

**BOARD OF DIRECTORS  
MEETING MINUTES**

Thursday, October 20th, 2011, 6:00 p.m.  
Community Mental Health Building  
812 E Jolly Rd, Suite G11-C, Lansing, MI

**Staff Present:**

Pam Keyes, Liz Holcomb, Mary Clissold, Chuck Dougherty, Maureen Moloney, Sharon Blizzard, Kim Zimmerman, Toby Bayless, Bob Sheehan, Judy Hazle

**Public Present:**

None.

**ROLL CALL:**

**Board Members Present:**

Kay Randolph Back, Stephen Manchester, Pat St. George, Raul Gonzales, Joe Brehler, Dale Copedge, Robert Showers, Chris Swope, Maxine Thome, Paul Palmer, Kay Pray;

Absent: Sara Clark Pierson (notified staff of her absence)

**CALL TO ORDER:**

The meeting was called to order at 6:04 PM by Dale Copedge, Vice Chairperson.

**PREVIOUS MEETING MINUTES:**

MOVED by Robert Showers and SUPPORTED by Paul Palmer to approve the meeting minutes of September 22, 2011. MOTION CARRIED unanimously.

**ADOPTION OF AGENDA:**

MOVED by Paul Palmer and SUPPORTED by Robert Showers to approve the meeting agenda as presented. MOTION CARRIED unanimously.

**PUBLIC COMMENT ON AGENDA ITEMS:**

No comment.

**DIRECTORS REPORT:**

Board members reported on the Fall Conference of the Michigan Association of Community Mental Boards.

Stephen Manchester joined the meeting at 6:08 pm.

Bob Sheehan walked through the October 2011 written report. Mr. Sheehan noted several points on the handout "Michigan's Strategies Planning for Persons with Dual Eligibility" distributed by the Michigan Association of Community Mental Health Boards. Mr. Sheehan explained that statewide forums were held to gather public input. CMHA-CEI held informative meetings and opened the computer room for community to give their own input back to the State. The next step was opportunity for people to apply to be on the Statewide workgroups related to this topic.

The MACMHB is actively designing, with partners and practitioners within Michigan and from across the country, Patient Centered Health Home models –which apply a number of proven financing, partnering, and clinical practices.

Medicare is primary for duals, however, if the Medicare benefit for the individual is exhausted, then they draw from the Medicaid benefit.

Mr. Sheehan closed the review of his report noting that there is a small substance abuse benefit in Medicare but it is very small.

Mr. Sheehan commented that there has been continued discussion with Mid South Substance Abuse Commission on merging with CMHA-CEI. No agreement has been made to date. Discussion has lead to looking at ROSC (Recovery oriented System of Care). Ongoing meetings regarding ROSC have been scheduled. Mr. Sheehan commented that there needs to be a recovery philosophy as the CMH system is based on that.

**COMMITTEE REPORTS:**

**Program and Planning**

**New Revenue Contract: Michigan Department of Community Health (MDCH) FY 2012 Adult Mental Health Block Grant (CMHAMM)**

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties, acting in the governing role of PIHP, authorize CMHA-CEI to enter into a new contract with the Michigan Department of Community Health to assist with developing a recovery-based system of care for the period on 10/01/2011- 09/30/2012 and receive \$130,000 for these services. MOTION CARRIED unanimously.

**New Expense Contract: White AFC (CMHA-CEI)**

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with White AFC to purchase specialized residential services from Elizabeth White for the period of August 1, 2011 through December 31, 2013 and pay a daily rate of \$18.87, \$37.74, or \$56.61, dependent on the needs of the individual resident, for those services / goods. MOTION CARRIED unanimously.

**Finance**

MOVED by Joe Brehler and SUPPORTED by Chris Swope that the Board of Directors approve the following one year revenue contract renewals: (items #1, #2, and #9)

**Revenue Contract Renewal: Michigan Department of Community Health (CMHA-CEI)**

Authorize CMHA-CEI to enter into a contract with Department of Community Mental Health to provide coordination services for Trauma Focused-Cognitive-Behavioral Therapy training for the period October 1, 2011 to September 30, 2012 and receive \$310,205 for those services provided;

**Revenue Contract Renewal: Michigan Department of Community Health, Parent Management Training (CMHA-CEI)**

Authorize CMHA-CEI to enter into a contract renewal with the Department of Community Health to provide Parent Management Training- Oregon for the period of October 1, 2011 through September 30, 2012 and receive \$50,000 for those services;

AND

**Revenue Contract Renewal: Eaton County Jail Mental Health/Crisis Services Staff (CMHA-CEI)**

Authorize CMHA-CEI to enter into a contract renewal with Eaton County to provided mental health services to consumers in the Eaton County Jail for the period of October 1, 2011 through September 30, 2012 and receive \$45,251 for those services.

MOTION CARRIED unanimously.

MOVED by Joe Brehler and SUPPORTED by Chris Swope that the Board of Directors approve the following one year expense contract renewals: (items #3, #4, #5, #6, #7, #8)

**Expense Contract Renewal: Association for Children's Mental Health(CMHA-CEI)**

Authorize CMHA-CEI to enter into a contract renewal with Association for Children's Mental Health from October 1, 2011 through September 30, 2012, and pay up to \$150,000 for Parent Support Partner services;

**Expense Contract Renewal: Children’s Trauma Assessment Center(CMHA-CEI)**

Authorize CMHA-CEI to enter into a contract renewal with Children’s Trauma Assessment Center (CTAC) to provide Trauma–Focused Cognitive Behavioral Therapy to CMHSP’s and pay \$96,412 for those services for the period October 1, 2011 through September 30, 2012;

**Expense Contract Renewal: Jennifer Wilgocki, MA(CMHA-CEI)**

Authorize CMHA-CEI to enter into a contract with Jennifer Wilgocki to provide Trauma–Focused Cognitive Behavioral Therapy to CMHSP’s and pay \$49,125 for those services for the period October 1, 2011 through September 30, 2012;

**Expense Lease Renewal: 1405 E Haslett Rd, Williamston, MI(CMHA-CEI)**

Authorize CMHA-CEI to lease the property at 1405 East Haslett Road, Williamston Township, Ingham County, Williamston Michigan 48895 from Dr. Gail Harris, 1391 Haslett Rd, Williamston Michigan 48895-9309 for the period of October 1, 2011 through September 30, 2016 and pay as follows:

During the period of October 1, 2011 through September 30, 2014, the sum of Twenty Five Thousand Five Hundred Dollars and no/100 (\$25,500.00) per annum and payable in installments of Two Thousand One Hundred Twenty Five Dollars and no/100 (\$2,125.00) per month. Each monthly installment payment includes the amount of \$100 for insurance escrow and \$445 for real estate tax escrow and \$1580.00 base rent.

During the period of October 1, 2014 through September 30, 2016, the sum of Twenty Six Thousand Ten Dollars and no/100 (\$26,010.00) per annum and payable in installments of Two Thousand One Hundred Sixty Seven Dollars and 50/100 (\$2,167.50) per month. Each monthly installment payment includes the amount of \$100 for insurance escrow and \$445 for real estate tax escrow and \$1622.50 base rent;

**Expense Lease Renewal: 12450 Greenfield Rd, Lansing, MI(CMHA-CEI)**

Authorize CMHA-CEI to lease the property at 12450 Greenfield Road in Delta Township, Eaton County, Lansing Michigan 48917 from Lyle M. and Ellen D. Hotchkiss residing at 2390 Sashabaw Road, Ortonville Michigan 48462 for the period of October 1, 2011 through September 30, 2016 and pay as follows:

During the period of October 1, 2011 through September 30, 2014, the sum of Twenty Seven Thousand One Hundred Thirty Two dollars (\$27,132.00) per annum and payable in installments of Two Thousand Two Hundred Sixty One dollars (\$2261.00) per month. Each monthly installment payment includes the amount of \$71 for insurance escrow and \$540 for real estate tax escrow and \$1650.00 base rent.

During the period of October 1, 2014 through September 30, 2016, the sum of Twenty Seven Thousand Six Hundred Seventy Two dollars (\$27,672.00) --per annum and payable in installments of Two Thousand Three Hundred Six dollars (\$2306.00) --per month. Each monthly installment payment includes the amount of \$71 for insurance escrow and \$540 for real estate tax escrow and \$1695.00 base rent; AND

**Expense Contract Renewals: Pine Rest Christian Mental Health/St. Mary’s and Forest View Hospital (CMHA-CEI)**

Authorize CMHA-CEI to enter into contract renewals with Pine Rest/St. Mary’s Hospital and Forest View Hospital to purchase hospital services from the hospitals at rates indicated below for the respective agreements for FY 2012.

**Pine Rest/St. Mary’s: 1 year agreement (10/1/2011 - 9/30/2012) - rates all-inclusive**

Inpatient - adolescents	
and older adults:	\$869 per diem (3.3% below FY 2011 per diem)
Inpatient - adults:	\$839 per diem
Partial hospitalization:	\$349 per diem
ECT:	\$554 – \$737

**Forest View: 1 year agreement (10/1/2011 - 9/30/2012) - rates all-inclusive**

Inpatient - adults:	\$735 per diem (3.7% increase over FY 2011)
Inpatient - children:	\$765 per diem

Partial hospitalization –  
adults and children: \$315 per diem

MOTION CARRIED unanimously.

Human Resources

The Human Resources Committee did meet for a grievance.

Recipient Rights

The Recipient Rights Committee did not meet.

Executive Committee

The Executive Committee did not meet.

OLD BUSINESS:

Clinton County Commissioner Robert Showers asked if he could have another commissioner sit at the Board table to learn about CMHA-CEI while Commissioner Showers is on vacation. Commissioner Showers commented that the intent is that Clinton County Commissioner Adam Stacey replace Commissioner Showers on the CMHA-CEI Board when Commissioner Showers becomes Chairperson of the Clinton County Board of Commissioners. The Board of Directors stated that Commissioner Stacey is welcome to sit at the table and participate as “public”, however he cannot vote.

NEW BUSINESS:

No new business.

PUBLIC COMMENT:

No comment.

ADJOURNMENT:

The meeting was adjourned at 8:00 pm. The next meeting of the Board of Directors is scheduled for Thursday, November 17<sup>th</sup>, 2011, 6:00 pm, at the Community Mental Health Building, 812 E. Jolly Rd, Lansing, MI.

Minutes submitted by:

Judy Hazle  
Executive Secretary