



**PROGRAM AND PLANNING COMMITTEE**

**Meeting Minutes**

**Monday, August 14<sup>th</sup>, 2023**

**5:30 p.m.**

**812 E. Jolly Rd, Atrium**

**Lansing, MI 48910**

**Join Zoom Meeting**

<https://zoom.us/j/94026869514>

**Meeting ID: 940 2686 9514**

**Committee Members Present:**

**Raul Gonzales**

**Al Platt**

**Tim Hanna**

**Paul Palmer via Zoom – South Lansing, MI**

**Committee Members Excused:**

**Joe Brehler, Dianne Holman**

**Staff Present**

**Darby Vermeulen, Sara Lurie, Joyce Tunnard, Jana Baylis, Dr. Jennifer Stanley**

**Other Board Members Present:**

**None**

**Public Present:**

**Cherese Wilkerson – UIA Community Connect Liaison**

**Others Present**

None

**Call to Order:**

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

**Previous Meeting Minutes:**

MOVED by Paul Palmer and SUPPORTED by Tim Hanna to approve the Program and Planning Committee meeting minutes of July 10<sup>th</sup>, 2023.

MOTION CARRIED unanimously.

**Adoption of Agenda:**

MOVED by Tim Hanna and SUPPORTED by Al Platt to adopt the revised agenda of August 14<sup>th</sup>, 2023.

MOTION CARRIED unanimously.

**Public Comment on Agenda Items:**

None

**BUSINESS ITEMS:**

**New Expense Contract: Inviting Grace Healthcare Agency, LLC**

Karla Block presented this contract for a new CLS provider.

**ACTION:**

MOVED by Paul Palmer and SUPPORTED by Al Platt that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Inviting Grace Healthcare Agency, LLC to purchase services indicated at the rates below for the period of August 1, 2023 through September 30, 2024.

Service Description	Code	Modifier	Modifier	Modifier	Unit	Rate
CLS - Level 1	H2015				15 Minute	\$4.60
CLS - Level 1, 2 Consumers Served	H2015	UN			15 Minute	\$2.39

CLS - Level 1, 3 Consumers Served	H2015	UP			15 Minute	\$1.67
CLS - Level 1, 4 Consumers Served	H2015	UQ			15 Minute	\$1.34
CLS - Level 1, 5 Consumers Served *	H2015	UR *			15 Minute	*=\$1.34 x 4 / 5
CLS - Level 1, 6+ Consumers Served *	H2015	US *			15 Minute	*=\$1.34 x 4 / Number of Consumers Served
CLS - Level 2 Specialized	H2015				15 Minute	\$5.18
CLS - Level 2 Specialized, 2 Consumers Served	H2015	UN			15 Minute	\$2.69
CLS - Level 2 Specialized, 3 Consumers Served	H2015	UP			15 Minute	\$1.88
CLS - Level 2 Specialized, 4 Consumers Served	H2015	UQ			15 Minute	\$1.50
CLS - Level 2 Specialized, 5 Consumers Served *	H2015	UR *			15 Minute	*=\$1.50 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served *	H2015	US *			15 Minute	*=\$1.50 x 4 / Number of Consumers Served
CLS - Level 1 – Holiday †	H2015	TV †			15 Minute	\$6.66
CLS - Level 1, 2 Consumers Served – Holiday †	H2015	TV †	UN		15 Minute	\$3.59
CLS - Level 1, 3 Consumers Served - Holiday †	H2015	TV †	UP		15 Minute	\$2.51
CLS - Level 1, 4 Consumers Served - Holiday †	H2015	TV †	UQ		15 Minute	\$2.00
CLS - Level 1, 5 Consumers Served - Holiday * †	H2015	TV †	UR *		15 Minute	*=\$2.00 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday * †	H2015	TV †	US *		15 Minute	*=\$2.00 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday †	H2015	TV †			15 Minute	\$7.57
CLS - Level 2 Specialized, 2 Consumers Served - Holiday †	H2015	TV †	UN		15 Minute	\$4.04
CLS - Level 2 Specialized, 3 Consumers Served - Holiday †	H2015	TV †	UP		15 Minute	\$2.82
CLS - Level 2 Specialized, 4 Consumers Served - Holiday †	H2015	TV †	UQ		15 Minute	\$2.25
CLS - Level 2 Specialized, 5 Consumers Served - Holiday * †	H2015	TV †	UR *		15 Minute	*=\$2.25 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday * †	H2015	TV †	US *		15 Minute	*=\$2.25 x 4 / Number of Consumers Served

CLS - Level 1, Night	H2015	UJ			15 Minute	\$4.60
CLS - Level 1, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$2.39
CLS - Level 1, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$1.67
CLS - Level 1, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$1.34
CLS - Level 1, 5 Consumers Served, Night *	H2015	UR *	UJ		15 Minute	*=\$1.34 x 4 / 5
CLS - Level 1, 6+ Consumers Served, Night *	H2015	US *	UJ		15 Minute	*=\$1.34 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, Night	H2015	UJ			15 Minute	\$5.18
CLS - Level 2 Specialized, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$2.69
CLS - Level 2 Specialized, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$1.88
CLS - Level 2 Specialized, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$1.50
CLS - Level 2 Specialized, 5 Consumers Served, Night *	H2015	UR *	UJ		15 Minute	*=\$1.50 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served, Night *	H2015	US *	UJ		15 Minute	*=\$1.50 x 4 / Number of Consumers Served
CLS - Level 1 - Holiday, Night †	H2015	TV †	UJ		15 Minute	\$6.66
CLS - Level 1, 2 Consumers Served - Holiday, Night †	H2015	TV †	UN	UJ	15 Minute	\$3.59
CLS - Level 1, 3 Consumers Served - Holiday, Night †	H2015	TV †	UP	UJ	15 Minute	\$2.51
CLS - Level 1, 4 Consumers Served - Holiday, Night †	H2015	TV †	UQ	UJ	15 Minute	\$2.00
CLS - Level 1, 5 Consumers Served - Holiday, Night * †	H2015	TV †	UR *	UJ	15 Minute	*=\$2.00 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday, Night * †	H2015	TV †	US *	UJ	15 Minute	*=\$2.00 x 4 / Number of Consumers Served
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CLS - Level 2 Specialized, 3 Consumers Served - Holiday, Night †	H2015	TV †	UP	UJ	15 Minute	\$2.82
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CLS - Level 2 Specialized, 5 Consumers Served - Holiday, Night * †	H2015	TV †	UR *	UJ	15 Minute	*=\$2.25 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday, Night * †	H2015	TV †	US*	UJ	15 Minute	*=\$2.25 x 4 / Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1	T2027				15 Minute	\$4.60
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 2 Consumers Served	T2027	UN			15 Minute	\$2.39
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 3 Consumers Served	T2027	UP			15 Minute	\$1.67
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 4 Consumers Served	T2027	UQ			15 Minute	\$1.34
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 5 Consumers Served *	T2027	UR *			15 Minute	*=\$1.34 x 4 / 5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 6+ Consumers Served *	T2027	US *			15 Minute	*=\$1.34 x 4 / Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2	T2027				15 Minute	\$5.18
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 2 Consumers Served	T2027	UN			15 Minute	\$2.69
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 3 Consumers Served	T2027	UP			15 Minute	\$1.88
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 4 Consumers Served	T2027	UQ			15 Minute	\$1.50
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 5 Consumers Served *	T2027	UR *			15 Minute	*=\$1.50 x 4 / 5

OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 6+ Consumers Served *	T2027	US *			15 Minute	*=\$1.50 x 4 / Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1 - Holiday †	T2027	TV †			15 Minute	\$6.66
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 2 Consumers Served - Holiday †	T2027	UN	TV †		15 Minute	\$3.59
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OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 6+ Consumers Served - Holiday * †	T2027	US *	TV †		15 Minute	*=\$2.25 x 4 / Number of Consumers Served

RESPITE - Level 1	T1005				15 Minute	\$4.60
RESPITE - Level 1, 2 Consumers Served	T1005	UN			15 Minute	\$2.39
RESPITE - Level 1, 3 Consumers Served	T1005	UP			15 Minute	\$1.67
RESPITE - Level 1, 4 Consumers Served	T1005	UQ			15 Minute	\$1.34
RESPITE - Level 1, 5 Consumers Served *	T1005	UR *			15 Minute	*= \$1.34 x 4 / 5
RESPITE - Level 1, 6+ Consumers Served *	T1005	US *			15 Minute	*= \$1.34 x 4 / Number of Consumers Served
RESPITE - Level 2 Specialized	T1005				15 Minute	\$5.18
RESPITE - Level 2 Specialized, 2 Consumers Served	T1005	UN			15 Minute	\$2.69
RESPITE - Level 2 Specialized, 3 Consumers Served	T1005	UP			15 Minute	\$1.88
RESPITE - Level 2 Specialized, 4 Consumers Served	T1005	UQ			15 Minute	\$1.50
RESPITE - Level 2 Specialized, 5 Consumers Served *	T1005	UR *			15 Minute	*= \$1.50 x 4 / 5
RESPITE - Level 2 Specialized, 6+ Consumers Served *	T1005	US *			15 Minute	*= \$1.50 x 4 / Number of Consumers Served
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RESPITE - Level 1, 2 Consumers Served - Holiday †	T1005	TV †	UN		15 Minute	\$3.59
RESPITE - Level 1, 3 Consumers Served - Holiday †	T1005	TV †	UP		15 Minute	\$2.51
RESPITE - Level 1, 4 Consumers Served - Holiday †	T1005	TV †	UQ		15 Minute	\$2.00
RESPITE - Level 1, 5 Consumers Served - Holiday * †	T1005	TV †	UR *		15 Minute	*= \$2.00 x 4 / 5

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Rates include transportation cost associated with transporting consumer to/from appointments, outings, etc.

\* Rate varies depending on the number of Consumers served.

† Recognized Holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

Direct Care Worker Wage Increase will be implemented at the rate and time period directed by MDHHS for applicable codes.

**MOTION CARRIED unanimously.**

**Unfinished Business**

**a. CAC Board Dialogue**

**Sara Lurie wanted to keep the committee apprised of the updated CCBHC certification language. After the three dialogue sessions, the CAC will decide which dialogue recommendations they want to put through to the Board.**

**Sara then reviewed the CCBHC certification updated language for discussion by CAC and Board. There are two options a CCBHC can choose; the CMHA-CEI CAC is reflective of Option 2: other means are established to demonstrate meaningful participation in board governance involving people with lived experience (such as**



creating an advisory committee that reports to the board). The CCBHC provides staff support to the individuals involved in any alternate approach that are equivalent to the support given to the governing board. The key here is that the CAC provides meaningful input for the Board. How we do this now is making sure the CAC members are welcome at any Board meeting and committees, the agendas are widely available, Board meeting summaries are made available, etc. One key change is a member or members of the arrangement established under Option 2 must be invited to Board meetings and representatives of the alternative arrangement must have the opportunity to regularly address the Board directly, share recommendations directly with the Board and have their comments and recommendations recorded in the Board minutes. This would be much more formal than previous processes. Sarah noted these requirements must be implemented by October 1, 2024. She asked if the committee has any input or suggestions for the second dialogue meeting with the CAC? Al wondered how many CAC members would be interested in coming to speak with the Board to represent the CAC? Sara will find out. She said there are some people who seem more inclined on coming to speak with the Board.

#### b. Strategic Planning Update

Sara and the Directors created a snapshot that was meant to be shared with the Board during the Strategic Planning retreat but there wasn't enough time. Joyce and staff pulled a lot of data together for the presentation. Sara reviewed the PowerPoint. Data in the presentation included 2022 County Health Outcomes, percentages of the population with Medicaid, percentages of the population without a primary care physician, and percent of high school students with symptoms of depression in the past year (2019-2020). Darby will also send the presentation to all Board members.

Al Platt left the meeting at 6:22 pm.

Sara also reviewed the impact of CCBHC funding and the opportunities and positive outcomes that it created for CEI.

Al Platt returned to the meeting at 6:26 pm.

From 2018 to 2022 we had a 38% increase in access screenings and a 43% increase in intakes scheduled.

#### c. Crisis Stabilization Unit Update

Sara said there was a meeting with Ingham County and the bond council. Being able to bond with the county would ensure a better interest rate. The bond council asked for some details that John Peiffer is connecting, and asked if we are restricted to a 20-year repayment plan or if the plan could run longer than that. Sue and Amy are looking into calculations of this. Ingham County will put through the resolution to the Building Authority to continue to move things forward with the project, which is good news.

### New Business

**\*a. Select Vice Chair for Program and Planning Committee as of August 8<sup>th</sup>, 2023**

**Al Platt nominated himself for Vice Chair of the Program and Planning Committee.**

### **ACTION:**

**MOVED by Tim Hanna and SUPPORTED by Paul Palmer that Al Platt become Vice Chair for the Program and Planning Committee.**

**MOTION CARRIED unanimously.**

### Public Comment:

**None**

**The meeting was adjourned at 6:34 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, September 11<sup>th</sup>, 2023 at 5:30pm, 812 E. Jolly Rd, Atrium.**

**Minutes Submitted by:**

**Darby Vermeulen  
Finance Administrative Assistant**