



**PROGRAM AND PLANNING COMMITTEE**

**Meeting Minutes**

**Monday, September 11<sup>th</sup>, 2023**

**5:30 p.m.**

**812 E. Jolly Rd, Atrium**

**Lansing, MI 48910**

**Join Zoom Meeting**

<https://zoom.us/j/94026869514>

**Meeting ID: 940 2686 9514**

**Committee Members Present:**

Raul Gonzales

Al Platt

Tim Hanna

Paul Palmer via Zoom – South Lansing, MI

Dianne Holman

Joe Brehler

**Committee Members Excused:**

None

**Staff Present**

Darby Vermeulen, Sara Lurie, Karla Block, Dr. Jennifer Stanley

**Other Board Members Present:**

None

**Public Present:**

Luna Brown

**Others Present**

None

**Call to Order:**

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

**Previous Meeting Minutes:**

MOVED by Tim Hanna and SUPPORTED by Al Platt to approve the Program and Planning Committee meeting minutes of August 14<sup>th</sup>, 2023.

MOTION CARRIED unanimously.

**Adoption of Agenda:**

MOVED by Joe Brehler and SUPPORTED by Al Platt to adopt the agenda of September 11<sup>th</sup>, 2023 with the addition of "Community Forum" under New Business.

MOTION CARRIED unanimously.

**Public Comment on Agenda Items:**

None

**BUSINESS ITEMS:**

**Expense Contracts**

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

**New Expense Contract: AM Health Processing, PLLC**

Dr. Jennifer Stanley presented this contract with Dr. Nguyen. We have contracted with this doctor before, but now Dr. Nguyen would like to be paid under his LLC, which necessitates a new contract. CMHA-CEI will enter into a new contract with AM Health Processing, PLLC to purchase psychiatric services from AM Health Processing, PLLC for the period of October 1, 2023 to September 30, 2024 and pay \$220/hour for those services up for up to 19 hours per week.

**New Expense Contract: LifeWorks Corner, PLLC**

Dr. Jennifer Stanley presented this new contract with psychiatrist Dr. Dylan. CMHA-CEI will purchase psychiatric services from LifeWorks Corner, PLLC for the period of October 1, 2023 to September 30, 2024 and pay \$218.50/hour for those services.

**One Time Payment: LocumTenens.com**

Dr. Jennifer Stanley presented this contract to permanently place Dr. Aouad at CMHA-CEI. CEI will make a one-time payment of \$46,968.00 to LocumTenens.com for the permanent placement fee, which will allow CMHA-CEI to contract directly with Dr. Rita Aouad for psychiatric services.

**New Expense Contract: Rita Aouad, MD, PLC**

CMHA-CEI will enter into a new contract with Rita Aouad, MD, PLC to purchase psychiatric services from Rita Aouad, MD, PLC for the period of October 1, 2023 to September 30, 2024 and pay \$206/hour for those services.

**MOTION CARRIED unanimously.**

**Unfinished Business**

**a. Strategic Planning Update**

Sara Lurie was hoping to have some draft goals to review with the committee today, but Jan Urban-Lurain had a family situation last week so Sara and Jan were unable to meet. Sara is hoping to share this with the Board via email, and will discuss this further at the September Board meeting.

**b. CAC/Board Dialogue Update**

Sara said the second dialogue session went well. Part of the discussion was regarding how a CAC liaison would communicate with the Board. There seemed to be some coalescing around having two CAC members selected for this duty, potentially a primary and secondary member who would alternate attending Board meetings. There was some brainstorming around how individuals would be selected and discussion regarding applications for this position, recommendations to the Board, and Board approval. Sara said there was really good dialogue at the meeting. The fourth session will be the generation of the CAC's final recommendations that will be brought to the Board. Sara said CEI was contacted by a consultant who was looking to do a focus session with consumers regarding housing issues. The second half of the second CAC dialogue meeting was the focus group.

### New Business

#### a. Community Forum

Luna Brown said the whole idea behind this is that she feels we need more community engagement in general, but we also need to reach outside of the CEI community to understand how folks are seeing the mental health system. Most of the CAC involvement includes active consumers. Raul said we certainly want to do more outreach. Sara said this is something to discuss as Strategic Planning continues this Fall. There is an opportunity to work with the CAC for more input into the Strategic Planning sessions. Raul noted that Joyce Tunnard brought information to the last Board meeting regarding Diversity, Equity and Inclusion and what CEI is currently doing to reach other populations. Sara said this can be added to the CAC agenda to share with the CAC committee. Dianne agreed that this outreach can and should be further expanded.

### Public Comment:

Luna said she wasn't able to find today's agenda on the website. Darby will make sure to add this to the website prior to the next P&P Committee meeting.

The meeting was adjourned at 5:59 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, October 9<sup>th</sup>, 2023 at 5:30pm, 812 E. Jolly Rd, Atrium.

### Minutes Submitted by:

**Darby Vermeulen**  
**Finance Administrative Assistant**