Medicaid, Healthy Michigan, Grants and General Fund. This contract will not affect

CMHA-CEI's fund balance.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to lease the property at 5913 Executive Drive, Suite 200 Corporate Centre, Lansing, Michigan 48911 from LAG Executive Dr., LLC c/o Colliers West Michigan, LLC PO Box 25218 Tampa, FL 33622 for the period of Eighteen (18) Months at the following rate: February 1, 2025 through September 30, 2026 and pay \$\$25,000 per month or \$300,000 annually.



Agenda Item: Finance Committee
Agenda Item #F-15

Month, Year: December, 2024

Major Program: General Administration

Component Program: Property and Facilities

Agenda Item Title: Tranter Facility Project: Furniture, Electrical and Data Changes

SUMMARY OF CONTRACT/PROPOSAL:

Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) is planning to make some needed changes at 1305 Jolly Road, better known as Tranter Facility.

CMH-CEI facilities staff will be working with DBI, Summit Electric and FD Hayes to provide needed changes to meet the program needs of Families Forward/Respite team of seventeen staff. Those changes as part of the scope of work include patch and painting walls, removal of existing office and workstation furniture, updating electrical and data, installation of new work stations and furniture to be installed and configured suitable to program needs in locations throughout the suite. It should be noted that a large portion of existing furniture in stock will be reused for this project.

The total cost of these changes combined will be \$32,901.20. All contractors associated with this project are local and will be paid at prevailing wage.

The expense of these electrical, data and furniture changes will be allocated against the CMHA-CEI Fixed Asset Budget. The expense of these renovations are reflected in CMHA-CEI's FY 2025 budget. The expense for renovations will not affect CMHA-CEI's fund balance.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI staff to complete furniture, electrical and data changes at 1305 Jolly Road (Tranter Facility) for the Families Forward Respite program at a cost not to exceed \$32,901.20



Agenda Item: Finance Committee
Agenda Item #F-16

Month, Year: December, 2024

Major Program: Community Services for the Developmentally Disabled (CSDD)

Component Program: Life Consultation

Agenda Item Title: Expense Contract Renewal: Camp Respite Services

SUMMARY OF CONTRACT/PROPOSAL:

Under these contract renewals, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase respite services from camps for the rates identified below. These contracts are for the retroactive period of October 1, 2024 through September 30, 2025.

The revenue and expenses of these contracts are reflected in CMHA-CEI's FY 25 budget. The revenue sources that support these contracts are from Medicaid. The expenses of these contracts are reflected in the Contract Services line items of the CSDD Children's Alternative Services budget, and Alternative Supports budget. These contracts do cover the administrative costs incurred with the operation of this program. These contracts will not affect CMHA-CEI's fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

Respite services provide relief to the non-paid caregivers. Respite Care may be purchased within a camp setting through this contract. Families and consumers may choose their provider from those agencies meeting the qualifications of CMHA-CEI's provider panel, and fees are deducted from their annual respite authorization. Final contract is dependent upon verification of licensure in contract credentialing process. Respite services are to provide short-term, intermittent support and relief to the primary caregiver to assist in maintaining the goal for the individual to live in their family home.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into contract renewals to purchase respite services from the listed camps for the rates identified below. These contracts are for the retroactive period of October 1, 2024 through September 30, 2025.

Cran-Hill Ranch 14444 17 Mile Rd., Rodney, MI 49342			
Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting Friendship Camp Retreat 3 Days 2 Nights	UN – 2 consumers served	Per Diem	\$66.67 Per Day \$200.00 Per Session
	UP – 3 consumers served		
	UQ – 4 consumers served		
	UR – 5 consumers served		
	US – 6+ consumers served		
H0045 Respite care services in out-of-home setting Friendship Camp 5 Days 4 Nights	UN – 2 consumers served	Per Diem	\$127.00 Per Day \$635.00 Per Session
	UP – 3 consumers served		
	UQ – 4 consumers served		
	UR – 5 consumers served		
	US – 6+ consumers served		
Camp Fish Tales 2177 E. Erikson Rd., Pinconning, MI 48650			
Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting Level 1 Weekend	UN – 2 consumers served	Per Diem	\$88.33 Per Day \$250.00 Per Session
	UP – 3 consumers served		
	UQ – 4 consumers served		
	UR – 5 consumers served		
	US – 6+ consumers served		

H0045 Respite care services in out-of-home setting Level 2 Weekend	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$116.67 Per Day \$350.00 Per Session
H0045 Respite care services in out-of-home setting Level 3 Weekend	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$150.00 Per Day \$450.00 Per Session
H0045 Respite care services in out-of-home setting Level 1 Weeklong	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$135.33 Per Day \$812.00 Per Session
H0045 Respite care services in out-of-home setting Level 2 Weeklong	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$194.33 Per Day \$1,166.00 Per Session
H0045 Respite care services in out-of-home setting Level 3 Weeklong	UN – 2 consumers served UP – 3 consumers served	Per Diem	\$262.33 Per Day \$1,574.00 Per Session

	UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served		
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Methodist Children's Home Society (The Fowler Center for Outdoor Learning) 26645 W. Six Mile Rd., Redford, MI 48240			
Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting Adult Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$165.00 Per Day \$495.00 Per Session
H0045 Respite care services in out-of-home setting Youth Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$165.00 Per Day \$495.00 Per Session
H0045 Respite care services in out-of-home setting Horseback Riding Camp	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$196.67 Per Day \$1,180.00 Per Session
H0045 Respite care services in out-of-home setting Camp Barefoot	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$186.67 Per Day \$1,120.00 Per Session

H0045 Respite care services in out-of-home setting Sessions 1-9	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$186.67 Per Day \$1,120.00 Per Session
H0045 Respite care services in out-of-home setting Outpost A & C	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$186.67 Per Day \$1,120.00 Per Session
H0045 Respite care services in out-of-home setting Outpost B & D	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$209.62 Per Day \$2,725.00 Per Session
The Indian Trails Camp, Inc. 0-1859 Lake Michigan Dr. NW, Grand Rapids, MI 49534			
Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting L1 Day Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$100.00 Per Session (no overnights)

H0045 Respite care services in out-of-home setting L2 Day Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$120.00 Per Session (no overnights)
H0045 Respite care services in out-of-home setting L3 Day Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$140.00 Per Session (no overnights)
H0045 Respite care services in out-of-home setting L1 Weekend Respite (2 Nights/3 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$126.67 Per Day \$380.00 Per Session
H0045 Respite care services in out-of-home setting L2 Weekend Respite (2 Nights/3 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$180.00 Per Day \$540.00 Per Session
H0045 Respite care services in out-of-home setting L3 Weekend Respite (2 Nights/3 Days)	UN – 2 consumers served UP – 3 consumers served	Per Diem	\$246.67 Per Day \$740.00 Per Session

	UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served		
H0045 Respite care services in out-of-home setting L1 Summer Camp (5 Nights/6 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$158.33 Per Day \$950.00 Per Session
H0045 Respite care services in out-of-home setting L2 Summer Camp (5 Nights/6 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$225.00 Per Day \$1,350.00 Per Session
H0045 Respite care services in out-of-home setting L1 Summer Camp (5 Nights/6 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$308.33 Per Day \$1,850.00 Per Session

**Rates are based on the needs of the person, and should be requested and authorized in advance.

** Families may choose to utilize their respite authorization to pay a portion of camp costs. Payment from CMHA-CEI to the camp will be the rate less any amount paid to the camp by the family or scholarship funds.



Agenda Item: Finance Committee
Agenda Item #F-17

Month, Year: December, 2024

Major Program: Integrated Treatment and Recovery Services (ITRS)

Component Program: House of Commons Aftercare Services (Relapse Prevention & Recovery)

Agenda Item Title: Revenue Contract Renewal: Ingham County, Office of Community Corrections (OCC)

SUMMARY OF CONTRACT/PROPOSAL:

Under this revenue contract renewal, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will provide Outpatient Substance Abuse Treatment as a follow up for men who have completed residential treatment at the House of Commons and both men and women who complete other residential programs that hold an Office of Community Corrections contract. In addition, CMHA-CEI will also provide outpatient services to women who have completed a residential treatment facility through the 30th Circuit Court.

Services are for clients who are referred to residential treatment by 30th Circuit Court Probation and, upon completion of their residential stay, are court ordered to attend the aftercare component, Relapse Prevention and Recovery (RP&R). RP&R supports approximately 100 unique individuals in a fiscal year. CMHA-CEI Substance Abuse Services employees dedicated to this program will provide assessment (if needed), treatment planning, and group counseling. Individual counseling is available upon request. Group counseling occurs twice weekly for 8 weeks; and then if completed the client attends group one time a week for another 4 weeks. The contract amount for the retroactive period of October 1, 2024 through September 30, 2025 is \$71,918.

The revenue and expense of this contract are reflected in CMHA-CEI's FY 25 budget. The revenue source that supports this contract is Ingham County, Office of Community Corrections. The expenses of this contract are reflected in the HOC Aftercare Cost

Center budget. This contract does cover the administrative costs incurred. This contract will not affect CMHA-CEI's fund balance.

**DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/
PROPOSAL:**

This is a long- standing contract through the Ingham County Office of Community Corrections. The program provides supportive treatment to men after completion of the House of Commons residential program and for women who have completed residential services through 30th Circuit Court Probation. Clients referred to this program are court ordered through 30th Circuit Court and received continued outpatient treatment for three months post residential treatment completion in order to continue working on relapse prevention, recovery and maintaining a successful re-entry into the community.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract renewal with the Ingham County Office of Community Corrections to provide outpatient treatment in the Relapse Prevention and Recovery Program (RP&R) for men and women who have been court ordered upon completion of residential treatment services for the retroactive period of October 1, 2024 through September 30, 2025 and receive \$71,918 for those services.



Agenda Item: Finance Committee
Agenda Item #F-18

Month, Year: December, 2024

Major Program: Families Forward

Component Program: Families Forward

Agenda Item Title: Expense Contract Renewal: Eagle Village, Inc.
- Therapeutic Respite Camp

SUMMARY OF CONTRACT/PROPOSAL:

Under this expense contract renewal, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Therapeutic Camping Overnight for children with the Medicaid Serious Emotional Disturbances Waiver (SEDW) from Eagle Village, Inc. for the retroactive period of October 1, 2024 through September 30, 2025. Each waiver eligible child can attend up to \$4,200 (max of three sessions per year up to \$1,400 each session) of camp sessions per fiscal year which is reimbursable through the SEDW program.

The expense of this contract is reflected in CMHA-CEI's FY 2025 budget. The revenue sources that support this contract are Medicaid SEDW. The expenses of this contract are reflected in the Contract-Medicaid SED line item of the Families Forward Respite budget. This contract will not affect CMHA-CEI's fund balance.

**DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/
PROPOSAL:**

Children receiving the SEDW are able to access three sessions of summer camp to promote pro-social skills, enjoy a peer centered experience and provide caregivers respite. The Eagle Village Inc. has successfully served our SEDW children and teens, many of whom are unable to be maintained in a traditional camp setting. Their programs focus on helping campers develop the skills that are necessary for them to have great success in life and help children gain confidence.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract renewal with Eagle Village Inc. to purchase Therapeutic Overnight Camp at the rates below for the retroactive period of October 1, 2024 through September 30, 2025.

Service Description	Code	Unit	Rate
Youth Challenge Weekend (September-April, 2 Day 1 Night) 9-17 year old	T2036	Per session	\$165.00 Per Session \$82.50 Per day
Youth Challenge Weekend (September-April, 2 Day 1 Night) 9-17-year-old Partial 1:1 Staffing, additional \$65	T2036	Per session	\$230.00 Per Session \$115.00 Per day
Youth Challenge Weekend (September-April, 2 Day 1 Night) 9-17-year-old Full 1:1 Staffing, additional \$95	T2036	Per session	\$260.00 Per Session \$130.00 Per day
Summer camp: Base Camp (5-day) – 9-11 year old	T2036	Per session	\$800.00 Per Session \$160.00 Per day
Summer camp: Base Camp (5-day) – 9-11 year old Partial 1:1 Staffing, additional \$300	T2036	Per session	\$1,100.00 Per Session \$220.00 Per day
Summer camp: Base Camp (5-day) – 9-11-year-old Full 1:1 Staffing, additional \$500	T2036	Per session	\$1,300.00 Per Session \$260.00 Per day
Summer camp: Frontier Camp (5-day) – 11-14 year old	T2036	Per session	\$800.00 Per Session \$160.00 Per day

Summer camp: Frontier Camp (5-day) – 11-14 year old Partial 1:1 Staffing, additional \$300	T2036	Per session	\$1,100.00 Per Session \$220.00 Per day
Summer camp: Frontier Camp (5-day) – 11-14 year old Full 1:1 Staffing, additional \$500	T2036	Per session	\$1,300.00 Per Session \$260.00 Per day
Summer camp: Project Survive (9-day): 14-17 year old	T2036	Per session	Up to \$1,400.00 Per Session Up to \$155.56 Per day
Summer camp: Project Survive (9-day): 14-17-year-old Partial 1:1 Staffing, additional \$600	T2036	Per session	Up to \$1,400.00 Per Session Up to \$155.56 Per day
Summer camp: Project Survive (9-day): 14-17-year-old Full 1:1 Staffing, additional \$1000	T2036	Per session	Up to \$1,400.00 Per Session Up to \$155.56 Per day

*Max of 3 sessions per year up to \$1,400 per session.



Agenda Item: Finance Committee
Agenda Item #F-19

Month, Year: December, 2024

Major Program: Families Forward

Component Program: Children’s Trauma Initiative

Agenda Item Title: Expense Contract Renewal – Rate Increase: Cognitive & Behavioral Consultants

SUMMARY OF CONTRACT/PROPOSAL:

Under this renewal contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties will purchase services from Cognitive & Behavioral Consultants, training consultant, to provide training and coaching in Dialectical Behavior Therapy (DBT) for Adolescents for the retroactive period of October 1, 2024 through September 30, 2025, and CMHA-CEI will pay no more than \$153,100 for these services. This is an increase from \$61,750 due to the addition of a training cohort for which Cognitive & Behavioral Consultants will be the training consultant.

Expenses from this contract are reflected in CMHA-CEI’s FY25 budget. The revenue sources that support this contract are federal block grant dollars. The expenses of this contract are reflected in the Contract-Training line item of the CBT Trauma Informed Grant budget. Indirect costs are reimbursed at 10.00%, for the first \$50,000 of each contract, for fiscal year 2025. Any indirect costs, including administration, that are not reimbursable by the grant must be covered with State General Funds or Local funding sources. This contract may decrease CMHA-CEI’s fund balance by an undetermined dollar amount if there are not enough State General Funds or Local funding sources to cover the remaining indirect costs.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

Cognitive & Behavioral Consultants will provide:

During the contract year 2025, 2 cohorts will be involved in various stages of the DBT for Adolescents Learning Collaborative (LC). The purpose of the DBT for Adolescents LC is to support participating clinicians and supervisors in the training, implementation, fidelity, and sustainability of DBT for Adolescents. Research studies have demonstrated that DBT for Adolescents is effective in reducing incidents of suicidal attempts in adolescents as well as nonsuicidal self-injurious behaviors (NSSI). The above will be accomplished through virtual

trainings, consultation calls, regularly scheduled webinars, and the Joint PMTO & Children's Trauma Initiative State Conference.

STAFF RECOMMENDATIONS:

Because this provides CMHA-CEI's Families Forward with a unique opportunity to partner with Cognitive & Behavioral Consultants in advancing clinical interventions for youth and families, staff recommends that the Finance Committee of the CMH Board of Directors approve the following resolution:

The Finance Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMH to enter into a renewal contract with Cognitive & Behavioral Consultants to provide DBT for Adolescents expert training and consultation to CMHSP's and pay no more than \$153,100 for those services for the retroactive period October 1, 2024 through September 30, 2025.



Agenda Item: Finance Committee
Agenda Item #F-20

Month, Year: December, 2024

Major Program: Families Forward

Component Program: Children’s Trauma Initiative

Agenda Item Title: Expense Contract Renewal – Rate Increase: Michael Gomez, PhD

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract renewal, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties will purchase services from Michael Gomez, training consultant, to provide training and coaching in Trauma-Focused Cognitive Behavioral Therapy (TF-CBT) for the retroactive period of October 1, 2024 through September 30, 2025, and CMHA-CEI will pay no more than \$35,600 for these services. This is an increase from \$33,100 due to the addition of supplemental TF-CBT consultation calls needed to accommodate the acceptance of additional training participants.

Expenses from this contract are reflected in CMHA-CEI’s FY25 budget. The revenue sources that support this contract are federal block grant dollars. The expenses of this contract are reflected in the Contract-Training line item of the CBT Trauma Informed Grant budget. Indirect costs are reimbursed at 10.00%, for the first \$50,000 of each contract, for fiscal year 2025. Any indirect costs, including administration, that are not reimbursable by the grant must be covered with State General Funds or Local funding sources. This contract may decrease CMHA-CEI’s fund balance by an undetermined dollar amount if there are not enough State General Funds or Local funding sources to cover the remaining indirect costs.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

Michael Gomez will provide: Two (2) cohorts will be involved in various stages of the TF-CBT Learning Collaborative (LC). The purpose of the TF-CBT LC is to support participating clinicians and supervisors in the training, implementation, fidelity, and

sustainability of TF-CBT. Research studies have demonstrated that TF-CBT is effective in reducing the symptomology associated with Post Traumatic Stress Disorder in children. The above will be accomplished through virtual trainings, consultation calls, regularly scheduled webinars, and the Joint PMTO & Children's Trauma Initiative State Conference. In addition to the above, a Components for Enhancing Career Experience and Reducing Trauma (CE-CERT) learning collaborative will also be facilitated including training and consultation to address secondary trauma symptoms.

STAFF RECOMMENDATIONS:

Staff recommends that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract renewal with Michael Gomez to provide training and coaching in Trauma-Focused Cognitive Behavioral Therapy and Components for Enhancing Career Experience and Reducing Trauma and pay \$35,600 for those services for the retroactive period of October 1, 2024 through September 30, 2025.



Agenda Item: Finance Committee
Agenda Item #F-21

Month, Year: December, 2024

Major Program: Adult Mental Health Services (AMHS), Families Forward (FF), Community Services for Developmentally Disabled (CSDD)

Component Program: Inpatient Services

Agenda Item Title: Expense Contract Renewal (Rate Change): Neuropsychiatric Hospitals, LLC

SUMMARY OF CONTRACT/PROPOSAL:

Under this renewal contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase hospital services from Neuropsychiatric Hospitals, LLC at their inpatient facilities listed below in accordance with the schedule of services shown below. The contract is a renewal of an existing agreement. The contracts make no guarantee of a minimum number of patient referrals for hospital services. The proposed rates are listed below for the retroactive period of October 1, 2024 through September 30, 2025.

The revenue and expense of this contract is reflected in CMHA-CEI's FY 2025 budget. The revenue sources that support this contract are Medicaid Plans, State General Funds, federal or state contracts, or local funding sources. The expenses of this contract are reflected in the various Contract line items of the AMHS, CSDD and FF budgets. This contract will not affect CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Inpatient services include hospitalization; professional fees; comprehensive psychiatric assessment and diagnosis; neurological and/or psychological testing; individual, group and family psychotherapy; specialized education; activity therapy; dietary and specialized nutritional services; medications; speech and hearing evaluation and

treatment; laboratory services; discharge planning; and coordination of care with CMHA-CEI.

STAFF RECOMMENDATION:

Staff recommends that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to renew the contract with Neuropsychiatric Hospitals, LLC to purchase inpatient hospital services at the rates indicated below for the retroactive period of October 1, 2024 through September 30, 2025.

Hospital	Code	Service	Unit	Rate
Neuropsychiatric Hospitals, LLC- NeuroBehavioral Hospital, LLC	0124	Inpatient Care: Adult	Per Diem	\$1,370.00
Neuropsychiatric Hospitals, LLC- NeuroBehavioral Hospital, LLC	0124	1:1 Enhanced*	Per Diem	\$1,500.00
Neuropsychiatric Hospitals, LLC- NeuroBehavioral Hospital, LLC	0114	Inpatient Care: Adult Private Room	Per Diem	\$1,370.00
Neuropsychiatric Hospitals, LLC- NeuroBehavioral Hospital, LLC	0124	Administrative Inpatient Care: Adult**	Per Diem	\$450.00
Neuropsychiatric Hospitals, LLC- Doctors Behavioral Hospital, LLC DBA Doctors Neuropsychiatric Hospital	0124	Inpatient Care: Adult	Per Diem	\$1,370.00
Neuropsychiatric Hospitals, LLC- Doctors Behavioral Hospital, LLC DBA Doctors Neuropsychiatric Hospital	0124	1:1 Enhanced*	Per Diem	\$1,500.00
Neuropsychiatric Hospitals, LLC- Doctors Behavioral Hospital, LLC DBA Doctors Neuropsychiatric Hospital	0114	Inpatient Care: Adult Private Room	Per Diem	\$1,370.00
Neuropsychiatric Hospitals, LLC- Doctors Behavioral Hospital, LLC	0124	Administrative Inpatient Care: Adult**	Per Diem	\$450.00

DBA Doctors Neuropsychiatric Hospital				
Neuropsychiatric Hospitals, LLC- Rivercrest Specialty Hospital, LLC DBA Medical Behavioral Hospital - Mishawaka	0124	Inpatient Care: Adult	Per Diem	\$1,370.00
Neuropsychiatric Hospitals, LLC- Rivercrest Specialty Hospital, LLC DBA Medical Behavioral Hospital - Mishawaka	0124	1:1 Enhanced*	Per Diem	\$1,500.00
Neuropsychiatric Hospitals, LLC- Rivercrest Specialty Hospital, LLC DBA Medical Behavioral Hospital - Mishawaka	0114	Inpatient Care: Adult Private Room	Per Diem	\$1,370.00
Neuropsychiatric Hospitals, LLC- Rivercrest Specialty Hospital, LLC DBA Medical Behavioral Hospital - Mishawaka	0124	Administrative Inpatient Care: Adult**	Per Diem	\$450.00

*On rare occasions, consumers may be admitted to the hospital who require substantially higher amounts of one to one staffing than is typical, due to highly aggressive or self-injurious behavior. Payor shall prior authorize up to two days Enhanced Staffing Inpatient Psychiatric Services for Consumers in this situation on a case by case basis. Criteria for Enhanced Staff Inpatient Psychiatric Services are as follows:

1. The Consumer must meet all of the Inpatient Admission Certification Criteria listed above (Diagnosis, Severity of Illness, and Intensity of Service).
2. The Consumer is failing at least restrictive placement despite active treatment, with no expectation of improvement in a timely manner, combined with risk factors to Customers or Hospital such as: Swallowing behavior on unit, aggression towards others, and/or extreme property destruction at such a level that Consumer requires constant attention from staff in order to prevent self-harm, harm others, or extreme property destruction.

**The Administrative Day Rate is to be used when a consumer no longer meets medical necessity for acute hospital care but circumstance make discharge to sub-acute or a post-acute setting problematic. The respective Neuropsychiatric Hospitals, LLC hospital facility will work the responsible CMHC on discharge planning to ensure a safe and timely discharge of the patient.



Agenda Item: Finance Committee
Agenda Item #F-22

Month, Year: December, 2024

Major Program: Adult Mental Health Services (AMHS)
Component Program: Inpatient Services
Agenda Item Title: Expense Contract Amendment: Havenwyck Hospital Inc.
DBA Cedar Creek Hospital

SUMMARY OF CONTRACT/PROPOSAL:

Under this amendment, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Partial Hospitalization services from Cedar Creek Hospital at the additional location identified below in accordance with the schedule of service below. This contract is an amendment of an existing agreement for Partial Hospitalization services to add an additional Partial Hospital location. The contract makes no guarantee of a minimum number of patient referrals for hospital services. This amendment to add the additional location is for the term of December 1, 2024 through September 30, 2025.

The revenue and expense of this contract are reflected in CMHA-CEI's FY 2025 budget. The revenue sources that support this contract are Medicaid plans, State General Funds, federal or state contracts, or local funding sources. The expenses of this contract are reflected in the various Contract line items of the AMHS budget. This contract will not affect CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Partial Hospitalization services include hospitalization; professional fees; comprehensive psychiatric assessment and diagnosis; neurological and/or psychological testing; individual, group and family psychotherapy; specialized education; activity therapy; dietary and specialized nutritional services; medications; speech and hearing evaluation and treatment; laboratory services; discharge planning; and coordination of care with CMHA-CEI.

STAFF RECOMMENDATION:

Staff recommends that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to amend the contract with Cedar Creek Hospital to purchase Partial Hospitalization services at the new location and rate indicated below for the term of December 1, 2024 through September 30, 2025.

	Havenwyck Hospital Inc. DBA Cedar Creek Hospital		
Location	CPT Code	Service	Rate
Lansing PHP: 3645 E. Jolly Rd, Ste. A. Lansing, MI 48910	0912 & 0913	Partial Hospitalization –Adults	\$494.34



Agenda Item: Finance Committee
Agenda Item #F-23

Month, Year: December, 2024

Major Program: Adult Mental Health Services

Component Program: NAVIGATE

Agenda Item Title: Revenue Contract Renewal: Network180 - NAVIGATE

SUMMARY OF CONTRACT/PROPOSAL:

Under this revenue contract renewal, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will receive funding from Kent County CMHA dba Network180, through the Mental Health Block Grant 10% Set Aside-First Episode Psychosis grant to provide services to individuals enrolled in the NAVIGATE Program. The grant will provide \$610,108 in total funding for the retroactive period of October 1, 2024 to September 30, 2025. With that funding, CMHA-CEI will continue to employ/contract with a Mental Health team consisting of the following:

Employ:

- 1.0 FTE Mental Health Therapist
- 0.75 FTE Mental Health Therapist
- 0.5 FTE Mental Health Therapist
- 1.0 FTE Client Services Specialist
- 0.085 Registered Nurse
- 0.5 FTE Peer Support Specialist
- 0.5 FTE Peer Support Specialist
- 1.0 FTE Coordinator
- 0.15 Staff Psychiatrist

Contract:

- One (1) Psychiatrist

The revenue and expense of this contract are reflected in CMHA-CEI's FY2025 budget. This program will be funded primarily by NAVIGATE grant funds. The revenue sources that support this contract are the NAVIGATE grant, Medicaid, state general fund, and

block grant funds. Revenue may also be provided by commercial insurance, Medicare, or local sources. The expenses of this contract are reflected in the NAVIGATE grant budget. This contract does cover the administrative costs incurred with the operation of this program. This contract will not affect CMHA-CEI's fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/

PROPOSAL:

Approximately 100,000 adolescents and young adults in the United States experience First Episode Psychosis (FEP) each year with a peak onset occurring between 15-25 years of age, psychotic disorders such as schizophrenia can derail a young person's social, academic, and vocational development and initiate a trajectory of accumulating disability. Youth who are experiencing FEP are often frightened and confused, and struggle to understand what is happening to them. They also present unique challenges to family members and clinical providers, including irrational behavior, aggression against self or others, difficulties communicating and relating, and conflicts with authority figures. Impaired awareness of illness may be an additional complicating factor. Despite these complexities, early intervention with evidence-based therapies offers real hope for clinical and functional recovery.

An abundance of data accumulated over the past two decades supports the value of early intervention following the first episode of psychosis. Coordinated Specialty Care (CSC) is a team-based, multi-element approach to treating FEP. CSC is intended primarily for youth, adolescents, and young adults ages 15-25. Early intervention programs are designed to bridge existing services for these groups and eliminate gaps between child, adolescent, and adult mental health programs. At its core, CSC is a collaborative, recovery-oriented approach involving clients, treatment team members, and, when appropriate, relatives as active participants. CSC emphasizes shared decision making as a means for addressing the unique needs, preferences, and recovery goals of individuals with FEP. Collaborative treatment planning in CSC is a respectful and effective means for establishing a positive therapeutic alliance and maintaining engagement with clients and their family members over time. CSC services are also highly coordinated with primary medical care, with a focus on optimizing a client's overall mental and physical health.

All Services follow the Early Intervention Treatment Model and may include:

- Access to clinical providers with specialized training in FEP care
- Case management
- Psychotherapy
- Family education and support
- Supportive employment and education
- Pharmacotherapy and coordination with primary healthcare
- Peer Services
- Mobile outreach and crisis intervention

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract renewal with Kent County CMHA dba Network180 to receive Mental Health Block Grant 10% Set Aside-First Episode Psychosis grant funds in the amount of \$610,108 to provide services to individuals enrolled in the NAVIGATE Program for the retroactive period of October 1, 2024 to September 30, 2025.