



CMHA-CEI Policies and Procedure Manual

<b>Title:</b>	Access to Entertainment Materials, Information, and News		
<b>Subject:</b>	RECIPIENT RIGHTS		
<b>Section:</b>	3.6.21		
<b>Policy:</b> X <b>Procedure:</b> <input type="checkbox"/>	<b>Issued by:</b> Director of Quality Customer Service and Recipient Rights (QCSRR)	<b>Effective Date:</b> 04/12/84	<b>Applies to:</b> X All CMHA-CEI staff X Contract Providers
<b>Page:</b> 1 of 2	<b>Approved by:</b> Board of Directors	<b>Review Date:</b> 02/13/17	<input type="checkbox"/> <b>Other:</b>

**I. Purpose:**

To establish processes for ensuring the right to access entertainment materials, information, and news for recipients of mental health services in residential settings.

**II. Policy:**

- A. Staff in a residential setting shall not prevent a recipient from acquiring entertainment materials, information, and news at the recipient’s expense.
- B. Staff shall not prevent a resident from reading written or printed material, or from viewing or listening to television, radio, recordings, or movies made available at the residence for reasons of, or similar to, censorship.
- C. Limitations to a resident’s access to entertainment materials, information, or news shall be specifically documented in the recipient’s individualized plan of service, with clinical justification. The limitation shall be removed when no longer justified.
- D. The residential provider may establish general program restrictions on access to material for reading, listening, or viewing, and specific restrictions on a living unit or for the therapeutic benefit of the residents as a group. House rules regarding such restrictions shall be posted.
- E. Material not prohibited by law may be read or viewed by a minor resident unless there is an objection by the minor’s parent or guardian who has legal custody of the minor.

**III. Responsibilities:**

- A. The Director of Quality, Customer Service, and Recipient Rights is responsible for ensuring that procedures to implement the intent of this policy are developed, reviewed, and revised as necessary.
- B. Residential providers are responsible for establishing written policies and procedures to comply with this policy.
- C. Staff are responsible for implementing house rules and treatment plans.

**Policy # 3.6.21 Title: Access to Entertainment Materials, Information,  
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**IV. Definitions:**

N/A

**V. Monitoring and Review:**

This policy is reviewed annually by the Director of Quality Customer Service and Recipient Rights. It is monitored by accrediting bodies and regulatory agencies as applicable.

**VI. References:**

MHC 330.1752(P)(i)

**VII. Related Policies and Procedures:**

N/A

**VIII. Review Log:**

<b>Review Date</b>	<b>Reviewed By</b>	<b>Changes (if any)</b>
03/16/04	-	-
05/15/05	-	-
02/01/07	-	-
11/20/07	-	-
05/26/10	-	-
02/01/12	-	-
02/13/17	QCSRR Director	Updated to new format