



## **BOARD OF DIRECTORS MEETING MINUTES**

**Thursday, July 21st, 2011, 6:00 p.m.  
Community Mental Health Building  
812 E Jolly Rd, Lansing, MI 48910**

### **Board Members Present:**

**Maxine Thome, Joe Brehler, Robert Showers, Paul Palmer, Kay Randolph Back, Pat St. George, Chris Swope, Stephen Manchester, Sara Clark Pierson, Kay Pray, Dale Copedge, Raul Gonzales**

### **Staff Present:**

**Stefanie Zin, Sharon Blizzard, Pam Keyes, Mary Clissold, Sandy House, Ray Stitt, Billy Batson, Judi Cates, Bob Sheehan, Toby Bayless, David Picone, Judy Hazle, Chris Grabarek, Holly Fox, Alicia Spyker, Shawn Cook, Phyllis Burton, Monica Innes**

### **Public:**

**William Drake, Clinical Pharmacy Services of Mid Michigan (CPS); Joel Holdcraft, CPS; Andrea Garcia, CPS; Lori Garcia, CPS; Renae Davidson, CPS; Michael Bunce, CPS; Chelsea Kasik, CPS; Ashley Benjamin, CPS; Brian DeLong, CPS; Rachel DeLong, CPS; Sara DeLong, CPS; Paul Hammerly, CPS; and several other community members**

### **CALL TO ORDER:**

**The meeting was called to order at 6:00 pm by Chairperson Sara Clark Pierson.**

### **PREVIOUS MEETING MINUTES:**

**MOVED by Stephen Manchester and SUPPORTED by Robert Showers to approve the meeting minutes of June 16, 2011 with revision to page 5, paragraph one to strike "a 1.5% wage increase to contractors and". MOTION CARRIED unanimously.**

### **ADOPTION OF AGENDA:**

**Sara Clark Pierson asked that item number 4 be moved to follow public comment on the agenda. MOVED by Stephen Manchester and SUPPORTED by Paul Palmer to adopt the meeting agenda as revised. MOTION CARRIED unanimously.**

### **PUBLIC COMMENT ON AGENDA ITEMS:**

**Dr. Bill Drake, President of ACP, the parent of the Clinical Pharmacy Services of Mid Michigan (CPS) addressed the Board. Dr. Drake respectfully recognized that the "request for proposals" (RFP) was done to seek the pharmacy that would best fit Community Mental Health Authority of Clinton, Eaton, Ingham Counties (CMHA-CEI). Dr. Drake commented CPS has provided more behavioral services in the State than any other entity. Dr. Drake thanked the Board for the opportunity to provide pharmacy services for the last 10 years to this agency. He stated his staff had the opportunity to affect people's lives and he was grateful. Dr. Drake stated CPS will continue to serve persons in the area of behavioral health.**

**Paul Hammerly, Manager of CPS at Jolly Rd commented he was a founding member of the pharmacy at Jolly Rd. and when they began he found services to be very disjointed and fractured. In addition, Sparrow had notified this agency that they would no longer be providing services to those in the group homes and gave a 10 day notice. CPS stepped up and provided for the consumers needs which also helped the employees. Mr. Hammerly stated it has been an honor to serve the consumers at CMHA-CEI and he would prefer to remain the vendor here.**

Chris Grabarek commented that the change in pharmacies is personally disturbing to her. She commented that CPS has always worked very hard to accommodate the needs of everyone. She stated they have been very gracious to work with. Ms. Grabarek commented CPS handles the consumers with loving care and CPS goes beyond what they need to in helping the consumer.

Monica Innes stated the CPS staff are so loving to the clients and CPS is concerned about their health. Ms. Innes stated CPS does many things for the consumers that go unrecognized. CPS goes out of their way to get the Meds to consumers immediately as needed. Ms. Innes commented the CPS staff bend over backwards for the staff and consumers. She stated her job will be much more difficult without this very special CPS staff.

Other comments were "CPS was a breath of fresh air when they joined CMHA-CEI". "We have never had to say to the clients they cannot get their Meds this week". "We have really appreciated them".

#### **Program and Planning Item #4:**

##### **Pharmacy Services RFP (CMHA-CEI)**

Bob Sheehan walked through the fact sheet for Pharmacy Services. Mr. Sheehan stated that there were three finalists chosen after the proposals came in and were reviewed. The Board asked if staff were given a chance for input before selection. Mr. Sheehan stated that there was an RFP committee who made the decision and it is not the policy of CMHA-CEI to poll staff.

Maxine Thome joined the meeting at 6:20 pm.

Board members asked if staff had asked CPS if they could provide what St. John Providence Health System could? Mr. Sheehan commented that the RFP is the tool used for that. St. John Providence is part of a hospital system, they run reports that the current vendor does not, and St. John Providence does not charge certain fees that the current vendor does. Mr. Sheehan added this will be a performance based contract. Strong recommendations from references made St. John Providence Health System stand out. Discussion ensued.

Board members commented that they hope the transition will be made smooth. Joe Brehler commented that some tough decisions will have to be made if CMHA-CEI is to survive the changes of healthcare reform.

Sara Clark Pierson thanked all who attended the meeting and stated that Dr. Drake and staff are good friends of CMHA-CEI. She commented that they have grown in their work with CMHA-CEI and CMHA-CEI will need to grow to the systems capability to prepare for and survive healthcare reform.

Stephen Manchester commented he respected those who attended the meeting and that they were very civil about the subject matter.

**MOVED by Raul Gonzales and SUPPORTED by Stephen Manchester that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract with St. John Providence Health System to provide Pharmacy Services for a period of 5 years to begin October 1, 2011 with an option to renew for an additional 5 years at the option of CMHA-CEI and St. John Providence Health System. MOTION CARRIED. Maxine Thome abstained.**

Paul Palmer adjourned himself from the meeting at 7:15 pm.

#### **DIRECTORS REPORT:**

Pam Keyes, CMHA-CEI Chief Financial Officer introduced staff person Ray Stitts. Mr. Stitts presented on Medicaid reimbursement. It was commented in discussion after the presentation that CMHA-CEI's current system to get people on Medicaid seems to be working and there is little general fund dollars to be expected in 2014.

#### **COMMITTEE REPORTS:**

**Program and Planning:**

MOVED by Raul Gonzales and SUPPORTED by Kay Pray the following:

**New Expense Contract: McCalla AFC (CMHA-CEI)**

That the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with McCalla AFC to purchase specialized residential services from Elizabeth McCalla for the period of July 1, 2011 through December 31, 2013 and pay a daily rate of \$18.87, \$37.74, or \$56.61, dependent on the needs of the individual resident, for those services/goods;

**New Expense Contract: Community Living Services Of Oakland County, Ferndale (CMHA-CEI)**

That the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract with Community Living Services, Ferndale, MI and purchase Independent Facilitation services for the period of July 22, 2011 – September 30, 2012, and pay \$146 per Person Centered Plan (PCP); and

**New Expense Contract: Care Minder Home Care, Lansing (CMHA-CEI)**

That the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with the Care Minders Home Care agency to purchase Community Living Support and Respite Services and pay up to \$15.88 per hour for the period of August 1, 2011 – December 31, 2012.

MOTION CARRIED unanimously.

**Finance:**

MOVED by Joe Brehler and SUPPORTED by Robert Showers:

**Expense Contract Renewal: General/Professional/D&O/Fiduciary Liability – Philadelphia Insurance Co. (CMHA-CEI)**

That the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to purchase General and Professional Liability Insurance, Directors and Officers Liability Insurance, Umbrella Insurance and Fiduciary Liability Insurance from Philadelphia Insurance Company for the period July 1, 2011 – June 30, 2012 and pay \$296,945 in annualized premium for this coverage; and

**Contract Amendment: ICMA-RC Deferred Compensation Administrative Services Agreement effective July 21, 2011 thru July 21, 2016 (CMHA-CEI)**

That the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to amend the contract with ICMA-RC to provide administrative and investment services of our deferred compensation plan from ICMA-RC for the period of July 21, 2011 thru July 21, 2016 and pay no plan administration fee or mutual funds fee for those services.

MOTION CARRIED unanimously.

**Revenue Contract Amendment #1: Medicaid Managed Specialty and Services Contract with Michigan Department of Community Health (MDCH) (CMHAMM)**

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, acting in the role of the Board of Directors of the PIHP, approve Amendment No. 1 of the Medicaid Managed Specialty and Services contract with the Michigan Department of Community Health amending sections 7.4.1.2 Medicaid Payments, 7.4.1.3. Medicaid State Plan and (b)(3) Payments, and 7.4.1.4. 1915(c) Habilitation Supports Waiver Payments to allow the Department to make the July 2011 PIHP Specialty Services 1915(b) Waiver payment prior to June 30, 2011. MOTION CARRIED unanimously.

**Human Resources**

No report.

**Recipient Rights**

No report.

**Executive Committee**

No report.

**OLD BUSINESS:**

Bob Sheehan distributed a copy of "A Model of Practice: Protecting Services to Mental Health Consumers Through Innovation and Collaboration".

Mr. Sheehan commended the Board of Directors for the respect they had shown on very difficult issues.

**NEW BUSINESS:**

None.

**PUBLIC COMMENT:**

Ms. Jackson commented she was glad she came to the Board meeting because she had learned about the pharmacy.

**ADJOURNMENT:**

The meeting was adjourned at 7:50 pm. The next meeting of the Board of Directors is scheduled for August 18, 2011.

Minutes submitted by:

Judy Hazle  
Executive Secretary