



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

**BOARD OF DIRECTORS
HYBRID MEETING
MINUTES
Thursday, March 16, 2023
6:00 p.m.**

Staff Present (Via Zoom)

Karla Block, KC Brown, Joanne Holland, Jennifer Stanley, Gwenda Summers, Joyce Tunnard, Gabrielle Sarpy, Brian Filipiak

Excused

**Jana Baylis
Sue Panetta**

Staff Present (In-Person)

**Shana Badgley
Aleshia Echols
George Hatter
Sara Lurie
Elizabeth Wagner-Parker**

Public Present (In-person)

**Jeri Nicole Wright, Charter House
Jennifer Shearer, CAC**

Public Present (via Zoom)

Elizabeth Pratt, NAMI

Union Representation

None.

Call to Order:

The meeting was called to order by Board Vice Chair, Dwight Washington at 6:00 p.m.

Roll Call:

Dwight Washington, Ryan Sebolt, Joe Brehler, Adam Matson, Dale Copedge, Kay Randolph-Back, Raul Gonzales, Dianne Holman, Tim Hanna

Board Member(s) Attending via Zoom

Paul Palmer, at his residence in Ingham County, City of Lansing, MI.

Excused:

Al Platt

Maxine Thome

Meeting Minutes

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Ryan Sebolt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the February 16, 2023, meeting minutes.

MOTION CARRIED unanimously.

Adoption of Meeting Agenda:

ACTION:

MOVED by Kay Randolph-Back and **SUPPORTED** by Tim Hanna that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) adopt the March 16, 2023 Meeting Agenda as written.

MOTION CARRIED unanimously.

Public Comment:

None.

Mid-State Health Network (MSHN) Update:

Board member, Joe Brehler reported that the MSHN Board of Directors met on the first Tuesday in March. The focus of the meeting was the MSHN May Retreat.

CEO REPORT

CEO, Sara Lurie introduced Shana Badgley, AMHS Director; who introduced George Hatter, Charter House Clubhouse Coordinator, sharing that Mr. Hatter is a 29-year employee with CMHA-CEI and has served in various capacities. Mr. Hatter then introduced Jeri Nicole-Wright, and shared that Mrs. Wright recently was awarded an Award from Disability Rights of MI and has worked with CEI and CMHAM as a mental health advocate for many years and also has served on the CMHA-CEI Consumer Advisory Council.

Mrs. Wright expressed her gratitude for the invitation to tonight's CMHA-CEI Board Meeting and invited members of the board as well as community members to join Charter House for their 40th Anniversary celebration scheduled for Wednesday, May 17, 2023 from 12 noon – 4:00 pm. Additionally, Mrs. Wright shared the benefits of having the Charter House Clubhouse in the Lansing community and talked about several of the programs offered including the daily nutritional lunch service provided for their members.

Mr. Hatter shared that Charter House is open daily from 8am – 4pm as well as all holidays and explained that activities take place between 4:00 – 6:00 pm every Wednesday and Thursday, sharing that during COVID Charter House offered a call-in line to stay connected with members. Additionally, excitement was expressed when talking about the new Innovation Grant offered by MDHHS which will allow Charter House to support non-Medicaid clients. To date, Charter House has only been able to serve individuals with Medicaid only, reporting that with the addition of the new Peer Support Specialist position, Charter House is now fully staffed.

Another exciting initiative that was shared was the new video photography initiative. Mr. Hatter shared that Charter House members will begin working on this new initiative within the next few weeks as well as explained the tutoring services available to members who choose to go back to school.

Members of the board thanked both George Hatter and Jeri Nicole-Wright for their exemplary work as ambassadors and shining stars, and for presenting at this evening's board meeting, commenting that their presentation was very inspiring!

Board Chair, Dwight Washington inquired about the gender split of the current members. Mr. Hatter advised that Charter House currently has approximately 65 members and are starting to see younger adults; but gender split is about 50/50; with about 15 African Americans; 2 Asians; 1 Hispanic and the other members being Caucasian.

Areas of concern: May need to increase the food program budget. Currently preparing 25 – 30 meals every day; and the price of training has increased significantly.

ACTION: Goal is to get the word out Charter House, and continue to increase membership.

CEO, Sara Lurie thanked both Jeri Nicole-Wright and George Hatter for their presentation today and shared the following CEO Updates:

- **Senate Hearing Presentation provided by Sara Lurie regarding Workforce Issues and impact on workforce, sharing that our efforts continue to be in the area of Recruitment & Retention. However, with so many threats to the system and administrative burden this has been very challenging.**
- **Audit and Reporting Requirements**
Ms. Lurie advised that CEI participates in a total of 21 audits and submits 77 state require reports, which increase cost in the area of administrative support, and training with all of the code changes to Medicaid Manual and software reconfigurations. Currently we have 3 State Audits we are preparing for and 9 required reports. Staff are overwhelmed with administrative burden; causing burnout and are leaving jobs due to feeling helpless.
- **Strategic Planning is scheduled as follows:**
 - DATE:** Friday, March 24, 2023
 - TIME:** 9:00 am – 4:00 pm
 - LOCATION:** Best Western Event Center
2187 University Park Drive
Okemos, MI 48864

Jan Urban-Lurain from Spectra Data and Research will be facilitating the session. Look forward to seeing you all.

- Healthy Capital Improvement Plan
- MSU Update – Importance at some point to refer to CMH or Mobile Crisis. Continuing to collect anecdotal data and provide informal and help out community. None of the services provided have been billable. More prevention, educational and marketing.

ACTION: Goal is to eliminate duplications and focus on Auditor recommendations.

- EOY – Anne Marie
- EOM – Sabrina Apo

COMMITTEE REPORTS

Program & Planning Committee

New Revenue Contract: Clinton County – ICYOU Program

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Dale Copedge that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to utilize Clinton County funding for the period of April 1, 2023 through September 30, 2023 in the amount of \$ 49,521.26.

MOTION CARRIED unanimously.

New Expense Contract: Behavioral Center of Michigan

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Ryan Sebolt that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Behavioral Center of Michigan to purchase hospital services at the rate indicated below for the period of April 1, 2023 through September 30, 2023.

CPT Code	Service	Rate
0100	Inpatient Care: Adult and Child (All Inclusive)	\$960

MOTION CARRIED unanimously.

New Expense Contract: Ketema Beshah – Azmed AFC

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Tim Hanna that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Ketema Beshah, in addition to the provider’s other licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase specialized residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer’s ability to pay, for the retroactive period of February 1, 2023 through September 30, 2023.

Facility(ies)		
Name	Address	License Number
Azmed AFC	1950 N. Waverly Rd. Lansing, MI 48906	AS330413152

Fee Schedule						
Service Level	Service Description	Billing Code	Modifier	Unit	Base Rate	Rate Including DCW Premium Pay
Level II A	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	C2	Per Diem	\$42.88	\$106.05
Level II AA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	C2	Per Diem	\$65.51	\$128.68
Level II AAA	Community Living Supports and Personal Care in Licensed	H2016/T1020	C2	Per Diem	\$88.14	\$151.31

	Specialized Residential Setting					
Level II B	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	C2	Per Diem	\$110.18	\$173.35
Level II BB	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	C2	Per Diem	\$126.87	\$190.04

MOTION CARRIED unanimously.

New Expense Contract: Camp Sunshine - Respite

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract to purchase Respite Services from Camp Sunshine, Inc. for the rates identified below. This contract is for the period of April 1, 2023 through September 30, 2023.

Rate Schedule:

Service Description	Modifier	Modifier	Unit	Rate
H0045 Level 1 Respite care services in out-of-home setting	HM	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$118.75 *max amount of \$475 per session

** Families may choose to utilize their respite authorization to pay a portion of camp costs. Payment from CMHA-CEI to the camp will be the rate less any amount paid to the camp by the family or scholarship funds.

MOTION CARRIED unanimously.

New Expense Contract: St. Francis Camp on the Lake - Respite

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract to purchase respite services from St. Francis Camp on the Lake for the rates identified below. This contract is for the period of April 1, 2023 through September 30, 2023.

Rate Schedule:

Service Description	Modifier	Modifier	Unit	Rate
H0045 Level 1 Respite care services in out-of-home setting	HM	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$108.33 *max total session cost of \$650
H0045 Level 2 Respite care services in out-of-home setting	HM	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$158.33 *max total session cost of \$950

** Families may choose to utilize their respite authorization to pay a portion of camp costs. Payment from CMHA-CEI to the camp will be the rate less any amount paid to the camp by the family or scholarship funds.

MOTION CARRIED unanimously.

New Expense Contract: Rebound Home & Community Therapy

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract with Rebound Home & Community Therapy to provide the services at the rates listed below, for the period of March 1, 2023 through September 30, 2023.

ABA Service Rates									
Code	Service Description	Modifiers	Reporting Units	PROVIDER Type	BCBA	BCaBA	QBHP	LP/LLP	BT
97151	ABA Behavior Identification Assessment	AH, HN, HO, HP, ST, U5	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
0362T	Behavior Follow-Up Assessment	AF AG, AH, HN, HO, HP, SA	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97153	ABA Adaptive Behavior Treatment, Individual	AF, AG, AH, HM, HN, HO, HP, SA, TD	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$15.00	\$15.00	\$15.00	\$15.00	\$13.13
97153 DCW Premium Pay Rates	ABA Adaptive Behavior Treatment, Individual	AF, AG, AH, HM, HN, HO, HP, SA, TD, C2	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$15.66	\$15.66	\$15.66	\$15.66	\$13.79
97154	ABA Adaptive Behavior Treatment, Group	AF, AG, AH, HM, HN, HO, HP, TD, SA, UN, UP, UQ, UR, US	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$4.29	\$4.29	\$4.29	\$4.29	\$3.93
97154 DCW Premium Pay Rates	ABA Adaptive Behavior Treatment, Group	AF, AG, AH, HM, HN, HO, HP, TD, SA, C2, UN, UP, UQ, UR, US	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$4.95	\$4.95	\$4.95	\$4.95	\$4.59

97155	Clinical Observation and Supervision	AH, HN, HO, HP	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97156	ABA Family Guidance Training	AH, HN, HO, HP	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97157	ABA Family Guidance Training, multiple families	AH, HN, HO, HP, UN, UP, UQ, UR, US	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP	\$12.00	\$8.50	\$12.00	\$12.00	
97158	Adaptive Behavior Treatment, Social Skills Group	AH, HN, HO, HP, UN, UP, UQ, UR, US	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP	\$8.57	\$6.07	\$8.57	\$8.57	
0373T	Direct Treatment, requiring two or more technicians	AF, AG, AH, HM, HN, HO, HP, SA	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$30.00	\$21.25	\$30.00	\$30.00	\$27.50
0373T DCW Premium Pay Rates	Direct Treatment, requiring two or more technicians	AF, AG, AH, HM, HN, HO, HP, SA, C2	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$30.66	\$21.91	\$30.66	\$30.66	\$28.16

MOTION CARRIED unanimously.

New Expense Contract: Shepler’s AFC Home, LLC

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Dianne Holman that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Shepler’s AFC Home, LLC, in addition to the provider’s other licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase specialized residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer’s ability to pay for the period of March 1, 2023 through September 30, 2023.

Facility(ies)

Name	Address	License Number
Sheplers AFC Home LLC	10663 E. M42 Manton, MI 49663	AS830414353

Fee Schedule					
Service Description	Billing Code	Modifier	Unit	Base Rate	Rate Including DCW Premium Pay
Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	C2	Per Diem	\$261.00	\$274.00

MOTION CARRIED unanimously.

New Expense Contract: Jessica Wilcoxon

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Tim Hanna that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Jessica Wilcoxon to purchase Independent Facilitation Services at the rates below for the period of April 1, 2023 through September 30, 2023.

Service Description	Code	Modifiers	Unit	Rate
Mental health service plan development by non-physician - Independent Facilitator	H0032	WQ/GT/TS/ Y4/HH/GT	Encounter	<p>\$75.00*</p> <p>Up to 2 Units of Service (or \$150.00) Per PCP.</p> <p>One unit for Pre-Planning, prior to the date of the PCP.</p>

				One unit for the Person Centered Planning Meeting.
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* This rate is inclusive of all activities related to the PCP process; Pre-planning, telephone calls, travel, attendance at the Person Centered Planning Meeting, documentation provided to the Case Manager, and any other follow-up meetings deemed necessary. As demonstrated, two encounters can be billed per PCP for Pre-Planning needs as well as for the PCP meeting itself and be paid accordingly. The maximum is 2 encounters per PCP.

MODIFIERS:

Modifier	Description
WQ	Independent Facilitator
TS	Monitoring Treatment Plans
Y4	SAMHSA approved EBP for Co-occurring disorders
HH	Integrated Mental Health/Substance Abuse Program
GT*	Via interactive audio and video telecommunications systems

*GT Modifier will remain applicable until Federal PHE is deemed over; in which case claims would need to be submitted in accordance with current MDHHS requirements.

MOTION CARRIED unanimously.

CMHA-CEI Consumer Advisory Council Recommended Appointees

ACTION:

MOVED by Dianne Holman and **SUPPORTED** by Kay Randolph-Back that the **Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors** appoint the following individuals named to serve as members of the Consumer Advisory Council.

- **Jennifer Matson, to begin a 2-year term beginning on 4/2023 to expire on 4/30/2025.**
- **Jason White, to begin a 2-year term beginning on 4/2023 to expire on 4/30/2025.**

MOTION CARRIED with 1 abstain by Adam Matson, and 9 yes votes by Dwight Washington, Ryan Sebolt, Joe Brehler, Dale Copedge, Kay Randolph-Back, Raul Gonzales, Dianne Holman, Tim Hanna, and Paul Palmer, at his residence in Ingham County, City of Lansing, MI.

Finance Committee

Expense Contracts

Expense Contract Renewal: ProAssurance Casualty Company (Professional Liability Insurance Renewal)

ACTION:

MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize:

- CMHA-CEI to enter into policy renewal with ProAssurance Casualty to provide professional liability (malpractice) insurance for the period of April 1, 2023 through April 1, 2024 and pay \$81,709.00 for this insurance coverage.

Expense Contract Renewal: Zoom

- CMHA-CEI to authorize CMHA-CEI to renew the licenses from Zoom for the period of March 28, 2023 through March 27, 2024 and pay \$25,042.61.

MOTION CARRIED unanimously.

Revenue Contracts

Revenue Contract Renewal: Ingham County Health Services Millage

ACTION:

MOVED by Joe Brehler and SUPPORTED by Ryan Sebolt that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract renewal with Ingham County for the provision of a range of behavioral health and developmental disability services and receive up to \$1,528,023 for the period of October 1, 2022 through September 30, 2023.

MOTION CARRIED unanimously

Building & Sites Ad Hoc Committee

CEO, Sara Lurie reported that John Peiffer, Properties and Facilities Supervisor is working with Sue Panetta, Chief Financial Officer seeking guidance in terms of financing, and provided the following updates:

- Crisis Stabilization Unit, McLaren Greenlawn Campus: Projected renovation budget review
- Ingham County/Families Forward renovation update and next steps
- Master Planning/Space Study RFP Assessment
- 812 Jolly Road Parking Lot resurface 50% 2023 RFP
- House of Commons renovations and possible grant funding

ACTION: CMHA-CEI will schedule some time to meet with Ingham County to discuss bond options. Additionally, John Peiffer will coordinate a space Assessment to further explore options for the Ingham Counseling Center to evaluate space, and continue to explore grant options for the renovation cost for the Crisis Stabilization Unit.

Executive Committee

Slate of Officers

Dwight Washington, Board Chair provided an overview of the Slate of Officers, effective April 1, 2023 through March 31, 2024.

ACTION: A motion will be presented for approval at the April board meeting for the Slate of Officers, along with a motion to approve the Committee Appointments, effective May 1, 2023 through April 30, 2024.

CMHA-CEI Board Committee Meeting Per Diem Stipend Payment Increase

Discussion

Discussion ensued.

MOVED by Dale Copedge and **SUPPORTED** by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board refer this item to the Finance Committee for further research and to present a recommendation to the full board.

MOTION CARRIED unanimously.

Human Resources Committee

First Quarter EEO Report

ACTION:

MOVED by Tim Hanna and SUPPORTED by Dale Copedge that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors accept the First Quarter EEO Report from October 1, 2022 through December 31, 2022.

MOTION CARRIED unanimously.

First Quarter Labor Relations Grievance Report

ACTION:

MOVED by Tim Hanna and SUPPORTED by Dale Copedge that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors accept the First Quarter Grievance Report from October 1, 2022 through December 31, 2022.

MOTION CARRIED unanimously.

Human Resources Vice Chair, Tim Hanna commended CMHA-CEI staff for their exemplary work following the MSU shooting.

Recipient Rights Committee

Paul Palmer, Committee Chair reported that the March 2, 2023 meeting was canceled. Next meeting scheduled for Thursday, June 1, 2023 @ 5:30 pm, Atrium.

Consumer Advisory Council

CAC Board Liaison, Raul Gonzales provided the following overview from the March 2, 2023 meeting. Highlights included:

- CAC Member Recognition
- Review of Goal Development Activity for CAC 2023
- New Member Interviews for Vacant Positions
- Review Program & Planning (P&P Draft Agenda – March 13, 2023
- MSHN Regional Consumer Advisory Council (RCAC)

Announcement: CMHA-CEI Annual Report to the Community Event scheduled for Monday, April 3, 2023.

The next regularly scheduled meeting is Thursday, April 6, 2023 at 3:30 pm, and will be held via Zoom.

Community Access Committee

Status Update - Monday, March 20, 2023 Meeting

Unfinished Business

None.

Public Comment

None.

New Business

ACTION:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the following resolution as presented to immediately grant Juneteenth as an Employer Observed Holiday:

- Letter of Understanding OPEIU Local 459 Large, RN & Residential
- Letter of Understanding OPEIU Local 512 Supervisors & Physicians
- Adding the Juneteenth holiday in the Non-Rep Addendum to the Employee Holiday

MOTION CARRIED with 1 abstain by Ryan Sebolt due to his international union affiliation, and 9 yes votes by Dwight Washington, Adam Matson, Joe Brehler, Dale Copedge, Kay Randolph-Back, Raul Gonzales, Dianne Holman, Tim Hanna, and Paul Palmer, at his residence in Ingham County, City of Lansing, MI.

Adjournment

The meeting adjourned at 7:46p.m. The next meeting is scheduled for Thursday, April 20, 2023, beginning at 6:00 p.m., and will take place at 812 E. Jolly Road, Atrium.

Minutes Submitted by:

Aleshia Echols

Executive Administrative Assistant