



Community

MENTAL HEALTH
CLINTON • EATON • INGHAM

FINANCE COMMITTEE

Meeting Minutes

Wednesday, October 13th, 2021

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Committee Members Present:

Kay Randolph-Back
Dwight Washington
Dianne Holman
Tim Hanna

Committee Members Absent:

Raul Gonzales, Emily Stivers

Staff Present:

Darby Vermeulen, Sue Panetta, Sara Lurie, Shana Badgley, John Peiffer, Gwenda Summers, Joanne Holland, KC Brown, Amy Rottman

Public Present:

None

Other Board Members Present:

Joe Brehler

Call to Order:

The meeting was called to order by Vice Chairperson Kay Randolph-Back at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Tim Hanna and SUPPORTED by Dwight Washington to approve the meeting minutes of September 8th, 2021.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Tim Hanna and SUPPORTED Dianne Holman to adopt the amended agenda of October 13th, 2021, with the addition of 'Introductions' after Public Comment.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None.

Introductions

Sara introduced Sue Panetta, CEI's new CFO. Sue spoke briefly about her previous experience in accounting and healthcare. The committee members then went around and introduced themselves and said a few words about how they came to be a part of the CMHA-CEI Board.

BUSINESS ITEMS:

FY22 Revenue Contract Renewal: Mid-State Health Network

KC Brown presented this item for all of our SUD providers.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract renewal with Mid-State Health Network to provide Substance Use Disorder treatment for the retroactive period of October 1, 2021 through September 30, 2022. The amount of the contract is \$1,131,805 for Cost Reimbursed services. The Fee for Service programs are not capitated.

MOTION CARRIED unanimously.

Expense Contract Renewals

MOVED by Joe Brehler and SUPPORTED by Dwight Washington that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: Iris Telehealth

CEI will purchase telepsychiatry services from Iris Telehealth for the retroactive period of October 1, 2021 to September 30, 2022 and pay \$196-200/hour, depending on specific provider, for those services

Expense Contract Renewal: SHI International Corp

CEI will enter into a contract renewal with SHI International Corp for VMware license maintenance beginning October 1st, 2021 through September 30th, 2022 and pay \$39,088.60 for that maintenance.

Expense Contract Renewals: 7CLingo & Deaf Community Advocacy Network (Deaf C.A.N.!)

CEI will renew the contracts with 7CLingo and Deaf Community Advocacy Network (Deaf C.A.N.!) to purchase interpreter/translation services at the rates indicated below for the retroactive period of October 1, 2021 through September 30, 2022.

7CLingo

Service	Rate	Minimum Duration	Cancellation Policy (as per Contract)	Rush Fee & Weekend Rates (before 8am and after 5pm)	Additional Notes
Face to Face Spoken & ASL**	\$85/hour + Mileage (Over 10 Miles)	2 hours	24 Business Hours	Additional \$10/hour	Remaining hours: \$85/hr. with 30 mins. increment post 2 hour(s)
Video Remote Interpretation (Spoken)	\$2.50/Min	30 Minutes	24 Business Hours		
Video Remote Interpretation (ASL)	\$2.99/Min	30 Minutes	24 Business Hours		
OPI (Scheduled)	\$1.50/Min	15 Minutes	24 Business Hours		
On-Demand OPI	\$1.50/Min	N/A			New Phone Line billed at \$1.25 a minute (517-624-7795)
Out of town interpreters are subject to prior approval at the below booking fees					
Mile Range Round Trip	Reimbursement Rate				
10-40 mi	Reimburse per mile at the Federal Rate (\$0.58)				
40-60 mi	\$75.00*				
61-90 mi	\$125.00*				

91-120 mi	\$150.00*
121-150 mi	\$200.00*
151-180 mi	\$225.00*
181-210 mi	\$275.00*
211 - 240 mi	\$300.00*
241-300 mi	\$375.00*
*Flat rate that covers mileage at the Federal rate and travel time.	

Deaf Community Advocacy Network (Deaf C.A.N.!)

Description	Rate	Additional Hours
Regular Rate (7:00am to 10:00pm)	\$96.00/hr for first two hours	\$48/hr
After Hours/Weekend/Holiday (10:00pm to 7:00am)	\$106.00/hr for first two hours	\$53/hr
High Risk Rate*	\$110.00/hr for first two hours	\$55/hr
Court Rate	\$136.00/hr for first two hours	\$68/hr
After Hours/Emergency	\$140.00/hr for first two hours	\$70/hr
Travel/Mileage	\$0.50/mile	After two hours, billed in 15 min. increments

*(Psychiatric Evaluations, Mental Health, Attorneys, Hospital Emergency Rooms, Deaf Blind, Jails, etc.)

MOTION CARRIED unanimously.

Expense Contracts

MOVED by Dwight Washington and SUPPORTED by Tim Hanna that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Amendment: Private Duty Nursing Services

CEI will purchase nursing services indicated at the rates below for the retroactive period of October 1, 2021 through September 30, 2022.

Agency Name	Address
Maxim Healthcare Services Inc.	2627 East Beltline Ave. SE Ste 210 Grand Rapids, MI 49546
Centered Care	15945 Wood Rd Lansing, MI 48906

Rate Schedule:

Service Description	Code	Modifier	Modifier	Modifier	Unit	Rate
NURSING LPN	T1000	TE			15 Minute	\$9.96
NURSING LPN - Holiday*	T1000	TE	TV		15 Minute	\$13.28
NURSING LPN - RESPITE	T1005	TE			15 Minute	\$9.32
NURSING LPN - RESPITE	T1005	TE	C2		15 Minute	\$10.07
NURSING LPN - RESPITE - Holiday*	T1005	TE	TV		15 Minute	\$13.74
NURSING LPN - RESPITE - Holiday*	T1005	TE	TV	C2	15 Minute	\$14.48
NURSING RN	T1000	TD			15 Minute	\$11.50
NURSING RN - Holiday*	T1000	TD	TV		15 Minute	\$17.07
NURSING RN - RESPITE	T1005	TD			15 Minute	\$11.88
NURSING RN - RESPITE	T1005	TD	C2		15 Minute	\$12.69
NURSING RN - RESPITE - Holiday*	T1005	TD	TV		15 Minute	\$17.58
NURSING RN - RESPITE - Holiday*	T1005	TD	TV	C2	15 Minute	\$18.40

MOTION CARRIED unanimously.

Expense Contract Renewal: Residential Type B – McBride Quality Care Services, Inc. CEI will enter into a contract renewal for Type-B Residential Services, inclusive of Community Living Supports (H2016) and Personal Care (T1020), with the following provider at the following locations, for the retroactive period of October 1, 2021 through September 30, 2022.

Provider	Location	Address	City	State	Zip	License Number	H2016 & T1020
McBride Quality Care Services, Inc	Schavey	1009 Schavey	Dewitt	MI	48820	AS190396495	\$199.57
McBride Quality Care Services, Inc	Turner	14354 Turner Rd	DeWitt	MI	48820	AS190396493	\$199.57

New Expense Contract: HMCO – Environmental Modification, Habilitation Supports Waiver

Sara said this is an urgent situation and by the time this item reaches the full Board next Thursday, this item will already be in motion. CEI will enter into a new expense contract with HMCO, Owner Sam Tucker, P.O. Box 4883, East Lansing, MI 48823 for the total costs identified below for environmental modifications to begin October 22, 2021 and to be completed by January 31, 2022.

RATE SCHEDULE

Service	Company	Code & Modifier	Rate	Unit
Environmental Modification (Habilitation Supports Waiver Service)	HMCO	S5165	\$8,359.57	Per Service

Note: Price is in accordance with HMCO bid received on 10/4/2021.

MOTION CARRIED unanimously.

Revenue Contracts

MOVED by Joe Brehler and **SUPPORTED** by Tim Hanna that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following revenue contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Revenue Contract: Amended Funding: Clinton County RESA

Joe said he looks forwarding to continuing both programs in Clinton and Eaton Counties, as these are long-standing contracts. The new amended funding dollar amount for CCRESA is \$192,471.00.

Revenue Contract Renewal Amended Funding: Eaton Parent-Young Child Program

CEI will enter into a contract renewal with Eaton County to provide home-based PYCP services to Eaton County families for the retroactive period of October 1, 2021 through September 30, 2022 and receive \$138,700.

MOTION CARRIED unanimously.

Expense and Revenue Contracts

MOVED by Tim Hanna and SUPPORTED by Dianne Holman that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense and revenue contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract: Amended Rate - McLaren Hospital

CEI to enter into a new contract with McLaren Hospital to purchase hospital services at the rates indicated below for the retroactive period of October 1, 2021 – September 30, 2022.

Hospital	CPT Code	Service	Rate
McLaren Hospital	0100	Inpatient Care: Adult (All Inclusive)	\$950

Expense Contract Renewals: Zanzibar Adult Foster Care, LLC, Big Hearts AFC, and Haven of Rest

CEI to enter into new contracts Esther Mwankenja - Zanzibar Adult Foster Care, LLC, Mekdes Zewde - Big Hearts AFC, and Emmaus Corp - Haven of Rest to purchase residential services with the per diem rates of \$41.63 (Level I), \$63.60 (Level II), and \$85.57 (Level III), for service codes H2016 and T1020, for the retroactive period of October 1, 2021 through September 30, 2022.

Revenue Contract Extension: McLaren - Greater Lansing

CEI to extend the current contract with McLaren-Lansing to provide Mental Health Therapist Staffing in the Emergency Department to McLaren-Lansing for the period of 1 year starting October 1, 2021 through September 30, 2021 and receive \$241,451 per year.

MOTION CARRIED unanimously.

Expense Contract Amendment: iEval

Sara Lurie said this is carryover money that was recently approved by SAMHSA.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Dwight Washington that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a

Contract amendment with iEval to carryover the \$12,300 in funds from FY20-21 to provide additional external evaluation support to the implementation of the Certified Community Behavioral Health Clinic Expansion Grant for the grant period of May 1, 2021 – April 30, 2022 and with a new total not to exceed \$92,300.

MOTION CARRIED unanimously.

Medicaid Revenue Update

Amy Rottman presented the Medicaid revenue update through September. She said there are a few accruals that are still coming in related to August and September enrollees that we will see in October. We have collected \$25M additional in revenue than what was budgeted for this year. The primary reason for this is due to enrollee increases over the pandemic period, and the State allowing individuals to stay on Medicaid without updating financial information. As we look at budget to actual, there are reductions in expenditures, as well, and therefore our difference between what we've brought in and what we've expensed. We will be lapsing these dollars back to MSHN. Management is having discussions early this year to decide how to spend these dollars in a purposeful way without creating potential deficits for future years where we do not have as much revenue coming in.

Kay asked if we will still be making a payment to MERS? Sara said the plan was to make a \$4-8M payment to MERS, pending a cash flow analysis. Amy completed the analysis, and decided a \$4M payment would be appropriate. This is in addition to the \$2M payment made earlier in the year that was budgeted. Amy noted the State has the final say in whether a MERS payment is an allowable expenditure or not. She said this was a topic of conversation all year because of the overfunding across the state, and this may bubble up again in the future when audits are being completed for CMHs.

Unfinished Business:

None

New Business:

Kay provided a flier for the Mental Health Listening Tour that is happening right now and being sponsored by the Democratic caucus. One tour is coming soon to the Lansing area. There is a link on the flier for contributions to the tour. This is an opportunity to make our voices heard and contribute to the development of legislation.

Public Comment:

None

Adjournment:

The meeting was adjourned at 6:07 p.m. The next regularly scheduled Finance Committee meeting is November 10th, 2021 at 5:30 p.m., 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant