



**BOARD OF DIRECTORS
REVISED MEETING MINUTES**

Thursday, January 20, 2011, 6:00 p.m.
Community Mental Health Building
812 E. Jolly Rd., Conf. Rm. G11-C
Lansing, MI 48910

Board Members Present:

Pat St. George, Kay Randolph-Back, Sara Clark-Pierson, Paul Palmer, Stephen Manchester, Chris Swope, Robert Showers, Dale Copedge, Raul Gonzales, Kay Pray, Maxine Thome, and Joe Brehler

Board Members Excused:

None

Staff Present:

Toby Bayless, Sharon Blizzard, Judi Cates, Mary Clissold, Chuck Dougherty, Aleshia Echols, Liz Holcomb, Pam Keyes, Jason Mitchell, Maureen Maloney, David Picone, DO, Robert Sheehan, Deborah Sides, and Al Way

Public:

None

CALL TO ORDER

The meeting was called to order by Chairperson Pat St. George at 6:00 p.m.

ROLL CALL

PREVIOUS MEETING MINUTES:

MOVED by Chris Swope and SUPPORTED by Stephen Manchester to approve the December 16, 2010 meeting minutes as written.

ADOPTION OF AGENDA

MOVED by Chris Swope and SUPPORTED by Dale Copedge to adopt meeting minutes as revised agenda of January 20, 2011 – move “Old Business”, item VIII up on the agenda before Committee Reports, item VII. MOTION CARRIED unanimously.

PUBLIC COMMENT ON AGENDA ITEMS

Dale Copedge asked to be excused from the Board of Director’s meeting at 6:05 p.m., to participate in the Road Commission interviews. Dale stated that he is in support of all January 20, 2011 agenda action items.

Bob Sheehan introduced Aleshia Echols, HR Secretary. Aleshia will be providing administrative assistance in Judy Hazle’s absence. Judy is on medical leave until approximately February 7, 2011.

Bob Sheehan announced that Kay Randolph-Back and Maxine Thome will be presenting a workshop entitled “Mental Health Promotion and Population Based Performance” at the MACMH Board Association Winter conference in February. The workshop will identify social and economic determinance of health and each participant will be able to reflect on their own experiences and practices.

This presentation is being structured in a way to meet continuing medical educational credit requirements.

Approved 2-17-2011

DIRECTORS REPORT

Chuck Dougherty introduced Jason Mitchell, who provided an information technology presentation, which included the following highlights:

- General sense of infrastructure used in an organization CEI's size
- Infrastructure changes within the last year
- Near future trends

Bob Sheehan commented that the premise of the presentation was to show that the system has been built to ensure that we are able to expand and allow for additional sites as necessary.

EXECUTIVE DIRECTOR'S REPORT

Listed below are highlights from Bob Sheehan's Executive Director Report:

- Portions of Affordable Care Act take effect
- CMH staff present at statewide conference
- Federal legislation introduced to strengthen nation's mental health system
- PIHP Directors meet with new DCH Director
- Employee of the Month
- Printed Items on Mental Health and Related Issues
- Seasonal Affective Disorder flyer
- November 2009-2010 Call Volume Comparison
- Article, Interview with Vincent Mattson, Peer Support Specialist at JIMHO
- CMH, PAC – It was determined that this item should be discussed individually due to the fact that it is not a governmental function. Bob will pursue under separate cover.

OLD BUSINESS

Casual/Relief Staff Onetime Wage Increase CMHA-CEI

MOVED by Chris Swope and SUPPORTED by Joe Brehler that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the payment of a onetime 1.5% FY 11 wage increase to be paid on February 4, 2011 to CMHA-CEI Casual/Relief staff working in Bargaining Unit job classifications. MOTION CARRIED unanimously.

Non-Represented Employees Onetime Wage Increase and Benefit Changes CMHA-CEI

MOVED by Joe Brehler and SUPPORTED by Robert Showers that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the payment of a onetime 1.5% FY 11 wage increase to be paid on February 4, 2011 and benefit changes to CMHA-CEI Non-Represented staff. MOTION CARRIED unanimously.

Negotiations -512 CMHA-CEI

MOVED by Robert Showers and SUPPORTED by Chris Swope that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the ratified amendments to the Collective Bargaining Agreement between the Local 512 Supervisor's Unit as presented for the Collective Bargaining Agreement expiring September 30, 2011. MOTION CARRIED unanimously.

Sharon Blizzard pointed out that there is a slight delineation with the distribution of healthcare funds. However the intent and content are the same. Due to the fact that there is one outstanding supplemental

insurance, one additional survey/presentation that will take place to select either AFLAC or UNUM as their supplemental carrier.

COMMITTEE REPORTS:

Program and Planning

New Revenue Contract: Michigan Department of Community Health-CMHA-CEI Tenant Based Rental Assistance Voucher Administrator CMHA-CEI

MOVED by Raul Gonzalez and SUPPORTED by Kay Pray that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with the Michigan Department of Community Health to provide supportive housing services as per the direction of the Michigan Department of Community Health for the period of (start and end dates of contract) and receive \$24,589 over period of January 1, 2011 through September 30, 2011. MOTION CARRIED unanimously.

New Expense Contract: Sierra Rose Farms, DeWitt CMHA-CEI

MOVED by Raul Gonzalez and SUPPORTED by Robert Showers that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Sierra Rose Farms, 5953 W Cutler Rd, DeWitt, Michigan to provide equine assisted learning for consumers with the use of horses, for the period of January 1, 2011 thru September 30, 2011 and pay up to \$300 per consumer for those six session of services. MOTION CARRIED unanimously.

New Revenue Contract: Michigan Department of Community Health (MDCH)

Crisis Response Initiative Incorporating Peer Support Specialist Services Project CMHA-CEI

MOVED by Paul Palmer and SUPPORTED by Stephen Manchester that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a new contract with the Michigan Department of Community Health to provide Peer Support Specialist services for the newly developed Crisis Response Team for the period of 01/01/2011 – 09/30/2011 and receive \$44,667 for these services. MOTION CARRIED. **Kay Pray abstained.**

Finance

Expense Contract Renewal: Accident Fund National Insurance Company-Worker's Compensation and Employers Liability Insurance Policy Renewal CMHA-CEI

MOVED by Joe Brehler and SUPPORTED by Chris Swope that the Board of Directors of CMHA-CEI authorize CMHA-CEI to enter into a policy renewal in the amount of \$260,868 with the Accident Fund National Insurance Company, Lansing, MI for the period of January 1, 2011 through December 31, 2011 providing Worker's Compensation and Employer's Liability Insurance to CMHA-CEI. MOTION CARRIED unanimously.

Revenue Contract Renewal: Michigan Department of Community Health-Parent Management Training CMHA-CEI

MOVED by Joe Brehler and SUPPORTED by Sara Clark-Pierson that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract with the Department of Community Health to provide Parent Management Training-Oregon for the period of October 1, 2010 through September 30, 2011 and receive \$50,525 for those services, and to waive the requirement for this contract to cover administrative costs. MOTION CARRIED unanimously.

Revenue Contract Renewal: Michigan Department of Community Health-Serious Emotional Disturbance (SED) Waiver Access Position CMHA-CEI

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to approve the contract with the Michigan Department of Community Health to provide mental health screening, assessment and treatment services for the period of October 1, 2010 through September 30, 2011 and receive \$92,672 for those services, and to waive the requirement for this contract to cover administrative costs. MOTION CARRIED unanimously.

Revenue Contract Renewal: Ingham Intermediate School District-Ingham Great Start Collaborative CMHA-CEI

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Ingham Great Start Collaborative (fiduciary-Ingham Intermediate School District) to provide mental health consultation and time limited family focused treatment to Ingham County families with young children through five years old, and receive \$45,161 for the period of October 1, 2010 through September 30, 2011, and to waive the requirement for this contract to cover administrative costs. MOTION CARRIED unanimously.

Joe Brehler reported to the Board that the Finance Committee had a very lengthy discussion regarding waiving the administrative costs within the three revenue contracts. It was determined that the administrative costs for these contracts are covered in other ways and will not affect the bottom line.

Recipient Rights

No Report

Executive Committee

No Report

NEW BUSINESS

None

PUBLIC COMMENT

None

ADJOURNMENT

The meeting was adjourned at 6:48 p.m. The next meeting of the Board of Directors is scheduled for February 17, 2011 at the Community Mental Health building, 812 E. Jolly Rd., Suite G11-C, Lansing, Michigan at 6:00 p.m.

Minutes respectfully submitted by,

Aleshia Y. Echols
Human Resources Secretary

Approved 2-17-2011