



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

FINANCE COMMITTEE

Meeting Minutes

Wednesday, August 14th, 2019

5:30 p.m.

812 E. Jolly Rd, Conference Room G11-C

Lansing, MI 48910

Committee Members Present:

Dave Pohl, Raul Gonzales, Dianne Holman, Joe Brehler

Committee Members Absent:

Kay Randolph-Back (Advance Notification Provided)

Staff Present:

Stacia Chick, Darby Vermeulen, Brittany Pazdan, Sara Lurie, Joanne Holland, Shana Badgley, Gwenda Summers, Karla Block, Sharon Blizzard

Public Present:

Ed Hamm

Other Board Members Present:

None.

Call to Order:

The meeting was called to order by Chairperson Joe Brehler at 5:35 p.m.

Previous Meeting Minutes:

MOVED by Dave Pohl and SUPPORTED by Raul Gonzales to approve the meeting minutes of July 10th, 2019.

MOTION CARRIED unanimously.

Previous Closed Session Meeting Minutes:

MOVED by Dave Pohl and **SUPPORTED** by Raul Gonzales to approve the closed session meeting minutes of July 10th, 2019.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Raul Gonzales and **SUPPORTED** by Dianne Holman to adopt the revised agenda of August 14th, 2019, with the additions of agenda items 'Expense Contract Renewal: Pine Rest Community and Residential Services/Sequoia Home' presented by Shana Badgley and 'Expense Contract Amendment: Rehmann Robson Financial Outsourcing Services' presented by Stacia Chick.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

Ed Hamm said he is here to get a good financial education.

BUSINESS ITEMS:

Contract Renewals:

MOVED by Raul Gonzales and **SUPPORTED** by Dianne Holman that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following new expense contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewals: Residential Type A Contracts – Anna Masambaji, Anne Marie Kelso, Aster Mekonnen, Betty White, Brenda Jackson-Black, Clara Hollist, Dennis Strode, Dereje Woldermariam and Tiruwork Tesema, Elia Mtimavalye, Elizabeth McCalla, Elisabeth Engeda, Fidelia Okwereogu, Jeanette Glasscoe, Joy Mbelu, Karen VanAndel, Homecrest Manor, Kevin and Belinda Ide, Mary Somerville, Michelle Showalter-Johnson, Patti Holland, Phyllis Williams, Rachel Abebe, Roseline Rowan, Ruby Strudwick, Simbarashe Chiduma, Stella Agonor, Theresa Biron, Tina Schrupp

Brittany Pazdan presented the renewal for residential A Homes. She noted that the LARA license numbers of each provider have been included in the fact sheet this year.

The per diem rates are \$33.24 (Level I), \$53.95 (Level II), \$74.66 (Level III), \$94.83 (Level IV), and \$110.10 (Level V) independent of any amount paid to the home for room and board as calculated in the consumer's ability to pay.

Provider	Location	License Number
Anna Masambaji DBA Kekeli's AFC, Inc.	Kekeli's AFC	AS330264845
Anna Masambaji DBA Kekeli's AFC, Inc.	Kekeli's II AFC	AS330307294
Anna Masambaji DBA Kekeli's AFC, Inc.	Sunshine I AFC	AS230292716
Anna Masambaji DBA Kekeli's AFC, Inc.	Sunshine II AFC	AS230306306
Ann Marie Kelso DBA Simple Elegance, Inc.	Simple Elegance II	AS230285637
Aster Mekonnen DBA Noah's AFC Home Inc.	Noah's AFC Home, Inc.	AS330291616
Betty White	White AFC	AF190086211
Brenda Jackson-Black	Greenville Acres Adult Care	AG590000026
Clara Hollist	Beersheba AFC Home	AS330391296
Dennis Strode	Strode Adult Foster Care, Inc.	AS230382143
Dereje Woldermariam and Tiruwork Tesema DBA Betel AFC Home, Inc.	Betel AFC Home, Inc.	AS230310930
Elia Mtimavalye	Harmony Living	AF330334043
Elizabeth McCalla	McCalla AFC	AF330377657
Elsabeth Engeda DBA Kalkidan AFC, Corp.	Kalkidan AFC	AS330294969
Elsabeth Engeda DBA Kalkidan AFC, Corp.	Kalkidan AFC 2	AS330322210
Elsabeth Engeda DBA Kalkidan AFC, Corp.	Kalkidan AFC 3	AS330367324
Fidelia Okwereogu	Divine Manor	AS330243614

Fidelia Okwereogu	OCE II AFC Home	AS330075971
Jeanette Glasscoe DBA Loving Care & Comfort LLC	Loving Care & Comfort LLC	AS230392758
Joy Mbelu	Blessed Home	AS330273896
Joy Mbelu	Victory AFC	AS330389384
Karen VanAndel DBA VanAndel AFC Inc.	VanAndel Country Haven	AS330264959
Karen VanAndel DBA VanAndel AFC Inc.	Garland	AM230091361
Homecrest Manor, LLC (formerly Kerry Dack)	Homecrest Manor AFC	AL330391868
Kevin and Belinda Ide	Ide AFC Family Home	AF230073847
Mary Somerville DBA Country Creek Adult Foster Care, LLC	Country Creek AFC	AM330008433
Michelle Showalter-Johnson DBA Twin Pines AFC	Twin Pines AFC (formerly Russel Street AFC)	AF330390402
Patti Holland	Pleasant View AFC	AM330008452
Patti Holland	Simken Adult Foster Care	AM330073582
Phyllis Williams	Still Well AFC	AS330306318
Rachel Abebe DBA Rachel's Adult Foster Care	Rachel's Adult Foster Care	AF330298802
Reshane Lonzo DBA Joshua Street Residential Care	Joshua Street Residential Care	AS330286716
Reshane Lonzo DBA Maloney Street Residential Care	Maloney Street Residential Care	AS330309144
Roseline Rowan DBA MedHealth Suppliers & Providers, Inc.	Bedford House	AS330309216

Roseline Rowan DBA MedHealth Suppliers & Providers, Inc.	Evergreen Place	AS330267543
Roseline Rowan DBA MedHealth Suppliers & Providers, Inc.	Evergreen Place II	AS230294121
Ruby Strudwick	Strudwick AFC Inc #5	AS230334095
Simbarashe Chiduma DBA Open Arms Link	Open Arms Crest Home	AS330387411
Simbarashe Chiduma DBA Open Arms Link	Open Arms Bates	AS330387342
Simbarashe Chiduma DBA Open Arms Link	Open Arms Greenhouse	AS330395823
Stella Agonor DBA Bettercare AFC Inc.	Bettercare AFC Inc.	AS330390693
Stella Agonor DBA Gracious Adult Foster Care, Inc.	Gracious AFC	AS330274823
Stella Agonor DBA Gracious Adult Foster Care, Inc.	Gracious AFC I Inc.	AS330272443
Stella Agonor DBA Gracious Adult Foster Care, Inc.	Gracious AFC Home II	AS330264641
Theresa Biron	White Crane Home	AF330269949
Tina Schrump DBA The Chosen Vision, Inc.	Chosen Vision	AS230242617
Tina Schrump DBA The Chosen Vision, Inc.	Chosen Vision DeWitt	AS190337004
Tina Schrump DBA The Chosen Vision, Inc.	The Chosen Vision	AS190363648

Expense Contract Renewals for Inpatient Hospital Agreements: Samaritan Behavioral Center (Detroit), Pine Rest Christian Mental Health Services (Grand Rapids), HealthSource Saginaw (Saginaw), Havenwyck Hospital (Auburn Hills),

Finance Committee Meeting
August 14th, 2019

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Forest View Hospital (Grand Rapids), Edward W. Sparrow Hospital Association (Lansing), BCA Stonecrest Center (Detroit), Mid-Michigan Medical Center – Alpena (Alpena), Oaklawn Hospital (Marshall), Harbor Oaks Hospital (New Baltimore), Memorial Healthcare (Owosso), Cedar Creek Hospital (St. Johns)

Brittany Pazdan presented the renewal for inpatient hospital agreements with the providers below to purchase hospital services at the per diem rates indicated below for the term of October 1, 2019 through September 30, 2020.

Hospital	CPT Code	Service	Rate
BCA Stonecrest Center	0100	Inpatient Care: Adult (All Inclusive)	\$852.00
BCA Stonecrest Center	0100	Inpatient Care: Children (All Inclusive)	\$852.00
BCA Stonecrest Center		1:1 Enhanced*	\$1,066.00
Oaklawn Hospital	0100	Inpatient Care: Adult (All Inclusive)	\$1,015.00
Samaritan Behavioral Center	0100	Inpatient - adults	\$940.00
Pine Rest Christian Mental Health Services	0100	Inpatient – Child & Adolescent	\$1,112.00
Pine Rest Christian Mental Health Services	0100	Inpatient –Adult & Older Adult	\$1,071.00
Pine Rest Christian Mental Health Services	0901	ECT Inpatient	\$725.00
Pine Rest Christian Mental Health Services	0901	ECT Outpatient	\$965.00
HealthSource Saginaw	0100	Inpatient - adults and children	\$850.00
Havenwyck Hospital	0100	Inpatient - adults and children	\$800.00
Forest View Hospital	0100	Inpatient - children, adolescents, and adults	\$940.00
Edward W. Sparrow Hospital Association	90870	Electroconvulsive Therapy (ECT)	\$2,400.00
Edward W. Sparrow Hospital Association	0913	Outpatient Care: Adult, Children, and Adolescent (All Inclusive)	\$210.00
Edward W. Sparrow Hospital Association	0100	Inpatient Care: Adult, Children, and Adolescent (All Inclusive)	\$900.00
MidMichigan Medical Center - Alpena (Alpena Regional Medical Center)	0100	Inpatient Care: Adult (All Inclusive)	\$900.00
Harbor Oaks Hospital	0100	Inpatient - children, adolescents, and adults (all inclusive)	\$750.00

Harbor Oaks Hospital	0100	Inpatient Care - Specialized Inpatient Pediatric Unit	\$1,250.00
Memorial Healthcare (Owosso)	0100	Inpatient Care: Adult (All Inclusive)	\$989.00
Cedar Creek Hospital	0100	Inpatient Care: Adult (All Inclusive)	\$1,025.00
Cedar Creek Hospital	0100	Inpatient Care: Children (All Inclusive)	\$1,025.00

* On rare occasions, consumers may be admitted to the hospital who require substantially higher amounts of one to one staffing than is typical, due to highly aggressive or self-injurious behavior. Payor shall prior authorize up to two days Enchanted Staffing Inpatient Psychiatric Services for Consumers in this situation on a case by case basis. Criteria for Enhanced Staff Inpatient Psychiatric Services are as follows:

- 1) The Consumer must meet all of the Inpatient Admission Certification Criteria listed above (Diagnosis, Severity of Illness, and Intensity of Service).
- 2) The Consumer is failing at least restrictive placement despite active treatment, with no exceptions of improvement in a timely manner, combined with risk factors to Customers or Hospital such as: Swallowing behavior on unit, aggression towards others, and/or extreme property destruction at such a level that Consumer requires constant attention from staff in order to prevent self-harm, harm others, or extreme property destruction.

MOTION CARRIED unanimously.

Revenue Contract Amendment: Michigan Department of Corrections – Probation Residential Services

Sara Lurie presented an extension to the existing contract with the Michigan Department of Corrections.

ACTION:

MOVED by Raul Gonzales and SUPPORTED by David Pohl that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the Michigan Department of Corrections - Probation Residential Services contract. The two-year extension to the existing contract is for the period of October 1, 2019 through September 30, 2021, with an increase of \$303,000, for a total amount over those two years of \$1,378,000.

MOTION CARRIED unanimously.

Contract Renewals

MOVED by Dave Pohl and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: Presidio Networked Solutions Group

This contract renewal is with Presidio Networked Solutions Group for VMware license maintenance beginning September 6th, 2019 through September 30th, 2020 and pay \$40,225.93 for that maintenance.

Expense Contract Renewal: Streamline Healthcare Solutions, LLC

This contract renewal is for purchasing maintenance from Streamline Healthcare Solutions LLC for the period of October 1, 2019 through September 30, 2020 and pay \$102,532.68 for that maintenance.

Expense Contract Renewal: Comcast

This contract renewal is with Comcast to purchase internet access from Comcast for the period of September 1, 2019 through August 30, 2021, for a total of \$50,990.40.

MOTION CARRIED unanimously.

Expense Contract Renewals: Applied Behavior Analysis (ABA) Services

Karla Block presented a contract renewal for the 15 ABA providers currently in use by CEI.

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Dave Pohl that the Finance Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to continue to contract with the providers noted above at the rates listed below, for the period of October 1, 2019 – September 30, 2020. *Please note: The rates listed below are the FY19 rates and are subject to change when FY20 rates are received from MDHHS. *

ABA Service Rates								
Code	Service Description	Reporting Units	Provider Type	BCBA	BCaBA	QBHP	LP/LLP	BT
97151	ABA Behavior	Per 15 minutes	BCBA, BCaBA,	\$48.00	\$34.00	\$48.00	\$48.00	

	Identification Assessment		QBHP, or LP/LLP					
0362T	ABA Behavioral Follow-up Assessment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97153	ABA Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$15.00	\$15.00	\$15.00	\$15.00	\$12.50
97154	ABA Group Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$4.29	\$4.29	\$4.29	\$4.29	\$3.93
97155	ABA Clinical Observation and Direction of Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97155-GT	ABA Clinical Observation and Direction of Adaptive Behavior Treatment, telepractice	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97156	ABA Family Behavior Treatment Guidance	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97156-GT	ABA Family Behavior Treatment Guidance, telepractice	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97157	ABA Multiple Family Behavior Treatment Guidance	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$12.00	\$8.50	\$12.00	\$12.00	

97158	ABA Adaptive Behavior Treatment Group	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$8.57	\$6.07	\$8.57	\$8.57	
0373T	ABA Exposure Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$30.00	\$30.00	\$30.00	\$30.00	\$27.50

MOTION CARRIED unanimously.

Contract Renewals:

MOVED by Raul Gonzales and **SUPPORTED** by Dave Pohl that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contracts renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: Pine Rest Christian Mental Health Services

Sara Lurie presented in Dr. Jennifer Stanley’s absence. This renewal with Pine Rest is for purchasing telepsychiatry services from Pine Rest Christian Mental Health Service for the period of October 1, 2019 to September 30, 2020 and pay \$348,348/year for those services.

Expense Contract Renewal: Joel Sanchez, MD

This renewal is for purchasing psychiatric services from Joel Sanchez, MD for the period of October 1, 2019 to September 30, 2020 and pay \$145/hour for up to 19 hours/week, generally no more than eight hours per week, for those services.

MOTION CARRIED unanimously.

Contract Renewals:

MOVED by Raul Gonzales and **SUPPORTED** by Dianne Holman that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into

the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: Jennifer Wilgocki

This contract renewal is with Jennifer Wilgocki to provide Trauma-Focused Cognitive Behavioral Therapy to CMHSP's and pay \$ 40,500 for those services for the period of October 1, 2019 through September 30, 2020.

Expense Contract Renewal: Kelly Wilson

This contract renewal is with Kelly Wilson to provide Trauma-Focused Cognitive Behavioral Therapy to CMHSP's and pay \$48,000 for those services for the period of October 1, 2019 through September 30, 2020.

Revenue Contract Renewal: Wayne State University, funded by Michigan Department of Health and Human Services (MDHHS)

This contract renewal is with Wayne State University to provide TFCO for the period of October 1, 2019 to September 30, 2020 and receive \$408,362 for those services provided.

Expense Contract Renewal: Regents of The University of Michigan - Telepsychiatry (University of Michigan Child Collaborative Care)

This contract renewal is with the Regents of the University of Michigan to purchase tele-psychiatry services: psychiatric assessments (\$275.00 per event) and consultation/medication reviews (\$127.00 per event) and be reimbursed for those services for the period of October 1, 2019 through September 30, 2020.

Expense Contract Renewal: Eagle Village

This contract renewal is with Eagle Village to purchase Therapeutic Overnight Camp using the Medicaid code T2036 up to \$1400.00 per camp session, up to three sessions, not to exceed \$4,200.

Expense Contract Renewal: Mystic Lake Camp

This contract renewal is with YMCA Mystic Lake Camp to purchase Therapeutic Overnight Camp using the Medicaid code T2036 up to \$1400.00 per camp session.

MOTION CARRIED unanimously.

Contract Renewals:

MOVED by Raul Gonzales and SUPPORTED by Dianne Holman that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following revenue contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Revenue Contract Renewal: Michigan Department of Health and Human Services (MDHHS) – Mental Health and Juvenile Justice Federal Block Grant

This contract renewal is with the Michigan Department of Health and Human Services for the mental health/juvenile justice initiative funding for which CMHA-CEI will receive \$100,000 for the period of October 1, 2019 through September 30, 2020 for these services.

Revenue Contract Renewal: Eaton Truancy Intervention Project

This contract renewal is with Eaton County to provide screening, assessment, referral, and treatment services to youth and families under jurisdiction of the Eaton County Juvenile Court for the period of October 1, 2019 through September 30, 2020 and receive \$133,940 for those services.

Revenue Contract Renewal: Children’s Trauma Initiative – Michigan Department of Health and Human Services (MDHHS)

This contract renewal is with the Michigan Department of Health and Human Services to provide coordination services for Trauma Focused-Cognitive-Behavioral Therapy training for the period of October 1, 2019 to September 30, 2020 and receive \$587,397 for those services provided.

Revenue Contract Renewal: Eaton Parent-Young Child Program

This contract renewal is with Eaton County to provide home-based PYCP services to Eaton County families for the period of October 1, 2019 through September 2020 and receive \$129,222.

MOTION CARRIED unanimously.

Contract Renewals:

MOVED by Raul Gonzales and SUPPORTED by Dave Pohl that the Finance Committee recommends that the Board of Directors of Community Mental Health

Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following revenue contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Revenue Contract Renewal: 65 B District Regional Mental Health Court

This contract renewal is with the 65 B Regional Mental Health Court to provide a .5 MHT for the continuation of a Mental Health Court in Clinton County for the period of October 1, 2019 through September 30, 2020 for the amount of \$44,117.

Revenue Contract Renewal: Professional Consulting Services

This contract renewal is with Professional Consulting Services to provide a full array of adult mental health services to adults with serious and persistent mental illness in support of the Michigan Prisoner Re-Entry Initiative (MPRI), Michigan Department of Corrections (MDOC)/Re-Entry Project for Offenders with Special Needs for the period of October 1, 2019 to September 30, 2020 and receive reimbursement for services, per the DOC schedule of fees for those services.

Revenue Contract Renewal: City of Lansing

This contract renewal is with the City of Lansing for the period of July 1, 2019 through June 30, 2020 and receive \$50,000 to help cover General Fund costs of Bridges Crisis Unit.

MOTION CARRIED unanimously.

Expense Renewal Contract: Falco Corporation - Allegan Enrichment Center 1 AFC, 427 Davis Street, Allegan, MI 49010

Shana Badgley presented the contract renewal for another location with Falco Corporation, an AFC provider.

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Dave Pohl that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to renew the contract with Falco Corporation to purchase Adult Foster Care services for Mentally Ill adults from Allegan Enrichment Center 1 AFC, in addition to the provider's roster of licensed Adult Foster Care facilities that have their special certifications approved

by LARA, for the period of October 1, 2019 through September 30, 2020 at a per diem rate of \$200.00 per consumer, less the consumer's SSI ability to pay for those services.

MOTION CARRIED unanimously.

Expense Contract Renewal: Pine Rest Community and Residential Services/Sequoia Home

Shana Badgley presented this contract renewal with Pine Rest for an emergent situation with a consumer.

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Dave Pohl that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a renewal expense contract with Pine Rest Community and Residential Services/Sequoia Home to purchase specialized residential services, psychiatric services, and case management services for the period of August 1, 2019 through September 30, 2020 and pay the rates listed on the below rate sheet, independent of the room and board as calculated by the consumer's individual ability to pay. Services are to be provided at the Pine Rest Sequoia AFC facility, pending the necessary approvals of their special certification through the Michigan Department of Licensing and Regulatory Affairs (LARA).

Pine Rest Inc.			
Sequoia Unit Rate Sheet August 1, 2019 - September 30, 2020			
Service Description	Service Code	Unit of Service	Rate
Psychiatric Evaluation	99204	Encounter	\$266.50
Med Review	99211	Encounter (5 min)	\$29.50
	99212	Encounter (10 min)	\$59.00
	99213	Encounter (15 min)	\$89.00
	99214	Encounter (25 min)	\$142.00
	99215	Encounter (40 min)	\$237.00

Case Management	T1017	Encounter	\$251.00
Individual Therapy	90832	Encounter (30 min)	\$58.00
	90834	Encounter (45 min)	\$89.00
	90837	Encounter (60 min)	\$89.00
Comprehensive Community Supports and Personal Care per diem – Sequoia Unit	H2016 / T1020	Daily	\$ 346.80

MOTION CARRIED unanimously.

Revenue Contract Renewal: FY 2020 Michigan Department of Health and Human Services - Community Mental Health Service Providers

Sara Lurie noted that the amount was increased about \$424,000 from last year. This year’s total is \$5,285,391.

ACTION:

MOVED by David Pohl and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to formally enter into the contract renewal for the FY2020 contract with the Michigan Department of Health and Human Services and receive \$5,285,391 for the period of October 1, 2019 through September 30, 2020.

MOTION CARRIED unanimously.

FY 18/19 2nd Quarter Amended Budget AND FY 18/19 2nd Quarter Financial Statements

Stacia Chick said the financial statements were prepared by Rehmann Robson. She made note that the fund balance was \$8.2M as of March 31, 2019. This is substantially higher than it will be at the end of the year, as the vast majority is Medicaid funds. Joe noted this is the second year there has been a large lapse in funds. Stacia said a lot of that has to do with salary lapses. Discussion ensued as to how the rates are set.

ACTION:

MOVED by Dianne Holman and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Community Mental Health Authority of Clinton,

Eaton, Ingham Counties Board of Directors approve the FY 18/19 2nd Quarter Amended Budget.

MOTION CARRIED unanimously.

Preliminary Program Proposals to Balance FY 2020 Budget

Stacia Chick presented the program proposals to balance the steady state budget. She noted that the \$6.8M surplus is based on FY19 rates as FY20 rates are not available from the State yet. She noted that this number can fluctuate and most likely will.

Stacia mentioned the one above the line item, which is a 4-year replacement cycle for 70 laptops that cost \$2,000 each.

Shana described several AMHS positions that will be filled with the surplus and explained the necessity of these additional staff. Stacia briefly discussed the new Provider Network Specialist and Quality Advisor positions and how their salaries will be split between the multiple programs for which they work.

Karla then discussed the Family Support Unit positions she has included in CSDD's proposals. She went on to note the need for another Occupational Therapist within autism services, as well as a coordinator for the new staff coming in. Stacia said the biggest area of growth within CSDD is autism.

Gwenda spoke about the increase in consumers being seen in Families Forward and the need hire more case managers to lessen the caseloads for existing case managers. She went on to say due to a new mandate from the State, a new Youth Peer Support position will be added to FF.

Sara reviewed the General Administration program proposals, which included Leadership training and coaching, and an increased budget to contract out event planning services to ease the load off of current administrative staff performing those duties.

Sharon Blizzard spoke to HR's proposals, including additional trainers for the Training Unit. She also noted funds allocated to legal fees.

Stacia said the full Finance allocation is going towards consulting services in the accounting area.

Joanne said IS's proposals included adding a Data Analyst position, as well as returning some CCBHC funds as that infrastructure has mostly been completed by IS at this point.

Sara spoke about the Facilities/Maintenance proposal to reinstate the Maintenance Coordinator position. This position existed in the past but has been vacant for a few years.

Joe noted there were about 35-45 vacant positions in the proposals, which Stacia agreed was correct. This would help CEI to serve approximately 750-1000 additional consumers.

ACTION:

MOVED by David Pohl and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to accept the Preliminary Program Proposals to Balance FY 2020 Budget.

MOTION CARRIED unanimously.

Expense Contract Amendment: Rehmann Robson Financial Outsourcing Services

Stacia Chick brought back the amendment for the contract with Rehmann Robson for consulting services. The amendment was necessary as previously, RR was only going to be on site three days a week, but will now be helping in accounting five days a week.

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Dianne Holman that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Rehmann Robson to purchase financial outsourcing services for the finance department and pay a flat rate of \$8,200 for July 2019, \$23,000 per month for August 2019, \$33,750 per month September 2019 – July 2020, \$34,762.50 per month for August 2020 – July 2021– July 2020, \$23,690 per month for August 2020 – July 2021, and thereafter month to month, plus reimbursement for actual out of pocket expenses. The

contract term is from July 22, 2019 through July 31, 2021 and thereafter month to month for those services until terminated by either party following a 60-day written notice.

MOTION CARRIED unanimously.

Old Business:

None.

New Business:

a. Healthcare Insurance Consortium

Stacia said the this is now the official name of the group (previously known as the MEWA). The consortium would like a motion to be passed this month to create a formal agreement between CEI-CMHA, Ingham County and the City of Lansing. This formal agreement would allow other municipalities to buy in to the consortium, which in turn gives the group more buying power with insurance companies. Stacia said there is no expense to be a part of this group. Raul asked for something in writing to describe how the consortium will work. Dave asked if there is an exit strategy if CEI decides to no longer be a part of the consortium, and Stacia confirmed this is written in the guideline. Sharon clarified that CEI's legal, Ingham County's legal, and the City of Lansing's legal departments have reviewed the documents pertaining to the consortium. Discussion ensued as to the risks of joining such a group. The group requested a fact sheet to be presented to the full Board next week.

MOVED by Dave Pohl and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize participation in the Mid-Michigan Health Insurance Consortium Municipal Cooperation Agreement.

MOTION CARRIED unanimously.

Public Comment:

Ed Hamm said, "This was a lot of finance and funding!"

Adjournment:

The meeting was adjourned at 7:14 p.m. The next regularly scheduled Finance Committee meeting is September 11th, 2019, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

Minutes Submitted by:

Darby Vermeulen
Finance Secretary