



# Community

MENTAL HEALTH  
CLINTON • EATON • INGHAM

812 E. Jolly Road  
Lansing, MI 48910

BOARD OF  
DIRECTORS HYBRID  
MEETING MINUTES  
Thursday, November 16, 2023  
6:00 pm

**Staff Present (via Zoom)**

Shana Badgley, Jana Baylis, Karla Block, KC Brown, Joanne Holland, Sara Lurie, Sue Panetta, Jennifer Stanley, Joyce Tunnard

**Excused**

None

**Staff Present (In-Person)**

Sara Lurie, Gwenda Summers

**Public Present (In-person)**

Daniel Arnold, Community Member

**Public Present (via Zoom)**

None

**Union Representation**

None

**Call to Order:**

The meeting was called to order by Board Chair, Dwight Washington at 6:03 pm.

**Roll Call:**

Dale Copedge, Raul Gonzales, Timothy Hanna, Al Platt, Kay Randolph-Back, Ryan Sebolt, Dwight Washington

**Board Member(s) Attending via Zoom**

Paul Palmer, Maxine Thome

**Excused:**

Joe Brehler, Dianne Holman

**Meeting Minutes**

**ACTION:**

MOVED by Dale Copedge and SUPPORTED by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA- CEI) approve the October 19, 2023, meeting minutes as written.

MOTION CARRIED unanimously.

**Adoption of Meeting Agenda:**

**ACTION:**

MOVED by Dale Copedge and SUPPORTED by Ryan Sebolt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA- CEI) approve the November 16, 2023, Meeting Agenda.

MOTION CARRIED unanimously.

**Public Comment:**

None

**Mid-State Health Network (MSHN) Update:**

On behalf of Board Member, Paul Palmer, Sara provided updates on the most recent MSHN Board of Directors meeting. There was discussion about MSHN's internal savings fund (ISF), focused on the results of a recent audit of the fund. MSHN is currently projecting that based on recent spending, the internal savings fund would be depleted within the course of the next few years. There was some discussion that FY23 spending showed that a number of CMHs spent much more money than in previous years and nine out of twelve of our regional CMHs needed to utilize the cost savings fund – CMHA-CEI wasn't one of the nine. The region has been used to CMHA-CEI returning Medicaid funds annually, which contributes to the regional fund, but less was returned this year largely due to CCBHC. It is anticipated that will look different for CMHA-CEI in the coming year

due to changes in funding for the CCBHC. MSHN indicated that there may be future action to address this concern, but didn't detail what those actions might be. Sara anticipated that future discussion will likely come to the Operations Council.

## CEO REPORT

CEO, Sara Lurie provided verbal updates on the following items from her written report:

### Newsletters

In recent CEO Reports, Sara has included agency newsletters including the Staff News Flash, Zero Suicide Newsletter, CCBHC Newsletter, and the VOICES Consumer Newsletter. Sara thanked the staff who work on these newsletters for their contribution every month including, Rachel McCoy, Martie Callow-Rucker, Jody Nelson, and Becki West. Raul noted that he appreciates the newsletters included the CEO Report and feels they are very well done and represent the agency well.

### Michigan Legislature Wraps Up

Alan Bolter, Deputy Director of Community Mental Health Association of Michigan, provided a summary of the end of the legislative session, which was included in the CEO Report. The session is over for this year, but it is anticipated that when the next session starts they will pick up the parity legislation again.

Legislation called the Social Work Modernization Act was introduced, which will update requirements for achieving full licensure in Michigan. Sara identified that Michigan has a comparatively high failure rate on their licensure test, and Michigan also has a high level of required supervised hours. The new legislature would eliminate the exam and base licensure on practical experience. The act is endorsed by the NASW MI chapter. CMHA-CEI will have to look at the act carefully to see how it could impact current procedures. These efforts are expected to encourage more people to go into the Social Work field.

### Conflict Free Assessment and Planning (CFAP)

Sara reported that they have started to see a different plan of attack from State to address CFAP. MDHHS is developing guidance and standards to be utilized by the PIHP regions to create plans regionally to mitigate the issues identified in CFAP requirements. Each region would develop their own plan based on the MDHHS guidance and standards. When MDHHS releases their guidance, it is anticipated that there will be more information about what that process will look like.

## FAMILY GUIDANCE SERVICES PRESENTATION

CEO, Sara Lurie introduced Gwenda Summer, Director of Families Forward who presented a Family Guidance Services update. The presentation highlighted the following:

- FGS at a Glance
- FGS Outcomes
- Program assumptions that make FGS special
- Family Guidance Model of Services

Gwenda reported that CMHA-CEI has some of the highest CAFAS scores in the State, which means FGS is serving severe cases and is also seeing very impressive outcomes at the same time. All staff in FGS go through a training curriculum on the FGS strength based philosophy and model. The FGS assumptions shared by Gwenda are posted around their office and reiterated with staff consistently. Gwenda shared that a number of year ago, researchers from the University of Southern Florida evaluated FGS, which led to the establishment of the FGS model so the program could be maintained consistently and replicated on an ongoing basis.

Kay questioned if families involved in FGS service are dealing with some of the child care issues we hear about occurring nationally. Gwenda identified that many families receiving services are in poverty and their ability to access child care affordably is a challenge. They also see children be denied or get kicked out of child care as a result of their behaviors, and an area of ongoing concern is children's ability to maintain enrollment in school or day care.

Maxine commended the work of the FGS program and noted that she has referred multiple families to FGS and has seen the positive impact of the services on those families.

Raul questioned Gwenda's reference during her presentation to the CAFAS going away. Gwenda identified that the State is adopting MichiCANS and that it will replace the CAFAS as an outcome measurement tool. The State is implementing MichiCANS as a statewide unified outcomes model, with the goal of better facilitating access to care.

## COMMITTEE REPORTS

### Program & Planning Committee

#### ACTION:

**MOVED by Raul Gonzalez and SUPPORTED by Tim Hanna that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to:**

**New Expense Contract: HMCo Environmental Modification, Children’s Supports Waiver (CSW)**

- enter into a new contract with CEI Community Mental Health at the total cost identified below for Environmental Modifications for the period of November 20, 2023 to May 30, 2024.

**RATE SCHEDULE**

Service	Company	Code & Modifier	Rate	Unit
Environmental Modification  (Children’s Supports Waiver Service)	CEI Community Mental Health	S5165	\$12,062.20	Per Service

**New Expense Contract: Illuminate ABA Therapy**

- enter into a contract with Ivy Rehab for Kids to provide the services at the rates listed below, for the retroactive period of October 19, 2023 through September 30, 2024.

ABA Service Rates									
Code	Modifier	Service Description	Reporting Units	Provider Type	BCBA	BCaBA	QBHP	LP/LLP	BT
97151	AH, HN, HO, HP, U5	ABA Behavior Identification Assessment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
0362T	AF, AG, AH, HN, HO, HP, SA	ABA Behavioral Follow-up Assessment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97153	AF, AG, AH, HM, HN, HO, HP, SA, TD, U7	ABA Adaptive Behavior Treatment, individual	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$15.90	\$15.90	\$15.90	\$15.90	\$14.03

97154	AF, AG, AH, HM, HN, HO, HP, TD, SA, UN, UP, UQ, UR, US, U7	ABA Group Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$5.19	\$5.19	\$5.19	\$5.19	\$4.83
97155	AH, HN, HO, HP, AF, AG, SA	ABA Clinical Observation and Direction of Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97156	AH, HN, HO, HP, AF, AG, SA	ABA Family Behavior Treatment Guidance	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97157	AH, HN, HO, HP, AF, AG, SA, UN, UP, UQ, UR, US	ABA Multiple Family Behavior Treatment Guidance	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$12.00	\$8.50	\$12.00	\$12.00	
97158	AH, HN, HO, HP, AF, AG, SA, UN, UP, UQ, UR, US	ABA Adaptive Behavior Treatment Social Skills Group	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$8.57	\$6.07	\$8.57	\$8.57	
0373T	AF, AG, AH, HM, HN, HO, HP, SA	ABA Exposure Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$30.90	\$22.25	\$30.90	\$30.90	\$28.40

**New Revenue Contract: Lansing School District – ICYOU**

- enter into a new contract with the Lansing School District to provide 1.0 FTE Client Services Specialist/Youth Engagement Specialist to Lansing School District for the retroactive period of October 1, 2023 through September 30, 2024 and receive \$96,703 for those services.

**MOTION CARRIED unanimously.**

**ACTION:**

**MOVED by Raul Gonzalez and SUPPORTED by Al Platt that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to:**

**New Expense Contract: Heartland Center for Autism (Child Caring Institute)**

- **enter into a new contract with Heartland Center for Autism to purchase Autism Residential CLS (H2016) service and pay \$1400 per diem for the retroactive period of October 1, 2023 to September 30, 2024.**

**New Expense Contract: Haven is Your Home Care**

- **enter into a new contract with Haven is Your Home Care to purchase services Community Living Supports (CLS), Respite Services, and other services as indicated at the rates below for the retroactive period of October 1, 2023 through September 30, 2024.**

Service Title	Billing Code	Modifier	Modifier	Modifier	Unit	Rate
CLS - Level 1	H2015				15 Minute	\$5.66
CLS - Level 1, 2 Consumers Served	H2015	UN			15 Minute	\$3.38
CLS - Level 1, 3 Consumers Served	H2015	UP			15 Minute	\$2.64
CLS - Level 1, 4 Consumers Served	H2015	UQ			15 Minute	\$2.30
CLS - Level 1, 5 Consumers Served	H2015	UR			15 Minute	*\$2.30 x 4/5
CLS - Level 1, 6+ Consumers Served	H2015	US			15 Minute	*\$2.30 x 4/Number of Consumers Served
CLS - Level 2 Specialized	H2015				15 Minute	\$6.26
CLS - Level 2 Specialized, 2 Consumers Served	H2015	UN			15 Minute	\$3.69
CLS - Level 2 Specialized, 3 Consumers Served	H2015	UP			15 Minute	\$2.86
CLS - Level 2 Specialized, 4 Consumers Served	H2015	UQ			15 Minute	\$2.46

CLS - Level 2 Specialized, 5 Consumers Served	H2015	UR			15 Minute	*\$2.46 x 4/5
CLS - Level 2 Specialized, 6+ Consumers Served	H2015	US			15 Minute	*\$2.46 x 4/Number of Consumers Served
CLS - Level 1 – Holiday **	H2015	TV			15 Minute	\$7.78
CLS - Level 1, 2 Consumers Served – Holiday **	H2015	TV	UN		15 Minute	\$4.62
CLS - Level 1, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.51
CLS - Level 1, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$2.98
CLS - Level 1, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*\$2.98 x 4/5
CLS - Level 1, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*\$2.98 x 4/Number of Consumers Served
CLS - Level 2 Specialized - Holiday **	H2015	TV			15 Minute	\$8.72
CLS - Level 2 Specialized, 2 Consumers Served - Holiday **	H2015	TV	UN		15 Minute	\$5.08
CLS - Level 2 Specialized, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.82
CLS - Level 2 Specialized, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.24
CLS - Level 2 Specialized, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*\$3.24 x 4/5



CLS - Level 2 Specialized, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*\$3.24 x 4/Number of Consumers Served
CLS - Level 1, Night	H2015	UJ			15 Minute	\$5.66
CLS - Level 1, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.38
CLS - Level 1, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.64
CLS - Level 1, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.30
CLS - Level 1, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*\$2.30 x 4/5
CLS - Level 1, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*\$2.30 x 4/Number of Consumers Served
CLS - Level 2 Specialized, Night	H2015	UJ			15 Minute	\$6.26
CLS - Level 2 Specialized, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.69
CLS - Level 2 Specialized, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.86
CLS - Level 2 Specialized, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.46
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*\$2.46 x 4/5
CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*\$2.46 x 4/Number of Consumers Served
CLS - Level 1 - Holiday, Night **	H2015	TV	UJ		15 Minute	\$7.78

CLS - Level 1, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$4.62
CLS - Level 1, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.51
CLS - Level 1, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$2.98
CLS - Level 1, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*\$2.98 x 4/5
CLS - Level 1, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*\$2.98 x 4/Number of Consumers Served
CLS - Level 2 Specialized - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.72
CLS - Level 2 Specialized, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$5.08
CLS - Level 2 Specialized, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.82
CLS - Level 2 Specialized, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.24
CLS - Level 2 Specialized, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*\$3.24 x 4/5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*\$3.24 x 4/Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1	T2027				15 Minute	\$5.66

OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 2 Consumers Served	T2027	UN			15 Minute	\$3.38
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 3 Consumers Served	T2027	UP			15 Minute	\$2.64
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 4 Consumers Served	T2027	UQ			15 Minute	\$2.30
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 5 Consumers Served	T2027	UR			15 Minute	*\$2.30 x 4/5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 6+ Consumers Served	T2027	US			15 Minute	*\$2.30 x 4/Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2	T2027				15 Minute	\$6.26
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 2 Consumers Served	T2027	UN			15 Minute	\$3.69
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 3 Consumers Served	T2027	UP			15 Minute	\$2.86

OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 4 Consumers Served	T2027	UQ			15 Minute	\$2.46
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 5 Consumers Served	T2027	UR			15 Minute	*\$2.46 x 4/5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 6+ Consumers Served	T2027	US			15 Minute	*\$2.46 x 4/Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1 - Holiday **	T2027	TV			15 Minute	\$7.78
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$4.62
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.51
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$2.98
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*\$2.98 x 4/5

OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*\$2.98 x 4/Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2 - Holiday **	T2027	TV			15 Minute	\$8.72
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$5.08
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.82
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.24
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*\$3.24 x 4/5
VERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*\$3.24 x 4/Number of Consumers Served
RESPIRE - Level 1	T1005	HM			15 Minute	\$5.66
RESPIRE - Level 1, 2 Consumers Served	T1005	HM	UN		15 Minute	\$3.38
RESPIRE - Level 1, 3 Consumers Served	T1005	HM	UP		15 Minute	\$2.64

RESPIRE - Level 1, 4 Consumers Served	T1005	HM	UQ		15 Minute	\$2.30
RESPIRE - Level 1, 5 Consumers Served	T1005	HM	UR		15 Minute	*\$2.30 x 4/5
RESPIRE - Level 1, 6+ Consumers Served	T1005	HM	US		15 Minute	*\$2.30 x 4/Number of Consumers Served
RESPIRE - Level 2 Specialized	T1005	HM			15 Minute	\$6.26
RESPIRE - Level 2 Specialized, 2 Consumers Served	T1005	HM	UN		15 Minute	\$3.69
RESPIRE - Level 2 Specialized, 3 Consumers Served	T1005	HM	UP		15 Minute	\$2.86
RESPIRE - Level 2 Specialized, 4 Consumers Served	T1005	HM	UQ		15 Minute	\$2.46
RESPIRE - Level 2 Specialized, 5 Consumers Served	T1005	HM	UR		15 Minute	*\$2.46 x 4/5
RESPIRE - Level 2 Specialized, 6+ Consumers Served	T1005	HM	US		15 Minute	*\$2.46 x 4/Number of Consumers Served
RESPIRE - Level 1 - Holiday **	T1005	HM	TV		15 Minute	\$7.78
RESPIRE - Level 1, 2 Consumers Served - Holiday **	T1005	HM	TV	UN	15 Minute	\$4.62
RESPIRE - Level 1, 3 Consumers Served - Holiday **	T1005	HM	TV	UP	15 Minute	\$3.51
RESPIRE - Level 1, 4 Consumers Served - Holiday **	T1005	HM	TV	UQ	15 Minute	\$2.98
RESPIRE - Level 1, 5 Consumers Served - Holiday **	T1005	HM	TV	UR	15 Minute	*\$2.98 x 4/5
RESPIRE - Level 1, 6+ Consumers Served - Holiday **	T1005	HM	TV	US	15 Minute	*\$2.98 x 4/Number of Consumers Served
RESPIRE - Level 2 Specialized - Holiday **	T1005	HM	TV		15 Minute	\$8.72

RESPITE - Level 2 Specialized, 2 Consumers Served - Holiday **	T1005	HM	TV	UN	15 Minute	\$5.08
RESPITE - Level 2 Specialized, 3 Consumers Served - Holiday **	T1005	HM	TV	UP	15 Minute	\$3.82
RESPITE - Level 2 Specialized, 4 Consumers Served - Holiday **	T1005	HM	TV	UQ	15 Minute	\$3.24
RESPITE - Level 2 Specialized, 5 Consumers Served - Holiday **	T1005	HM	TV	UR	15 Minute	*\$3.24 x 4/5
RESPITE - Level 2 Specialized, 6+ Consumers Served - Holiday **	T1005	HM	TV	US	15 Minute	*\$3.24 x 4/Number of Consumers Served

Rates are dependent on the support needs of the Consumer served as established by the CMHA-CEI Level of Care. Rates include transportation cost associated with transporting consumer to/from appointments, outings, etc. For consumers that are not enrolled in the Habilitation Supports Waiver, use modifier UJ with H2015 for CLS provided during consumer sleep hours at night, effective 1/1/2021. For consumers with the Habilitation Supports Waiver, T2027 must be reported during the consumer's usual sleep hours.

\*Rate varies depending on the number of Consumers served.

\*\*Recognized Holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

**Additional Compensation for Provider Direct Care Workers Program:**

Rates above reflect the Direct Care Workers wage adjustment of \$3.20/hour (three dollars and twenty cents per hour) plus 12% admin load to cover taxes, fringes and administrative costs.

Provider agrees to follow the guidelines, documentation and reporting requirements in accordance with the MSHN and MDHHS for the Additional Compensation for Direct Care Workers wage adjustment.

In all cases, the Provider's direct care worker employee(s) receiving the increase must be delivering services during the eligibility period determined by MDHHS. Employee(s) not delivering the eligible service code services are excluded.

Per diem adjustments (or unit rate adjustments in the case of time-based units of service) provided under this program are subject to offset against any state, federal or other funds received by the provider for the same purpose over the same period of time.

**MOTION CARRIED unanimously.**

**Finance Committee**

New Expense Contract

**ACTION:**

MOVED by Tim Hanna and SUPPORTED by Raul Gonzalez that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to:

New Expense Contract: Insight, Axiom Upgrades

- enter into a contract with Insight & Axiom Upgrades to set up and migrate to M365 services and pay \$88,200.00.

MOTION CARRIED unanimously.

Expense Renewal Contracts

**ACTION:**

MOVED by Tim Hanna and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to:

Expense Renewal Contract: Gallagher Benefit Services, Inc. – Healthcare and Benefits Consulting Services

- continue the existing contract with Gallagher Benefit Services, Inc., to purchase healthcare and benefits consulting services and pay up to \$109,000 per year for the period of January 1, 2024 or beginning on the date of the accepted agreement and is effective for one year thereafter.

Expense Renewal Contract: EHIM HRA Administration 2024 Plan Year

- enter into a new contract with Employee Health Insurance Management, Inc. (EHIM) to purchase employee Health Reimbursement Account Administration from EHIM for the period of January 1, 2024 to December 31, 2024 and pay fees per the rate schedule below.

* PEPM ADMIN FEE	\$ 13.00	
one time charge for secondary payer card	\$ 1.00	<i>new plan members only</i>
Projected Spend for HRA Wrap Claims	\$ 6,611,909.00	
* <i>fully reimbursed to CMHA by BCBSM</i>		

Expense Renewal Contract: Michigan Group Benefits - 2024 Plan Year

- enter into contract renewal with Michigan Group Benefits to purchase FSA, LPFSA,



and Dependent Care benefits and administration from Michigan Group Benefits for the period of January 1, 2024 to December 31, 2024 and pay fees per the rate schedule below.

Monthly Fee per Participant without Debit Card Reimbursement \$4.00

Claims Administration, with frequency determined by the employer. This fee is charged for each participant in the Flexible Spending Account and/or the Dependent Care Benefit Account. There is no charge for employees who only participate in the Premium Only Account.

Monthly Fee Per Participant with Debit Card Reimbursement \$5.00

Note: A one-time \$100.00 fee will be charged for a Signature Scan to enable printing of Employer-signed claim reimbursement checks that may be mailed directly to each claimant's home.

Annual Base Fee \$500.00

This fee covers the enrollment of new plan participants, re-enrollment meetings with current participants, and updates and changes due to legislative regulations, employer plan design modifications, or administrative experience. It also includes preparation of Form 5500 annually, if required, and quarterly discrimination testing

**Expense Renewal Contract: ISolved - 2024 Plan Year**

- to enter into contract renewal with ISolved to purchase COBRA administration services and COBRA compliance notices from ISolved for the period of January 1, 2024 to December 31, 2024 and pay fees per the rate schedule below.

2% administration fee on the cost of all plans offered through COBRA to be paid for by the person enrolled:

<b>COMMUNITY MENTAL HEALTH AUTHORITY-CEI</b>
<b>2024 COBRA RATES</b>

Health Insurance Monthly Premiums 2024			
INSURANCE CARRIER	SINGLE	DOUBLE	FAMILY
BCBSM High Deductible Health Plan- \$1,400/2,800 Deductible	711.40	1707.37	2134.20

BCBSM HRA 1A- No Deductible	838.87	1991.85	2485.94
BCBSM HRA 1B- \$250/\$500 Deductible	819.34	1944.92	2427.30

Dental Insurance Monthly Premiums 2024			
INSURANCE CARRIER	SINGLE	DOUBLE	FAMILY
Delta Dental	42.92	79.99	136.76

Vision Insurance Monthly Premiums 2024			
INSURANCE CARRIER	SINGLE	DOUBLE	FAMILY
VSP	4.82	9.64	15.40

\* Includes a 2% Administrative Fee

\*\*BCBSM HRA includes HRA Factor

**Revenue Contract Renewal: FY24 Mid-State Health Network CCBHC & Medicaid Subcontract**

- enter into a contract renewal with the Mid-State Health Network to provide, for the retroactive period of October 1, 2023 through September 30, 2024, the full range of Medicaid and CCBHC behavioral health and developmental disability services, the administrative functions required to support the provision of these services, and those managed care functions which have been delegated, by MSHN, to CMHA-CEI, within the tri-county community. For the fulfillment of these responsibilities, CMHA-CEI will receive, from MSHN, for this same period, a capitated payment for each Medicaid enrollee in the tri-county community and a PPS-1 rate per CCBHC eligible enrollee per day of service.

**Expense Contract Renewal: Dell Computers, VMware Reseller**

- enter into contract renewal with Dell Computers for VMware license maintenance beginning November 1st, 2023 through October 31st, 2024 and pay \$135,234.02 for that maintenance.

**MOTION CARRIED unanimously.**

**Revenue Contract Renewal**

**ACTION:**

**MOVED by Tim Hanna and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to:**

**Revenue Contract Renewal: FY24 Mid-State Health Network CCBHC & Medicaid Subcontract**

- **enter into a contract renewal with the Mid-State Health Network to provide, for the retroactive period of October 1, 2023 through September 30, 2024, the full range of Medicaid and CCBHC behavioral health and developmental disability services, the administrative functions required to support the provision of these services, and those managed care functions which have been delegated, by MSHN, to CMHA-CEI, within the tri-county community. For the fulfillment of these responsibilities, CMHA-CEI will receive, from MSHN, for this same period, a capitated payment for each Medicaid enrollee in the tri-county community and a PPS-1 rate per CCBHC eligible enrollee per day of service.**

**MOTION CARRIED unanimously.**

**Consumer Advisory Council**

**CAC Board Liaison, Raul Gonzales provided the following overview from the November 2, 2023 CAC meeting: CAC members spent the November meeting reviewing two proposed models for how CAC members could provide increased input to the Board of Directors. Based on those discussions the CAC is preparing a recommendation to the Board, which they anticipate bringing to the December meeting.**

**The next meeting is scheduled for Thursday, December 7, 2023 from 3:30 – 5:00 pm., and will be held via Zoom.**

**Community Access Committee**

**Committee Chair, Dianne Holman was absent, so Sara reported on her behalf that the next Community Access Committee meeting is scheduled for Monday, November 27<sup>th</sup> at 5:30 in the Atrium, located at 812 E. Jolly Road. At that time, the committee will be reviewing the 2023 Community Needs Assessment Report and discussing plans for the Community Needs Assessment in 2024.**

**Unfinished Business**

None

### New Business

#### New York Times Article entitled: Essential Skills for Being Human, opinion by David Brooks

Dwight shared a New York Times article entitled, "Essential Skills for Being Human," with the Board. Dwight recently spent time participating with the DAC on a statewide task force, and left feeling proud about the work that CMHA-CEI has been doing in this area and felt that one of CMHA-CEI's strengths is seeing people as complete humans. The article shared talks about some of the skills that help us do that work - Dwight highlighted the article's descriptions of the gift of attention, accompaniment, art of conversation, and the role of an illuminator.

#### Policy Review at Spring Executive Committee Meeting

Kay identified that at the Spring Executive Committee meeting, she believes they will review policies and how often the policies are to be reviewed by the Executive Committee. Kay noted that the Board might benefit from a report out by the Executive Committee about the policies reviewed and adopted by the Executive Committee after that meeting occurs.

#### Upcoming Board and Committee Meeting Schedule:

Sara reminded members that the Program & Planning and Finance Committees will be combined in December and will meet on Monday, 12/11. The December Board meeting is scheduled for Thursday, 12/14 and there will be a reception with refreshments before the meeting.

### Public Comment

Daniel Arnold provided public comment and described the benefits he has experienced through his participation at Charter House and JIMHO. He identified that the services he participates in are crucial to keeping people healthy, meeting socialization needs, and providing collaborative environments that are meaningful to participants and provide dignity.

### Adjournment

The meeting adjourned at 7:11 p.m. The next meeting is scheduled for Thursday, December 14, 2023, beginning at 6:00 p.m., and will take place at Community Mental Health Authority-Clinton Eaton and Ingham Counties, 812 E. Jolly Road, Lansing, MI 48910

**Minutes Submitted by: Emily Wollner**  
**QCSRR Administrative Assistant**