



**PROGRAM AND PLANNING COMMITTEE**

**Meeting Minutes**

**Monday, April 8<sup>th</sup>, 2024**

**5:30 p.m.**

**812 E. Jolly Rd, Atrium**

**Lansing, MI 48910**

**Join Zoom Meeting**

<https://zoom.us/j/94026869514>

**Meeting ID: 940 2686 9514**

**Committee Members Present:**

Raul Gonzales

Al Platt

Joe Brehler

Paul Palmer via Zoom – South Lansing, MI

**Committee Members Excused:**

Dianne Holman

Tim Hanna

**Staff Present**

Darby Vermeulen, Sara Lurie, Karla Block, Shana Badgley, Elise Magen

**Other Board Members Present:**

None

**Public Present:**

Luna Brown

**Others Present**

None

**Call to Order:**

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

**Previous Meeting Minutes:**

MOVED by Al Platt and SUPPORTED by Paul Palmer to approve the Program and Planning Committee meeting minutes of March 11<sup>th</sup>, 2024.

MOTION CARRIED unanimously.

**Adoption of Agenda:**

MOVED by Al Platt and SUPPORTED by Tim Hanna to adopt the agenda of April 8<sup>th</sup>, 2024.

MOTION CARRIED unanimously.

**Public Comment on Agenda Items:**

None

**BUSINESS ITEMS:**

**New Expense Contract: Big Five, LLC**

Shana Badgley presented a new residential contract to the committee.

**ACTION:**

MOVED by Joe Brehler and SUPPORTED by Al Platt that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Keyonie James of Big Five, LLC, including the provider's licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase residential services at the rates below independent of

any amount paid to the home for room and board as calculated in the consumer's ability to pay for the period of April 1, 2024 through September 30, 2024.

Facility(ies)		
Name	Address	License Number
Elmwood Acres	1718 Elmwood Rd. Lansing, MI 48917	AS230416057

Fee Schedule				
Service Level	Service Description	Billing Code	Unit	Rate
Level II A	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$132.08
Level II AA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$155.39
Level II AAA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$178.70

**MOTION CARRIED unanimously.**

**New Expense Contract: Finni Health – SenseSational Learning Group**

**Karla Block presented this contract for a new ABA provider. CEI is always in need of new ABA providers!**

**ACTION:**

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Program and Planning Committee Meeting (DV)  
April 8<sup>th</sup>, 2024

**MOVED by Paul Palmer and SUPPORTED by Al Platt that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract with Finni Health to provide the services at the rates listed below, for the period of June 1, 2023 through September 30, 2024.**

ABA Service Rates									
Code	Modifier	Service Description	Reporting Units	Provider Type	BCBA	BCaBA	QBHP	LP/LLP	BT
97151	AH, HN, HO, HP, U5	ABA Behavior Identification Assessment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
0362T	AF, AG, AH, HN, HO, HP, SA	ABA Behavioral Follow-up Assessment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97153	AF, AG, AH, HM, HN, HO, HP, SA, TD, U7	ABA Adaptive Behavior Treatment, individual	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$15.90	\$15.90	\$15.90	\$15.90	\$14.03
97154	AF, AG, AH, HM, HN, HO, HP, TD, SA, UN, UP, UQ, UR, US, U7	ABA Group Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$5.19	\$5.19	\$5.19	\$5.19	\$4.83
97155	AH, HN, HO, HP, AF, AG, SA	ABA Clinical Observation and Direction of Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97156	AH, HN, HO, HP, AF, AG, SA	ABA Family Behavior Treatment Guidance	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	

97157	AH, HN, HO, HP, AF, AG, SA, UN, UP, UQ, UR, US	ABA Multiple Family Behavior Treatment Guidance	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$12.00	\$8.50	\$12.00	\$12.00	
97158	AH, HN, HO, HP, AF, AG, SA, UN, UP, UQ, UR, US	ABA Adaptive Behavior Treatment Social Skills Group	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$8.57	\$6.07	\$8.57	\$8.57	
0373T	AF, AG, AH, HM, HN, HO, HP, SA	ABA Exposure Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$30.90	\$22.15	\$30.90	\$30.90	\$28.40

**MOTION CARRIED unanimously.**

**New Expense Contract: Golden Hearts LLC (Formerly Jennifer Burgess)**

**Karla said this contract is for a provider that used to operate under another name.**

**ACTION:**

**MOVED by Al Platt and SUPPORTED by Joe Brehler that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Golden Hearts LLC (formerly operated under Jennifer Burgess), in addition to the provider’s other licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase specialized residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer’s ability to pay, for the retroactive period of March 1, 2024 through September 30, 2024. The contract start date will be contingent on the effective date of the new AFC license.**

Facility(ies)		
Name	Address	License Number

Golden Hearts	3329 Westwood Ave. Lansing, MI 48906	AS330418221
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Fee Schedule				
Service Level	Service Description	Billing Code	Unit	Rate
Level II A	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$132.08
Level II AA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$155.39
Level II AAA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$178.70

**MOTION CARRIED unanimously.**

**2024 Mid-State Health Network Quality Assessment and Performance Improvement Program and the 2023 Annual Effectiveness and Evaluation Report**  
**2024 CMHA-CEI Quality Improvement Program Plan and the 2023 Quality Improvement Program Plan Effectiveness Report**

Elise Magen presented these plans to the committee. She is available for questions at any time. Sara asked if the plans are on the website yet? Elise said once they are approved by the Board, they will be put onto the website.

Elise said we have had a drop in meeting the requirement of getting folks seen within the 14-day time frame. This is an issue across the state. QCSR has begun brainstorming why this is an issue. The biggest drop is after the intake to the start of

services. Sara said we are getting folks in quickly for intake, it is getting them access to services quickly that has proven a bit more challenging. This could partially be a staffing issue.

Discussion ensued about no-shows and how that factors in to this statistic. No-shows are a large percentage of those we aren't seeing within 14 days. Shana said we do follow-up with these folks, and she hears that a lot of people are looking for psychiatry only. This isn't available at CEI – therapy must be completed in tandem with psychiatry. We try to engage these folks, but it doesn't always work.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Paul Palmer that the Program and Planning Committee of the CMHA-CEI Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the adoption of the 2024 Quality Improvement Program Plan and the 2024 Quality Assessment and Performance Improvement Program as CMHA-CEI's Quality Plans.

Additionally, the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the adoption 2023 Annual Effectiveness and Evaluation Report, and the 2023 Quality Improvement Program Plan Effectiveness Report as CMHA-CEI's annual effectiveness review of the Quality Plans.

**MOTION CARRIED** unanimously

**CMHA-CEI Consumer Advisory Council Recommended Appointees**

Sara said there has been a lot of interest! The CAC interviewed three candidates at the last meeting and wanted to move forward with two candidates immediately. Lori Gorbis is a former CAC member that is returning. The second new member has never been on the committee before.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Al Platt that the Program and Planning Committee of the CMHA-CEI Board of Directors appoint the following individuals named to serve as members of the Consumer Advisory Council.

- Lori Gorbis, for a 2-year term, to expire on 5/31/2026
- Faith Halick, for a 2-year term, to expire on 5/31/2026

**MOTION CARRIED unanimously**

Sara shared with the CAC at the last meeting that the Executive Committee didn't feel there was a need to change any bylaws to move forward with any necessary changes. The CAC will be working on their bylaws to be prepared for the new SAMHSA rules that kick in in October and to be able to present their report to the Board.

**Unfinished Business**

None

**New Business**

None

**Public Comment:**

Luna spoke about the new CAC appointees – she has history with one of the new members and thinks both will be a great addition!

Luna went on to say that she was in rehab recently and it was difficult to find detox services prior to rehab. It took them three days to get into TRC. The hospital wouldn't take them because they hadn't started going through withdrawal yet. Luna said she knows this is a staffing issue at TRC – there used to be a 24-hour doctor, which isn't there anymore. She thinks this needs to change. Sara Lurie agreed with her.

The meeting was adjourned at 5:55 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, May 13<sup>th</sup>, 2024 at 5:30pm, 812 E. Jolly Rd, Atrium.



**Minutes Submitted by:**

**Darby Vermeulen**

**Finance Administrative Assistant**