



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

**BOARD OF DIRECTORS
HYBRID MEETING
MINUTES
Thursday, July 20, 2023
6:00 p.m.**

Staff Present (Via Zoom)

Shana Badgley, KC Brown, Sue Panetta, Jennifer Stanley, Gwenda Summers, Elise Magen

Excused

**Karla Block
Sara Lurie
Joyce Tunnard**

Staff Present (In-Person)

Jana Baylis, Aleshia Echols, Joanne Holland, John Peiffer, Gabrielle Sarpy

Public Present (In-person)

**Daniel Arnold, Community Member
Carrie Johns, Consumer Family Member**

Public Present (via Zoom)

**Luna Brown, Community Member
(She/her)**

Union Representation

None.

Call to Order:

The meeting was called to order by Board Vice Chair, Maxine Thome at 6:02 pm, in the

absence of Board Chair, Dwight Washington.

Roll Call:

Joe Brehler, Kay Randolph-Back, Raul Gonzales, Dianne Holman, Adam Matson, Ryan Sebolt, Maxine Thome.

Board Member(s) Attending via Zoom

Paul Palmer @ his residence in Lansing, MI (Ingham County)

Excused:

Dwight Washington, Dale Copedge, Timothy Hanna, Al Platt

Quorum established.

Meeting Minutes

ACTION:

MOVED by Maxine Thome and SUPPORTED by Ryan Sebolt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the June 22, 2023, meeting minutes as written.

MOTION CARRIED unanimously.

Adoption of Meeting Agenda:

ACTION:

MOVED by Ryan Sebolt and SUPPORTED by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the July 20, 2023 Meeting Amended Agenda adding an item under New Business entitled: MSHN Health Network Board Appointment.

MOTION CARRIED unanimously.

Public Comment:

None.

Mid-State Health Network (MSHN) Update:

Board Member, Joe Brehler reported that the MSHN Board of Directors met this month (July). The primary focus was Medicaid enrollment; reporting an increase in incoming revenue; with an expectation to begin experiencing a decrease beginning either in September or October, 2023.

CEO REPORT

Acting CEO, Joanne Holland reported that CEO, Sara Lurie advanced a copy of the July 20, 2023 CEO written report and advised that she would be happy to answer any questions members of the board may have regarding the written report. After hearing none, Ms. Holland introduced Jana Baylis, Chief Human Resources Officer; who in turn introduced Ms. Gabrielle Sarpy, DEI Chair.

Ms. Sarpy provided an overview of Diversity, Equity and Inclusion (DEI) activities that have been carried out as well as provided goals for the upcoming year. Highlights from the presentation entitled: DEI Overview 2022-2023 included the following:

- Trainings (Gender Neutral Pronouns, Disability 101, Question, Persuade, Refer with DEI lens, Health Equity Series, Bias Awareness, Conflict Resolution).
- Programming (Mentorship Program, Pronoun Awareness Week, 21 Day Equity Challenge).
- Community Events (Lansing Pride, Ingham County Unity in the Community, Employee Engagement, Annual Employee Appreciation Event, Mayor's Unity Ramadan Dinner, NAACP Freedom Dinner, Uplift our Youth, and Dr. Martin Luther King Holiday Commission Luncheon).
- Miscellaneous (EEO Report Updates, LGBTQIA+ DAC Subcommittee, DEI Presentation at New Hire Orientation).
- Job Fairs: Michigan State University (MSU) DEI, University of Michigan (U of M, Lansing Juneteenth).
- Conferences: CMHAM Annual Summer Conference, SHRM Inclusion, Michigan HR Day, Public Employer's Labor Relations Association
- Professional Development: DEI Executive Roundtable – Lansing Chamber of Commerce
- 2023-2024 Goals: Quarterly Agency wise trainings, Team based trainings, (The Recovery Center, Orchard Court and OAS), Employee Resource Groups, 21-Day Challenge 2024, DEI Learning Community, Mentorship Program revised format.

Board Vice Chair, Maxine Thome inquired as to whether there are currently any active Outreach for Deaf/Hard of Hearing and/or Deaf/Blind community? CHRO, Jana Baylis

advised that Disability 101 has recently been approved as an agency wide required training to address the Deaf/Hard of Hearing and/or Deaf/Blind community.

Other areas of concern noted: Audio/Visual Outreach to the community. A comment was also made that in the school there are over 30 languages spoken; reference was also made to the East Lansing Refugee Center and noted language differences as a barrier to outreach. It was noted that interpreters are available by contacting either QCSRR Customer Service to make a request for interpreter assistance. Services are also available through LEP interpreters.

COMMITTEE REPORTS

Program & Planning Committee

New Expense Contract: CABB Community Supports, LLC

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Ryan Sebolt hat the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with CABB Community Supports LLC to purchase Community Living Supports (CLS) services at the rates below for the period of July 1, 2023 through September 30, 2024.

Service Description	Code	Modifier	Unit	Base Rate	Rate Including Direct Care Worker Premium Pay
Community Living Supports	H2015	C2	15 Minute	\$11.75	\$12.41

MOTION CARRIED unanimously.

Finance Committee

Expense Contract Renewal Amendments

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to:

Expense Contract Lease Renewal: 566 Cedar, Mason, MI 48854

- approve the lease revisions as expressed in addendum #5 where CMHA-CEI will lease an additional 960 square feet of property located at 566 Cedar Mason, MI 48854 for the period of August 15, 2023 through January 14, 2025, and pay as follows:

August 15, 2023 through January 14, 2024, the sum of Thirty Thousand Six Hundred and 95/100 Dollars (\$30,600.95) – for the remainder of the period and payable in installments of Six Thousand One Hundred Twenty and 19/100 Dollars (\$6,120.19) – per month. Total price per square foot at \$17.83.

January 15, 2024 through January 14, 2025, the sum of Seventy-Seven Thousand Four Hundred Four and 20/100 Dollars (\$77,404.20) – per annum and payable in installments of Six Thousand Four Hundred Fifty and 35/100 Dollars (\$6,450.35) – per month. Total price per square foot at \$18.17.

Expense Contract Renewal: Insurance MMRMA

- enter into an expense contract renewal for insurance with (MMRMA) Michigan Municipal Risk Management Authority, as provided through Lighthouse Group Insurance, 877 E. 16th St, Holland, MI 49423 in which CMHA-CEI agrees to pay \$383,326 for 2023-2024 fiscal year for the contract or coverage period of July 1, 2023 to June 30, 2024 for the insurance coverages as described.

Expense Contract Renewal: Case Management of Michigan

- enter into a contract renewal with Case Management of Michigan to purchase the services listed below from for the period of October 1, 2023 through September 30, 2024.

Service	Code	Modifiers	Unit	Rate
Targeted Case Management	T1017	HN, HO	15 Minute	\$100.00
Treatment Planning	H0032	HN, HO	Encounter	\$1,100.00
Behavior Treatment Plan Monitoring	H2000 TS	HN, HO	Encounter	\$375.00
Evaluation and Management of Established Patient	99213	AF, AG, SA	Encounter: 20-29 Minutes	\$75.00
Nursing Assessments	T1001	AE, SA, TD	Encounter	\$100.00
RN Services	T1002	TD	15 Minute	\$75.00

Group Therapy	90853	AF, AG, AH, HN, HO, HP, TD	Encounter	\$45.00
Medication Administration	96372	AF, AG, SA, HM, TD, TE	Encounter	\$21.00
Psychiatric Evaluation	90791	AF, AG, AH, HO, HP, SA	Encounter	\$100.00

Expense Contract Renewal: Applied Behavioral Analysis (ABA) Services

- **enter into contract renewals with the listed agencies to purchase services indicated at the rates below for the period of October 1, 2023 through September 30, 2024.**

Agency Name	Address
ABA Insight, LLC	6520 Mercantile Way, Suite 5 Lansing, MI 48911
ABA Pathways, LLC	P.O. Box 633 Lakeland, MI 48143
Acorn Health of Michigan, LLC DBA Autism Centers of Michigan	1500 Douglas Rd. Ste. 230 Traverse City, MI 49696
Autism Spectrum Therapies, LLC	251 N. Rose Street, Suite 200 Kalamazoo, MI 49007
Centria Healthcare, LLC	27777 Inkster Road, Suite 100 Farmington Hills, MI 48334
Gateway Pediatric Therapy, LLC	32100 Telegraph Road, Suite 185 Bingham Farms, MI 48025
Hope Network Behavioral Health Services	3075 Orchard Vista Dr. SE Grand Rapids, MI, 49546
IVYREHAB Michigan, LLC	1161 E. Clark Rd. DeWitt, MI 48820
Michigan State University – Early Learning Institute	620 Farm Lane, Room 212 East Lansing, MI 48824
Next Gen Therapy, LLC	6102 Abbot Road East Lansing, MI 48823
Positive Behavior Support Corporation	400 Renaissance Ctr., Suite 2600 Detroit, MI 48243
Professional Rehabilitation Services, Inc. DBA Rebound Home and Community Therapy	4234 Cascade Rd. SE Grand Rapids, MI 49546

Residential Options, Inc.	2400 Science Parkway Okemos, MI 48864
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ABA Service Rates									
Code	Modifier	Service Description	Reporting Units	Provider Type	BCBA	BCaBA	QBHP	LP/LLP	BT
97151	AH, HN, HO, HP, U5	ABA Behavior Identification Assessment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
0362T	AF, AG, AH, HN, HO, HP, SA	ABA Behavioral Follow-up Assessment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97153	AF, AG, AH, HM, HN, HO, HP, SA, TD, U7	ABA Adaptive Behavior Treatment, individual	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$15.00	\$15.00	\$15.00	\$15.00	\$13.13
97153 DCW Premium Pay Rates	AF, AG, AH, HM, HN, HO, HP, SA, TD, U7, C2	ABA Adaptive Behavior Treatment, individual	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$15.66	\$15.66	\$15.66	\$15.66	\$13.79
97154	AF, AG, AH, HM, HN, HO, HP, TD, SA, UN, UP, UQ, UR, US, U7	ABA Group Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$4.29	\$4.29	\$4.29	\$4.29	\$3.93
97154 DCW Premium Pay Rates	AF, AG, AH, HM, HN, HO, HP, TD, SA, UN, UP, UQ, UR, US, U7, C2	ABA Group Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$4.95	\$4.95	\$4.95	\$4.95	\$4.59
97155*	AH, HN, HO, HP, AF, AG, SA	ABA Clinical Observation and	Per 15 minutes	BCBA, BCaBA, QBHP,	\$30.00	\$21.25	\$30.00	\$30.00	

		Direction of Adaptive Behavior Treatment		or LP/LLP					
97156*	AH, HN, HO, HP, AF, AG, SA	ABA Family Behavior Treatment Guidance	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97157	AH, HN, HO, HP, AF, AG, SA, UN, UP, UQ, UR, US	ABA Multiple Family Behavior Treatment Guidance	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$12.00	\$8.50	\$12.00	\$12.00	
97158	AH, HN, HO, HP, AF, AG, SA, UN, UP, UQ, UR, US	ABA Adaptive Behavior Treatment Social Skills Group	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$8.57	\$6.07	\$8.57	\$8.57	
0373T	AF, AG, AH, HM, HN, HO, HP, SA	ABA Exposure Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$30.00	\$21.25	\$30.00	\$30.00	\$27.50
0373T DCW Premium Pay Rates	AF, AG, AH, HM, HN, HO, HP, SA	ABA Exposure Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$30.66	\$21.91	\$30.66	\$30.66	\$28.16

*Place of Service (POS) Code 02 for Telehealth

Place of Service (POS) Code 10 for Telehealth Provided in Patient's Homes

Expense Contract Amendment: LocumTenens.com

- **amend their current contract with LocumTenens.com to purchase psychiatry services, up to a total of 20 hours per week, averaged over four weeks, at a rate of \$216.50 per hour, from LocumTenens.com for the period of June 30, 2023 through September 30, 2023. Maximum total cost of the contract with LocumTenens.com, including cost previously approved, will not exceed**

\$209,000 for FY2023. Please note that this contract amendment will be retroactive to June 30, 2023.

Expense Contract Amendment: Michigan State University

- enter into a contract amendment with Michigan State University to purchase additional psychiatric services from Michigan State University for the period of August 1, 2023 to September 30, 2023 and pay an expected \$200/hour, but not more than \$209/hour, for those services for up to 25 hours/week.

Expense Contract Amendment: Jacob Aubry, DO

- enter into a contract amendment with Jacob Aubry, DO to increase the rate to \$200/hour for the period of July 1, 2023 to September 30, 2023.

Expense Contract Renewal: Hope Network Behavioral Health Services – Crisis Residential

- enter into a contract renewal with Hope Network Behavioral Health Services to purchase Crisis Residential Services and pay the rates listed below for the period of October 1, 2023 through September 30, 2024.

Facility	License	Service Description	Billing Code	Unit	Rate*
Samuel's House	CM410407052	Crisis Residential Services	H0018	Per Diem	\$736.58

*COVID19 Premium Pay is not applicable for Samuel's House

New Expense Contract

New Expense Contract: Dell Computer

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to authorize CMHA-CEI to purchase desktop computers from Dell Computer and pay \$199,942.00.

MOTION CARRIED unanimously.

Revenue Contracts

ACTION

MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to:

Michigan Department of Health and Human Services (MDHHS) - Infant and Early Childhood Mental Health Consultation

(IECMHC)

- enter into a contract renewal with MDHHS to provide a Mental Health Therapist to provide IECMHC Consultation for the period of October 1, 2023 to September 30, 2024 and receive \$21,653 for those services.

Michigan Department of Health and Human Services (MDHHS) – Mental Health Access and Juvenile Justice Diversion

- renew the contract with the Michigan Department of Health and Human Services for the mental health/juvenile justice initiative funding for which CMHA-CEI will receive \$100,000 for the period of October 1, 2023 through September 30, 2024 for these services.

MOTION CARRIED unanimously.

Building & Sites Ad Hoc Committee

Crisis Stabilization

ACTION:

MOVED by Joe Brehler and SUPPORTED by Ryan Sebolt that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to move forward with exploring the bonding of \$20M with Ingham County for the new Crisis Stabilization Unit at the Greenlawn campus.

MOTION CARRIED unanimously.

Expense Contract, Johnson Controls, Security Card Readers for ICC Facility, 5303 S. Cedar Street – Families Forward

ACTION:

MOVED by Joe Brehler and SUPPORTED by Raul Gonzales that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into an expense contract for Security Equipment, Card

Readers, for 5303 South Cedar Street Building 2, Lansing, Michigan 48910 known as ICC Families Forward, from Johnson Controls Security Solutions LLC., 6060 Torrey Road, Flint, Michigan 48507-5963 for the total amount of \$36,489.35.

MOTION CARRIED unanimously.

812 Jolly Road Parking Lot Resurface 50% 2023, RFP

ACTION:

MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into an expense contract with Tomco Asphalt Inc., 3694 West Columbia Road Mason, Michigan 48854, Ingham County for this project in the amount of \$291,437.00 to replace the south half of the parking lot area with new asphalt at 812 East Jolly Road Lansing, Michigan. This asphalt work is being completed in order to replace and upgrade existing asphalt paving that is now 25 years old. Repaving will include improving the sub base to include compacted gravel per industry standards and best practices. The expense of these renovations will be allocated against the CMH Ingham County Building Maintenance Fund in which CMHA-CEI will repay the amount in full to Ingham County at the completion of the project pending Ingham County Building Authority Project Approval.

MOTION CARRIED unanimously.

Expense Contract, Bergman and Associates, CMHA-CEI Master Planning

ACTION:

MOVED by Joe Brehler and SUPPORTED by Ryan Sebolt that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into an expense contract for architectural and engineering services from Bergman and Associates Architects, Engineers and Planners, 7050 West Saginaw Hwy, Suite 200 Lansing, Michigan 48917 in Eaton County, at the total contract price of \$133,600.00. Bergman and Associates will develop a CMHA-CEI Facilities Master Plan and Space Study that will include the key deliverables as outlined in the scope of workover a four-month period.

MOTION CARRIED unanimously.

Consumer Advisory Council

CAC Board Liaison, Raul Gonzales provided the following overview from the July meeting:

Highlights included:

- Residential Request for Quotations (RFQ) Open House
- Follow-up on Meaningful Input Discussions on Board Member Proposal Regarding Establishment of a Workgroup
- FY 2024 Budget Preparation timelines
- Review Program & Planning (P&P) Draft Agenda: July 10, 2023
- Follow-up Discussion CAC Member Personal Bios
- MSHN Regional Consumer Advisory Council (RCAC)

Note: There were no recommendations to present by CAC to the Board of Directors.

The next meeting is scheduled for Thursday, August 3, 2023 @ 3:30 – 5:00 pm., and will be held via Zoom. Additionally, will be the first of a series of 4 meetings to solicit and compile meaningful input based on discussions during breakout sessions with a mix of board and CAC members in each group.

Community Access Committee

Board Committee Chair, Diane Holman reported Monday, July 24, 2023 @ 5:30 p.m., has been rescheduled for Monday, August 28, 2023 @ 5:30 pm, in the Atrium, located at 812 E. Jolly Road, Lansing. MI.

Unfinished Business

None.

New Business

MSHN Health Network Board Appointment (meeting frequency and time; 1st Tuesday, every other month at 5pm)

MOVED by Joe Brehler and supported by Ryan Sebolt to appoint Paul Palmer as one of the CMHA-CEI, MSHN Health Network Board Appointments effective, July 20 2023 – April 30, 2025.

MOTION CARRIED unanimously.

Public Comment

Daniel Arnold shared how challenging it is now days to thrive on disability income. Commenting that with inflation daily it gets harder to manage and described a typical day explaining what it is like living on a disability income.

Carrie Johns, Advocate to increase the number of behavioral health hospital inpatient beds in the State of Michigan and shared a personal loss testimonial.

Luna Brown (She/her) commented that she and multiple others are having issues with scheduling; reporting that it has been 3-months since she has seen a therapist and received any DBT services; following a hospital admission came in for a follow-up appointment only to be told that the appointment had been canceled; with no notice. Resulted to placing phone calls to Case Worker and leaving messages; however, with no response. After no response in over a month, struggling with no one to talk to.

Board Member, Kay Randolph-Back inquired as to what efforts are being made to educate religious minorities? CHRO, Jana Baylis advised that CMHA-CEI feels that this important to consider when treating mental health.

Adjournment

The meeting adjourned at 6:55 p.m. The next meeting is scheduled for Thursday, August 17, 2023, beginning at 6:00 p.m., and will take place at DeWitt Charter Township Hall, 1401 W. Herbison, DeWitt, MI 48820.

Minutes Submitted by:

Aleshia Echols

Executive Administrative Assistant