



**BOARD OF DIRECTORS
MEETING MINUTES**
Thursday, April 22nd, 2010, 6:00 p.m.
Clinton County Courthouse, 100 East State Street
St. Johns, MI 48879

Board Members Present:

Raul Gonzales, Pat St. George, Dale Copedge, Joe Brehler, Robert Showers, Chris Swope, Kay Randolph-Back, Paul Palmer, Stephen Manchester, Kay Pray; Absent: Sara Clark Pierson (notified staff of absence), Maxine Thome (notified staff of absence)

Staff Present:

Maureen Moloney, Sharon Blizzard, Mary Clissold, Chuck Dougherty, Judi Cates, Kim Zimmerman, Liz Holcomb, Al Way, Pam Keyes, Bob Sheehan, Judy Hazle

Public Present:

None.

Call to Order:

The meeting was called to order at 6:05 pm by Chairperson, Pat St. George.

Previous Meeting Minutes:

MOVED by Kay Pray and SUPPORTED by Paul Palmer to approve the meeting minutes of March 18, 2010. MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Robert Showers and SUPPORTED by Kay Pray to accept the revised agenda. There was discussion on the addition under "New Business". Staff explained the item is time sensitive and could hold payment from DCH to CMH back if not discussed on this date. MOTION CARRIED unanimously.

Public Comment on Agenda Items:

No comment.

Directors Report:

Bob Sheehan thanked Robert Showers for hosting the Board meeting at Clinton County and providing a meal.

Mr. Sheehan recognized Kay Pray for her year of service to the Board as the Chairperson. Mr. Sheehan presented Ms. Pray with a plaque. Mr. St. George also recognized Ms. Pray with a homemade mallet thanking her for her "for a job well done". Ms. Pray commented that serving on the CMH Board over the past several years "has been wonderful".

Chris Swope joined the meeting at 6:10 pm.

Mary Clissold, Director of Community Services for the Developmentally Disabled (CSDD) presented the "April 2010 CSDD Vision Paper".

Ms. Clissold commented that approximately 43% of the CSDD consumers live in group homes. Then there are others who live with family and much of their costs are for staffing. Ms. Clissold stated that one of the most recent changes is that more individuals are living in their own homes. There are approximately 35 type B home and 40 type A homes. There are about ½ dozen non-specialized homes.

Dale Copedge joined the meeting at 6:20 pm.

Bob Sheehan presented and review his April 2010 Executive Directors Report. He noted that the Annual Meeting at the Lansing Center this year hosted over 400 individuals.

Mr. Sheehan pointed out there is what is called an Early Adopter –people will be able to apply to expand their Medicaid coverage. Mr. Sheehan stated that this CMH is an organization that provides service to the poor.

Dale Copedge joined the meeting at 6:20 am.

COMMITTEE REPORTS

Program and Planning:

New Revenue Contract: Michigan State University (CMHA-CEI)

Raul Gonzales stated he would have to abstain from the motion because he is an employee of Michigan State University. Joe Brehler MOVED and Stephen Manchester SUPPORTED that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Michigan State University to provide NIMH RAISE NAVIGATE services and NIMH RAISE Pre-Study services for a minimum of 18 project participants in the Adult Mental Health Services Case management unit to Michigan State University, East Lansing, MI, for the contract period of March 1, 2010 – February 28, 2012 and receive a maximum of \$157,122 for the two year contract. MOTION CARRIED.

New Revenue Contract: Michigan Prisoner Re-entry Initiative: Cognitive Behavioral Treatment (CMHA-CEI)

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize staff to enter into a new contract with Michigan Prisoner Re-Entry Initiative through Capitol Area Michigan Works to provide Cognitive Behavioral Therapy for parolee's associated with the MPRI program in Ingham County and receive \$51,123 (Fifty-one thousand, one hundred and twenty three dollars), for the period of April 1, 2010 through September 30, 2010 for those services. MOTION CARRIED unanimously.

Finance:

Expense Contract Renewal: The Echo Group (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into contract renewal with The Echo Group for maintenance of Clinician's Desktop and Revenue Manager for the period

of May 14, 2010 through May 14, 2011 and pay \$73,430.35 for that maintenance. MOTION CARRIED unanimously.

Revenue Contract: Michigan Department of Community Health for the Michigan Adult Benefits Waiver Program (CMHAMM)

MOVED by Joe Brehler and SUPPORTED by Raul Gonzales that the Board of Directors, in its role as the governing body for the Prepaid Inpatient Health Plan, approve the revenue contract with the Michigan Department of Community Health for the Michigan Adult Benefits Waiver program for the period of May 1, 2010 through September 30, 2010. MOTION CARRIED unanimously.

Restoration and One Time Spending Proposals (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Robert Showers that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI management proceed to move forward with implementing those one-time expenditures that are highly time sensitive as well as those that fall under the moderate level of time sensitivity. MOTION CARRIED unanimously. See below the items under highly time sensitive and moderately time sensitive:

a. Time sensitive 1x expenditures: Staff training is the only item in this category, in that training opportunities are available at specific times in the year and must be taken advantage of when they occur. The one-time staff training proposals total approximately \$80,000 – approximately \$100 per CMH employee. These training dollars would be used for a wide range of professional development efforts, ranging from in-services provide at CMH, conference and workshop registrations, and the purchasing of training to ensure that CMH's programs and departments have the expertise to carry out specific (most newly emerging) functions, such as a range of evidence-based practices; auditing and reporting functions; and the use, by a greater range of staff, of specific software packages.

b. Moderately time-sensitive expenditures: Those with a moderate level of time sensitivity will be authorized next, with the decision point being if we do not receive word of the federal approval of the new Medicaid rates by late May. These are expenditures that require some time to order, receive, and/or carry out, such as **repair and maintenance, equipment purchases, supplies, and consultant services.**

Program Proposals –FY 2010 increase in Medicaid Eligible's (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Raul Gonzales that the Board of Directors accept management's program proposals to utilize the Fiscal Year 2010 increase in Medicaid eligible's and authorize management to begin implementation. MOTION CARRIED unanimously.

New Expense Contract: Seelye Group LTD –Carpeting for Jolly Rd (CMHA-CEI)

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Community mental Health Authority of Clinton, Eaton, and Ingham Counties Board of directors authorize CMHA-CEI to enter into a new contract with Seelye Group LTD to purchase carpet and vinyl flooring from Seelye Group LTD, 1411 Lake Lansing Rd, Lansing, MI and pay Forty Thousand Four Hundred Forty five Dollars (\$40,445.00) drawn from the "Major Repairs and Maintenance Fund" of Ingham County for those services/goods.

Financial and Compliance Auditor Search (CMHA-CEI)

Finance Committee had referred the search for a Board member to sit on the Finance & Audit Committee to the Board. After discussion, Joe Brehler agreed to participate on the Finance and Compliance Audit committee.

Human Resources:

Health Care Professional Liability Insurance Renewal (CMHA-CEI)

MOVED by Dale Copedge and SUPPORTED by Robert Showers that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton and Ingham Counties renew the annual Health Care Professional Liability Policy with ProAssurance Corporation to provide malpractice insurance for the period of April 1, 2010 through April 1, 2011. MOTION CARRIED unanimously.

Recipient Rights:

Recipient Rights Quarterly report: Oct. 1, 2009-Dec. 31, 2009 (CMHA-CEI)

MOVED by Chris Swope and SUPPORTED by Stephen Manchester that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton and Ingham Counties accept the Recipient Rights Quarterly report for the period of October 1, 2010 through December 31, 2010. MOTION CARRIED unanimously.

DCH Annual Report: Fiscal Year 2009 (CMHA-CEI)

MOVED by Chris Swope and SUPPORTED by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton and Ingham Counties accept the Recipient Rights Office Annual Report of Activity for the period of October 1, 2008 through September 30, 2009 which was submitted to the MDCH-ORR in December of 2009. MOTION CARRIED unanimously.

Executive Committee

Pat St. George reported that the Executive Committee met and appointed Judith Kindel and Steven O'Shaughnessey to the Recipient Rights Committee for a 1 year period. The Executive Committee also made committee appointments for FY 2010-2011.

Old Business:

None.

New Business:

Amendment No. 2 to the Agreement Between Michigan Department of Community Health (MDCH) and Clinton-Eaton-Ingham Community Mental Health Authority (CEI CMHA/CMHAMM)

MOVED by Joe Brehler and SUPPORTED by Robert Showers that the Board of Directors, in its role as the governing body for the Prepaid Inpatient Health Plan, approve Amendment No. 2 of the Medicaid Managed Specialty Supports and Services Concurrent 1915(b)/(c) Waiver Program for the period of October 1, 2009 through September 30, 2010.

Mr. Bayless explained that MDCH has not yet received approval from Centers for Medicare & Medicaid Services (CMS) regarding the FY '10 capitation rates. However, to be able to provide the rate increase to this PIHP as soon as approval is received, MDCH has presented CEI CMHA with a contract amendment (relating to the current Medicaid Managed Specialty Supports and Services Concurrent 1915(b)/(c) Waiver Program) that would allow for changes to capitation rates on May 1, 2010, as required by the CMS and

MDCH Appropriations Act. If executed on or before May 12, 2010 and contingent upon CMS approval, the adjusted payment, reflecting the proposed rate change, will be received by this PIHP on May 20, 2010.

MOTION CARRIED unanimously.

Public Comment:

None.

Adjournment:

The meeting was adjourned at 7:30 pm. The next regularly scheduled meeting of the Board of Directors is May 20th, 2010 at the Community Mental Health building, 812 E Jolly Rd, Suite G11-C, Lansing, at 6:00 pm.

Minutes respectfully submitted by:

Judy Hazle
Executive Secretary/
Community Ed Liaison