



**Community**  
MENTAL HEALTH  
CLINTON • EATON • INGHAM

**BOARD OF DIRECTORS  
MEETING MINUTES  
Thursday, September 19, 2019  
6:00 p.m.  
812 E. Jolly Road, G11-C  
Lansing, MI 48910**

**Staff Present:**

**Karla Block, Stacia Chick, Aleshia Echols, Kelly Gluszewski, Joanne Holland, Sara Lurie, John Peiffer, Feliz Rodriguez, Laura Sandberg, Ericanne Spence, Jennifer Stanley, Elizabeth Wagoner-Parker**

**Excused: Shana Badgley, Sharon Blizzard, Gwenda Summers, Joyce Tunnard**

**Public Present:**

**Daniel Arnold  
Elizabeth Pratt, NAMI  
Teri Geiersbach  
Mariah Geiersbach  
Daniel Arnold  
Dianne Shorter**

**Call to Order**

**The meeting was called to order by Jim Rundborg at 6:03 p.m.**

**Roll Call**

**Dale Copedge, Dianne Holman, Jim Rundborg, Paul Palmer, Joe Brehler, Raul Gonzales, Al Platt, Kay Randolph-Back, Kay Pray, David Pohl, Emily Stivers**

**Excused (advance notification provided)**

**Maxine Thome**

Previous Regular Meeting Minutes:

ACTION:

MOVED by David Pohl and SUPPORTED by Raul Gonzales to approve the meeting minutes of August 22, 2019 with the following amendments:

1. Location changed from 812 E. Jolly Road to 1401 W. Herbison Road, DeWitt Charter Township, DeWitt, MI 48820
2. Repositioning of motion on page 11. This questioned was raised by Kay Randolph-Back.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Paul Palmer and SUPPORTED by Kay Pray to approve the meeting Agenda of September 19, 2019 as written.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

Teri Tregloan Geiersbach expressed the following concerns:

- Coleman Home is the only “medical home” in this area;
- Safety of my daughter, Mariah as I am not sure what will happen with the empty beds. I hope they are filled with residents with “medical needs”. In the past, there was a resident who swung at other residents and jeopardized safety. Additionally, I one of my friend’s son had to be moved from his home because he bit a girl in a wheelchair twice.....again jeopardizing the safety of other residents.
- Ratio situation at Coleman Home-right now, it is 3 to 1 during the day and 2 to 1 through the night. This seems to be a perfect ratio... I’ve noticed over the past 20 years, a DSP will call in sick or just not show 1-2x/week ... and it sure causes problems.

Ms. Geiersbach reported that her daughter has lived at the Coleman Home since 1997, for over 20 years and stated that this has been an issue at different times and that she worries about this a lot (shared that it makes her think about other things in our world that are thinning out-Meijer bags, Biggby cups, Stryrafoam cups)... she also shared that she feels that this 3-1 ratio is the thinnest it should ever be at Coleman. She stated that she cannot imagine having just one person in charge of four Mariah’s for 8 hours! Mariah and the other residents deserve more than just being fed, changed and repositioned every 2 hours. Her muscles need to be stretched

out morning and night and her mind needs to keep active with visual activities and outings. This ratio seems right for other reasons: the DSPs have many other duties as anyone would in a “home” such as preparing 3 meals/day, lots of laundry/folding, cleaning a 6 bedroom/2 bath ranch style home, travel to and from doctor appointments, meetings, outings, shoveling sidewalks in the Winter.

Ms. Geiersbach’s concerns with any ratio “less” than 3 to 1 include:

- Lack of body cleaning as DSPs are in more of a hurry (which has already occurred with Mariah), possible infections, even a fire that could occur at any time (which happened last year with the dryer.)

Ms. Geierbach shared that yes, she is still sad about the closing of Transitions North (and all the other Transition programs) and the “method” used to communicate with parents and guardians in June of 2018 regarding this monumental change and hopes that the promises made by CMHA-CEI will be kept and that no developmentally disabled person will end up sitting home watching TV.

Ms. Teri Tregloan Geiersbach went on record to make a request to receive a copy of this evenings meeting minutes upon approval.

At the request of the public comment speaker, their name will be anonymous. However, the individual expressed concerns regarding how the staffing ratio issues are affecting the care of the residents and reported that there have been times where there were only 2 staff taking care of 8 patients. Additionally, the individual reported defective Hoyer equipment and stated that when the equipment is not operational additional staff are needed to assist with lifting heavier patients. If there is not enough staff available to assist with the lifting process, then that resident cannot be moved. Bottom line is that Coleman home needs more back up staff and to repair the defective Hoyer equipment.

### Daniel Arnold

Daniel Arnold shared that despite their disabilities, he and Dianne Shorter are eager to be involved and give back to our community, and reported that the two of them have been studying the International and Memphis Model for the Crisis Intervention Team (CIT) and are eager to write a guide for consumers in laymen’s term entitled: “The Citizen’s Guide to Crisis Response”. Mr. Arnold also announced that the LPD recently released a new phone app on the Play Store entitled: Lansing Police Department Mobil PD, and encouraged staff to familiarize themselves with the app. This app can be used as a tip line as some consumers are apprehensive about meeting and talking to the police.

Elizabeth Pratt, NAMI Lansing distributed updated promotional materials for the Mental Illness Awareness Week and thanked CMHA-CEI for their sponsorship and collaboration. Ms. Pratt encouraged those present to attend some of the upcoming events listed below:

October 6

Faith and Mental Health

4:30 – 6:30 p.m.

Hannah Community Center

October 7

Youth Mental Health: A Community Conversation

6:30 – 8:30 p.m.

Alfreda Schmidt Community Center

October 7 - 11

Awareness Events on MSU Campus

October 11

Healing Through Art

7:00 pm

UrbanBeat

October 12

Music for Minds

6:00 p.m. – Midnight

The Fledge

Mid State Health Network Update

Joe Brehler and Kay Pray reported that there was a meeting on September 10<sup>th</sup>. However, both were unable to attend.

CEO Report

Sara Lurie reported that she and about 5 staff members attended two days of spirited advocacy of important bills during [Hill Day 2019](#). They were among hundreds of advocates in Washington, D.C., who filled the halls of the Capitol building, telling their stories and asking for increased support for mental health and addiction treatment, and there were lots of assurances that mental health is a bipartisan issue.

On Wednesday Ms. Lurie reported that she and the team met with Representative Elissa Slotkin to share with her the fact that she has a CCBHC expansion site in one of the areas she represents. Ms. Slotkin was eager for us to share how she could help. Unfortunately, the team was unable to meet with Representative Tim Walberg or one of his staff due to their return travel schedule, which also prevented them from having an opportunity to meet with any additional representatives.

#### Potter's Park Zoo Event

Sara Lurie reported that this year's zoo event was a huge success! Special thanks to the QCSRR Prevention and Outreach Staff, under the direction of Joyce Tunnard, QCSRR Director, and Joel Hoepfner, Prevention and Outreach Coordinator, for making the event such a success. And, of course, the weather could not have been better! Changing the date from late November to mid-September seems to have made all the difference! Ms. Lurie reported that the gorgeous weather helped bring thousands of community members to the zoo to enjoy the day, visit the "stations" and receive resources and goodie bags. We estimated a couple 1,000 goody bags and sno-cones were given out along with face painting and scavenger hunts (just a good time all the way around). Community members expressed their gratitude for such a wonderful event and even offered donations.

Board member Dianne Holman commented about having an opportunity to check out the crow and raven exhibit with one of our consumers and how he shared with his family how much he enjoyed the opportunity to exchange dialogue with her during the event.

#### Tri-County Resource Guide

Sara Lurie distributed copies of the new Tri-County Resource Guide booklets and shared that with the day program transitioning, this booklet is an easy reference to resource information on a number of activities that are accessible at low or no cost. Ms. Lurie reported that this document was previously on the website as an excel document. However, it was very difficult to read. Kudos to the QCSRR team for changing the format and putting it in booklet form.

#### East Lansing talks about.....suicide and self-harm

Ms. Lurie recognized the efforts and diligent work of Gwenda Summers, Director of Families Forward and her staff for putting on a series of talks in the East Lansing area. The first session took place on Wednesday, September 18 at East Lansing Public Library at 6pm. This series is designed to provide education in a safe setting while offering resources and opportunities for attendees to ask questions.

Ms. Lurie reported that we are really doing as much as we are able to do in the community to mobilizing the community around mental health and accessing services.

#### Diversity Advisory Council Human Trafficking Lunch & Learn

Sara Lurie offered a special thank you to Daniel Arnold, who referred Dr. Jeremy Norwood to the CMHA-CEI Diversity Advisory Council to speak on the topic of Human Trafficking.

Dr. Norwood is currently an Associate Professor and serves as Chair of the Department of Sociology, Global Studies, and Criminal Justice. He has been on Faculty at Spring Arbor University since 2006. In addition to his Departmental responsibilities, Dr. Norwood has also led several three-week across-cultural trips to Cambodia. From a professional standpoint, Dr. Norwood is extremely involved in the movement to address human trafficking in the Jackson area, as well as all over the State of Michigan. Dr. Norwood has helped to train thousands of professionals across the State. He has also helped edit a book on the history and effectiveness of one of the country's strongest human trafficking coalition in Central Florida, presented at numerous conferences and talks on the issue of human trafficking.

Below please find a link to Dr. Norwood's Presentation Via Facebook LIVE:

<https://www.facebook.com/MisterEnergyPlus/videos/10115419419516504/>

#### LakeShore

Board member, Jim Rundborg inquired about the LakeShore situation and wanted to confirm that it is business as usual until after the hearing. Sara Lurie confirmed that they are still doing the work and are already in partnership with Beacon. Ms. Lurie reported that next week she will be attending the CMHAM Directors' Forum and plans to receive further updates at that time to share.

#### Enhanced Reimbursement for CCBHC

Sara Lurie reported that money is available for Federally Qualified Health Centers (FQHC). However, since we are not FQHS, she is not quite sure how this will work. However, our understanding from Senator Stabenow is that we were #11 of the demonstration grant. If they expand, Kentucky would receive money first and then CMHA-CEI. Additionally, the grant would need to be reworked since it has been a couple of years.

Sara Lurie reported that overall, the sites reported favorable outcomes in reducing ED usage, psychiatric and incarceration.

## CACS

Raul Gonzales provided a snapshot of the September 5, 2019 CAC meeting which included the following:

- CCBHC Update
- Census 2020 Project
- National Alliance on Mental Illness (NAMI) Upcoming Events
- Follow-up on Storytelling

## Bylaws Ad Hoc Committee

Kay Randolph-Back reported that she has completed a draft for board review and will be presenting it to Jim Rundborg, Sara Lurie and Paul Palmer on Oct 4 and then to the full board.

**ACTION:** A draft version will be presented to the board at its October 17<sup>th</sup> meeting.

## Program & Planning Committee

### New Expense Contract: Ingham County Health Department

#### ACTION:

**MOVED** by Raul Gonzales and **SUPPORTED** by David Pohl that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into an expense contract with the Ingham County Health Department in the amount of \$84,000 to assist consumers enrolled in the CCBHC pilot, who would benefit from Medication Assisted Treatment. The amount would be utilized for consumers for whom ICHD is unable to bill other funding sources. This contract covers the period of October 1, 2019 through September 30, 2020.

**MOTION CARRIED** unanimously.

### New Expense Contract: Flatrock Manor

#### ACTION:

**MOVED** by Raul Gonzales and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into a new contract with Flatrock Manor of Kenneth to purchase specialized CLS (H0043) services from Flatrock Manor for the retroactive period of April 1, 2019 through September 30, 2020 and pay \$417.00 per day (per diem). This agreement assumes compliance with Home and Community

Based Service Rules, and/or an established commitment to become compliant with the rules through the process of corrective action planning.

MOTION CARRIED unanimously.

**2019 Mid-State Health Network Compliance Plan**

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the adoption of the 2019 Compliance Plan developed by the Mid-State Health Network as CMHA-CEI's Compliance Plan.

MOTION CARRIED unanimously.

**Consumer Advisory Council Recommended Appointees**

**ACTION:**

MOVED by Raul Gonzales and SUPPORTED by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI appointment of the following individuals named to serve as members of the Consumer Advisory Council:

Janel Bosom-2-year term to expire on 9/30/2021

Edward Hamm-2-year term to expire on 9/30/2021

Linda Matson-2-year term to expire on 9/30/2021

Amber Rochester-2-year term to expire on 9/30/2021

Nikki Riley-2-year term to expire on 9/30/2021

MOTION CARRIED unanimously.

**New Expense Contract: ASPPIRE**

**ACTION:**

MOVED by Raul Gonzales and SUPPORTED by Al Platt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI to enter into a new contract to purchase services at the rates below from ASPPIRE for the period of October 1, 2019 through September 30, 2020.

Rates:

Service	Code & Modifier	Unit	Rate
Assessment	H0031	Encounter	\$250
Supported Employment Low Acuity	H2023 HK	15 minute unit	\$9.00
Supported Employment Moderate Acuity	H2023 HK	15 minute unit	\$9.38
Supported Employment High Acuity	H2023 HK	15 minute unit	\$9.75

**MOTION CARRIED unanimously.**

**Finance Committee**

**Expense Contract Renewal: Community Based Interventions Rehabilitation Services, Inc. (CBI Rehabilitation Services, Inc.)**

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Al Platt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize:

- CMHA-CEI to enter into contract renewal with CBI Rehabilitation for respite care services, for the amount of \$633,919.37 (\$289.46 per diem) per year for the time period of October 1, 2019 through September 30, 2020.

**Expense Contract Lease Renewal at 3500 S. Cedar Street, Suite 116**

- CMHA-CEI to enter into lease renewal for the property at: 3500 S. Cedar Street, Suite 116, Ingham County, Lansing Michigan 48910 for a period of five years beginning November 1, 2019 and ending October 31, 2024, and pay as follows:

CEI CMHA Total Annual Rent of: Fifty-Three Thousand Thirty-Nine and 00/100 Dollars (\$51,039.00) paid in consecutive monthly installments of: Four Thousand, Two Hundred Fifty-Three and 25/100 Dollars (\$4,253.25).

**Equipment Copier Lease / Expense Contract Renewal: Ricoh Copiers**

- CMHA-CEI staff to: Renew the lease contract under the State of Michigan Mi Deals Program from RICOH USA, INC located at: 25800 Northwestern Hwy. Suite 950, Southfield, MI 48075 and pay \$1902.08. per month for 48 months or \$22,836.96 annually for the period of October 1, 2019 through September 30, 2023.

**Expense Contract Renewal: AT&T IP Flexible Reach**

- CMHA-CEI to renew the contract with AT&T for voice lines for the period of November 1, 2019 to October 31, 2022, for a total amount of \$185,680.44.

**Expense Contract Renewal: Peckham, Inc.**

- CMHA-CEI to renew the contract with Peckham, Inc. and pay the identified rates below for authorized services for the period of October 1, 2019 through September 30, 2020.

Rates:

Service	Code & Modifier	15 Min. Unit Rate
Skill Building Facility Rate	H2014 HK TT	\$3.60
Skill Building Community Rate	H2014 HK	\$4.23
Supported Employment 1:1 staffing / job coaching	H2023 HK	\$7.50

**Expense Contract Renewal: CLS & Respite Services**

- CMHA-CEI to enter into contract renewals with the listed agencies to purchase services indicated per the rates below for the period of October 1, 2019 through September 30, 2020.

**Rate Schedule:**

Agency	Service	Code & Modifiers	Addl. Detail	15 min. Unit Rate* <i>Unless otherwise indicated</i>	15 min. Unit Rate Holiday
Community Living Services - Oakland County	Supported Housing	H0043		\$120-\$290	
	Treatment Planning	H0032		\$240.00	
	Assessment	H0031		\$279.00	
	Support Coordination	T1016		\$68.00	
	Fiscal Intermediary	T2025		\$75.00	
Creekside Manor	CLS	H2015	Low Need	\$2.50	
	Supported Housing	H0043	Per Diem	\$240.00	
Forster Woods 4656 N Meridian Rd Williamston, MI 48895	CLS/Respite*	H2015	Low Need	\$4.21	\$6.10
		T1005	High Need	\$4.74	\$6.93
		TT	Sleeper	\$3.04	
	CLS/Respite Small Group	H2015 T1005 TT	Level 1	\$3.23	
Helping Hands Respite Care 201 Hillside Court East Lansing, MI 48823	CLS/Respite*	H2015	Low Need	\$4.21	\$6.10
		T1005	High Need	\$4.74	\$6.93
		TT	Sleeper	\$3.04	
	Respite CCI Respite House	T1005 TT	Level 1 Level 2	\$3.50 \$3.88	
Horizon Behavioral Solutions	CLS/Respite*	H2015	Low Need	\$4.21	\$6.10
		T1005	High Need	\$4.74	\$6.93
		TT	Sleeper	\$3.04	
	Respite CCI Respite House	T1005 TT	Level 1 Level 2	\$3.50 \$3.88	
Rainbow Homes 2111 Adelpha Ave, Apt. B	CLS/Respite*	H2015	Low Need	\$4.21	\$6.10
		T1005	High Need	\$4.74	\$6.93
		TT	Sleeper	\$3.04	

Holt, MI 48842	CLS/Respite Small Group	H2015	Level 1	\$1.55	
		T1005	Level 2	\$2.06	
		TT	Level 3	\$2.50	
	Per Diem Respite	H0045	TT	Day Level 1	\$49.60
				Day Level 2	\$59.60
				Day Level 3	\$69.60
				Night Level 1	\$79.60
				Night Level 2	\$99.60
				Night Level 3	\$119.60

- **\*\*Recognized holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day,**
- **\*Or Board Approved Rate. This rate includes reasonable transportation costs associated with transporting consumers to/from appointments, outings, related to PCP goals.**
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- **Rate varies depending on the support needs of the individual served.**
- **A per diem CLS code (H0043) and rate may be utilized that is calculated by the board approved CLS rate multiplied by the number of authorized units per the individual's level of care and need.**

**Expense Contract Renewals: Community Living Supports and Respite Services**

- **CMHA-CEI to enter into contract renewals with the listed agencies to purchase services indicated per the rates below for the period of October 1, 2019 through September 30, 2020.**

Agency Name	Address	Service	Start Date	Expire Date
ABC Home Care Services, LLC - Quality Nursing Services	P.O. Box 27313 Lansing, MI 48909	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Aiding Hearts	13630 Main Street, Ste. C Bath, MI 48808	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Alternative Choices, LLC	6001 N Adams Rd Ste 165 Bloomfield Hills, MI 48304	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Alternative Community Living Inc. - Hope Network New Passages	70 Lafayette Pontiac, MI 48342	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20

Ascension Home Health Care	5218 S. Martin Luther King Jr. Blvd. Lansing, MI 48911	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
By Dawn's Early Light	5075 Willoughby Road Holt, MI 48842	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Community Linx	3343 Turner Street Lansing, MI 48906	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Cypress Home Care	808 W. Lake Lansing Rd. East Lansing, MI 48823	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
FirstLight Home Care of Greater Lansing, MI	4125 Okemos Rd. Unit 24 Okemos, MI 48864	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Giving Tree Farm	15413 Turner Rd Lansing, MI 48906	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
HealthCall	28000 Woodward Ave, Ste 100 Royal Oak, MI 48067	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Heart Home Care, LLC	107 Richard Avenue Lansing, MI 48917	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
His Hand Home Health Care	5329 Thames Dr. Haslett, MI 48840	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Homecare Alternatives Inc.	6015 South Pennsylvania Avenue, Lansing, MI 48911	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
JWR Health Services	P.O. Box 796 Lansing, MI 48912	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Inviting Grace Home Health Care Agency	4500 Empire Way Ste. 1-A, Office #4 Lansing, MI 48917	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
M and Y Care LLC	7125 Orchard Lake Rd Suite 210 West Bloomfield, MI	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Maxim Healthcare Services Inc.	2627 East Beltline Ave. SE Ste 210 Grand Rapids, MI 49546	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite/PDN)	10/1/19	09/30/20

Moore Living Connections	401 W. Jolly Rd. Lansing, MI 48910	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
New Wave Home Care, LLC	4341 Glenburne Blvd. Lansing, MI 48911	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Optimal Medical Staffing	15945 Wood Rd Lansing, MI 48906	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite/PDN)	10/1/19	09/30/20
Residential Options Inc.	2400 Science Parkway Okemos, MI 48864	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite/Specialties**)	10/1/19	09/30/20
People Working	2400 Science Parkway Okemos, MI 48864	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Right at Home – Brighton	734 West Grand River Brighton, MI 48116	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Right at Home – Lansing	1035 Charlevoix Dr. Grand Ledge, MI 48837	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Royal Care Link	4700 Hagadorn, Suite 107A East Lansing, MI 48823	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Shekinah Home Care	1537 Stanlake Drive East Lansing, MI 48823	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Spartan Healthcare Staffing Services Inc.	2840 E. Grand River Ave. East Lansing, MI 48823	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Ultimate Healthlink	720 N. Sycamore St. Lansing, MI 48906	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/19	09/30/20
Gail Grace	121 Germany Road Williamston, MI 48895	Children's Waiver /Hab. Waiver /B3 (Specialties**)	10/1/19	09/30/20
Maryann Lefevre Hancock	812 Clark Street Lansing, MI 48906	Children's Waiver /Hab. Waiver /B3 (Specialties**)	10/1/19	09/30/20
Life Therapeutic Solutions, Inc.	P.O. Box 1053 Ada, MI 49301	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite/Specialties**)	10/1/19	09/30/20
MSU Community Music School	4930 S. Hagadorn East Lansing, MI 48823	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite/Specialties**)	10/1/19	09/30/20

Richard Allen Price	75 Crosswind Drive Holland, MI 49424	Children's Waiver /Hab. Waiver /B3 (Specialties**)	10/1/19	09/30/20
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- \*Community Living Support (CLS)

Name of Service	Code	15 Minute Unit Rate*
CLS -Adult	H2015	\$4.21
CLS -Adult -Holiday	H2015	\$6.10
CLS- Adult High Need	H2015	\$4.74
CLS- Adult High Need-Holiday	H2015	\$6.93
CLS -Children/ Children's Waiver	H2015	\$4.74
CLS- Children's Waiver - Holiday	H2015	\$6.93
CLS- Sleeper	H2015	\$3.04
RESPIRE -Adult	T1005	\$4.21
RESPIRE -Adult -Holiday	T1005	\$6.10
RESPIRE- Adult High Need	T1005	\$4.74
RESPIRE- Adult High Need-Holiday	T1005	\$6.93
RESPIRE -Children/ Children's Waiver	T1005	\$4.74
RESPIRE- Children/CWP - Holiday	T1005	\$6.93
RESPIRE- Sleeper	T1005	\$3.04
Massage Therapy - Children's Waiver Only	97124	\$16.64
Neuromuscular Reeducation (OT/Massage)	97112	\$20.85
Nursing LPN	T1000 (TE)	\$7.28
Nursing LPN -Holiday	T1000 (TE)	\$10.92
Nursing LPN- Respite	T1005 (TE)	\$7.67
Nursing LPN- Respite Holiday	T1005 (TE)	\$11.30
Nursing RN	T1000 (TD)	\$8.56
Nursing RN-Holiday	T1000 (TD)	\$12.84
Nursing RN-Respite	T1005(TD)	\$8.94
Nursing RN-Respite Holiday	T1005(TD)	\$13.23
Therapeutic Activities Exercise (CHUM/Massage Therapy)	97530	\$21.74
Therapeutic Exercise (CHUM/Massage Therapy)	97110	\$18.73

Name of Service	Code	Per Session Rate*
Art Therapy - Children's Waiver Only**	G0176	\$66.54
Family Training**	S5111	\$67.50
Insight Oriented Therapy**	90834	\$67.97
Music Therapy-Children's Waiver Only**	G0176	\$66.54
Non Family Training-Children's Waiver Only **	S5116	\$62.09
OT Evaluation **	97003	\$48.17
Recreational Therapy - Children's Waiver Only**	G0176	\$66.54
Treatment Planning**	H0032	\$67.97

- \*\*Recognized holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day,
- \*Or Board Approved Rate. This rate includes reasonable transportation costs associated with transporting consumers to/from appointments, outings, related to PCP goals.
- Rate varies depending on the support needs of the individual served.
- A per diem code (H0043) and rate may be utilized that is calculated by the board approved hourly rate multiplied by the number of authorized hours per the individual's level of care and need.

#### Expense Contract Renewal: Michigan State University

- CMHA-CEI to enter into a contract renewal with Michigan State University to purchase psychiatric services from Michigan State University for the period of October 1, 2019 to September 30, 2020 and pay \$200/hour for those services.

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- CMHA-CEI to enter into a contract renewal with Michigan State University to purchase psychiatric services from Michigan State University for the period of October 1, 2019 to September 30, 2020 and pay \$200/hour for those services.

#### Expense Contract Renewals: Meridian Professional Psychological Consultants, PC and Professional Psychological and Rehabilitation Services, PC

- CMHA-CEI to enter into contract renewals with Meridian Professional Psychological Consultants, PC and Professional Psychological and Rehabilitation Services, PC to purchase physician administration of electroconvulsive therapy for the period of October 1, 2019 to September 30, 2020 and pay up to \$200 per session for such administration.

#### Expense Contract Renewal: IRIS Telehealth

- CMHA-CEI to enter into a contract renewal with Iris Telehealth to purchase telepsychiatry services from Iris Telehealth for the period of October 1, 2019 to

September 30, 2020 and pay \$125-200/hour, depending on provider(s) selected, for those services. Maximum cost of this contract will not exceed \$280,000.

**Expense Contract Renewal: Veterans Navigator Grant – Michigan Department of Health and Human Services**

- CMHA-CEI to enter into a renewal contract with the Michigan Department of Health and Human Services to provide clinical group therapy and peer support services to Veterans under the Veterans Navigator Grant to MDHHS for the period of October 1, 2019 through September 30, 2020 and receive \$145,135 for FY 2020.

**Expense Contract Renewal: Michigan Department of Community Health – CMHA-CEI and Michigan Rehab Services (MRS)**

- CMHA-CEI enter into a contract with the Michigan Rehab Services to provide supportive employment through this ICTA (Interagency Cash Transfer Agreement) for the period of October 1, 2019 through September 30, 2020 and spend \$61,811, as indicated below.

Agency	Shared Type	Share %	Amount
State or Local Public Agency	Non-Federal	27	\$61,811
MRS	Federal	73	\$167,119
Agreement Grand Total	Combined	100	\$228,930

**Expense Contract Renewal: Patriot Ambulance, Mobile Medical Response, Inc. (MMR), Medstar Ambulance**

- CMHA-CEI to renew the contracts with Patriot Ambulance, Mobile Medical Response, Inc. (MMR), and Medstar Ambulance for FY 2020 and agree to pay per the rate schedules below, for the period of October 1, 2019 through September 30, 2020.

**Patriot Ambulance Rate Schedule:**

Service Description	Contract Fee
Basic Life Support	\$190.58
Advance Life Support	\$224.17
Mileage (per loaded mile)	\$7.23

\*All Base Rate Charges shall be in accordance with the most current definitions of each level of service as set for by the Centers for Medicare and Medicaid Services (CMS). The rates set forth herein shall increase annually by the same percentage as the Ambulance Inflation Factor (AIF), if a positive number, as published annually by CMS and without adjustment, setoff or reduction by the Multifactor Productivity Index.

Trips beyond the Clinton, Eaton, and Ingham County service area must be authorized by the Supervisor, Crisis Services or his/her designee.

**Mobile Medical Response, Inc. Rate Schedule:**

Service Description/Code	Contract Fee
Basic Life Support – Emergency/ Code:A0429	\$475.00
Basic Life Support – Non-Emergency/ Code: A0428	\$375.00
Advance Life Support 1 – Emergency/ Code: A0427	\$592.00
Advance Life Support 1 – Non- Emergency/ Code: A0426	\$475.00
Advance Life Support 2 / Code: A0433	\$780.00
Specialty Care Transport / Code: A0434	\$925.00
Mileage (per loaded mile) / Code:A0425	\$13.75
Oxygen / Code:A0422	\$45.00

\*All Base Rate Charges shall be in accordance with the most current definitions of each level of service as set for by the Centers for Medicare and Medicaid Services (CMS). The rates set forth herein shall increase annually by the same percentage as the Ambulance Inflation Factor (AIF), if a positive number, as published annually by CMS and without adjustment, setoff or reduction by the Multifactor Productivity Index.

**Medstar Ambulance Rate Schedule:**

Service Description	Contract Fee	Detail
SCT (MICU) A0434	\$730.00	
ALS ER 2 A0433	\$617.00	
ALS ER A0427	\$426.00	
ALS Non-ER A0426	\$270.00	
ALS Wait & Return	\$80.00	Per every ½ hour *Please indicate the need for a wait and return when you call to schedule
BLS ER A0429	\$359.00	
BLS Non-ER A0428	\$225.00	
BLS Wait & Return	\$70.00	Per every ½ hour *Please indicate the need for a wait and return when you call to schedule
IV Starts	\$100.00	
Bariatric Charge	\$100.00	Each Way

Mileage	\$7.25	
<b>Wheel Chair Van</b>		
Scheduled	\$30.00	
Mileage	\$2.00	
Scheduled/No Transport	\$30.00	
Wait & Return	\$25.00	Per every ½ hour *Please indicate the need for a wait and return when you call to schedule

**Expense Contract Renewal: Flatrock Manor, Inc.**

- CMHA-CEI to enter into a renewal expense contract with Flatrock Manor, Inc. at Flatrock Manor of Flint Township to purchase specialized residential services, and case management services for the period of October 1, 2019 through September 30, 2020 and pay the rates listed on the below rate sheet, independent of the room and board as calculated by the consumer’s individual ability to pay. Services are to be provided at the list of facilities attached, pending the necessary approvals of their special certification through the Michigan Department of Licensing and Regulatory Affairs (LARA).

Flatrock Manor, Inc. Rate Sheet October 1, 2019 - September 30, 2020			
Service Description	Service Code	Unit of Service	Rate
Targeted Case Management	T1017	Per 15 minute contacts	\$ 75.00
Comprehensive Community Supports and Personal Care per diem –Standard Group Homes	H2016 / T1020	Daily	\$ 400.00
Comprehensive Community Supports and Personal Care per diem – Flatrock Manor	H2016 / T1020	Daily	\$ 400.00

**Expense Contract Renewal: Case Management of Michigan, Kalamazoo, MI 49003**

- CMHA-CEI to enter into contract renewal with Case Management of Michigan to purchase the below listed services from Case Management of Michigan for the period of October 1, 2019 and ending September 30, 2020 consumer for those services, at the rates and services listed below.

Service	Code	Unit	Authorized Rate
Case Management	T1017	15 Minute	\$100.00
Assessment, Treatment Plan	T1017	15 Minute	\$100.00
Medication Review	99213	Encounter	\$75.00
Nursing Evaluation	T1001	Encounter	\$100.00
Nursing Services	T1002	15 Minute	\$75.00
Group Therapy	90853	Encounter	\$45.00
Medication Injection	96372	Encounter	\$21.00
Psychiatric Evaluation	90791	Encounter	\$100.00

**Expense Contract Renewal: Beacon Specialized Living Services**

- CMHA-CEI to enter into a contract renewal with Beacon Specialized Living Services, to purchase specialized residential services, case management services, behavioral treatment planning and monitoring, medication reviews, and 1:1 staffing as needed for the period of October 1, 2019 through September 30, 2020 at the rates and locations listed below, in addition, to the provider’s roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need.

Residential contracts to be initiated are with the following providers with the rates stated below:

Provider	Home Name / Location	License Number
Beacon Specialized Living	Beacon Home at Clarkston, Clarkston, MI	AS630393369
Beacon Specialized Living	Beacon Home at Breakwater West, Bangor, MI	AM800267888
Beacon Specialized Living	Wavecrest AFC, Bangor, MI	AL800278708

**Per Diem Fee Schedule – Fiscal 2019-2020**

Personal Care (Code T1020)	\$234.69 per diem
Community Living Supports (Code H2016) (Residential)	(rate split by code based upon client’s time study, determined by CMH)
Psychiatry (no per diem code)	\$11.00 per diem
Case Management (no per diem code)	\$14.00 per diem

DBT Informed Treatment (no per diem code)	\$25.00 per diem
Enhanced Staffing (code H2016 - formerly H2015)	\$23.00 per hour (added to H2016 rate)
Room & Board (S9976)	\$29.08 daily eff. 1/1/2019

Room & Board effective January 1, 2019 \$863.50

	Fee	Status	Units
Psychiatric Evaluation with no Medical Services	\$400.00	Code 90791	Per encounter
Psychiatric Evaluation with Medical Services	\$400.00	Code 90792	Per encounter
Medication Review	\$200.00	Code 99212 – 8-12 minutes Code 99213 – 13-20 minutes Code 99214 – 21-32 minutes	Per encounter
Behavior Plan Assessment & Development (One-time fee)	\$1500.00	Code H0032	Per encounter
Behavior Plan Monitoring	\$80.00	Code H2000:TS	Per month
DBT	\$120.00	Code H2019	Per session
Individual Per Session	\$65.00 \$75.00 \$90.00	Code 90832 Code 90834 Code 90837	16-37 minutes 38-52 minutes 53+ minutes
Group Per Session	\$70.00	Code 90853	Per session

Targeted Case Management	\$40.50	Code T1017	Per 15 minutes
Supports Coordination	\$40.50	Code T1016	Per 15 minutes

Per Contact Fee Schedule – 2019-2020

**Expense Contract Renewal: Walnut Ridge Country Estate LLC Adult Foster Care, Stockbridge**

- CMHA-CEI to enter into a contract with Walnut Ridge Country Estate LLC Adult Foster Care in Stockbridge, in addition, to the provider’s roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need, to purchase residential services with the per diem rate of \$83.33 for the period of October 1, 2019 through September 30, 2020.

**Expense Contract Renewal: Hope Network Behavioral Health**

- CMHA-CEI to enter into a contract renewal with Hope Network Behavioral Health, located at P.O. Box 3075 Orchard Vista Dr. S.E., Grand Rapids, Michigan 49546, in addition, to the provider’s roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need, to purchase specialized residential services, case management services, medication reviews, and 1:1 staffing as needed for the period of October 1, 2019 through September 30, 2020 at the below locations and rates.

HNBHS Programs / License Numbers	County / City	Capacity / Population	Standard PC/CLS Rate* (per day)
<i>River Valley Integrated Care I Integrated Medical – Intensive</i>	Grand Rapids	32 / MI - Specialized residential - Medical	\$330.27 [1,2]
<i>Harbor Point Lapeer Behavioral – Intensive</i>	Lapeer	12 / MI - Intensive adult residential - Clinical	\$386.35 [1,2]
<i>Harbor Point East, West, North Behavioral – Intensive</i>	Ottawa/Nunica	36 / MI – Intensive adult residential – Clinical	\$373.66 [1,2]

[1] – PC, CLS and Residential rates exclude SSI / R&B which is collected by HNBHS. PC and CLS rates are subject to change based on the IPOS [2] – Ancillary Services are in addition to PC and CLS rates listed herein. All psychiatric and therapeutic services will follow the federal and/or state guidelines for payer reimbursement.

<b>Service Code and Description</b>	<b>Unit Type</b>	<b>Rate</b>
90785 - Interactive Psychotherapy	Encounters	\$7.00
90791 / 90791 GT - Psychiatric Diagnostic Evaluation (no medical services)	Encounters	\$185.40
90792 / 90792 GT - Psychiatric Diagnostic Evaluation (with medical services)	Encounters	\$248.23
90832 - Psychotherapy 30 min	Encounters	\$66.95
90834 - Psychotherapy 45 min	Encounters	\$128.75
90837 - Psychotherapy 60 min	Encounters	\$169.95
90853 - Group Therapy	Encounters	\$46.35
96372 Medication Injection	Encounters	\$51.50
99201 / 99201 GT - New O/P 10 Minutes	Encounters	\$58.81
99202 / 99202 GT - New O/P 20 Minutes	Encounters	\$117.63
99203 / 99203 GT - New O/P 30 Minutes	Encounters	\$180.25
99204 / 99204 GT - New O/P 45 Minutes	Encounters	\$264.66
99205 / 99205 GT - New O/P 60 Minutes	Encounters	\$352.88
99211 / 99211 GT - Established O/P 5 Minutes	Encounters	\$36.05
99212 / 99212 GT - Established O/P 10 Minutes	Encounters	\$66.95
99213 / 99213 GT - Established O/P 15 Minutes	Encounters	\$103.00
99214 / 99214 GT - Established O/P 25 Minutes	Encounters	\$141.16
99215 / 99215 GT - Established O/P 40 Minutes	Encounters	\$238.25
99324 - New Domiciliary Service 20 Minutes	Encounters	\$98.57
99325 - New Domiciliary Service 30 Minutes	Encounters	\$138.02
99326 - New Domiciliary Service 45 Minutes	Encounters	\$197.14
99327 - New Domiciliary Service 60 Minutes	Encounters	\$236.59
99328 - New Domiciliary Service 75 Minutes	Encounters	\$221.90

99334 - Established Domiciliary Service 15 Minutes	Encounters	\$78.85
99335 - Established Domiciliary Service 25 Minutes	Encounters	\$118.30
99336 - Established Domiciliary Service 40 Minutes	Encounters	\$177.42
99337 - Established Domiciliary Service 60 Minutes	Encounters	\$196.51
H0031 - Mental Health Assessment, by Non-Physician	Encounters	\$144.20
H0032 - Treatment Plan Development by Non-Physician	Encounters	\$185.40
H0034 - Medication Training & Support	15 Minutes	\$41.20
H0038 - Peer Supports	Encounters	\$34.61
H2011 - Crisis Intervention	15 Minutes	\$34.61
S9445 - Patient Education, NOC, Non-Physician, Individual	Encounters	\$88.93
S9446 - Patient Education, NOC, Non-Physician, Group	Encounters	\$44.47
T1001 - Nursing Assessment	Encounters	\$205.18
T1002 - RN services	Up to 15 Minutes	\$44.29
T1016 - Supports Coordination	15 Minutes	\$52.53
T1017 - Targeted Case Management	15 Minutes	\$58.20

**Expense Contract Renewal: Elder Ridge Manor II, LLC**

- CMHA-CEI to enter into contract renewal with Elder Ridge Manor II (license number AL330380274), in addition to the provider's roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need, to purchase specialized residential services for the period of October 1, 2019 through September 30, 2020, and pay a per diem rate of \$110.00, independent of any amount paid to the home for room and board as calculated in the consumer's ability to pay.

**Expense Contract Renewal: Turning Leaf**

- CMHA-CEI to renew the contract and to purchase Community Living Supports from Turning Leaf for the period of October 1, 2019 through September 30, 2020 and pay according to the rate schedule below for those services/goods.

Service	Code	Per Diem Rate
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Supported Housing (CLS)	H0043	Up to \$633.92/day *
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\*Rate varies depending on the support needs of the individual served. A CLS per diem code (H0043) rate may be utilized that is calculated by the number of authorized hours per the individual's level of care and need.

**Expense Contract Renewals for Partial Inpatient Hospital Agreements: Forest View Hospital (Grand Rapids), Pine Rest Christian Mental Health Services (Grand Rapids), and Edward W. Sparrow Hospital Association (Lansing)**

- CMHA-CEI to renew the contracts with the providers below to purchase partial inpatient hospital services at the per diem rates indicated below, for the term of October 1, 2019 through September 30, 2020.

Hospital	CPT Code	Service	Rate
Forest View Hospital	0912 & 0913	Partial Hospitalization – Children, Adolescents, and Adults	\$420.00
Pine Rest Christian Mental Health Services	0912 & 0913	Partial Hospitalization – Children, Adolescents, and Adults	\$456.00
Edward W. Sparrow Hospital Association	0912 & 0913	Partial Hospitalization – Children, Adolescents, and Adults	\$590.00

**Expense Contract Renewal: Michigan Department of Health and Human Services (DHHS) Medicaid Eligibility Specialists Designated to CEI**

- CMHA-CEI to enter into an expense contract renewal with Michigan Department of Health and Human Services to purchase Medicaid Eligibility Specialist services for the period of October 1, 2019 through September 30, 2020, and pay \$96,375.00 for those services.

MOTION CARRIED unanimously.

**Revenue Contract Lease Renewal: Affiliated Health Services Inc. Ascension Michigan Pharmacy**

MOVED by Joe Brehler and SUPPORTED by David Pohl that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize:

- CMHA-CEI to enter into this revenue lease as follows:

Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will continue to lease the property at 812 E. Jolly Road suite 208, Lansing Michigan 48910. To: Affiliated Health Services, Inc. formerly known as d.b.a. St John Pharmacy, now d.b.a. Ascension Michigan Pharmacy for the period of three years beginning October 1, 2019 and ending September 30, 2022, in which Ascension Michigan Pharmacy will pay as follows to CMHA CEI:

Annual Rent of: Forty Thousand Five Hundred Dollars (\$40,500.00) paid in consecutive monthly installments of: Three Thousand, Three Hundred Seventy-Five Dollars (\$3,375.00)

**Revenue Contract Renewal: Clinton County**

- CMHA-CEI to enter into a contract renewal with Clinton County for emergency behavioral health screening services within the Clinton County Jail for the period of October 1, 2019 through September 30, 2020 and receive \$78,903 per year for those services / goods.

**Revenue Contract Renewal: Ingham County, Office of Community Corrections**

- CMHA-CEI to enter into a contract renewal with the Ingham County Office of Community Corrections to provide outpatient treatment in the Relapse Prevention and Recovery Program (RP&R) for men and women who have been court ordered upon completion of residential treatment services for period of October 1, 2019 through September 30, 2020 and receive \$67,898 for those services.

**Revenue Contract Renewal: 29<sup>th</sup> Circuit Court Swift and Sure Sanctions Probation Program**

- CMHA-CEI to enter into a contract with 29<sup>th</sup> Circuit Court Swift and Sure Probation Program for the period of October 1, 2019 through September 30, 2020 and receive for those services \$100 per assessment and \$100 per group or individual counseling session.

**Revenue Contract Renewal: Ingham County, 30<sup>th</sup> Circuit Court Swift and Sure Sanctions Probation Program**

- CMHA-CEI to enter into a contract renewal with the Ingham County 30<sup>th</sup> Circuit Court Swift and Sure Sanctions Probation Program to allow for SSSPP to pay the \$30.00 enrollment fee for all SSSPP probationers admitted to the House of Commons Aftercare program, with the annual amount not exceeding \$2700.00, for the period of October 1, 2019 through September 30, 2020.

**Revenue Contract/MOU Renewal: University of Michigan**

- CMHA-CEI to enter into an MOU renewal with University of Michigan so CMHA-CEI can provide therapy and support services to Military and Veteran families for the timeframe of FY20. University of Michigan, for the period of FY20, agrees to pay \$1,000.00 for the training of CMHA-CEI clinical staff and \$2,500.00 for each completed group cycle for the services provided by CMHA-CEI.

**Revenue Contract Renewal: Mid-State Health Network Medicaid Subcontract**

- CMHA-CEI to enter into a contract with the Mid-State Health Network to provide, for the period of October 1, 2019 through September 30, 2020, the full range of Medicaid behavioral health and developmental disability services, the administrative functions required to support the provision of these Medicaid services, and those managed care functions which have been delegated, by MSHN, to CMHA-CEI, to Medicaid enrollees within the tri-county community. For the fulfillment of these responsibilities, CMHA-CEI will receive, from MSHN, for this same period, a capitated payment for each Medicaid enrollee in the tri-county community.

**Revenue Contract Renewal: SAMHSA CCBHC Expansion Grant Award**

- CMHA-CEI to accept Substance Abuse Mental Health Administration Certified Community Behavioral Health Clinic Expansion grant award funds for the Year 2 budget period of September 30, 2019 through September 29, 2020 for a total of \$1,892,490.

**MOTION CARRIED unanimously.**

**Expense Contract Amendment: Larry T. Schaffer, Inc. – Environmental Modification, Habilitation Supports Waiver**

**MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract amendment with Larry T. Shaffer, Inc. for the amended period of October 1, 2019 to September 30, 2020, at the total cost already approved by the Board of \$16,975.00.**

**MOTION CARRIED unanimously.**

**Consumer Advisory Council**

Raul Gonzales provided a snapshot of the September 5, 2019 (copy attached).

Upcoming Events:

NAMI Walk in Grand Rapids, MI - Saturday, October 12.

Human Resources Committee

Third Quarter EEO Report

ACTION:

MOVED by David Pohl and SUPPORTED by Joe Brehler that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties accept the Third Quarter EEO Report from the period of April 1, 2019 through June 30, 2019.

MOTION CARRIED unanimously.

Third Quarter Labor Relations Grievance Report

ACTION:

MOVED by David Pohl and SUPPORTED by Raul Gonzales that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties accept the Third Quarter Labor Relations Grievance Report from the period of April 1, 2019 through June 30, 2019.

MOTION CARRIED unanimously.

2019 Chief Executive Officer Performance Evaluation

ACTION:

MOVED by David Pohl and SUPPORTED by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties use current evaluation process to complete the 2019 performance evaluation of the Chief Executive Officer adding MS Word document and Constant Contact and as alternative methods in which the evaluation can be completed and submitted in addition to the regular U.S. mailing option.

MOTION CARRIED unanimously.

Recipient Rights Committee

Recipient Rights Quarterly Report: April 1, 2019 – June 30, 2019

ACTION:

MOVED by David Pohl and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties

accept the Recipient Rights Quarterly Report for the period of April 1, 2019 – June 30, 2019.

**MOTION CARRIED unanimously.**

**Community Access Committee**

**Bylaws Change Proposal**

**ACTION:**

**MOVED by Dianne Holman and SUPPORTED by Kay Pray that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to do the following:**

- 1. Change the committee name from Access Ad Hoc Committee to Community Access Committee.**
- 2. Under Article VII of the Bylaws dated June 16, 2011, under Committee incorporate the Community Access Committee as a standing regular committee of the CMHA-CEI Board of Directors.**
- 3. Adopt the Community Access Committee objective as follows: The Community Access Committee will assure the community's access to CMHA-CEI and other community services is sustained and enhanced, maximizing access within the resources available; evaluate access to services by monitoring the current means of the community's access and reviewing related activities and goals; recommend policies and other opportunities that increase access points to and availability of services and resources throughout Clinton, Eaton, and Ingham Counties; and promote openness to CMHA-CEI services by increasing awareness, understanding, and a comfortable familiarity with those services.**

**MOTION CARRIED unanimously.**

**Building and Site Ad-Hoc Committee**

**Families Forward Project Planning**

**MOVED by Jim Rundborg and SUPPORTED Emily Stiver that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors approve CMHA-CEI to move forward with Option 4 of the project and seek a proposal for Architectural and Engineering Services in order for CMHA-CEI to complete renovations within building 2 at 5303 S. Cedar, Lansing, MI; with the understanding that this is contingent upon Ingham County Board of Commissioners approval.**

**MOTION CARRIED unanimously.**

### **JIMHO Property Search Process**

#### **Discussion**

**John Peiffer, Facilities and Property Manager reported that over the past several months, facilities management has looked at several properties. The recommendation from Facilities Management is a building located at 5815 Executive Drive, Lansing, MI 48911 with approximately 6,000 square feet. Following a full inspection of the property, Mr. Peiffer estimates roughly about \$120,000 in property improvements. To date, a letter of intent has been drafted, and we are very pleased what we are seeing.**

**Mr. Peiffer reported that the search committee feels very positive about this property versus the space on Cherry Street. However, noted that he is in discussion with CATA regarding special arrangements to have the public transportation consider looping in front of the new property due to the fact that currently the closest bus stop is about one block over. To date, a non-binding letter of intent has been drafted and the Cherry Street property has been listed. We are very pleased with the property selection.**

**Board Member Joe Brehler went on record stating that he is going to vote for this, however, he is very troubled by two things regarding this project 1. The fact that CMHA-CEI is looking at moving the JIMHO program into a commercial property away from a residential setting because of stigma related issues which in his opinion sends a very poor message regarding stigma, and 2., which is not nearly as important as the first, but the fact that we are looking at taking a financial loss when the Cherry Street property is sold.**

**Mr. Peiffer assured the board members that this property has an overabundance of parking (which he is looking at possibly having a patio/gathering area), lots of green space.**

**Discussion ensued regarding financing for the purchase of this building since it is difficult to know how long it would take for us to sell the Cherry Street property which we are looking at potentially taking a loss of about \$300,000 based on the investments we have made to the building and the recommended sale price.**

**In response to the statement made by Joe Brehler regarding having to take a financial loss, Stacia Chick, CFO reported that based on the market analysis and listing price,**

CMHA-CEI will pay off what we owe on the property but will take about a \$300,000 loss based on the funds that the agency has invested in the property.

**ACTION:**

**MOVED** by Jim Rundborg and **SUPPORTED** by Paul Palmer Committee that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to move forward with a non-binding letter of intent and begin negotiations for a buy/sell agreement, contingent upon bank funding.

**MOTION CARRIED** unanimously.

**Bylaws Ad Hoc Committee**

Kay Randolph-Back reported that a meeting has been scheduled for the month of October to meet with Jim Rundborg, Paul Palmer and Sara Lurie to review the proposed bylaw language changes that will be shared with the full board at the October meeting which will incorporate the new Community Access Committee (formerly Access Ad Hoc Committee).

**Executive Committee**

Next meeting scheduled for October 14, 8am at the Kellogg Center in East Lansing, MI.

**ACTION:** Hard copies of the CEO Performance Evaluation were distributed to each board member present. An electronic MS Word document will also be sent via email.

**Old Business**

**Tentative Agreement: OPEIU Local 512 Physician's Unit**

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize ratification of the Tentative Agreement reached between the Employer and the Local 512 Physician's Unit for the October 1, 2019 reopener of the October 1, 2015 through September 30, 2022 collective bargaining agreement, as presented by staff on August 22, 2019.

**MOTION CARRIED** unanimously.

New Business

New Expense Contract: Metaformers, Inc.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a new contract with Metaformers, Inc. to purchase the implementation of Oracle Fusion Cloud Services from Metaformers, Inc. and pay up to \$1,285,000 for the period of October 1, 2019 and is effective for as long as there is an active Statement of Work (SOW) and for a period of time of six (6) months following completion or termination of the last active SOW.

MOTION CARRIED unanimously.

FY 18/19 3<sup>rd</sup> Quarter Amended Budget AND FY 18/19 3<sup>rd</sup> Quarter Financials Statements

ACTION:

MOVED by Joe Brehler and SUPPORTED by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI approve the FY18/19 3<sup>rd</sup> Quarter Amended Budget.

Discussion ensued. Kay Randolph-Back expressed questioned the dual usage of the term: General Fund. Stacia Chick, CFO advised that the term "General Fund" is used interchangeably due to the fact that it is a government accounting requirement and not worth the effort to change.

Sara Lurie noted that this change had been made to the budget document and would be looked at again when we update our financial software.

MOTION CARRIED unanimously.

Revised Program Proposals to Balance FY 2020 Budget

ACTION:

MOVED by Joe Brehler and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorizes CMHA-CEI accept the Revised Program Proposals to Balance FY2020 Budget.

Discussion ensued.

MOTION CARRIED unanimously.

## Fiscal Year 2020 Budget

### ACTION:

**MOVED** by Joe Brehler and **SUPPORTED** by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the Fiscal Year 2020 Operating Budget: Revenues by Major Funding Source and Expenditures by Line-Item Cost Category. By adoption, the Board of Directors recognize that the adopted budget is based on current estimates of revenues and expenditures, and that staff may find it necessary to recommend, to the Finance Committee and/or Board of Directors, amendments to the budget during the course of the fiscal year; that purchases made in this budget shall be made in conformance with the procurement Policy; and that expenses which are supported by grant revenue, reimbursement, or other sources of outside funding are contingent upon the Community Mental Health Authority of Clinton, Eaton, Ingham Counties receiving the budgeted revenues.

Discussion ensued.

**MOTION CARRIED** unanimously.

### NAACP

Dale Copedge thanked CMHA-CEI for their sponsorship of the 54th Annual Freedom Fund Centennial Dinner "Lifting Every Voice" scheduled for Sunday, October 6, 2019, at the Crowne Plaza, 925 South Creyts Road, Lansing, MI at 4:00 p.m., and extended an invitation to board members to participate. The keynote speaker will be Rev. Dr. Wendell Anthony, President of the Detroit Branch NAACP. He is also currently a member of the NAACP National Board of Directors.

Additionally, Mr. Copedge thanked the board members for their condolences during the loss of his mother.

### Public Comment Follow-up

Sara Lurie shared that she will take the matter under advisement and work with the program to address the concerns related to care of the residence brought forward during this evening's public comment and share her findings with the board Chair. However, she wanted to be clear that the staffing ratio comments voiced this evening did not take into account the acuity of the resident.

### Public Comment:

None.

**Adjournment**

The meeting was adjourned at 7:36 p.m. The next meeting is scheduled for Thursday, October 17, 2019, 812 E. Jolly Road, Lansing MI 48910 beginning at 6:00 p.m.

**Minutes Submitted by:**

**Aleshia Echols**

**Executive Administrative Assistant**