



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Monday, July 13th, 2020 5:30 p.m.

Zoom Meeting: <https://zoom.us/j/97782467215> Meeting ID: 977 8246 7215

US Toll-free 877-853-5257

Committee Members Present:

Al Platt, Raul Gonzales, Joe Brehler, Kay Randolph-Back, Emily Stivers, Jim Rundborg

Committee Members Excused:

None

Staff Present:

Darby Vermeulen, Shana Badgley, Sara Lurie, Jennifer Stanley

Other Board Members Present:

Paul Palmer

Public Present:

None

Others Present

None

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Al Platt and SUPPORTED by Jim Rundborg to approve the meeting minutes of June 8th, 2020.

MOTION PASSED with 6 votes in favor.

Members Present: Joe Brehler, Al Platt, Raul Gonzales, Jim Rundborg, Kay Randolph-Back, Emily Stivers

Adoption of Agenda:

MOVED by Jim Rundborg and SUPPORTED by Al Platt to adopt the agenda of July 13th, 2020.

MOTION PASSED with 6 votes in favor.

Members Present: Joe Brehler, Al Platt, Raul Gonzales, Jim Rundborg, Kay Randolph-Back, Emily Stivers

Public Comment on Agenda Items:

None.

BUSINESS ITEMS:

New Expense Contract: Cynthia Logan, LPC – Behavioral Treatment Plans for AMHS
Shana Badgley presented this item for a Behavior Treatment Plan Specialist. This individual is needed to continue bringing CEI into compliance with HCBS rules. Shana said they are hoping Cynthia Logan can create 15-25 treatment plans. Kay asked about the restrictions in adult foster care Shana spoke of, and asked her to expand on that. Shana said anytime there is a restriction in an AFC, (for example, restricting a person's access to food if they have a history of overeating), there has to be a functional assessment done and a treatment plan created, with the goal of the person not needing the treatment plan any longer.

ACTION:

MOVED by Kay Randolph-Back and SUPPORTED by Joe Brehler that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into new contract with Cynthia Logan, LPC to purchase Behavioral Health Assessment services for Adult Mental Health Services for Behavioral Treatment Plans

for the period of August 1, 2020 thru September 30, 2021 and pay a per unit/encounter, per rate schedule below, up to a maximum of \$50,000 total for those services.

Service	Code	Unit	Authorized Rate
Mental Health Service Plan Development (Behavior treatment plan development)	H0032(must be face to face with consumer)	Per Encounter	\$260
Mental Health Service Plan Monitoring	H0032TS (must be face to face with consumer)		\$225
Behavior Tx Plan Review	H2000TS	Per Encounter	\$100 Billed once per consumer per BTP committee meeting
Comprehensive Assessment, by non-Physician	H0031	Per Encounter	\$450

MOTION PASSED with 6 votes in favor.

Members Present: Joe Brehler, Al Platt, Raul Gonzales, Jim Rundborg, Kay Randolph-Back, Emily Stivers

New Expense Contract: iEval

Sara Lurie said she mentioned to the Board last month that CEI would be receiving this second external evaluation grant. She went on to note portions of the evaluation process that iEval would be completing, including providing external review of data process monitoring to track implementation of plans laid out in the grant and formative evaluation of the services, patients, and staff related to the CCBHC, providing analyses and recommendations. Sara said there will be another amount for the second year of this grant.

Kay wondered if anyone is thinking about creating literature and working with other CCBHC grantees in the state as a way of pushing some of the information out of the federal circle, particularly given that various individuals, including consumers, will be interviewed. Sara agreed that CEI will capture a lot of

interesting data through the grant. She said Wendy Tackett with iEval also works with other iEvaluators throughout the state, so she may know of ways to disseminate that information. Sara agreed that having the data and individual's stories to go along with the data can be very impactful.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Jim Rundborg that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with iEval to provide external evaluation support to the implementation of the Certified Community Behavioral Health Clinic Grant #2 for the grant period of May 1, 2020 through April 30, 2021 and with a total not to exceed \$80,000.

MOTION PASSED with 6 votes in favor.

Members Present: Joe Brehler, Al Platt, Raul Gonzales, Jim Rundborg, Kay Randolph-Back, Emily Stivers

Unfinished Business

a. HCBS Update

Sara said we heard a little about HCBS requirements earlier in the meeting that CEI is trying to pull into compliance; there isn't much more to discuss other than the surveys that have gone out, which are due soon. MSHN is working to have those who are out of compliance move into compliance by the end of July. Shana said AMHS has about five more items to work on to come into compliance. Then they will be moving on to the surveys; AMHS has about 75 items on the new surveys related to CLS codes. Sara said once the surveys are done, CEI will go through the process again, looking for flags of non-compliance and working on plans of correction.

Kay asked if Sara has any knowledge of what's going on with other CMH's as far as HCBS compliance? Sara said she has not heard much, it's not really something people are discussing these days. She doesn't believe heightened scrutiny has moved through our region yet, like it has in other regions. Sara said it may be because people are much more concerned with COVID-19 at this juncture.

New Business:

Raul wondered if CEI has seen any new consumers as a result of the shooting in Lansing this weekend? Shana said she hasn't heard, but CEI is certainly available if people are in need.

Public Comment:

None

Adjournment:

The meeting was adjourned at 6:09 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, August 10th, 2020, 5:30 p.m., via Zoom.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant