



COMMUNITY MENTAL HEALTH AUTHORITY
CLINTON • EATON • INGHAM

BOARD OF DIRECTORS REVISED MEETING MINUTES

Thursday, October 21st, 2010, 6:00 p.m.

**Community Mental Health Bldg.
812 E. Jolly Rd., Conf. Rm. G11-C, Lansing**

Board Members Present:

Raul Gonzales, Pat St. George, Dale Copedge, Joe Brehler, Robert Showers, Sara Clark Pierson, Chris Swope, Kay Randolph-Back, Stephen Manchester, Kay Pray, Maxine Thome

Board Members Absent:

Paul Palmer (notified staff of absence)

Staff Present:

Liz Holcomb, Bob Sheehan, Judy Hazle, Kim Zimmerman, Toby Bayless, Al Way, Sharon Blizzard, Karman Barnhart, Maureen Moloney, Pam Keyes, Jana Weeks, David Picone, Judi Cates

Public Present:

**Jeff Fleming, Service Representative of Local 459
Pamela Stants, Board Liaison**

CALL TO ORDER

The meeting was called to order at 6:10 pm by Chairperson Pat St. George.

PREVIOUS MEETING MINUTES

MOVED by Sara Clark Pierson and SUPPORTED by Chris Swope to approve the meeting minutes of September 16th, 2010 with removal of unnecessary wording in motions made by the Finance Committee. MOTION CARRIED unanimously.

ADOPTION OF AGENDA

MOVED by Robert Showers and SUPPORTED by Chris Swope to accept the October 21, 2010 meeting agenda. MOTION CARRIED unanimously.

PUBLIC COMMENT ON AGENDA ITEMS

No comment.

DIRECTORS REPORT

Robert Sheehan recognized Pamela Stants, the recipient of the Cookie Gant Award, an award presented to her by the State of Michigan, Department of Community Health.

Karman Barnhart presented and updated the Board on the new "On-line Application".

Maxine Thome joined the meeting at 6:15 pm.

Mr. Sheehan reviewed his written Executive Directors report of October, 2010. Mr. Sheehan stated CMHA-CEI received a plaque from the Census Bureau recognizing the agencies help in the census.

In addition Mr. Sheehan distributed “A Replication Guide for the Family Guidance (FG) Model of Home-Based Services” and congratulated Mr. Al Way, Director of Children Service for his part in the FG Model.

Dale Copedge joined the meeting at 6:35 pm.

COMMITTEE REPORTS

Program and Planning

New Expense contract: Samaritan Behavioral Center (CMHA-CEI)

Moved by Raul Gonzales and Supported by Robert Showers that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Samaritan Behavioral Center to purchase inpatient services from the hospital for the period of November 1, 2010 through December 31, 2011 and pay an all-inclusive per diem of \$640 for those services. MOTION CARRIED unanimously.

New Revenue Contract: Michigan Department of Community Health (MDCH) Supported Employment Block Grant (CMHA-CEI)

Moved by Raul Gonzales and Supported by Kay Pray that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties, acting in the role of the governing body of the PIHP, authorize CMHA-CEI to enter into a new two year contract with the Michigan Department of Community Health to develop and implement Supported Employment services for the period of 10/01/2010-09/30/2011 and receive \$70,000 for these services, with the second years funding of \$70,000 passing through CMHA-CEI and distributed to Ionia Co. CMHA for the period of 10/1/11 to 9/30/12. MOTION CARRIED unanimously.

New Expense Contract: Anna Masambaji –Sunshine II AFC (CMHA-CEI)

Moved by Raul Gonzales and Supported by Sara Clark Pierson that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Anna Masambaji to purchase Adult Foster Care services for mentally ill adults from Sunshine II AFC (Lansing) for the period of September 9, 2010 through December 31, 2012 and pay \$16,333.75 per year or \$44.75 per day, per client, less the consumer’s SSI ability to pay for those services. MOTION CARRIED unanimously.

Finance

Moved by Joe Brehler and Supported by Chris Swope to approve the following Revenue and Expense Contracts:

Expense Contract Renewal: Pace & Partners Inc. (CMHA-CEI)

Expense contract with Pace & Partners Inc. to provide social marketing for Impact for the period of October 1, 2010 through September 30, 2011 and pay Pace & Partners Inc. \$55,620.00 for those services;

Expense Contract Renewal: Public Sector consultants (CMHA-CEI)

Expense contract with Public Sector Consultants to provide evaluation services for Impact for the period of October 1, 2010 through September 30, 2011 and pay \$136,871 in quarterly installments for those services;

Revenue Contract Renewal: MH/Crisis Services-Eaton County Jail (CMHA-CEI)

Revenue contract with Eaton County to provide mental health services to consumers in Eaton County for the period of October 1, 2010 through September 30, 2011 and receive \$41,651 for those services;

Revenue Contract Renewal: Impact/Ingham County DHS (CMHA-CEI)

Revenue contract renewal with Ingham County Department of Human Services for the period of October 1, 2010 through September 30, 2011 to provide a package of services to youth with Severe Emotional Disturbance and their families who are referred by Ingham County Department of Human Services to Impact (System of Care) and receive up to \$13,840 per youth, for a total of up to \$534,800;

Revenue Contract Renewal: Impact/Ingham County Circuit Court (CMHA-CEI)

Revenue contract renewal with Ingham County Circuit Court – Family Division for the period of October 1, 2010 through September 30, 2011 to provide a package of services to youth with Severe Emotional Disturbance and their families who are referred by Ingham County Circuit Court – Family Division to Impact (System of Care) and receive up to \$13,840 per youth, for a total of up to \$1,885,660;

Revenue Contract Renewal: Clinton County DHS-Child Care Fund Initiative (CMHA-CEI)

Revenue contract renewal with Clinton County Department of Human Services to provide intensive home-based services for the period of October 1, 2010 through September 30, 2011 and receive up to \$27,000 for those services;

Revenue Contract Renewal: Substance Abuse and Mental Health Services Administration (SAMSHA) (CMHA-CEI)

Revenue contract renewal with the Substance Abuse and Mental Health Administration to plan and coordinate the ongoing implementation for a System of Care for the period of October 1, 2010 through September 30, 2011 and receive \$802,675 from SAMHSA;

Revenue Contract Renewal: Early Head Start (CMHA-CEI)

Revenue contract renewal with Capital Area Community Services (CACS) to provide 0.5 FTE classroom consultation and therapeutic interventions for children and their families for the period of August 1, 2010 through July 31, 2011 and receive \$39,122 for those services;

Revenue Contract Renewal: Early On Grant (CMHA-CEI)

Revenue contract renewal with the Ingham Intermediate School District to provide Early On service coordination and IMH consultation services to Ingham Early On for the period of July 1, 2010 through June 30, 2011 and receive up to \$119,417 for those services;

Revenue Contract Renewal: Eaton County Juvenile Court (CMHA-CEI)

Revenue contract renewal with Eaton County Controller's Office to provide screening, assessment, referral, and treatment services to youth and families under jurisdiction of the Eaton County Juvenile Court for the period of October 1, 2010 through September 30, 2011 and receive \$102,002 for those services;

Revenue Contract Renewal: ARRA Early Head Start Grant (CMHA-CEI)

Revenue contract renewal with CACS EHS to provide home-based services for up to 8 children and their families and to provide up to 45 hours of Reflective

Supervision/Consultation for CACS EHS for the period of October 1, 2010 through September 30, 2011 and receive \$43,725 for those services; AND

Revenue Contract Renewal: Eaton County Parent-Young Child Program (CMHA-CEI)

Revenue contract renewal with Eaton County to provide home-based services to Eaton County families for the period of October 1, 2010 through September 30, 2011 and receive \$215,785 for those services.

MOTION CARRIED unanimously.

SED Amendment to GF (CMHSP) Contract: FY 2011 Managed Mental Health Supports and Services Contract with Michigan Department of Community Health (MDCH)

Attachment C4.13. (CMHA-CEI)

Moved by Joe Brehler and Supported by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve Amendment No. 3 of the Managed Mental Health Supports and Services Contract with the Michigan Department of Community Health to include SED/GF funding in the amount of up to \$50,000 for the period of October 1, 2010 through September 30, 2011. MOTION CARRIED unanimously.

FY 2011 Contract: Michigan Department of Community and CMHSP for Managed Mental Health Services (GF) (CMHA-CEI)

Moved by Joe Brehler and Supported by Stephen Manchester that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the CMHSP contract with the Michigan Department of Community Health for the period of October 1, 2010 through September 30, 2011. MOTION CARRIED unanimously.

FY 2011 Contract: Michigan Department of Community Health Prepaid Inpatient Health Plan (CMHA-CEI/CMHAMM)

Moved by Joe Brehler and Supported by Kay Randolph-Back that the Board of the Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, acting in the governing role of PIHP, approve the FY 2011 PIHP contract with the Michigan Department of Community Health for the period of October 1, 2010 through September 30, 2011. MOTION CARRIED unanimously.

Revised FY 2011 Per Diem Rates for Pine Rest/St. Mary's Hospitals (CMHA-CEI) Fiscal Year 2011 Budget (CMHA-CEI)

Moved by Joe Brehler and Supported by Chris Swope that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties accept the revised per diem rates for Pine Rest/St. Mary's hospitals to purchase hospital services from the hospital system at the inpatient per diem rates of \$898 at Pine Rest and \$868 for St. Mary's for FY 2011. MOTION CARRIED unanimously.

Program Closure and Discontinuation of Mid-South Substance (CMHA-CEI) Abuse Commission Revenue Contract: Clinton County SA (CMHA-CEI)

Moved by Joe Brehler and Supported by Sara Clark Pierson that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to discontinue services in Clinton County in Substance Abuse Prevention and not enter into the FY 2011 Prevention contract with Mid-South Substance Abuse Commission. MOTION CARRIED unanimously.

Public comment was allowed before the last item of the Finance Committee agenda.

PUBLIC COMMENT

Jeff Fleming commented that there is the beginning of new relationship between CMHA-CEI and Local 459 with the idea of doing things in a more sensitive and productive way. Mr. Fleming stated that since there is no deficit in FY 2011 he would hope that employees are recognized.

Finance Committee Continued:

Fiscal Year 2011 Budget

Joe Brehler moved that the meeting go to closed session at 7:00 pm to discuss the FY 2011 budget and its impact on negotiations. Robert Showers supported the motion. A roll call vote was taken. Voting yes: Raul Gonzales, Pat St. George, Dale Copedge, Joe Brehler, Robert Showers, Sara Clark Pierson, Chris Swope, Kay Randolph-Back, Maxine Thome, Stephen Manchester, and Kay Pray. Voting no: none.

The meeting moved out of closed session at 9:00 pm.

Human Resources

No report.

Recipient Rights

No report.

Executive Committee

No report.

OLD BUSINESS

None.

NEW BUSINESS

Kay Pray attended the special meeting held at the MACMHB Fall Conference for Board Chairs in the absence of Pat St. George.

Ms. Pray distributed a report of the topics discussed which included:

- New edition of Roberts Rules with many updates
- Orientation for local Board members that lists the responsibilities of a Board member
- Attendance at Board meetings
- Receiving Board packets on time, reading them, sending them electronically
- Micro Managing vs Trusting Staff
- More Board Chair meets at future conferences

ADJOURNMENT

The meeting was adjourned at 9:15 pm. The next meeting of the Board of Directors is scheduled for Thursday, November 18, 6:00 pm at the Community Mental Health Building, 812 E Jolly Rd, Lansing, MI.

Minutes respectfully submitted by:

Judy Hazle
Executive Secretary