

**BOARD OF DIRECTORS
MEETING MINUTES**

Thursday, October 18, 2012, 6:00 p.m.
Community Mental Health Building
812 E. Jolly Rd., Conference Rm. G11-C
Lansing, MI 48910

Staff Present:

Toby Bayless, Chuck Dougherty, Sharon Blizzard, Donna Brower, Pam Keyes, Al Way, Liz Holcomb, Kim Zimmerman, Mary Clissold, David Picone, Maureen Moloney, Bob Sheehan, Judy Hazle

Public Present:

Jeff Fleming, Local 459 Service Representative

CALL TO ORDER:

The meeting was called to order at 6:05 pm by Vice Chair Joe Brehler.

Chair Raul Gonzales joined the meeting at 6:07 pm.

ROLL CALL:

Board Members Present:

Raul Gonzales, Joe Brehler, Chris Swope, Kay Pray, Pat St. George, Sara Clark Pierson, Maxine Thome, Stephen Manchester, Kay Randolph Back, Paul Palmer

Board Members Absent:

Dale Copedge, Adam Stacey

PREVIOUS MEETING MINUTES:

It was moved by Stephen Manchester and supported by Sara Clark Pierson to approve the meeting minutes of September 20th, 2012. After discussion the motion was amended on page 8 and MOVED by Kay Randolph Back to read "The Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties acting in the role of the PIHP/CMH/CA ratified" to replace the beginning language under the Netsmart new expense contract proposals. SUPPORTED by Stephen Manchester. MOTION CARRIED unanimously.

Chris Swope joined the meeting at 6:10 pm.

ADOPTION OF AGENDA:

MOVED by Kay Pray and SUPPORTED by Paul Palmer to approve the agenda as presented. MOTION CARRIED unanimously.

PUBLIC COMMENT ON AGENDA ITEMS:

DIRECTORS REPORT:

- Bob Sheehan recognized Paul Palmer who received the Partnership of Excellence Award at the Fall MACMHB Conference, Paul will bring a video clip of the presentation to the November Board meeting
- Pam Keyes introduced Donna Brower, Payroll and Benefits Manager, who presented on the Employee Access Center (electronic payroll and benefit system); comments and questions from the Board included:
 - Maxine Thome suggested where "spouse" is mentioned in the access center it should read domestic partner; Donna Brower commented she will check with the software company to see if that change is possible.
 - Travel reimbursement, license reimbursement, etc. is not included in this software per Pam Keyes but Ms. Keyes stated in through a different accounting system staff can still see if they have been reimbursed.

Bob Sheehan asked Program Directors to report on integration of healthcare at the program level:

- **Al Way (Children Services)** mentioned that there are now three mental health therapists at the Cedar Street site and a .5 Child Psychiatrist will be placed soon at the Willow Plaza Teen Clinic. These positions are currently supported with Medicaid dollars. Al Way stated that Children are coming through PEDS clinics and WELL clinics. Mr. Way commented that children in theory will have a health plan behind them but they start with Medicaid. Ms. Kay Randolph Back asked for a report at sometime in the future on early and periodic diagnostics and treatment (EPSDT). Al Way commented that DCH and DHS Incentive Initiative which started in July of 2012 pays case rate for DHS cases that come into the CMH system. The two levels of care are home based and wrap around services. Internally this is a much needed revenue source and it can and will be tracked. Concern with the initiative is that it may not cover for the cost of services that CMH provides.
 - **Maxine Thome** asked what the defined purpose of the child care fund is. Al Way explained that the fund is to keep high risk children out of home care. Ms. Thome asked Al way for language to advocate for use of child funds.
- **Chuck Dougherty (Information Systems-IS)** explained that that technology helps tie together integration of behavior and physical health noting that there are Statewide competing initiatives. CMHA-CEI is staying up on the technology and aware of national standards that exist, initiatives of exchanging information (committee participation) and also trying to do initiatives to exchange information with different parties. For example Mr. Dougherty stated that the Board has been part of the local regional exchange (Great Lakes Health Information Exchange) as an active member of GLHIE. Information Services is working on a project to connect CMHA-CEI's electronic record to the GLHIE. It appears CMHA-CEI will be the first to pull information. Also, IS sits on the Michigan Health Information Network Committee which has been funded with \$12 million from federal government to figure out how to coordinate information that is exchanged. Also IS staff chair the Statewide Data Exchange Committee. Currently staff are trying to build a bridge for co-location efforts with the Ingham County Health Department. Mr. Dougherty stated that St. John Pharmacy is working to tie their system into the CMHA-CEI electronic record.
 - **Kay Randolph Back** commented at the MACMHB Conference there was a presenter from Grand Rapids who said that physicians are being slowed down as new users of the electronic medical record. Ms. Randolph Back asked if CMHA-CEI is concerned about this. Mr. Dougherty stated the younger physician should not be slowed down because they grew up on technology, but the older physician could possibly find the EMR to hinder them.
- **Maureen Moloney** presented that the latest initiative for AMHS is the addition of two mental health therapists, .5 psychiatrist, and .5 RN used to open doors to a Medicaid population that had not been seen for many years. The staff will consult and refer back to the primary care physician. Dr. Picone commented that this is a great endeavor for this agency out into the community. The Care Free Medical project is pending with consulting psychiatry and minimal therapy. The mobile medical bus has been in the Jolly Rd parking lot for 8 sessions now which equals two days of clinic. Ms. Moloney commented that Brenda Schuler has done a fabulous job in getting people to the bus with an 85 % show rate. Ms. Moloney commented that the Ingham County Health Department submitted their application to move the clinic indoors.
- **Toby Bayless** stated that the CA is in full operation since October 1. Integration of staff into existing departments went smoothly. An internal open house is planned for October 25th at Jolly Rd from 10:00-11:00 am to meet the CA staff. The current project is to create an Advisory Council to connect to the county coalitions who will have a voice when the PIHP are not in agreement over the providers. It has been very positive. Joe Brehler commented he has heard positive feedback from the Mid South staff.
- **Bob Sheehan** commented that integration works best when it has been worked on over a long period.
 - **Mary Clissold** stated two bills passed to provide Autism Coverage. DCH passed the Medicaid benefit for Autism. Both bills benefits while separate and with some differences also have similarities; both support early identification of autism and a fairly descriptive diagnosis process; both emphasize similar approaches for treatment. The ABA (Applied Behavioral

Analysis) is being supported by both bills and need to be overseen by Board Certified ABA persons. Ms. Clissold commented that there are very few ABA persons in Michigan. CMHA-CEI has been actively seeking the development of an Autism Center in partnership with Children's Services to serve all children with Autism at the Autism Center. Ms. Clissold commented they are working with the Autism Alliance of Michigan as well. Ms. Clissold stated the program will develop model of how to provide the ABA therapy (intense and expensive therapy). Ms. Clissold stated that the Medicaid benefit will cover the ABA only and the rest of the services will be paid by capitated dollars.

- Bob Sheehan stated that Lynda Zeller has sent correspondence out that shows the PIHP regions which DCH will contract through for Medicaid funded mental health, substance use disorder, and developmental disabilities supports and services; the map will be used for the upcoming application for participation and our region includes Clinton, Eaton, Ingham, Gratiot, Montcalm, Saginaw, Shiawassee, Newaygo, Mecosta, Isabella, Midland, Clare, Gladwin, Bay, Arenac, Ionia, Osceola, Tuscola, Huron, Jackson, and Hillsdale; the map was developed by the State Board Association of Community Mental Health Boards. Discussion ensued.
- Bob Sheehan commented that the regionalization should not get in the way of integration efforts.

Paul Palmer left the meeting at 7:45 pm.

COMMITTEE REPORTS:

Program and Planning:

New Expense Contract: Inspirational Center AFC (CMHA-CEI)

MOVED by Pat St. George and SUPPORTED by Kay Randolph Back that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with The Inspirational Center to purchase specialized residential services from the Taffy Parkway AFC for the period of October 1, 2012 through December 31, 2013 and pay a daily rate of \$19.14, \$38.28 or \$57.42 for those services/goods. If the final contract varies by 5% or \$10,000, an amended fact sheet will appear on a future Finance Committee agenda. MOTION CARRIED unanimously.

New Expense Contract: Gratiot County Community Mental Health (CMHA-CE)

MOVED by Pat St. George and SUPPORTED by Sara Clark Pierson that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with the Gratiot County Community Mental Health to purchase expanded community-based behavioral health services for the period of October 1, 2012 – September 30, 2013 and pay \$29,175.00 for these services. The funding request is for personnel (0.4 FTE Mental Health Therapist) employed by Gratiot CMHA as well as \$250.00 for consumables, \$250.00 for communications/cell telephone, and \$250.00 for travel/mileage. Office space at the Mid-Michigan District Health Department is being provided in-kind. MOTION CARRIED unanimously.

New Revenue Contract: Greater Lansing Housing Coalition- Walnut St. Apartments (CMHA-CEI)

MOVED by Pat St. George and SUPPORTED by Kay Randolph Back that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with the Greater Lansing Housing Coalition (GLHC) to provide supportive mental health services to the GLHC for the period of October 1, 2012 to September 30, 2013 and receive up to a total annual amount of \$50,000 for those services. MOTION CARRIED unanimously.

Finance:

Expense Contract Renewal: Mercy Ambulance (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Pat St. George that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Mercy Ambulance to purchase ambulance services for the period of September 1, 2012 through September 30, 2014 and pay \$270.00 per trip/per consumer plus \$7.50 per loaded mile/per trip for the period of September 1, 2012 through September 30, 2014 for those services. MOTION CARRIED unanimously.

Lease Renewal: 138 Santee Hwy, Benton Township, Charlotte, MI (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Pat St. George that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the lease for 138 East Santee Highway in Benton Township, Charlotte, Michigan 48813 from Lyle M. and Ellen D. Hotchkiss for the period of: October 1, 2012 through September 30, 2013 and pay \$1917.00 per month: The total lease amount paid for fiscal year 2013 is to be \$23,004.00; October 1, 2013 through September 30, 2014 and pay \$1955.34 per month: The total lease amount paid for fiscal year 2014 is to be \$23,464.08; October 1, 2014 through September 30, 2015 and pay \$1994.45 per month: The total lease amount paid for fiscal year 2015 is to be \$23,933.36; to provide a residential home to serve consumers. MOTION CARRIED unanimously.

Lease Renewal: 1369 Carlisle Hwy, Carmel Township, Charlotte, MI (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Pat St. George that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the lease for 1369 Carlisle Highway from Lyle M. and Ellen D. Hotchkiss for the period of: October 1, 2012 through September 30, 2013 and pay \$1887.00 per month: The total lease amount paid for fiscal year 2013 is to be \$22,644.00; October 1, 2013 through September 30, 2014 and pay \$1887.00 per month: The total lease amount paid for fiscal year 2014 is to be \$22,644.00; October 1, 2014 through September 30, 2015 and pay \$1887.00 per month: The total lease amount paid for fiscal year 2015 is to be \$22,644.00 to provide a residential home to serve consumers. MOTION CARRIED unanimously.

Lease Renewal: 3311 Packard Hwy, Charlotte, MI (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Pat St. George that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the lease for 3311 Packard Highway, Charlotte Michigan 48813 from Roberta Wilson Corp. 3292 S Ionia Rd, Bellevue, Michigan 49021 for the period of: October 1, 2012 through September 30, 2013 and pay \$1862.00 per month: The total lease amount paid for fiscal year 2013 is to be \$22,344.00; October 1, 2013 through September 30, 2014 and pay \$1899.24 per month: The total lease amount paid for fiscal year 2014 is to be \$22,790.88; October 1, 2014 through September 30, 2015 and pay \$1937.23 per month: The total lease amount paid for fiscal year 2015 is to be \$23,246.70 to provide a residential home to serve consumers. MOTION CARRIED unanimously.

Revenue Contract Renewal: Eaton County Board of Commissioners (CMHA-CEI)

MOVED by Joe Brehler and SUPORTED by Stephen Manchester that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Eaton County Board of Commissioners to provide crisis services in the Eaton County Jail to provide mental health services to consumers in the Eaton County for the period of October 1, 2012 through September 30, 2013 and receive \$46,559 (forty six thousand, five hundred and fifty nine dollars) for those services. MOTION CARRIED unanimously.

Revenue Contract Renewal: City of Lansing, Human Relations and Community Services Department (CMHA-CEI)

MOVED by Joe Brehler and SUPORTED by Stephen Manchester that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with City of Lansing, Human Relations and Community Services Department for the period of July 1, 2012 through June 30, 2013 and receive for those services \$30,000 (thirty thousand dollars). MOTION CARRIED unanimously.

Revenue Contract Renewal: Michigan Department of Corrections, Office of Community Corrections – Ingham County (CMHA-CEI)

MOVED by Joe Brehler and SUPORTED by Stephen Manchester that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Office of Community Corrections/Michigan Department of Corrections to provide substance use disorder aftercare services for probationers who complete residential treatment for the period of October 1, 2012 through September 31, 2013 and receive for those services \$47,200 (forty-seven thousand two hundred) and a potential of up to \$3,000 private pay from the consumers. MOTION CARRIED unanimously.

Revenue Contract Renewal: Michigan Department of Corrections, Office of Community Corrections – Ingham County HOPE Program (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Michigan Department of Corrections, Office of Community Corrections/Ingham County to provide enhanced services to a select population at the House of Commons for the period of October 1, 2012 through September 30, 2013, and receive \$36,139 (thirty-six thousand, one hundred thirty nine dollars) for the fiscal year of 2013. MOTION CARRIED unanimously.

Revenue Contract Renewal: Michigan Department of Community Health, Children’s Trauma Initiative (CMNHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Michigan Department of Community Health to provide coordination services for Trauma Focused-Cognitive-Behavioral Therapy training for the period October 1, 2012 to September 30, 2013 and receive \$319,878 for those services provided. MOTION CARRIED unanimously.

Revenue Contract Renewal: Michigan Department of Community Health, Parent Management Training (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as Board of Directors of the PIHP, authorize CMHA-CEI to renew the block grant from Michigan Department of Community Health to provide Parent Management Training- Oregon for the period of October 1, 2012 through September 30, 2013 and receive \$50,000 for those services. MOTION CARRIED unanimously.

Revenue Contract Renewal: Michigan Department of Community Health, Adult Mental Health Block Grant (CMHAMM)

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as Board of Directors of the PIHP, authorize CMHA-CEI to renew the block grant from Michigan Department of Community Health to enhance the PIHP’s capacity to deliver integrated health services for the period of 10/1/2012 – 9/30/2012 and receive \$155,000 for these services. MOTION CARRIED unanimously.

Revenue Contract Renewal: Eaton County, Truancy Intervention Program (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Eaton County to provide screening, assessment, referral, and treatment services to youth and families under jurisdiction of the Eaton County Juvenile Court for the period of October 1, 2012 through September 30, 2013 and receive \$60,000 for those services. MOTION CARRIED unanimously.

Revenue Contract Renewal: Eaton County, Parent-Young Child Program (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Eaton County to provide home-based services to Eaton County families for the period of October 1, 2012 through September 30, 2013 and receive \$197,548 for those services. MOTION CARRIED unanimously.

Emerging Markets Partnership: Ingham County Health Department (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Sara Clark Pierson that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract with Ingham County Health Department to provide 0.5 FTE Child Psychiatrist and 2.0 FTE Mental Health Therapists to provide psychiatric consultation and mental health treatment for the period of October 1, 2012 through September 30, 2013. MOTION CARRIED unanimously.

Expense Contract Renewal: Children's Trauma Assessment Center (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Pat St. George that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the *contract with Children's Trauma Assessment Center (CTAC) to provide Trauma-Focused Cognitive Behavioral Therapy to CMHSP's and pay \$90,356 for those services for the period October 1, 2012 through September 30, 2013.* MOTION CARRIED unanimously.

Expense Contract Renewal: Jennifer Wilgocki, MA (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Pat St. George that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Jennifer Wilgocki to provide Trauma-Focused Cognitive Behavioral Therapy to CMHSP's and pay \$38, 076 for those services for the period October 1, 2012 through September 30, 2013. MOTION CARRIED unanimously.

Human Resources:

No report.

Recipient Rights:

No report.

Executive Committee:

No report.

OLD BUSINESS:

None.

NEW BUSINESS:

Maxine Thome encouraged the Board members to purchase tickets for the upcoming Lansing Area Aids Network Gala which is to be held at the Radisson on November 10th.

Bob Sheehan reminded Board members of the upcoming Elected Officials Luncheon on Monday, October 22nd.

PUBLIC COMMENT:

Raul Gonzales thanked Bob Sheehan for nominating Paul Palmer for the Partnership in Excellence Award. He also commented that he attended a meeting on October 14th for Board chairs with a discussion on regions and dual eligible's. He stated that he learned there is a shortage of participation from the Boards on PAC and encouraged Board members to give one of the per deims (\$40) to PAC.

ADJOURNMENT:

The meeting was adjourned at 8:25 pm. The next scheduled meeting of the Board of Directors is Thursday, November 15th at 6:00 pm, in Conference Rm. G11-C, 812 E. Jolly Rd, Lansing.

Minutes submitted respectfully by:

Judy Hazle
Executive Secretary